

## **MINUTES**

### **REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM NOVEMBER 16, 2021 - 7:00 P.M.**

**CALL TO ORDER** Kim Kelaher-Moran, Vice-President, called the Regular Meeting to order at 7:00 p.m.

**MEMBERS PRESENT** Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano

**MEMBERS ABSENT** Judy Ferraro

**OTHERS PRESENT** Kathleen O'Hare, Michael LoBrace, John O Bennett, Esquire, and District Administration.

**PLEDGE OF ALLEGIANCE** Kim Kelaher-Moran, Vice-President, led the Pledge of Allegiance

**PUBLIC COMMENT(S)** None

### **EXECUTIVE SESSION**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Attorney /Client Matters
- (2) Student Harassment
- (3) \_\_\_\_\_

It is anticipated that the length of time of this executive session will be 30 minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Ms. Frizell  
SECONDED BY: Mr. Siciliano  
IN 7:03 OUT 7:46

**NOVEMBER 16, 2021 AGENDA**

<b>APPROVAL OF EXECUTIVE SESSION</b>	
<b>MOVED BY</b>	Kenneth Cook
<b>SECONDED BY</b>	Gregory Siciliano
<b>AYE</b>	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelahe-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
<b>NAY</b>	
<b>ABSTAIN</b>	

**APPROVAL OF MINUTES**

RESOLVED, that the minutes of the following meeting be approved as submitted:

<b>MEETING</b>	<b>DATE</b>
REGULAR MEETING	October 26, 2021
EXECUTIVE SESSION	October 26, 2021

<b>APPROVAL OF MINUTES</b>	
<b>MOVED BY</b>	Matthew Kitchen
<b>SECONDED BY</b>	Kenneth Cook
<b>AYE</b>	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelahe-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
<b>NAY</b>	
<b>ABSTAIN</b>	

## NOVEMBER 16, 2021 AGENDA

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

## 1. RETIREMENT-DISTRICT

Approve the following retirement, as submitted:

Dakoglou, Grace                  Special Education                  Account # 15-213-100-101-20  
Eff. 7/1/22

## 2. RESIGNATION-DISTRICT

Approve the following resignation, as submitted:

Katz, Joshua                      Social Studies                      Account # 15-130-100-101-30  
Eff. 1/8/22 or sooner

### 3. NON-PROFESSIONAL EMPLOYMENT-2021-2022

Approve the following individual for the position and salary, indicated for the 2021-2022 school year:

Manoes, Britney	Paraprofessional	AA-1	\$24,331.00*	DIST
Eff.11/17/21			prorated	
Account # 15-204-100-106-20				

\*Salary Pending Negotiations

#### 4. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individual be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Faldetta, Patricia	11/1/2021	11/29/2021

**5. LEAVE OF ABSENCE-MEDICAL-REVISION**

Approve/ratify the following individuals be granted a revision to their Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Ackerman, Barbara	9/3/2021	1/3/2022
Shine, Dorothy	9/3/2021	1/3/2022

**6. PERKINS GRANT CTE CLUB INSTRUCTORS-KHS**

Approve the following individuals for the position and salary to plan and provide an after school club to certify students in CPR at \*\$39.00 per hour, not to exceed 8 hours each:

Ferraro, James  
Fowlkes, Troy

Account # 20-361-100-101-40  
\*Salary Pending Negotiations

**7. PERKINS GRANT CTE ADMINISTRATION-KHS**

Approve the following individuals for the position and salary to plan and develop Perkins Needs Assessment, Stakeholder Meetings and Perkins FY23 Budget, not to exceed stipend of \$701.00 shared:

Ferraro, James  
Fowlkes, Troy

Account # 20-361-100-101-40

**8. PERKINS GRANT CTE PREPARATION OF INDUSTRY CREDENTIALS / SKILLSUSA TRAINERS-KHS**

Approve the following individuals for the position and salary to plan and provide after school tutoring in preparation for industry credentials and SKILLSUSA at \*\$39.00 per hour, not to exceed 18 hours each:

Ferraro, James  
Fowlkes, Troy

Account # 20-361-100-101-40  
\*Salary Pending Negotiations

**9. PERKINS GRANT CTE CLUB INSTRUCTORS 6-8-JRB**

Approve the following individuals for the position and salary to plan and provide an after school club to explore career opportunities in Law Enforcement for the CTE program at \*\$39.00 per hour, not to exceed 10 hours each:

Ferraro, James  
Fowlkes, Troy

Account # 20-361-100-101-40  
\*Salary Pending Negotiations

**ADDENDUM:**

**A1. NON-PROFESSIONAL EMPLOYMENT-2021-2022**

Approve the following individual for the position and salary indicated for the 2021-2022 school year:

Schetlick, Laura	SIS / Testing Specialist	\$99,000.00	DIST
Eff. 12/20/21		prorated	
or sooner	Account # 11-000-221-104-60		

**A2. INTERIM ATHLETIC DIRECTOR**

Approve the following individual for the position, dates and salary indicated:

Hudson, Kelli	Interim	12/1/21 - 12/31/21	\$75.00 per home event
(T. Stark)	Athletic Director	Account # 15-402-100-100-40	

**A3. STUDENT MENTORING COORDINATOR 6-12-JRB/KHS**

Approve the following individual as a Student Mentoring Coordinator for the 2021-2022 school year at 2 hours per week for 38 weeks, not to exceed \$2,964.00 which will be ARP funded:

Dolan, Amy Account # 20-487-200-102-60

**DISCUSSION**

<b>APPROVAL OF PERSONNEL AND ADDENDUM</b>	
Moved By:	Matthew Kitchen
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

**POLICY/REGULATION:**

**10. POLICY 2ND READING-ALERT 224**

**New Jersey Department of Education – Office of Fiscal Accountability and Compliance Audit – New and Revised Policy Guides**

- 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
- 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
- 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

**11. POLICY 2ND READING-ALERT 225**

- 2425 Emergency Virtual or Remote Instruction Program
- 5751 Sexual Harassment of Students (M) (Revised)

**DISCUSSION**

APPROVAL OF POLICY AND REGULATION	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

## GENERAL

### 12. KEANSBURG PRESCHOOL OPERATIONAL PLAN 2022-2023

Approve the Keansburg 2022-2023 Preschool Operational Plan and Enrollment Projections:

Ref. Exhibit # 1

## DISCUSSION

APPROVAL OF GENERAL	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

**1. RECEIPT AND ACCEPTANCE OF SEPTEMBER BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of September 30, 2021 be accepted as filed, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of September 30, 2021 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

**2. APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers.

Amount	From Account	To Account	Reason
\$200,000	11-000-261-420-70	11-000-262-420-70	Reallocating funds from custodial services to maintenance services

**3. APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,285,992.28.

**4. APPROVE PAYROLLS**

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,878,328.63

October 29, 2021- \$979,888.69  
November 15, 2021 - \$898,439.94

**5. 2021-2022 NOVEMBER DISTRICT HIB REPORT**

Recommend the Board of Education approve the District HIB Report for the month of November 2021. Ex. A

**6. 2021-2022 OUT OF DISTRICT TUITION**

Recommend the Board of Education approve the following students to attend the placement indicated for the 2020-2021 school year:

Student I.D.	D.O.B.	Class	Placement	Start	Public/ Private	Tuition
3117462060	5-20-06	ED	CPC High Point	10-25-21	Private	63,625.36
2246673562	8-2-02	AUT	Project Enterprise	10-12-21	Private	62.00 per session



**7. 2021-2022 HOME INSTRUCTION**

Recommend the Board approve the following student to receive Home Instruction for the 2021-2022 school year:

Student I.D.	H.I.#	Grade	Reason	Tutor	Start Date	End Date
7474727464	6	10	Medical	MOESC	10-19-21	10 hours
5633449913	7	12	Administrative	MOESC	10-22-21	10 hours
9009013614	8	11	Medical	T B D	10-12-21	TBD

Account # 11-150-100-101-80

Account # 11-150-100-320-80

**8. 2021-2022 HOMELESS TUITION**

Recommend the Board approve the following student attend the school indicated for the 2021-2022 school year:

Student I.D.	D.O.B.	Class.	Placement	Start	Tuition
46748994908	11-21-13	N/A	Middletown	9-174-21	15,990.26

Account # 11-000-100-561-80

**9. AMERICAN RESCUE PLAN CONSOLIDATED-ESSER GRANT 2021-2024**

Approve the Submission/Acceptance of the American Rescue Plan Consolidated ESSER Grant application in the following titles and amounts as submitted: EX. B

<b>TITLE</b>	<b>AMOUNT</b>
ESSER	\$7,235,189.00
Accelerated Learning Coaching and Educator Support Grant	\$155,382.00
Evidence-Based Summer Learning and Enrichment Activities Grant	\$40,000.00
Evidence-Based Comprehensive Beyond the School Day Activities Grant	\$40,000.00
NJTSS Mental Health Support Staffing Grant	\$445,613.00

**10. ACCEPTANCE OF FY2022 STABILIZATION AID GRANT**

Approve the acceptance of the FY2022 Stabilization Aid Grant in the amount of \$1,441,312 to be used for District enhancements submitted in out Stabilization Aid application. Ex. C

**ADDENDUM**

**B11. ACCEPTANCE OF FY 22 STABILIZATION AID**

Approval of the acceptance of the Stabilization Aid award in the amount \$1,441,312 to be used for capital expenditures.

**B12. PROJECTORS DONATION-DISTRICT**

Approve the acceptance of two used Epson PowerLite 580 LCD projectors donated by the Tinton Falls School District from Mr. Dennis Duarte, Network Administrator and Dr. Lisa Godley, Superintendent of Schools.

**B13. ACCEPTANCE OF CONTRACT WITH CYBERFIRE**

Approve the contract with Cyberfire IT Solutions to conduct a systems review and assessment for an amount not to exceed \$5,500 to be paid from account 11-000-252-340-60.

**DISCUSSION**

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND ADDENDUM</b>	
Moved By:	Matthew Kitchen
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

Mr. Kitchen asked for clarification on the Stabilization Aid Grant.

Ms. O'Hare explained that although she is excited to receive 1.4 million dollars, it is unfortunate that we are required to pay 60% of the cost of any of the projects that we use that money for, and ESSR funds cannot supplement.

Mr. Hoff added we would have to use money from our General fund, which we don't have.

Ms. O'Hare explained if we don't use it, we give it back in two years.

Mr. Hoff questioned the account transfers, and Mr. LoBrace explained.

Mr. Cook thanked Tinton Falls School District for the donations.

Mr. Hoff explained how members of the Board of Education individually sent over approximately 12 turkeys to Project Paul for Thanksgiving and will do the same for

## NOVEMBER 16, 2021 AGENDA

Christmas.

Mr. Hoff wished good luck to our winter sports participants.

He thanked personnel that are leaving, and said he wished they would stay. He said the door will always be open and welcome to the newcomers.

Mr. Cook said goodbye to those leaving, welcome to the newly hired and good luck to the retirees. He mentioned how the ELC is on schedule and happy Thanksgiving.

Mr. Kitchen seconded everything everyone else said and thanked everyone in attendance for coming.

Mr. Mankowski voiced his disappointment with the Stabilization Aid Grant.

Mr. Mankowski told everyone how the District used the money we had to keep teachers as best we could over the last 4-5 years and now they give us this money with the caveat that we spend an extra 2.2 million that they know we don't have.

He also thanked Ms. O'Hare and Mr. Hoff for the presentation on Security. He wished good luck to those resigning and to the retirees and welcomed the newcomers.

He congratulated the re-elected Board members on a clean campaign and said he looks forward to working with them again.

He thanked Tinton Falls School District for the donations and said it's great to see one school district helping out another. He wished everyone a happy Thanksgiving and the best throughout the holidays.

Ms. Frizell said Happy Thanksgiving to everyone, wished those resigning and retiring good luck and welcome to the new hires.

### **OLD/NEW BUSINESS COMMUNICATIONS PUBLIC**

#### **ADJOURNMENT OF MEETING**

<b>MOTION TO ADJOURN</b>	
Moved By:	Kenneth Cook
Seconded By:	Matthew Kitchen
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Michael Mankowski, and Gregory Siciliano
Nay:	Matthew Kitchen
Abstain:	

Moved by Kenneth Cook, seconded by Matthew Kitchen and unanimously carried, the meeting adjourned at 8:04pm.

Respectfully submitted,

Michael LoBrace

School Business Administrator/Board Secretary