

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM NOVEMBER 21, 2023 - 7:00 P.M.

CALL TO ORDER	Matthew Kitchen, President, called the Regular Meeting to order at 7:03 p.m.
MEMBERS PRESENT	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
MEMBERS ABSENT	Brooke Clayton
OTHERS PRESENT	Kathleen O'Hare, Superintendent, Michael Sette, Asst. to the Business Administrator/Board Secretary, John O Bennett, Attorney, and District Administration.

PLEDGE OF ALLEGIANCE- Mr. Kitchen led the Pledge of Allegiance and pointed out the emergency exits.

STUDENT REPRESENTATIVE REPORTS -

High School - Jasmyn Muniz and Gabriella Rivera

Homecoming was a great event. Many athletes received recognition at the sports awards ceremony. As we move into fall sports, we welcome new basketball coaches and see many familiar faces returning. We are looking forward to a great season. Many new and returning clubs have started. The E-gaming club has been a big hit. The Key Club has returned, led by a former Keansburg student as the advisor. The National Honor Society held its induction ceremony and is organizing a food drive. The Student Council revived "The Heart of KHS" and is anticipating spirit week leading to the pep rally and reindeer games. College acceptances are pouring in, with several students securing multiple school acceptances. The Student Council and all four classes have joined forces to host a Designer Bag Bingo and Gift Auction on March 15th, and they're encouraging everyone to be on the lookout for donations. The Class of 2025 is organizing a Little Titan Movie Night on December 14th from 6 to 8 pm. Classes of 2026 and 2027 are selling Jibbitz for \$5.00, and the Class of

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2024 is selling Drew Lynch tickets for \$5.00, with the show scheduled at Count Basie on December 3rd. The Open Mic is returning to the high school on November 30th from 6-8 pm. Stop by and enjoy the talents within the high school. The first annual Cookie War is set for December 18th from 2:30 - 3:30 pm, and all KHS classes will be participating in gift wrapping from 2:30 - 8 pm.

Bolger - Emily Rivera - Reyes and Katarine Linberg

A School-wide book fair was held where students had the opportunity to buy books and other items. The Cross County team had a wonderful season that ended with a pizza party. Bolger had students from the cross country team participating in the Run for the Roses at St. Rose School in Belmar. Last week, Bolger's cheerleader, basketball, and wrestling teams all held their tryouts, and best wishes went out to everyone. The 8th-grade officers successfully conducted a candle sale and thanked everyone who participated. Members of the drama club participated in a trip to Count Basie Theater to see a presentation of Navida. On November 29th, they will present their annual Cabaret; please save the date and join us. For the 1st marking period, we have 19 students who made the Honor Roll and seven who made the High Honor Roll. A few weeks ago, all Bolger students put on their best smiles for this year's school pictures. Ms. Lopez and her Spanish class have started their after-school meetings for free film nights, serving delicious foods, and many other activities. The Junior National Honor Society held a fundraiser where you could purchase eight different styles of Titan socks. Our student council was selling gratitude grams, which were sent to a friend, classmate, or teacher. Our student council sold gratitude grams, which were sent to friends, classmates, or teachers. Students with no conduct were rewarded with time in the brain break room. MAST visited Ms. Bufano's class, providing marine biology activities for her 8th-grade students, who thoroughly enjoyed this hands-on experience. Parent-teacher conferences had a successful turnout. Vocational school applications are due on December 1st. Author Maddie Juliano and illustrator Morgan Spicer visited, sharing information about their new book. Happy Thanksgiving to all.

PRESENTATIONS/CORRESPONDENCES:

COMMITTEE REPORTS - Finance Committee

Mr. Cook reported the financial committee met at 6:30 with Mr. Mankowski and Mr. Sette, Ms. Frizell was excused. They discussed the bills list and transfers. Everything looks financially sound. The HVAC project is on schedule. Administration applied for 2 grants and was awarded the High Impact Tutoring grant which will help our students.

Policy Committee

The committee met on November 6th to go over new policies. The main one pertains to sick leave. Additional policies discussed include the Religion Policy, Threat Assessment team, Evaluation of Teachers for Medical Reasons, Homeless Name Change, and the Right of Privacy for Teachers and Students, particularly concerning recordings during school hours.

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS - None

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	October 19, 2023
EXECUTIVE SESSION	October 19, 2023
SPECIAL MEETING	

APPROVAL OF MINUTES	
MOVED BY	Judy Ferraro
SECONDED BY	Michael Mankowski
AYE	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
NAY	
ABSTAIN	

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-2023-2024-DISTRICT

Approve the following retirements, as submitted:

Hurler, Lauren	PreK Teacher	Account # 20-218-100-101-10
Eff. 7/1/24		

Natalino, Michelle	Speech	Account # 11-000-216-100-20
Eff. 7/1/24		

2. RESIGNATION-2023-2024-DISTRICT

Approve the following resignations, as submitted:

Douglas, Nichelle	Prek Instruct.	Account # 20-218-200-176-10
Eff. 1/5/24	Coach	

Kostenblatt-Valdez, Jessica	SBYSP Mental	Account # 20-433-100-101-40
Eff. 11/22/23	Health Clinician	

3. PROFESSIONAL EMPLOYMENT-2023-2024

Walsh, Thomas^	Law Enforcement	MA-8	\$71,340.00	HS
Eff. 1/2/24 or sooner	School to Career Teacher		prorated	
Account # 15-140-100-101-40				

^Pending Certification NJDOE

4. NON-PROFESSIONAL EMPLOYMENT-2023-2024

Meade, Kerrianne	SBYSP	\$65,000.00	HS
Eff. 1/2/24 or sooner	Mental Health Clinician	prorated	
Account # 20-433-100-101-40	Non Tenurable/Non KEA/12 month		

Murray, Nicola	School Secretary	SEC-7	\$43,006.00	HS
Eff. 1/2/24			prorated	
Account # 15-402-100-100-40				

5. LONG TERM SUBSTITUTE TEACHER-2023-2024-DISTRICT

Servidio, Lauren LTS 11/27/23-12/21/23 \$200.00 per day JCCS
(Soviero)
Kindergarten
Account # 15-110-100-101-20

Walsh, Thomas^ LTS 1/2/24 or sooner-TBD \$385.62 per day HS
(Vacancy)
Law Enforcement -
Account # 15-140-100-101-40 School to Career Teacher

^Pending Certification NJDOE

6. LONG TERM SUBSTITUTE TEACHER-REVISION-2023-2024-DISTRICT

Galanakis, John LTS 11/6/23-2/8/24 \$125.00 per day-60 days JCCS
(Dempsey)
Elem. Ed. \$200.00 per day-61+days
Account # 15-120-100-101-20

Waltz, Ryan LTS 8/31/23-12/21/23 \$200.00 per day HS
(Vacancy)
Art
Account # 15-140-100-101-40

7. TRANSFER-NON PROFESSIONAL STAFF-2023-2024

Name	From	To
Engelmann-Lynch, Melissa	Bolger Secretary/ PreK Secretary 20-218-200-105-10	District 20-218-200-105-10

8. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Anderson, Tammy	10/23/2023	01/20/2024
DeFilippo, Geraldine	10/23/2023	11/01/2023
Regan, Cheryl	10/12/2023	11/14/2023

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Vaccarelli, Patricia	11/16/2023	11/27/2023
Ward, Jodi	11/21/2023	12/05/2023
Name	Beginning	Ending
Kmak, Brian	11/01/2023	12/21/2023

9. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION

Approve/ratify the following individuals be granted a revision to their Maternity/Childcare Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Dempsey, Dorothy	11/14/2023	02/09/2024
Liantonio, Danielle	10/09/2023	02/05/2024
McDonald, Caitlin	11/14/2023	04/08/2024
Zimmer, Ryan	11/14/2023	07/01/2024

10. LEAVE OF ABSENCE-FAMILY-REVISION

Approve/ratify the following individual be granted a revision to her unpaid Family Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Soviero, Aja	08/31/2023	01/02/2024

11. LEAVE OF ABSENCE-INTERMITTENT-CHILDCARE

Approve the following individual be granted an unpaid Intermittent Child Care Leave of Absence for various dates during the time period listed below. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA

Name	Beginning	Ending
King, Kelly	10/23/2023	04/02/2024

12. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2023-2024-DISTRICT

Approve the following individuals to be added to our substitute teacher/paraprofessional list for the 2023-2024 school year at the rates listed below:

Mullane, Kevin^
Walsh, Thomas^**

\$100.00 = Substitute Teacher
\$ 85.00 = Paraprofessional

^pending completion of paperwork
*per negotiated contract agreement
**Pending Certification NJDOE

Account # 11-120-100-101-20 Prek-5
Account # 11-130-100-101-30 6-8
Account # 11-140-100-101-40 9-12

13. SUBSTITUTE SECRETARY-2023-2024-DISTRICT

Approve the following individual as a Substitute Secretary for the 2023-2024 school year at \$15.00 per hour, as needed. All hours must have prior approval from Central Office.

Murray, Nicola

Account # 11-120-100-101-20 Prek-5
Account # 11-130-100-101-30 6-8
Account # 11-140-100-101-40 9-12

14. COACH/ADVISOR POSITION-2023-2024-JRBMS-RESCIND**

Approve the the following position/individual be rescinded as indicated:

<u>NAME</u>	<u>POSITION*</u>	<u>SALARY</u>
Kmak, Brian	Weight Room Monitor	\$3,113.00

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

**Position was originally approved in the May 16, 2023 Board Meeting.

15. **COACH/ADVISOR POSITION-REVISION-2023-2024-JRBMS***

Approve the following individual for the position and salary as indicated for the 2023-2024 school year effective November 22, 2023.

<u>NAME</u>	<u>POSITION*</u>	<u>SALARY</u>
White, Daniel	Weight Room Monitor	\$2,211.00

Account # 15-402-100-100-30

*(Employer specifically reserves managerial prerogative to remove as a reduction in force if the position is not justified).

16. **KEANSBURG EARLY LEARNING CENTER (KELC) HOME VISITS-2023-2024**

Home Visits - Pre-K Teachers

Approve all Teachers assigned to Pre-K to complete home visits for the 2023 - 2024 school year at the negotiated rate per visit.

Account # 20-218-100-101-10

Home Visits - Paraprofessionals

Approve all Paraprofessionals assigned to Pre-K to complete home visits for the 2023 - 2024 school year at negotiated rate per visit.

Account # 20-218-100-106-10

Home Visits - Pre-K Other Professional Staff

Approve Other Professional Staff (Nurses, Occupational Therapist, Physical Therapist, Speech Therapists) assigned to Pre-K to complete home visits for the 2023 - 2024 school year at the negotiated rate per visit.

Account # 20-218-200-104-10

Home Visits- Special Education Teachers

Approve all Special Education Teachers assigned to Pre-K to complete home visits for the 2023 - 2024 school year at negotiated rate per visit.

Account # 20-218-100-101-10

Pre-School Home Visits - Learning Disabilities Teacher Consultant

Approve the Learning Disabilities Teacher Consultant assigned to Pre-K to complete home visits for the 2023 - 2024 school year at the negotiated rate per visit.

Account # 20-218-100-101-10

17. TITLE I FAMILY ENGAGEMENT COORDINATOR-2023-2024-DISTRICT

Approve the following individual for the position and stipend as indicated for the 2023-2024 school year effective November 22, 2023.

Nelson, Diane \$2,100.00

Account # 20-231-200-101-20 50%

Account # 20-231-200-101-30 50%

**18. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2023-2024-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

4/12	Lopez, Eillyn	NJAGC 2024 Conference	\$174.00
1/22, 2/5, 2/12	Puglisi, Jaclyn	Clinical Supervision Workshop	\$280.00
4/12	Spivey, Amy	NJAGC 2024 Conference	\$174.00

DISCUSSION-

Mr. Hoff questioned name appearing twice in #5 and 12.

Ms. O'Hare responded that the teacher is substituting before getting his certification.

APPROVAL OF PERSONNEL	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

POLICY/REGULATION:

19. POLICY-1ST READING-ALERT 231

1642.01 Sick Leave (New)
 2270 Religion in Schools (Revised)
 2419 School Threat Assessment Teams (M) (New)
 3161 Examination for Cause (Revised)
 3212 Attendance (M) (Revised)
 3324 Right of Privacy (Revised)
 4161 Examination for Cause (Revised)
 4212 Attendance (M) (Revised)
 4324 Right of Privacy (Revised)
 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
 5116 Education of Homeless Children and Youths (Revised)
 8500 Food Services (M) (Revised)

Ref Exhibit # 1

20. REGULATION-1ST READING-ALERT 231

1642.01 Sick Leave (New)
 2419 School Threat Assessment Teams (M) (New)
 3212 Attendance (M) (Revised)
 4212 Attendance (M) (Revised)

Ref. Exhibit # 2

21. POLICY-2ND READING-ALERT 231

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1524	School Leadership Councils (ABOLISHED)
3432	Sick Leave (ABOLISHED)
4432	Sick Leave (ABOLISHED)
5460.02	Bridge Year Pilot Program (M) (ABOLISHED)
6361	Relations with Vendors for Abbott Districts (ABOLISHED)
8540	School Nutrition Programs (M) (ABOLISHED)
8550	Meal Charges/Outstanding Food Service Bill (M) (ABOLISHED)

APPROVAL OF POLICY AND REGULATION	
Moved By:	Kenneth Cook
Seconded By:	Gregory Siciliano
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

GENERAL

22. DISTRICT H-I-B. REPORT-2023-2024

Approve the monthly District H-I-B- Report for the month of October, 2023

Ref. Exhibit # 3

23. ANNUAL PRESCHOOL OPERATIONAL PLAN UPDATE AND UPDATED PRESCHOOL ENROLLMENT PROJECTIONS-2023-2024

Approve the Annual Preschool Operational Plan Update and the Updated Preschool Enrollment Projections as submitted:

Ref. Exhibit # 4

24. MEMORANDUM OF UNDERSTANDING BETWEEN THE KEANSBURG SCHOOL DISTRICT & INTEGRATED CARE CONCEPTS & CONSULTATION-2023-2024

Approve the Memorandum of Understanding between the Keansburg School District & Integrated Care Concepts & Consultation for the 2023-2024 school year. Integrated Care will provide (18) one (1) hour long professional development sessions for the staff of the Keansburg School District. Hours outlined are from 8:30 am to 11:40 am. Six (6) separate topics will be included during this professional day, with each topic repeated three (3) times. The total cost for this program is \$8,775.00.

Account # 20-231-200-300-60 \$6,775.00

Account # 11-000-221-320-60 \$2,000.00

Ref. Exhibit # 5

APPROVAL OF GENERAL	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelahe-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

DISCUSSION-

Greg Siciliano questioned #24

Ms. O'Hare explained that it is professional development for the staff.

ADDENDUM:

A1. PROFESSIONAL EMPLOYMENT-2023-2024

Singh, Matthew^	Social Studies	MA-5	\$66,490.00	JRB
Eff. 1/22/24 or sooner				prorated
Account #15-130-100-101-30				

^pending certification

^apending completion of paperwork

Approve/ratify the following individual be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
DeFilippo, Geraldine	11/03/2023	01/02/2024


APPROVAL OF SUPERINTENDENT ADDENDUM	
Moved By:	Michael Mankowski
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

BOARD SECRETARY'S MONTHLY CERTIFICATION

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.



Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the October 13, 2023 in the amount of \$940,230.46 and the 30, 2023 in the amount of \$964,805.79 totaling \$1,905,036.25.

1. RECEIPT AND ACCEPTANCE OF SEPTEMBER 2023 BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of SEPTEMBER 30, 2023 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or Fund has been over expended as of SEPTEMBER 30, 2023 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers.

3. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$2,120,135.19

4. 21ST CENTURY COMMUNITY LEARNING CENTER PROGRAM GRANT IDEA SUPPLEMENTAL - DISTRICT

Approve the submission of the 21st Century Community Learning Center Program IDEA Supplemental grant, for the purpose described in the application, in the amount of \$30,000.00, starting October 1, 2023 and ending August 31, 2024.

5. 2023-2024 HOME INSTRUCTION

Recommend the Board approve the following students to receive Home Instruction for the 2023-2024 school year:

Student I.D.#	H.I. #	Tutor	Start Date	End Date	Hours
7566332092	5	J.Ince J. Rotondi	9-28-23	12-7-23	10 hours per week
7060986241	6	Learnwell	10-9-23	10-15-23	5 hours per week
4264288736	7	District Approved Staff	11-7-23	1-7-24	10 hours per week

Account # 11-150-100-101-80

Account # 11-150-100-320-80

6. OUT OF DISTRICT TUITION 2023-2024

Approve the following students to attend the placement indicated for the 2023-2024 school year:

Student I.D.	Class.	Placement	Start Date	Public / Private	Tuition
1815928285	ERI	The Rugby School	11-1-23	Private	\$398.30 daily
4115392244	ERI	Rutgers Day School	11-1-23	Private	\$7,990.00 monthly
6033265514	MD	The Harbor School	9-1-23	Private	\$393.07 daily

Account # 11-000-100-566-80

7. 2023-2024 CONSULTANTS

Approve the following consultants for the 2023-2024 school year:

Dr. Denise Aloisio

Neurodevelopmental \$550.00 per Evaluation

Dr. Rajeswari Muthuswamy

Neurological \$575.00 per Evaluation

Neuropsychiatric \$675.00 per Evaluation

Account # 11-000-213-300-80

8. SUBMISSION OF NJ INNOVATION DUAL ENROLLMENT PILOT GRANT

Approve the submission of the NJ Innovation Dual Enrollment pilot grant application for up to \$50,000.

9. APPROVE THE ACCEPTANCE OF THE HIGH IMPACT TUTORING GRANT

Recommend the Board of Education approve the acceptance of the High Impact Tutoring Grant in the amount of \$97,000. for the 2023 - 2024 school year.

10. SALE OR DISPOSAL OF ASSETS

WHEREAS, The Keansburg Board of Education deems the property listed below to be Surplus property which is no longer useful for school purposes and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Keansburg Board of Education authorize the School Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45 c-f.

Item	Quantity	Estimated Value Per Unit
Cambro Salad Bar #VBR6	1	\$500.00

DISCUSSION- Mr. Hoff asked about the grants. Ms. O'Hare responded that #8 was submitted and was very competitive and #9 was also competitive, and we received that grant for the amount we asked for and was fully funded.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	* All members Abstained from voting on their own reimbursement check

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS-

Athena Barnes voiced her concerns about bullying.

Ms. O'Hare responded.

Additional Discussion: Ms. Frizell questioned #5 under personnel and Ms. O'Hare responded to her question.

OLD/NEW COMMUNICATIONS -

Kenneth Cook - Happy Thanksgiving.

Kim Kelaher-Moran - Acknowledged the new things going on and wished everyone a Happy Thanksgiving.

Christopher Hoff - Good Luck to the retirees and thank you to the public who voted. Spoke to upcoming community events and wished everyone a Happy Thanksgiving.

Patricia Frizell - Happy Thanksgiving.

Judy Ferraro - Happy Thanksgiving and congratulations to the new hires.

Michael Mankowski - Thank you to the student representatives for their presentations and Happy Thanksgiving.

Gregory Siciliano - Happy Thanksgiving.

Mathew Kitchen - Thank you to the parents coming to the meeting and Happy Thanksgiving.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Judy Ferraro
Seconded By:	Patricia Frizell
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Christopher Hoff, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

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Moved by Judy Ferraro seconded by Patricia Frizell and unanimously carried, the meeting adjourned at 7:36pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Sette", written in a cursive style.

Michael Sette
Asst. to the Business
Administrator/Board Secretary