

**2016-2017**

**PURCHASE ORDER REQUEST**  
PORT MONMOUTH ROAD SCHOOL

Date \_\_\_\_\_  
Submitted \_\_\_\_\_

<b>VENDOR (COMPLETE ADDRESS W/ ZIP CODE)</b>	<b>SHIP TO</b>
	<b>(YOUR NAME)</b>
	CARUSO PRE-K
	81 FRANCES PLACE
	KEANSBURG NJ 07734
<b>ACCT #: (LEAVE THIS SPACE EMPTY)</b>	<b>DESCRIPTION OF ORDER</b>

<u>QUANTITY</u>	<u>UNIT</u>	<u>PAGE</u>	<u>CATALOGUE #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
				<b>SUBTOTAL</b>		
				<b>SHIPPING- CHECK CATALOGUE OR COMPANY</b>		
				<b>GRAND TOTAL</b>		