

**KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NEW JERSEY**

REGULAR MEETING

October 16, 2018

AGENDA

I. OPEN MEETING

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**

II. ACHIEVEMENT AWARDS

III. STATE OF THE SCHOOLS

IV. PUBLIC – AGENDA ITEMS ONLY

V. EXECUTIVE SESSION

VI. APPROVAL OF MINUTES

VII. SUPERINTENDENT’S REPORT

VIII. BOARD SECRETARY’S/BUSINESS ADMINISTRATOR’S REPORT

BS-02: FINANCIAL REPORTS: Secretary’s Report/Treasurer’s Report

BS-03: Ratification of Bills Paid and Checks Issued Prior to a Board Meeting

BS-04: Ratification of Appropriation Transfers Prior to a Board Meeting- NONE

BS-05: Ratification of Payroll Services Rendered

BS-06: Califon Renewal

BS-07: Ratification of KEA Agreement

BS-08: Comprehensive Maintenance Plan

- IX. OLD/NEW BUSINESS
- X. COMMUNICATIONS – Thank you letter
- XI. PUBLIC
- XII. ADJOURNMENT

RECOMMENDATIONS
OCTOBER 16, 2018

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

A. NON PROFESSIONAL EMPLOYMENT-2018-2019

Approve the following individuals for the position and salary indicated for the 2018-2019 school year:

Hoff, George	School Safety Specialist	\$78,500.00	DIST. Eff. 9/1/18
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Account # 11-000-221-102-60

B. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a revision to her Medical Leave of Absence beginning August 31, 2018 returning November 1, 2018 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Deocampo, Tracie

Approve the following individual be granted a Medical Leave of Absence beginning October 1, 2018 ending December 31, 2018 using allowable sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:

Falco, Renee

Approve the following individual be granted an unpaid Child Care Leave of Absence beginning October 22, 2018 returning November 2, 2018. This leave will be deducted from his entitlement under FMLA/NJMLA:

Sigrist, Andrew

C. TRANSFER-STAFF-2018-2019

Approve the following individual for the position indicated for the 2018-2019 school year.

Murphy, Lauri	<u>From</u> Guidance Counselor	<u>To</u> Guidance Counselor-JB Eff. 11/1/18
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Account # 15-000-218-104-30

RECOMMENDATIONS
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D. LONG TERM SUBSTITUTE TEACHER – DIST

Approve the following individual for the position, dates and salary indicated:

Muratore, Philip (Sarlo)	Long Term Sub. Music	9/1/18 - 12/7/18	\$125.00 per day - 60 days \$200.00 per day - 61+ days
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15-140-100-101-40

E. SUBSTITUTE TEACHERS/PARAPROFESSIONALS - DIST

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2018-2019 school year at the daily rates listed below:

Alaia, Shannon^	Elem. Ed., TOSD
Butch, Brian^	Social Worker
Coles, Joy^	
Cruz, Arely^	
Georgy, Irinie^	
King, Crawford^	
Levy, Joshua^	
Manoes, Elizabeth^	
Perkel, Jennifer^	
Romano, Sharon^	
Wendland, Jennifer^	Elem. Ed., School Counselor, SAC

^pending completion of paperwork

\$100.00 = Substitute Teacher

\$85.00 = Substitute Teacher Assistant

Account#: 11-190-100-101-52

F. FIFTH GRADE TRANSFER – PACKING/UNPACKING

Approve the following individuals for packing and unpacking up to 10 hours as per side-bar agreement dated May 29, 2018:

Iacouzzi, Melissa
Petrocelli, Luciana

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G. TITAN FAMILY ACADEMY PRESENTERS-2018-2019

Approve the following individuals to work as a Titan Family Academy Presenter for the 2018-2019, school year at the hourly rate of \$37.00 not to exceed a total of 4 hours for each workshop presentation:

Annuzzi, Barbara
Cirillo, Judith
Holcombe, Tammie
Janik, Brian
Kohler, Stefania
Lavary, Gabrielle
Lopez, Eillyn
Murphy, Lauri
Szotak, Ashley

Account Number: 20-095-100-100-60

Account Number: 20-231-200-101-60

H. TITAN FAMILY ACADEMY CHILDCARE PARAPROFESSIONALS-2018-2019

Approve the following individuals to work as a Titan Family Academy Childcare Paraprofessional for the 2018-2019 school year, a total of 2 hours for each workshop at the employee's hourly rate.

Baeza, Nancy	\$19.94
Little, Cheryl	\$20.41
Pigott, Meghan	\$18.31

Account Number: 20-095-200-100-60

I. READERS WORKSHOP PLC

Approve the following individual to facilitate a Reader's Workshop PLC for the 2018-2019, academic year at the hourly rate of \$37.00 not to exceed a total of 3 hours for each workshop presentation.

Josselyn, Karen

Approve the following individual to attend a Reader's Workshop PLC for the 2018-2019, academic year at the hourly rate of \$37.00 not to exceed a total of 2 hours for each workshop presentation.

Cordiano, Rosemarie
Daus, Melissa
Hummer, Rosemarie

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Joyce, Maria
Kehoe, Jennifer
Kessarlis, Stefania
Nigro, Lisa
Soranno, Kathleen
Underhill, Maryanne
Weldon, Lissa

Account # 11-000-223-104-20

J. JUNIOR CLASS CO-ADVISOR 2018-2019-HS

Approve the following individual for the position and salary as indicated for the 2018-2019 school year.

Stewart, Kerstin	Junior Class Co-Advisor	\$1,862.50
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Account # 15-402-100-100-40

K. COACHING POSITIONS 2018-2019-JB

Approve the following individuals for the position and salary as indicated:

Bigelow, Shane	7 & 8 Asst. Wrestling Coach	\$4,189.00
Gallagher, Brian	7 & 8 Basketball Coach-Boys	\$5,466.00
Hoff, George	7 & 8 Basketball Coach-Girls	\$5,466.00
Kukulski, Tara	7 & 8 Basketball Co-Coach Cheerleading	\$2,110.50
Reid, James	7 & 8 Wrestling Coach	\$5,466.00
Ryan, Rachel	7 & 8 Basketball Co-Coach Cheerleading	\$2,110.50

Account # 15-402-100-100-30

L. COACHING POSITIONS 2018-2019-HS

Approve the following individuals for the position and salary as indicated:

Burgess, Ryan	Weight Room Monitor (Winter)	\$2,984.00
Keelen, Ashley	Assistant Girls Basketball Coach	\$6,325.00
Morfin, Uriel	Assistant Wrestling Coach	\$6,325.00
Varanelli, Nicholas	Assistant Boys Basketball Coach	\$6,325.00
Wombough, Jason	Assistant Wrestling Coach	\$6,325.00

Account # 15-402-100-100-40

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M. WEIGHT ROOM 2018-2019-HS

Approve the following individual to volunteer in the weight room for the Fall Season at no cost to the district.

McCarthy, James

N. ATHLETIC VOLUNTEER – HS

Approve the following individual to volunteer for wrestling for the 2018-2019 school year, at no cost to the district:

Thornton, John

O. KEANSBURG AFTER SCHOOL PROGRAM-(KAP)-2018-2019 DIST

Approve the following individuals for the position and salary as listed in the Keansburg After School Program from September 18, 2018 through August 31, 2019. 315 hours at \$8.60 per hour, for a total not to exceed \$2,709.00.

Student Teacher Assistant \$8.60 per hour

Sautner, Frank

Account # 20-095-100-100-60

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GENERAL:

1. DISTRICT H-I-B REPORT – 2018-2019

Approve the monthly district H-I-B Report for the month of October, 2018

Ref. Exhibit # 1

2. JOB DESCRIPTION-DIST

Approve the following revised job description, as submitted:

Law Enforcement Teacher School to Career Teacher

Ref. Exhibit # 2

3. 2018-2019 TRIP LIST-REVISED-DIST.

Approve the Revised 2018-2019 Trip List, as submitted:

Ref. Exhibit # 3

4. EMPLOYMENT CONTRACT-2018-2019

Approve the following employment contract for the 2018-2019 school year, as submitted:

School Safety Specialist

Ref. Exhibit # 4

5. MEMORANDUM OF UNDERSTANDING-KEANSBURG HIGH SCHOOL AND THE MENTAL HEALTH ASSOCIATION OF MONMOUTH COUNTY

Approve the agreement between the Keansburg High School and the Mental Health Association of Monmouth County's School Truancy Reduction & Diversion Program. This agreement shall be for up to two eight session courses of the P.A.S.S. School Truancy Prevention & Diversion Group Program until terminated by mutual consent.

6. MEMORANDUM OF UNDERSTANDING-CARUSO ELEMENTARY SCHOOL, JOSEPH R. BOLGER MIDDLE SCHOOL AND THE COMMUNITY YMCA COUNSELING & SOCIAL SERVICES

Approve the agreement between the Caruso Elementary School, the Joseph R. Bolger Middle School and the Community YMCA Counseling & Social Services. The YMCA will work in collaboration to provide children's mental health services to special needs and

RECOMMENDATIONS

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emotionally challenged youth during the 2018-2019 School Year. This MOU is effective July 1, 2018 through June 30, 2019.

7. DONATION-ACCEPTANCE-JB

Accept the donation of from Shaw Chiropractic of Holmdel of various school supplies and backpacks for the student of Joseph R. Bolger Middle School.

Accept the donation from Laurie Krutis, a Keansburg resident, of 30 notebooks, pencils, and scissors for the Joseph R. Bolger Middle School.

8. SCHOOL BUS EVACUATION DRILL-2018-2019-DIST

Joseph R. Bolger Middle School 9/24/2018 8:30-9:30 a.m.

9. OUT OF STATE CLASS TRIP-JB/HS

11/13/18 JB Lincoln Center & The Nuyorican Café 8th Grade G & T Students
will visit from 7:45 a.m. to 5 p.m.

6/3/19 HS HS Senior Trip to Pocono Valley 300 Camp Akiba Road
10:00 a.m.-8:00 p.m. Reeders, PA

10. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant’s skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

04/05/19	Beegle, Staci	Advanced Special Ed. Directors Cohort	\$1,500.00
10/22/18	Brophy, Sean	LEGAL ONE HIB Law Update	\$150.00
12/14/18	Daniel, Margaret	NJASP Winter Conference	\$180.00
12/11/18	Hansel, Jessica	Speech Language Therapy Facilitating Rapid Change for Children w/severe Phonological Disorders	\$259.00
11/28/18	Holcombe, Tammie	Guided Math Conference K-6	\$449.00
10/26/18	Lufrano, Dana	Rutgers Literacy Conference	\$180.00

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12/11/18	Moschetta, Sharon	Speech Language Therapy Facilitating Rapid Change for Children w/severe Phonological Disorders	\$259.00
11/30/18	Natalino, Michelle	Conference for School Based Language Pathologists	\$449.00
10/17/18	Smith, Tara	Traumatic Stress in Kids: Sensory, Yoga & Mindfulness Techniques to Rewire the Young Brain	\$199.99
12/18/18	Stark, Thomas	National Athletic Directors Conference & Annual Meeting	\$2,023.00
11/28/18	Szotak, Ashley	Guided Math Conference	\$449.00

11. HOME INSTRUCTION 2018-2019

Approve the following students to receive home instruction for the 2018-2019 school year:

Student I.D.	H.I. #	Grade	Reason	Tutor	Start	End
5922046380	6	5	Medical	N. Miragliotta	9-11-18	10-23-18
5925098977	7	9	Administrative	D. Patterson	10-1-18	10-15-18
2246128553AF	8	1	Medical	J. White	10-9-18	11-9-18

Account # 11-150-100-101-80

12. SPECIAL NEEDS 2018-2019

Approve the following students to attend the placement indicated for the 2018-2019 school year:

Student ID	DOB	Class.	Placement	Start Date	Private Public	Tuition
7313226675	8-21-02	N/A	Class Academy	9-20-18	Public	6,160.00
9436635304	9-24-04	N/A	Hackensack	9-2018	Public	14,625.00
1705874927	3-10-06	N/A	Hackensack	9-2018	Public	14,625.00

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13. HOMELESS TUITION 2018-2019

Approve the following students to attend the school indicated for the 2018-2019 school year:

Student I.D.	DOB	Class.	School	Start Date	Private / Public	Tuition
9018168982	6-13-11	N/A	Middletown	9-2018	Public	8,652.02
6716675451	6-11-01	N/A	Middletown	9-2018	Public	14,345.00
9312695981	5-22-05	N/A	Middletown	9-2018	Public	13,854.00
8421012184	9-12-07	N/A	Middletown	9-2018	Public	13,385.40

Account # 11-000-100-561-80

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

BS-02: RECEIPT AND ACCEPTANCE OF AUGUST SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of August 31, 2018 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of August 31, 2018 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$1,185,122.96.

BS-04: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING-NONE

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

BS-05: RATIFICATION OF PAYROLL SERVICES RENDERED

Recommend that the Board of Education ratify the salary checks issued for the September 30, 2018 payroll in the amount of \$1,058,123.86.

BS-06: CALIFON CONSULTANTS LLC CONTRACT FOR 2018-2019 SCHOOL YEAR

Recommend that the Board of Education approve Califon Consultants to conduct a compliance audit of all personnel certification and endorsements at a cost not to exceed \$18,500.

See Exhibit "A"

BS-07: RATIFICATION OF KEA AGREEMENT

WHEREAS the Keansburg Board of Education (hereinafter referred to as the "Board") and the Keansburg Education Association (hereinafter referred to as the "KEA") have negotiated a successor agreement for the 2017-2018, 2018-2019 and 2019-2020 school years (hereinafter referred to as the "Agreement"); and

WHEREAS the KEA has, by a majority vote of its membership, ratified the Agreement;

NOW, THEREFORE BE IT RESOLVED that the Board hereby ratify and approved the terms of the Agreement for the 2017-2018, 2018-2019 and 2019-2020 school years, which are attached to this Resolution and made a part hereof.

Exhibit "B"

BS-08: COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities listed for the various school facilities of the Keansburg School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Keansburg School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Keansburg School District in compliance with the Department of Education requirements.

Exhibit "C"