

KEANSBURG BOARD OF EDUCATION

100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
OCTOBER 29, 2013

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on October 29, 2013, in the Bolger Middle School Cafeteria. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 3, 2013.

**ROLL CALL**

Corey Lowell, Board Secretary/Business Administrator, called the roll:

**Present:** Dolores Bartram, Ann Marie Best, Yolanda Commarato, Michael Donaldson, Patricia Frizell, and Kimberly Kelaher- Moran.

**Absent:** Robert Ketch and Judy Ferraro

**Also Present:** Gerald North, Superintendent of Schools, John Bennett, Board Attorney

**PLEDGE OF ALLEGIANCE**

Number of Public present: 50

**MOTION ON EXECUTIVE SESSION**

Motion by Ann Marie Best, seconded by Dolores Bartram to approve the following resolution:

BE IT RESOLVED by the Keansburg Board of Education that:

1. It does hereby determine that it is necessary to meet in Executive Session on October 29, 2013 to discuss personnel matters and imposition of penalties upon an individual.
2. These matters will be made public when confidentiality is no longer required.

The time that the Board will anticipate to come out of Executive Session is 7:30pm.

The Board entered into Executive Session at 7:09pm.

The Board reconvened at 7:38pm.

Roll call vote: 7 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried

**BS-01 APPROVAL OF MINUTES**

Motion by Dolores Bartram and seconded by Patricia Frizell to approve the following minutes:

Regular Meeting – September 24, 2013

Roll Call Vote: 7 in favor, 0 opposed, 2 absent, 0 abstain; motion carried

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The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. RESIGNATION – PROFESSIONAL STAFF**

Accept the following resignation, as submitted:

Domogala, Krystyna                      Efft. November 27, 2013 or sooner

**B. PROFESSIONAL PERSONNEL – EMPLOYMENT – 2013-2014**

Approve the following individuals for the position and salary indicated for the 2013-2014 school year:

Brophy, Sean^ Efft. 1/1/14 or sooner	Vice Principal 15-000-240-103-40		\$95,000.00 (pro-rated)	HS
Fiorentino, Marie^ Efft. 1/1/14 or sooner	School Nurse 15-213-100-100-10	MA-17	\$72,910.00 (pro-rated)	PM

^On an emergent basis

**C. TRANSFERS – STAFF**

Approve the following individuals for the positions indicated for the 2013-2014 school year:

	<u>From</u>	<u>To</u>
Hoff, George Efft. 11/12/13 \$60,000.00 pro-rated	Social Studies – HS 15-140-100-101-40	Coordinator of Community Relations and Funded Programs – DIST (10 month non-professional/non tenurable position)
Nelson, Diane Efft. 9/25/13	Teacher Assistant - JB 15-213-100-106-30	Teacher Assistant - HS 15-213-100-106-40

**D. LEAVE OF ABSENCE –DIST**

Approve the following individual be granted a Maternity/Childcare Leave of Absence beginning February 10, 2014 until June 30, 2014 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

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Corcione, Jillian

Approve the following individual be granted a Maternity/Childcare Leave of Absence beginning November 18, 2013 returning on February 3, 2014 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

DiGeronimo, Nicole

Approve the following individual be granted a revision to her Medical Leave of Absence beginning September 3, 2013 returning October 15, 2013 using accumulated sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:

Lichtig, Tracey

Approve the following individual be granted a Medical Leave of Absence beginning September 23, 2013 returning on September 30, 2013 using accumulated sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:

Menture, Darla

Approve the following individual be granted a Medical Leave of Absence beginning September 23, 2013 returning on September 30, 2013 using accumulated sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:

Rotondi, Jenna

E. COACHING POSITIONS - JB

Approve the following individuals for the positions and salaries indicated for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Chernack, Amanda	7/8 Girls Basketball Coach	\$5,333.00
Damian, Christopher	7/8 Co-Assistant Wrestling Coach	\$2,826.00*
Lee, David	Intramural Coach – Spring	\$2,839.00
Mangels, Stephen	7/8 Wrestling Coach	\$3,768.00*
Morfin, Uriel	7/8 Co-Assistant Wrestling Coach	\$2,826.00*
Rossi, Nicole	7/8 Basketball Cheerleading	\$4,118.00
Sigrist, Andrew	7/8 Boys Basketball Coach	\$5,333.00

\*Wrestling Coach and Assistant Wrestling Coach Salaries are combined and split into three as per applicant agreement.

\*\*Employer specifically reserves managerial prerogative to remove as a reduction in



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force if position is not justified.

Account #: 15-402-100-100-30

F. COACHING POSITIONS - HS

Approve the following individuals for the positions and salaries indicated for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Alsieux, David	Assistant Wrestling Coach	\$6,171.00
Book, Jonathon	Assistant Girls Basketball Coach	\$6,171.00
Papcun, Jeffrey	Assistant Boys Basketball Coach	\$6,171.00
Thornton, John	Assistant Wrestling Coach	\$6,171.00
Wombough, Jason	Weight Room Monitor (Winter)	\$2,911.00

\*\*Employer specifically reserves managerial prerogative to remove as a reduction in force if position is not justified).

Account #: 15-402-100-100-40

G. VOLUNTEER COACHES - JB

Approve the following individuals to hold an open gym at the Keansburg High School Auxiliary Gym for Bolger wrestlers from 3:00pm – 4:30pm on October 10, 15, 17, 22, 24 and 29, 2013. This will be no cost to the district.

Alisieux, David  
Mangels, Stephen

H. AFTER SCHOOL TUTORS – 2013-2014 – JC

Approve the following individual for the position of After School Tutor for the 2013-2014 school year at \$35.00 per hour, for 60 hours, not to exceed \$2,100.00 total:

Viggiano, Jonna

Account #15-421-100-101-20

I. PRESCHOOL SUBSTITUTE BUS AIDE – PM – AM BUS RUN

Approve the following individual as a substitute bus aide for the Port Monmouth Road Preschool morning bus run at \$17.64 per hour, for the 2013-20-14 school year, as needed:

Bulmer, Lorene  
Account #: 20-218-100-106-10

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J. EARLY CHILDHOOD PARENT ACADEMY -2013-2014 - PM

Approve the following individuals for the position and salary indicated from February 4, 2014 through March 25, 2014 at \$35.00 per hour, for 15 hours, not to exceed \$525.00 each:

Dubrow, Colleen  
Hazeldine, Anne  
Account #: 20-231-200-104-60

K. EARLY CHILDHOOD PARENT ACADEMY CHILDCARE - 2013-2014 - PM

Approve the following individual to provide childcare from February 4, 2014 through March 25, 2014 at \$17.88 per hour, for 2½ hours for 8 consecutive Tuesday evenings, not to exceed \$357.60:

Sheldon, Dorothy  
Account #: 20-231-200-104-60

L. CHORUS AFTER SCHOOL PROGRAM – JC

Approve the following individual for the position of After School Chorus Teacher for the 2013-2014 school year at a rate of \$35.00 per hour, for 30 hours, not to exceed \$1,050.00 total:

Novembre, Timothy  
Account #: 15-401-100-100-20

M. KEANSBURG AFTERSCHOOL PROGRAM (KAP) –2013 –2014 – JB

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from October 30, 2013 through June 30, 2014:

Teachers - at \$35.00 per hour

Kircher, David^

^On an emergent basis

Student Teacher Assistant

\$8.00 per hour for a total of 185 hours each, not to exceed \$1,480.00 each:

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Lauriha, Kelly  
Mustafoski, Lisa  
Ryan, Logan  
Account #: 20-095-100-100-60

N. WORKFORCE INVESTMENT BOARD – STUDENTS - 2013-2014

Approve the following students to receive employment training at the rate of \$4.00 per hour for up to 18 hours and employment placement at the rate of \$8.00 per hour for up to 150 hours from July 1, 2013 through June 30, 2014. Students will be trained and placed at one of the chosen sites indicated below.

<u>Student</u>	<u>Site</u>	<u>Children</u>
Thomas Berkefeld	Port Monmouth Road School FFC	yes
Account #: 20-084-100-101-40	Salary Account #: 20-084-100-101-40	Training

O. OBSERVATION – DIST

Approve the following student be permitted to complete their field observation:

Brookdale

<u>Student</u>	<u>Staff Member</u>	<u>School</u>	<u>Semester</u>
Sindondi, Patricia	TBA	TBA	Fall 2013 (One day)

P. PROFESSIONAL DEVELOPMENT- CST

Approve Gabrielle Pettineo, Esq. to provide training for the Child Study Team on law changes, compliance and code November 6, 2013 for 5 hours at \$145.00 per hour not to exceed \$725.00.

Account #: 11-000-223-320-80

Q. PROFESSIONAL DEVELOPMENT – DIST

Approve the following individuals and after-school workshops as listed below. Presenters will be paid \$35.00 per hour for four hours. Professional attendees will be paid \$35.00 per hour for two hours:

November 14, 2013

Presenters: Katie Hammond & Jessica Phan

Student Created Rubrics  
Acconzo, Danielle

Bouchard, Kaitlyn



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Corcione, Jillian  
Corey, Jeanne  
DeTalvo, Tonya  
Grieco, Gabrielle  
Howlett, AnnMarie  
Hummer, Rosemarie  
Kelly, Brooke  
Leary, Barbara  
Meyers, Michelle  
Mickelsen, Kathryn

Nigro, Lisa  
Novembre, Timothy  
Petraroi, Deborah  
Rogers, Mary  
Shine, Dorothy  
Sigrist, Andrew  
Ward-Maciorowski, Erin  
Weldon, Lissa  
Zielinski, Amy

November 19, 2013

Presenters: Christina Desoucey & Heather Wilson

Yoga for All Ages (Part 1 of 2)

Appleby, Kathleen  
Corcione, Jillian  
Graceffo, Anne  
Hummer, Rosemarie  
Leary, Barbara  
McAvoy, Meghan  
Nigro, Lisa  
Novembre, Timothy

Pearce, Karen  
Petrocelli, Luciana  
Phan, Jessica  
Rogers, Mary  
Sperring, Ryan  
Thoma, Patricia  
Ward-Maciorowski, Erin

November 20, 2013

Presenters: Christina Desoucey & Heather Wilson

Yoga for All Ages (Part 2 of 2)

Appleby, Kathleen  
Corcione, Jillian  
Hummer, Rosemarie  
Leary, Barbara  
McAvoy, Meghan  
Nigro, Lisa  
Novembre, Timothy  
Pearce, Karen  
Petrocelli, Luciana  
Phan, Jessica  
Rogers, Mary  
Sperring, Ryan  
Ward-Maciorowski, Erin

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Account #: 20-271-200-100-00-60-000.

R. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

<u>DATE</u>	<u>NAME</u>	<u>WORKSHOP TITLE</u>	<u>COST</u>
11/14/13	Halperin-Krain, M.	NJSMART: 101 Using School & District Profiles	\$ 298.00
11/19/13	Civitano, Marla	ADHD and the Immature Brain	\$ 190.00
11/22/13	Strauch, Dawn	Strategies to Prepare Special Education Students	\$ 195.00
11/21/13	Farnsworth, Shaylyn	Developing Mathematical Skills	\$ 165.00
11/23/13	Flanzbaum, Kathleen	NAEYC National Conference	\$2,425.00
12/3/13	Chapman, Jennifer	Positive Behavior Support in Schools	\$ 304.00
12/3/13	Kent, Lori	National Symposium on School Discipline Practices	\$ 250.00
12/3/13	Kukulski, Tara	National Symposium on School Discipline Practices	\$ 304.00
12/13/13	Vaccarelli, Patricia	Practical Strategies to address The Challenges of Today	\$ 234.20
1/24/13	Strauch, Dawn	Empowering Students	\$ 195.00
1/31/13	Petrillo, Dominick	TECHSPO	\$ 406.00
2/19/14	Farnsworth, Shaylyn	Alternative Assessments & Projects to Enhance Thinking	\$ 165.00
2/28/14	Glinos-Pecoraro, F.	ASAP – NJ Conference	\$ 295.00
3/28/14	Corey, Jeanne	Rutgers Annual Reading & Writing Conference	\$ 180.00
3/28/14	Josselyn, Karen	Rutgers Annual Reading & Writing Conference	\$ 180.00
3/28/14	Shoiab, Silvia	Rutgers Annual Reading & Writing Conference	\$ 157.75
3/28/14	Szotak, Ashley	Rutgers Annual Reading & Writing Conference	\$ 157.75
3/30/13	Thomas, Sierra	Annual American Counseling Assoc. Conference	\$ 370.00
3/28/14	Varley, Nancy	Rutgers Annual Reading & Writing Conference	\$ 157.45



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6/6/14 Lowell, Corey NJASBO Annual Conference \$ 658.00

**GENERAL:**

1. IN-STATE TRIPS

10/8	PM	Green Meadows Farm, Hazlet, NJ. Students will have a hands-on learning experience on farm animals. 8:45am – 2:30pm.
10/15 to 6/10	HS/JB	AT&T, Middletown, NJ. Students will attend math tutoring and mentoring every Tuesday. 2:20pm – 5:00pm.
10/20 (Sunday)	HS	Point Pleasant Beach, NJ. Students will attend the ACS Making Strides Against Breast Cancer Walk. 7:30am – 2:30pm.
10/21	HS	Brick Memorial High School, Brick, NJ. Students will attend a college fair. 9:00am – 1:00pm.
10/22, 3/14	HS	Vonage, Holmdel, NJ. Heroes & Cook Kids will attend trainings. 1/14, 8:15am – 1:30pm.
11/4	JB	Bayshore Waterfront Park, Belford, NJ. 5th Grade will experience science activities. 9:00am – 2:00pm.
11/4, 11/15, 11/18, 11/20, 11/22	JB	Palmer Woods Cemetery, Keansburg, NJ. KAP to complete community service. 3:15pm – 4:45pm.
11/5	PM	Ocean County College and Planetarium, Ocean County, NJ. Students will tour campus and view a show at the Planetarium. 8:45am – 2:00pm.
11/13	JB	Project Paul, Keansburg, NJ. Life Skills will learn how to stock shelves at the food pantry. 10:25am – 12:35pm.
11/15	JB	Dunkin Donuts, Keansburg, NJ. Life Skills will learn about money and currency. 10:00am – 11:30am.
11/15, 12/16, 1/13, 2/10, 3/10, 4/7, 5/12, 6/9	JB	Henry Hudson Trail, Keansburg, NJ. Life Skills will Adopt-a-Block. Students will learn the importance of community service. 12:00pm - 12:40pm.
11/17	JB	Count Basie Theatre, Red Bank, NJ. Life Skills will attend a ballet. 10:15am - 12:30pm.

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11/18	HS	Montclair University, Montclair, NJ. Students will tour university. 8:00am – 2:00pm.
11/19 or	JC	Holmdel Activity/Huber Woods, Holmdel, NJ. 4th grade to build 11/21 longhouses. Students will attend one of the dates listed. 9:00am – 2:30pm.
11/21	HS	Brunswick Zone, Hazlet, NJ. Students will go bowling. 2:15pm – 5:00pm.
11/25	JB	Hazlet Cinema, Hazlet, NJ. Language Arts student to see a movie and reading incentive to read high text level. 8:45am – 1:00pm.
12/9	JB	Nora's Ceramics, Keansburg, NJ. Life Skills will develop an interest in a hobby. 9:30am – 11:00am.
12/10	JB	Anthony's Restaurant, Keansburg, NJ. Life Skills will learn how to order off a menu and job skills. 10:55Am – 12:00pm.
2/12 or	JC	Insectropolis Bugseum, Toms River, NJ. 3rd grade to attend one of 2/13 dates listed. 9:00am – 2:30pm.
4/29	JC	Algonquin Theatre, Manasquan, NJ. 3rd grade to see Stuart Little. 8:30am – 12:15pm.
4/30 or	JC	Old Barracks Museum, Trenton, NJ. 4th grade to visit museum and 5/1 Trenton house tour. 8:00am – 3:30pm. Students will be split between dates listed.
5/5	JC	Bolger Middle School, Keansburg, NJ. Band students will practice with Bolger Band. 1:15pm – 2:15pm.
5/21	JC	Thompson Park, Lincroft, NJ. Mentoring program students will engage in the Low-Ropes Challenge. 8:30am – 2:30pm.
5/22	JB	Pirate Adventure, Brick, NJ. Life Skills class to learn socialization skills. 8:30am – 2:00pm.
5/23	JC	State Theatre, New Brunswick, NJ. Band and Chorus student to visit theatre. 10:00am – 1:00pm.
6/2 or	JC	Poricy Park, Middletown, NJ. 3rd grade will attend one of the dates 6/3 listed. 9:00am – 2:30pm.

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2. OUT-OF-STATE TRIPS

- 11/6 JB Lincoln Center, New York, New York. KAP to see Big Apple Circus as a parental involvement event. 4:45PM – 10:00PM.
- 12/12 HS Foxwoods Theatre, New York, NY. APPI Program will see the play Spiderman. 3:15pm – 11:30pm.
- 5/30 JB Kutztown University, Kutztown, PA. Band attend a band competition. 7:00am – 9:00pm.

3. 2013-2014 SCHOOL CALENDAR – REVISION - DIST

Approve the revised 2013-2014 School Calendar, as submitted:

From: October 16, 2013 PSAT-HS – 1 session day (Grade 9 & 10 only)  
To: October 16, 2013 Full Day – HS – All Grades

Ref. Exhibit #1

4. DONATION ACCEPTANCE – HS

Approve the acceptance of \$299.04 from Target “Take Change of Education” program.

5. POLICY – 1ST READING – DIST

Approve the following policy, as submitted:

- 3144.12 Certification of Tenure Charges – Inefficiency – new  
3144.3 Suspension Upon Certification of Tenure Charge – new  
3372 Teaching Staff Member Tenure Acquisition – new  
3373 Tenure Upon Transfer or Promotion – new  
3374 Tenure Upon Transfer to an Underperforming School – new  
4124 Employment Contract – revised  
5512 Harassment, Intimidation and Bullying – revised

Ref. Exhibit #2

6. REGULATION – 1ST READING – DIST

Approve the following regulation, as submitted:

- 5512R Harassment, Intimidation and Bullying – revised

Ref. Exhibit #3



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7. EVALUATION TOOL – CENTRAL OFFICE – 2013-2014

**HELD**

Approve the McRel Central Office Evaluation System for the 2013-20-14 school year.

8. KEANSBURG SCHOOL DISTRICT TECHNOLOGY PLAN – 2013-2016

Approve the Keansburg School District Technology Plan for 2013-2016, as submitted:

Ref. Exhibit #4

9. NJQSAC STATEMENT OF ASSURANCE – 2013-2014

Approve the NJQSAC Statement of Assurance for the 2013-2014 School Year.

10. JOB DESCRIPTIONS – DIST

Approve the following job descriptions, as submitted:

Superuser - Paraprofessional

Superuser – Teacher

Ref. Exhibit #5

11. SCHOOL BASED YOUTH SERVICES SPECIALIST EMPLOYMENT CONTRACT – 2013-2014

Approve the School Based Youth Services Specialist employment contract for the 2013-2014 school year, as submitted:

Ref. Exhibit #6

12. COORDINATOR OF COMMUNITY RELATIONS AND FUNDED PROGRAMS EMPLOYMENT CONTRACT – 2013-2014

Approve the Coordinator of Community Relations and Funded Programs employment contract for the 2013-2014 school year, as submitted:

Ref. Exhibit #7

13. SCHOOL BUS EVACUATION DRILLS – 2013-2014 – DIST

In accordance with NJAC 6A:27-11.2, a School Bus Evacuation Drill was conducted for the following school:

J. C. Caruso School

10/16/13

9:30am

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14. CLUB CREATION – JB

Approve the creation of the Technology Club for the 2013-2014 school year. This club is in association with the TSA, Technology Student Association. The advisor will be Jessica Phan, at no cost to the district.

15. CURRICULUM – 2013-2014

Mathematics

Updated

Kindergarten (College and Career Ready)	5/16/13
Grade 1 (College and Career Ready)	5/16/13
Grade 2 (College and Career Ready)	2/6/13
Grade 3 (College and Career Ready)	9/1/13
Grade 4 (College and Career Ready)	1/21/13
Grade 5 (College and Career Ready)	2/19/13
Grade 6 (College and Career Ready)	3/2/13
Grade 7 (College and Career Ready)	2/19/13
Grade 8 (College and Career Ready)	2/19/13
Algebra I (College and Career Ready)	3/18/13
Geometry (College and Career Ready)	4/19/13
Algebra II (College and Career Ready)	6/14/13
HSPA 9	5/1/2011
HSPA 10	5/1/2011

English Language Arts

Kindergarten ELA (CCR)	5/16/13
Grade 1 ELA Draft Design (CCR)	6/4/13
Grade 2 ELA (CCR)	5/15/13
Grade 3 ELA (CCR)	9/1/13
Grade 4 ELA (CCR)	5/28/13
Grade 5 (CCR)	4/24/13
Grade 6 (CCR)	4/19/13
Grade 7 (CCR)	8/27/13
Grade 8 (CCR)	6/4/13
ELA I (CCR)	3/18/13
ELA II (CCR)	4/19/13
ELA III (CCR)	3/18/13
ELA IV (CCR)	2/6/13
Advanced Placement English 12	

Social Studies

Kindergarten (CCR)	9/15/2012
Grade 1 (CCR)	9/15/2012
Grade 2 (CCR)	9/15/2012
Grade 3 (CCR)	9/15/2012
Grade 4 (CCR)	9/15/2012

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Grade 5 (CCR)	2/19/13
Grade 6 (CCR)	2/19/13
Grade 7 (CCR)	6/4/13
Grade 8 United States History (CCR)	9/3/2013
United States History II (CCR)	2/6/13
United States History III (CCR)	2/6/13
United States History I (Honors)	8/2/11
United States History II (Honors)	8/2/11
World History (CCR)	5/25/13
Street Law	9/15/2012
Sociology	9/15/2012
War and Atrocities	9/15/2012
African American Studies	8/27/13
Civics	

Science

Kindergarten (CCR)	9/15/2012
Grade 1 (CCR)	9/15/2012
Grade 2 (CCR)	9/15/2012
Grade 3 (CCR)	9/15/2012
Grade 4 (CCR)	9/15/2012
Grade 5 (CCR)	6/4/13
Grade 6 (CCR)	2/19/13
Grade 7 (CCR)	5/28/13
Grade 8 (CCR)	2/19/13
Physics (CCR)	10/10/12
Biology (CCR)	3/18/13
Chemistry (CCR)	3/18/13
AP Physics	9/1/11
Anatomy & Physiology	9/1/11
Marine Science	9/1/11

Music

Music K-2	4/19/13
Music 3	2/19/13
Music 4	2/19/13
Music 5	2/19/13
Music 6	2/19/13
Music - Band 5-8	9/4/13
Music Grade 7	9/4/13
Music Grade 8	9/4/13
Music Chorus 5	9/4/13
Applied Music Theory	9/4/13
Band 9-12	9/4/13
Chorus 9-12	9/4/13
Music Appreciation 9-12	9/4/13



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Music Technology 9/4/13

Art

Art K-2 6/14/13

Art 3-4 4/19/13

Art 5-8 2/25/13

Art I 5/25/13

Art II 5/25/13

Art III 5/25/13

Art IV 5/25/13

Media Arts 5/25/13

Digital Media 5/25/13

Multimedia I 2/19/13

Multimedia II 2/13/13

Computer Art 2/13/13

World Crafts 4/19/13

Comprehensive Health & Physical Education

Physical Education K-2 4/19/13

Physical Education Grades 3-4 1/9/13

Physical Education Grades 5-8 1/9/13

Physical Education Grades 9-12 1/9/13

Health Grades K-2 4/19/13

Health 3-4 9/15/12

Health Grade 5 5/15/13

Health Grade 6 5/15/13

Health Grade 7 4/9/13

Health Grade 8 5/15/13

Health Grade 9 1/21/13

Drivers Education 1/21/13

Health Grade 11 2/6/13

Health Grade 12 4/19/13

Athletic Training and Physiology 9/15/12

Business

Web Design I 9/15/12

Web Design II 9/15/12

Accounting for 21<sup>st</sup> Century Business I 9/15/12

Accounting for 21<sup>st</sup> Century Business II 9/15/12

Management for 21<sup>st</sup> Century Business I 9/15/12

Management for 21<sup>st</sup> Century Business II 9/15/12

Advanced Computer Certification 10/26/12

Life Skills

Life Skills Grades K-4 9/5/13

Life Skills Grades 5 & 6 5/25/13

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Life Skills Grades 7 & 8 5/28/13

Educational Technology And Innovation

Information and Innovation Technology Grades K-2 4/19/13

Information and Innovation Technology Grades 3 & 4 3/15/13

Information and Innovation Technology Grades 5-8

College And Career Ready Seminars

Freshman Seminar 6/4/13

Sophomore Seminar 4/19/13

Junior Seminar 1/21/2013

Senior Seminar 5/16/13

World Language

Spanish K-2 5/25/13

Spanish 3-4 9/4/13

Spanish 5-8 4/19/13

Spanish I 5/25/13

Spanish II 5/25/13

Spanish III 9/15/12

Spanish IV 9/15/12

ISTEM

iSTEM Grade 5 10/2/2013

iSTEM Grade 6 10/2/2013

\*Aligned to New Jersey Core Curriculum Content Standards (2009)

\*\*Aligned to Common Core State Standards (2010)

16. ELIMINATION OF SELF CONTAINED CLASSES/ESTABLISHMENT OF SELF CONTAINED CLASSES – DISTRICT

Approve the following applications:

Request to establish a Special Education Program or Service:

Preschool Disabilities Class	Preschool
Multiple Disabilities Class	PMR Elementary School
Learning/Language Disabilities mild/moderate	PMR Elementary School
Multiple Disabilities Class	JCC Elementary School
Learning/Language Disabilities mild/moderate	JCC Elementary School
Multiple Disabilities	JRB Middle School (2)
Behavior Disabilities	JRB Middle School
Behavior Disabilities	Keansburg High School

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17. SPECIAL NEEDS TUITION - 2013-2014 SCHOOL YEAR

Approve the following students to attend the private school indicated for the 2013-2014 school year beginning September 2013:

<u>Student</u>	<u>School</u>	<u>Tuition</u>	<u>Start Date</u>
ED#12	Coastal Learning Center	\$43,181.19	9-30-13
MCI#3	Harbor School	\$40,162.17	10-10-13

Account #: 11-000-100-566-80

Approve the following students to attend the public school indicated for the 2013-2014 school year beginning September 2013:

<u>Student</u>	<u>School</u>	<u>Tuition</u>	<u>Start Date</u>
ED#13	Neptune High School	\$22,000.26	9-09-13

Account #: 11-000-100-562-80

18. HOME INSTRUCTION – 2013-2014

Approve the following students to received home instruction for the 2013-2014 school year:

H.I.#8 H.I.#9 H.I.#10 H.I.#11 H.I.#12 H.I.#13  
Account # 11-150-100-101-80 (employee tutoring)  
Account # 11-150-100-320-80 (outside tutoring)

**ADDENDUM:**

A. RESIGNATION – NON PROFESSIONAL STAFF

Accept the following resignation, as submitted:

Strydio, Lisa              Efft. 1/3/14

B. NOTICE OF INTENT TO RETIRE

The following individual has been their intent to retire effective June 30, 2014:

Burker, Karin



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C. PROFESSIONAL PERSONNEL – EMPLOYMENT – 2013-2014

Approve the following individual for the position and salary indicated for the 2013-2014 school year:

Rackett, Colleen^	Guidance Counselor	MA-1	\$53,000.00	JB
Eff: 11/18/13 or Sooner	15-000-218-104-30		(pro-rated)	

^On an emergent basis

D. TRANSFERS – STAFF – 2013-2014

Approve the following individuals for the positions indicated effective October 29, 2013:

DeSalvo, Jennifer	Teacher Assistant – PM 11-000-217-106-80	Teacher Assistant – HS 11-000-217-106-80
Fonseca, Cynthia	Teacher Assistant – JB 15-213-100-106-30	Teacher Assistant–PM PreK 20-218-100-106-10
Nunamacher, Eileen	Teacher Assistant–PM PreK 20-218-100-106-10	Teacher Assistant - PM 11-000-217-106-80

E. DISTRICT MENTORSHIP PROGRAM – 2013-2014 - DIST

Approve the following teacher as a mentor for the district mentorship program compliant with TEACH NJ at the hourly rate of \$35.00 for 10 hours, not to exceed \$350.00 each:

Dakoglou, Grace  
Gaffey, Shannon  
Higgins, Noreen  
Hubbard, Gail  
Janik, Brian  
Kmak, Nicole  
McAvoy, Meghan  
Smith, Tara  
Thoma, Pat (2 mentees, not to exceed \$700.00)  
Zelinski, Amy  
Account #: 20-231-200-104-60

F. DISTRICT H-I-B- REPORT – 2013-20-14

Approve the monthly district H-I-B Report for the month of September 2013.

Ref. Exhibit #8

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G. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

<u>DATE</u>	<u>NAME</u>	<u>WORKSHOP TITLE</u>	<u>COST</u>
12/17	Stark, Thomas	National Athletic Directors Conference	\$1,661.00

**Superintendent's Report**

<b>Personnel: A through R</b> <b>General: 1 through 18</b> <b>Addendum: A through G</b>			
	Yes	No	Abstain
Bartram	X		
Best	X		
Commarato	X		
Donaldson	X		
Frizell	X		
Hoff	X		On "C" and General "12" only
Ketch			
Moran	X		
Ferraro			
Motion by:	Best		
Second by:	Donaldson		
Roll Call Vote	7 in favor		
	0 opposed		
	2 absent		
	1 abstained		
	Motion carried		

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**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF JULY AND AUGUST SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of July 31, 2013 and August 31, 2013 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10© 3 that no major account or fund has been over expended as of July 31, 2013 and August 31, 2013 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with N.J.S.A. 18A:19-4.1 and board resolution BS-08 approved May 21, 2002 in the amount of \$3,049,420.70 as per the report appended to and made a part of the minutes.

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued at the board meeting in accordance with N.J.S.A. 18A:19-1 in the amount of \$932,073.32.

**BS-05: RATIFICATION OF TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following 2012-13 transfers made prior to the board meeting in accordance with N.J.S.A. 18A:22-8.1 and board resolution BS-09 approved May 21, 2002:

See Exhibit "A"

**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the September 30, 2013 Payroll in the amount of \$948,113.76 and the October 15, 2013 payroll in the amount of \$943,444.22

**BS-07: COMPREHENSIVE MAINTENANCE PLAN**

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and



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**WHEREAS**, the required maintenance activities as listed in the attached documents for the various school facilities of the Keansburg School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the Keansburg School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Keansburg School District in compliance with Department of Education requirements

See Exhibit "B"

**BS-08: JOSEPH C. CARUSO TCU RELOCATION CHANGE ORDER**

RESOLVED that the Board authorize the Business Administrator to initiate and execute change order 1 for \$20,038.54 and change order 2 for \$14,581.28 for the Caruso TCU Relocation project, subject to approval of grant funding by the Schools Development Authority on grant # 0250, SDA/DOE project # 2400-E01-02-0116-02.

**Board Secretary's Report**

BS-03 through BS-08,			
	Yes	No	Abstain
Bartram	X		
Best	X		
Commarato	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch			
Moran	X		
Ferraro			
Motion by:	Donaldson		
Second by:	Frizell		
Roll Call Vote	7 in favor		
	0 opposed		
	2 absent		
	0 abstain		
	Motion carried		

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## **PRESENTATIONS BY PRINCIPALS ON THE STATE OF THE SCHOOLS**

### **OLD/NEW BUSINESS**

Mr. Hoff asked about the "cut-off date" for homeless transportation. Mr. North reported that while NJ state law states that twelve months is generally the cut-off, the McKinney-Vento "homeless act" allows for some flexibility if it would be a "hardship" for parents/guardians to return to their homes, so there could be extensions on a case-by-case basis as determined by the Executive County Superintendent.

### **PUBLIC ITEMS**

Members of the public asked about:

-Why is the drug policy being changed? Students who test positive shouldn't be allowed to play.

Mr. North said that no student was on the field who failed a drug test.


-Why was this student allowed to play? We should have zero tolerance policy on drug use. Mr. North said that research suggests that zero tolerance does not work. Mr. North said that he believes in giving students incentives to not do drugs.

### **MOTION ON ADJOURNMENT**

Motion by Dolores Bartram and seconded by Patricia Frizell to adjourn this meeting.

Roll call vote: 7 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried.  
closed the meeting at 10:10p.m.

Respectfully submitted,

  
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Corey J. Lowell,

Business Administrator/Board Secretary

CJL/bmw

C: Gerald North

Administrators

Board Members