

**KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NEW JERSEY
ORGANIZATION MEETING
AGENDA**

JANUARY 3, 2019

- I. OPEN MEETING**
 - A. Call to Order**
 - B. Certified Election Results**
 - C. Oath of Office**
 - D. Roll Call**
 - E. Pledge of Allegiance**

- II. ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION**

- III. ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION**

- IV. OPEN TO PUBLIC**

- V. APPOINTMENT OF LEGISLATIVE DELEGATE**

- VI. DESIGNATION OF MEETING SCHEDULE**

- VII. APPOINTMENT OF COMMITTEES**

- VIII. ADOPTION OF CODE OF ETHICS**

- IX. ADJOURNMENT OF MEETING**

**ORGANIZATION MEETING OF THE
KEANSBURG BOARD OF EDUCATION
THURSDAY, JANUARY 3, 2019
7:00 P.M.
JOSEPH R. BOLGER MIDDLE SCHOOL FACULTY LOUNGE**

1. OPEN MEETING

A. CALL TO ORDER

I HEREBY CALL TO ORDER THE REORGANIZATION MEETING OF THE KEANSBURG BOARD OF EDUCATION. ADEQUATE NOTICE FOR THIS MEETING HAS BEEN MAILED TO THE ASBURY PARK PRESS, FILED WITH THE MUNICIPAL CLERK OF KEANSBURG AND POSTED INSIDE THE OFFICE OF THE KEANSBURG BOARD OF EDUCATION, 100 PALMER PLACE, ON JANUARY 31, 2018.

B. CERTIFIED ELECTION RESULTS

The results of the Annual School District Election held on November 6, 2018 as certified by the Monmouth County Board of Elections are as follows:

For Members of the Board of Education – **Three Year Term**

- | | |
|---------------------|------|
| • Michael Donaldson | 1238 |
| • Patricia Frizell | 1156 |
| • Matthew Kitchen | 1227 |

C. OATH OF OFFICE

ADMINISTERED BY BOARD ATTORNEY

I hereby certify that at the Annual School District Election held on Tuesday, November 6, 2018, the registered voters of the Borough of Keansburg did elect, Michael Donaldson, Patricia Frizell, and Matthew Kitchen to be members of the Keansburg Board of Education for a period of three years commencing this 3rd day of January 2019.

WILL THE PERSONS NAMED PLEASE STEP FORWARD SO THAT THE OATH OF OFFICE MAY BE ADMINISTERED?

RAISE YOUR RIGHT HAND AND REPEAT AFTER ME.

I, (STATE YOUR NAME), DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, STATE YOUR NAME, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

D. ROLL CALL

PRESENT ABSENT

VACANT

BROOKE CLAYTON

MICHAEL DONALDSON

PATRICIA FRIZELL

CHRISTOPHER J. HOFF

KIMBERLY KELAHER MORAN

ROBERT R. KETCH

MATTHEW KITCHEN

MICHAEL MANKOWSKI

E. PLEDGE OF ALLEGIANCE

2. NOMINATIONS AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President.

Nominating Motions

_____, nominated by _____
_____, nominated by _____
_____, nominated by _____

Consent of the Nominees

Board Secretary asks for consent of the nominees:

"Do you _____ consent to having your name placed in nomination for the office of Board President?"

"Do you _____ consent to having your name placed in nomination for the office of Board President?"

"Do you _____ consent to having your name placed in nomination for the office of Board President?"

Closing of the Nominations

Board Secretary requests a motion to close nominations.

If there are no further nominations,

Moved by _____, seconded by _____
that the nominations for the office of President of the Keansburg Board of Education be closed.

In Favor:

Abstain:

Opposed:

Absent:

Vote on the Nominations

Moved by _____, seconded by _____

that _____ be appointed President of the Keansburg Board of Education.

In Favor:

Abstain:

Opposed:

Absent:

The Board Secretary presents the gavel to the new Board President and turns the meeting over to him/her.

3. NOMINATIONS AND ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

Board President presides over the remainder of the meeting.

Nominating Motions

_____, nominated by _____
_____, nominated by _____
_____, nominated by _____

Consent of the Nominees

Board President asks for consent of the nominees.

“Do you _____ consent to having your name placed in nomination for the office of Board Vice President?”

“Do you _____ consent to having your name placed in nomination for the office of Board Vice President?”

“Do you _____ consent to having your name placed in nomination for the office of Board Vice President?”

Closing of the Nominations

Board President requests a motion to close nominations.

If there are no further nominations,

Moved by _____, seconded by _____
that the nomination for the office of Vice President of the Keansburg Board of Education be closed.

In Favor:

Abstain:

Opposed:

Absent:

Vote on the Nominations

Moved by _____, seconded by _____

that _____ be appointed Vice President of the Keansburg Board of Education.

In Favor:

Abstain:

Opposed:

Absent:

The Board President may recess the meeting for five minutes to reseal the Board Members with the President and Vice President at the center of the table.

4. OPEN TO PUBLIC

5. APPOINTMENT OF LEGISLATIVE DELEGATE

Moved by _____, seconded by _____, that _____ be appointed Legislative Delegate for the Keansburg Board of Education and shall serve until the next organization meeting. The Legislative Delegate will receive no reimbursement for serving in this position.

In Favor:

Abstain:

Opposed:

Absent:

6. DESIGNATION OF MEETING SCHEDULE

Moved by _____, seconded by _____, that the following resolution be adopted by the Keansburg Board of Education:

WHEREAS, Chapter 213, P.L. 1975, commonly known as the Open Public Meetings Act or the "Sunshine Law" was signed into law on October 21, 1975; and

WHEREAS, the Open Public Meetings Act mandates annual notice of Public Meetings to be posted in at least one public place, communicated to one newspaper, and filed with the Municipal Clerk; and

WHEREAS, the Open Public Meetings Act mandates that annual notice be disseminated within seven (7) days of the organization meeting;

NOW, THEREFORE, BE IT RESOLVED that the following schedule of public meetings be posted in appropriate places, transmitted to one (1) newspaper, filed with the Municipal Clerk and mailed to any person who has requested it within seven (7) days of this meeting.

REGULAR MEETING SCHEDULE

2019 SCHOOL YEAR

TIME: 7:00 P.M.

LOCATION: Joseph R. Bolger Middle School Faculty Lounge

January 15, 2019	Regular Meeting
February 26, 2019	February Monthly Meeting
March 26, 2019	March Monthly Meeting- Tentative Budget
April 9, 2019	April Monthly Meeting – Budget Hearing
May 28, 2019	May Monthly Meeting
June 18, 2019	June Monthly Meeting
July 30, 2019	July Monthly Meeting
August 27, 2019	August Monthly Meeting
September 24, 2019	September Monthly Meeting
October 15, 2019	October Monthly Meeting (NJSBA week of 10/20/19)
November 19, 2019	November Monthly Meeting
December 10, 2019	December Monthly Meeting
January 7, 2020	Organization Meeting

In Favor:

Abstain:

Opposed:

Absent:

7. APPOINTMENT OF COMMITTEES

Moved by _____, seconded by _____, that the Board of Education approve the continuation of the following committees with the Board President appointing members and chairpersons at a subsequent board meeting. Additionally, authorize the Board President to appoint representatives and alternates to NJSBA Delegate Assembly, Urban School Board Committee and Monmouth County School Boards Association.

ATHLETICS & RECREATION

BUILDINGS & GROUNDS

CURRICULUM, EDUCATION & SPECIAL EDUCATION

FINANCE

PERSONNEL & NEGOTIATIONS

POLICY & BY-LAWS

BOOSTER CLUB REPRESENTATIVE

BOROUGH COUNCIL LIAISON

NJSBA/MCSBA DELEGATE

LEGISLATIVE DELEGATE

PTA LIAISON

URBAN BOARD DELEGATE

In Favor:

Abstain:

Opposed:

Absent:

8. ADOPTION OF CODE OF ETHICS

Moved by _____, seconded by _____, that the following resolution be adopted by the Keansburg Board of Education:

RESOLVED that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Keansburg Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

In Favor:

Abstain:

Opposed:

Absent:

ADJOURNMENT OF MEETING

Motion by _____, seconded by _____

In Favor:

Abstain:

Opposed:

Absent:

TIME: _____
