

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER SEPTEMBER 17, 2024 - 7:00 P.M.

CALL TO ORDER Matthew Kitchen, President, called the Regular Meeting to order at 7:01 p.m.

MEMBERS PRESENT Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano

MEMBERS ABSENT Patricia Frizell

OTHERS PRESENT Kathleen O'Hare, Superintendent, Michael Sette, Board Secretary, John O. Bennett, Attorney, and District Administration.

PLEDGE OF ALLEGIANCE - Mr. Kitchen led the Pledge of Allegiance and pointed out the emergency exits.

PRESENTATIONS/CORRESPONDENCES - None

STUDENT REPRESENTATIVE REPORTS-

Keansburg High School - Megan Alt and Morgan DiGrigorio

Welcomed back, students. High school sports are already underway. Our tennis team won a match against Long Branch for the first time since 2019. We have combined with Keyport for field hockey and boy's soccer. There's a new scoreboard, and the Titan 5K is back. The prom is booked, and high school students enjoy the new lunch period and menu. We are looking forward to a great year ahead!

COMMITTEE REPORTS -

Curriculum: Kenneth Cook and Christopher Hoff met to discuss mental health and trauma-informed practices for teachers and administration, the 40-minute lunch period, new developments regarding ELL learners, and the new courses being offered.

Buildings and Grounds: Discussed all the new improvements that were made to the buildings over the summer to bring the schools up to date and thanked the administration for their hard work.

Finance: Michael Mankowski met with Mr. Sette to discuss the status of the grants.

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS - None

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2) Legal

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Kim Kelaher-Moran

SECONDED BY: Kenneth Cook

IN 7:08 pm OUT 7:46 pm

SEPTEMBER 17, 2024 MINUTES

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	Kim Kelaher-Moran
SECONDED BY:	Kenneth Cook
AYE:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
NAY:	
ABSTAIN:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	August 20, 2024
EXECUTIVE SESSION	
SPECIAL MEETING - EXECUTIVE SESSION	July 30, 2024

SEPTEMBER 17, 2024 MINUTES

APPROVAL OF MINUTES	
MOVED BY	Kenneth Cook
SECONDED BY	Kim Kelaher-Moran
AYE	Kenneth Cook, Judy Ferraro, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
NAY	
ABSTAIN	Brooke Clayton on both; Matthew Kitchen August 20th; Gregory Siciliano July 30; Christopher Hoff on both; Judy Ferraro August 20th.

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RESIGNATION-2024-2025-DISTRICT

Approve the following resignations, as submitted:

Hanson, Samantha Psychologist Account # 11-000-219-104-30
Eff. 10/21/24 or sooner

2. NON PROFESSIONAL EMPLOYMENT-2024-2025-DISTRICT

Connolly, Megan Paraprofessional PPA-2 \$27,221.00* DIST
Eff. 9/18/24
Account # 15-216-100-106-10

*Salary pending negotiations

3. PROFESSIONAL EMPLOYMENT-2024-2025-DISTRICT

Clark, Christine Psychologist MA-4 \$65,490.00* DIST.
Eff. 11/18/24 or sooner
Account #11-000-219-104-40

*Salary pending negotiations

4. LEAVE OF ABSENCE-EXPANDED SICK LEAVE

Approve/ratify the following individual be granted a paid Expanded Sick Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA and expanded sick leave under NJSA 18A:30-1 and NJSA 18A:30-4.

Name	Beginning	Returning
Siciliano, Gretel	09/11/2024	09/23/2024

5. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2024-2025-DISTRICT

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2024-2025 school year at the rates listed below:

Anderson, Thomas*
 Connolly, Megan*
 Kolesa, Gabrielle^

\$100.00 = Substitute Teacher
 \$ 85.00 = Paraprofessional

^pending completion of paperwork
 *per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5
 Account # 11-130-100-101-30 6-8
 Account # 11-140-100-101-40 9-12

6. ADVISOR POSITION-2024-2025-JCCS

Approve the following individual for the advisor position and salary* listed for the Joseph C. Caruso School for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Carroll, Sara	Book Room/Media Center Advisor	3,195.00*

*Salary pending negotiations

Account # 15-401-100-100-20

7. **BEFORE SCHOOL BREAKFAST CAFETERIA TEACHERS- JRB**

Approve the following individuals for the position as indicated:

Rosenberg, Michael
Patterson, Douglas

7:20 a.m. to 7:30 a.m., then resume normal teaching day until 2:20 p.m.

*At no cost to the district

8. **COACH/ADVISOR POSITION-2024-2025-JRB**

Approve the following individual for the position and salary as indicated for the 2024-2025 school year:

<u>NAME</u>	<u>POSITION*</u>	<u>SALARY</u>
Dambaugh, Mark	Weight Room Monitor	\$3,387.00*

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 15-402-100-101-30

*Salary pending negotiations

9. **PERMANENT POOL SUBSTITUTE-2024-2025-DISTRICT**

Approve the following individual for the position and salary indicated for the 2024-2025 school year:

Name	Account #	Rate	Building
Billyer, Jacqueline	11-130-100-101-30	\$125.00	JRB

10. **CHANGE IN DEGREE STATUS-MOVEMENT ON THE GUIDE-2024-2025-LATE ENTRY-REVISION**

Approve the following revision to the following individuals for a Change in their Degree Status and Movement on the Guide as submitted.

Name	2024-2025 Salary*	Guide	Step
Ganley, Corrin	\$100,940.00*	MA+ 60	16

*Salary pending negotiations

11. **K.E.L.C. HOME VISITS- 2024 - 2025**

Approve all qualified preschool staff to complete home visits at the contracted rate* for the 2024-2025 school year as needed.

Paraprofessional:

Account # 20-218-100-106-10

Teachers:

Account # 20-218-100-101-10

Nurse:

Account # 20-218-200-104-10

Instructional Coach:

Account # 20-218-200-176-10

CST/OT/PT

Speech:

Account # 20-218-200-104-10

*Salary pending negotiations

12. BELLE COHORT PROFESSIONAL DEVELOPMENT-2024-2025

Approve the following at the contracted hourly rate, pending negotiations, not to exceed \$387 for professional development to be conducted with the NIEER Building Early Learning Latiné Educators Cohort from the hours of 3:30-5:00. (Tentative dates: 9/17/24, 10/1/24, 11/12/24, 2/25, 5/25, 6/25.)

George, Anna

Account # 20-218-100-101-10

13. EXTRA BLOCK TEACHER-2024-2025-JRB-ACCOUNT REVISION

Approve the following staff members to assume the role of an extra block teacher with stipend per the negotiated agreement, for the 2024-2025 school year for class coverage.

Bufano-Zifchak, Elena

Liantonio, Danielle

Patterson, Douglas

Rosenberg, Michael

*Salary Pending Negotiations

Account # 15-213-100-101-30

Account # 15-130-100-101-30

14. ELL EXTENDED DAY TEACHER-2024-2025

Approve the following individual for the position and salary as indicated. \$41.00* per Hour, One (1) hour per Week for 35 weeks, not to exceed \$1,505.00.

Kolesa, Monica ELL Extended Day Teacher

Account # 20-241-100-101-60

*Salary pending negotiations

DISCUSSION - None

APPROVAL OF PERSONNEL	
Moved By:	Kim Kelaher-Moran
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

The Superintendent of Schools recommends positive action on the following items:

GENERAL

15. MEMORANDUM OF UNDERSTANDING-KEANSBURG SCHOOL DISTRICT & THE MIDDLETOWN TOWNSHIP SCHOOL DISTRICT

Approve the Memorandum of Understanding between the Keansburg School District and the Middletown Township School District regarding the development and operation of a partnership between both school districts. The partnership includes but is not limited to: Middletown Township Board of Education dual enrollment/AP courses and/or the MTPS Arts Academy and the Keansburg High School Law Enforcement Program and/or the Keansburg/Middletown BEACON/VISIONS (Behavior Disabilities Programs) K-8 Behavioral Disabilities Program. The Superintendent, Board Secretary, and Board Attorney are hereby authorized to prepare and execute a shared services agreement to effectuate above terms and conditions.

Exhibit # 1

16. DISPOSAL OF UNUSABLE/OUTDATED/BROKEN FURNITURE/EQUIPMENT-DISTRICT

Approve the disposal of unusable/outdated/broken Furniture/Equipment in the Keansburg School District.

17. **ACCEPTANCE OF DONATION-JRB**

Approve the acceptance of a Growing Station for the Bolger Middle School.

18. **ACCEPTANCE OF DONATION PIANO DELIVERY AND REMOVAL -JRBMS & KHS-REVISION**

Approve the revision of the acceptance of donations of pianos donated by "The Monmouth Conservatory of Music," which will also cover the cost of delivery and removal.

APPROVAL OF GENERAL	
Moved By:	Gregory Siciliano
Seconded By:	Brooke Clayton
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

DISCUSSION -

Christopher Hoff inquired about the delivery time for the piano. Ms. O'Hare clarified that it is scheduled for removal but has not been delivered yet. Mr. Kitchen then asked about the growing station, and Ms. O'Hare explained that it is a plug-in growing station.

ADDENDUM:

A1. SUPERINTENDENT OF SCHOOLS QUANTITATIVE AND QUALITATIVE MERIT GOALS-2024-2025

Approve the 2024-2025 Superintendent Quantitative and Qualitative Goals, as per contract. Pending approval by the Interim Executive County Superintendent.

A2. POOL SUBSTITUTE-2024-2025-DISTRICT

Approve the following individual to serve as a Pool Substitute Teacher from September 4, 2024, through September 17, 2024, at a rate of \$125.00 per day, not to exceed \$1,250.00.

Name	Account #	Rate	Building
Attilio, Susan	11-120-100-101-20	\$125.00	KELC

A3. BEFORE/AFTER SCHOOL ACADEMIC SUPPORT TEACHERS-SCHOOL BASED YOUTH SERVICES PROGRAM (SBYSP)- 2024-2025-KHS

Approve all qualified staff to provide after school academic support at Keansburg High School/SBYSP for the 2024-2025 school year at the rate of \$41.00* per hour (Certified Staff) and \$20.00* per hour (Non-Certified).

Account # 20-433-100-101-40
*SalaryPending Negotiations

A4. WILSON READING TEACHER(S)-JRBMS-2024-2025

Approve the following individual(s) as Wilson Reading Teachers 41.00* per hour for 140 hours not to exceed \$5,740.00.

Mankowski, Jessica

Account # 20-231-100-101-30

*Salary pending negotiations

A5. TITLE I GRANT PERSONNEL/SALARY-2024-2025-DISTRICT

Approve the following individuals salary to be paid through the Title I grant for the 2024-2025 school year:

Mankowski, Jessica \$ 85,640.00*

Account # 20-231-100-101-20

Salary pending negotiations

SEPTEMBER 17, 2024 MINUTES

APPROVAL OF SUPERINTENDENT ADDENDUM	
Moved By:	Kim Kelaher-Moran
Seconded By:	Gregory Siciliano
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	Michael Mankoski A1, A4, A5; Christopher Hoff A1; Judy Ferraro A1.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

BOARD SECRETARY’S MONTHLY CERTIFICATION - JULY 2024

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in July 2024 in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District’s financial obligations for the remainder of the Fiscal Year.

Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the AUGUST 15, 2024 in the amount of \$219,667.53 and the AUGUST 30, 2024 in the amount of \$182,570.83 totaling \$402,238.36

The Superintendent of Schools recommends positive action on the following items:

1. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$5,330,585.52.

2. OUT OF DISTRICT TUITION 2024-2025 SCHOOL YEAR

Approve the following students to attend the placement indicated for the 2024-2025 school year:

Student I.D.	Class.	Placement	Start Date	Public/ Private	Tuition
7005980478	ERI	Collier	9-2024	Private	\$387.39 per diem
9746304689	OHI	Long Branch	9-2024	Public	\$357.87 per diem

Account # 11-000-100-562-80 Tuition LEAS Spec. Ed.
Account # 11-000-100-566-80 Tuition Priv. School in State

3. **OUT OF DISTRICT TUITION 2024-2025 SCHOOL YEAR**

Recommend the Board of Education approve the following students attend the placement indicated at no cost to the School District for the 2024-2025 school year:

Department of Children & Families (DCF) Project Teach
7176883738

4. **APPROVAL OF THE FOLLOWING 403B PROVIDER FOR 2024-2025**

Recommend the Board of Education approve the following 403B Provider for the 2024-2025 School Year:

Lincoln Financial

5. **2024-2025 RESCIND SHARED SERVICE AGREEMENT FOR THE SERVICE OF PRESCHOOL INSTRUCTIONAL COACH**

Rescind the Shared Services Contract Agreement with Union Beach for a Preschool Instructional Coach

6. **ATLANTIC HEALTH SYSTEM-DRUG SCREENING 2024-2025**

Recommend the Board of Education approve the following services for \$200 per screening:

Physical Exam - student clearance
SAP 10 (Substance Abuse Panel 10 Panel plus alcohol)
Synthetic Cannabinoids

Account # 11-000-213-300-80

DISCUSSION-

Christopher Hoff asked if Union Beach had their own coach. Ms. O'Hare said yes and noted that we also have another shared services agreement for a Preschool Instructional Coach with Neptune City that will be approved in the Board Secretary's addendum.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	Michael Mankowski #4

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY ADDENDUM

The Superintendent of Schools recommends positive action on the following items:

BS-1. RECEIPT AND ACCEPTANCE OF JULY 2024 BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of JULY, 2024 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of July, 2024 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

BS-2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers.

BS-3. KEA MEMORANDUM OF UNDERSTANDING

Recommend that the Board of Education approve/ratify the KEA Memorandum of Understanding. Pending approval of salary guides.

BS-4 2024-2025 APPROVAL OF SHARED SERVICE AGREEMENT FOR THE SERVICES OF PRESCHOOL INSTRUCTIONAL COACH

Approve the Shared Services Contract Agreement with Neptune City for a Preschool Instructional Coach.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY ADDENDUM	
Moved By:	Gregory Siciliano
Seconded By:	Brooke Clayton
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	Michael Mankowski BS-3; Judy Ferraro BS-3.

DISCUSSION- None

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS - None

OLD/NEW COMMUNICATIONS -

Christopher Hoff: Welcome Back to students and staff. Thank you for all the donations. The building and Grounds look great, and the Administration did a great job finishing these projects. The new parking spots are great. 9/28 is Keansburg Day from 2 pm to 7 pm, including fireworks.

Michael Mankowski: Welcome back. I'm excited about Titan 5K. The scoreboard is amazing. I am also very excited about the Keansburg Early Learning Center home visits. The schools look great; thank you to Buildings and Grounds and Administration.

Brooke Clayton: Commented on how nice it is to see our students playing soccer, thanks to a shared agreement with the Keyport School District.

Kenneth Cook: Thank you, and welcome back to students and staff. The facilities and the new scoreboard look fantastic.

Kim Kelaher-Moran: It's always exciting to start a new school year. It is nice to see the kids happy. A new school year means new beginnings, including new facility upgrades. It is sad to see kids still going to school late. It is important for kids to be at school on time, and we need everyone's help to fix this issue. Thanks to all who had a part in making the beginning of the school year a happy one.

Gregory Siciliano: 40-minute lunches are great. Welcome back to school. The Administration has done an amazing job.

Matthew Kitchen: I hope everyone has a great year. Thank you for all your hard work.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Kenneth Cook
Seconded By:	Michael Mankowski
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Mathew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

Moved by Kenneth Cook, seconded by Michael Mankowski and unanimously carried, the meeting adjourned at 8:01 pm.

Respectfully submitted,



Michael Sette
Asst. to the Business
Administrator/Board Secretary