

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on May 24, 2016, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 14, 2016.

**ROLL CALL**

Corey Lowell, Board Secretary, called the roll:

**Present:** Brooke Clayton, Michael Donaldson, Judy Ferraro, Walter Fleming, Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran and Robert Ketch

**Absent:** Dolores Bartram

**Also Present:** Robert Seidel, Interim Superintendent of Schools, and Attorney John Bennett

**PLEDGE OF ALLEGIANCE**

Number of public present: 50

**A1. SUPERINTENDENT OF SCHOOLS – APPROVAL 2016-2019 – DIST.**

In accordance with NJAC 6A:23A-3.1 and district receipt of Interim Executive County Superintendent contract approval, approve the following individual as the Superintendent of Schools for the period commencing July 1, 2016 through June 30, 2019 at the annual base salary of - 2016-2017 \$152,500.00, 2017-2018 \$155,500.00 and 2018-2019 \$157,500.00:

Niesz, John J. IV

<b>Personnel: A1</b>			
	Yes	No	Abstain
Bartram			
Clayton	X		
Donaldson	X		
Fleming	X		
Frizell	X		
Hoff			on "A1"
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Ferraro		
Second by:	Ketch		
Roll Call Vote	7 in favor 0 opposed 1 absent (Bartram) 1 abstain Motion carried		

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

At this point the Board took a brief recess to have cake with the new Superintendent.

**PUBLIC**

The President and Vice President of the KEA congratulated the new Superintendent. Mary Fabiano asked a question about item J on the agenda.

**EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Keansburg Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Keansburg Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on May 24, 2016 at 7:25, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_

☐ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are personnel.

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business where formal action will be taken.

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

NOW, THEREFORE, BE IT RESOLVED that the Keansburg Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

MOTION BY: Fleming  
SECONDED BY: Ketch  
TIME IN: 7:25

MOTION BY: Donaldson  
SECONDED BY: Frizell  
TIME OUT: 8:38

**BS-01 APPROVAL OF MINUTES**

Motion by Fleming and seconded by Clayton to approve the following minutes:  
Special Meeting – April 19, 2016, Regular Meeting – April 26, 2016  
and Special Meeting May 11, 2016

Roll Call Vote: 7 in favor, 0 opposed, 1 absent, 1 abstain, motion carried

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. RESIGNATION – STAFF**

Approve the following resignations, as submitted:

Chinn, Nicole

Science

Eff. 6/30/16

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

Membreno, Stanley

Language Arts

Efft. 6/30/16

**B. TRANSFERS – PROFESSIONAL STAFF – 2016-2017**

Approve the following individuals for the position indicated for the 2016-2017 school year:

Aquilino, Lisa	Handi/ICS/Res – Prek	P3 - Prek
Bishop, Andrea	TOSD/ICS – JB	Elementary/Gr. 2 – JC
Carlstrom, Andrew	Math/Gr. 7 – JB	Math/RTI – JB
Chesler, Deena	Elementary/RTI – JC	TOSD/ICS/Res/Gr. 3 - JC
Corey, Jeanne	Elementary/Gr. 2 – PM	Elementary/RTI – JC
Crossnohere, Ellen	Health/PE – PM/JC	Health/PE – JC/Prek
Dakoglou, Grace	Elementary/Gr. 2 – PM	Handi/ICS/Res/Gr. 2 - JC
Dambaugh, Mark	PE/Health – JB/PreK	PE/Health - JB
Davis, Wendy	Elementary/Gr. 4 – JC	Elementary/Gr. 3 - JC
DeTalvo, Christopher	Handi/ISS – HS	Handi/ISS & ICS/Res - HS
Gaffey, Shannon	Handi/ICS Res – HS	Handi/KAPA – JB
Ganley, Corrin	Elementary/Gr. 4 – JC	Elementary/Gr. 1 - JC
Glinos Pecoraro, Filitsa	SAC – JB/HS	SAC - HS
Gonzales, Diane	P3 – Prek	TOSD/SC - Prek
Grieco, Gabrielle	Elementary/SS/Gr. 8 – JB	Elementary/Computers – JB
Higgins, Noreen	Elementary/Gr.1 – PM	Elementary/RTI - JC
Himelman, Hannah	Handi/ICS/Res – PreK	Handi/ICS/Res - HS
Hummer, Rosemarie	Handi/ICS/Res – JC	Elementary/Gr. 3 - JC
Kelly, Brooke	Handi/ICS/Res/Gr. 7 – JB	Handi/ICS/Gr. 7 - JB
Lee, David	Health/PE – PM/Prek	Health/PE - JC/Prek
Marinoff, Marc	Science/Gr. 5 – JB	Science/Gr. 6 – JB
Morfin, Uriel	Spanish – PM/JB	Spanish – JC/Prek
Novembre, Timothy	Music – PM/JC	Music – JC/JB
Patterson, Douglas	TOSDI/ICS/Res/Gr.7/8–JB	Math/Gr. 7 – JB
Petraroi, Deborah	Handi/ICS/Res – HS	Handi/LLD - JB
Reid, James	TOSD/BD – JB	Social Studies/Gr. 6 - JB
Rogers, Seton	Elementary/Gr. 2 – PM	Elementary/RTI - JC
Rossi, Nicole	TOSD/ICS Res – JB	TOSD/ICS Res – HS
Ryan, Rachel	TOSD/ICS/Res – JB	Language Arts/Gr. 6 – JB
Schork, Lyndsey	TOSD/KAPA – PM	Elementary/Gr. K - JC
Shine, Dorothy	Handi/RTI – PM	Handi/ICS/Res - JC
Sigrist, Andrew	Social Studies/G. 6 – JB	Social Studies/Gr. 8 - JB
Simek, Roslyn	Elementary/RTI – JB	Elementary/Math/Gr. 8 – JB
Soviero, Aja	Elementary/RTI - HS	Elementary/Gr. 2 - JC
Sperring, Ryan	Elementary/Gr. K – PM	Elementary/RTI – HS
Tedeschi, Michael	TOSD/KAPA – JB	TOSD/ICS/Res/Gr. 6/7/8 – JB
Tritto, Tonya	SAC – PM/JC/JB	SAC – JB

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

Underhill, Maryanne	Handi/ICS/Res – JC	Elementary/Gr. 1 - JC
Zielinski, Amy	Music – JC/JB	Music - JC

C. TRANSFERS – NON PROFESSIONAL STAFF – DIST

Kolba, Geraldine	Secretary – PPS/JB	Secretary – PPS-JC
------------------	--------------------	--------------------

Eff. 9/1/16

D. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a Medical Leave of Absence beginning May 16, 2016 returning May 23, 2016 using allowable sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:

Daniel, Margaret

Approve the following individual be granted a Medical Leave of Absence beginning April 25, 2016 returning May 2, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Gaffey, Shannon

E. PREK SUMMER EARLY CHILDHOOD SPECIALISTS – PM PREK

Approve the following individuals to review 2015 – 2016 school year data and create Child Strategy Plan and Professional Development Plan for the 2016 – 2017 school year at \$35.00 per hour, 3 days during the months of July and August not to exceed \$735.00 each:

Dubrow, Colleen  
Janik, Jacqueline  
Account #: 20-218-100-101-10

F. GIFTED & TALENTED SCREENING AND RECORD KEEPING - DIST

Approve the following individual to screen and record results on Gifted & Talented students during the summer, at a salary of \$35.00 per hour for 8 hours not to exceed \$280.00:

Gomez, Erin  
Account #: 11-000-221-104-60

G. FAMILY FRIENDLY CENTER PROGRAM – 2016-2017 – JC

Approve the following individuals for the position and salary listed in the Family Friendly Center Program from July 1, 2016 through June 30, 2017:

<u>Site Coordinator</u>	\$35.00 per hour
Daley, Meghan	282 hours not to exceed \$9,890.00
<u>Nurse</u>	\$35.00 per hour

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

Silva, Deborah 200 hours not to exceed \$7,000.00

Substitute Nurse \$35.00 per hour as needed  
Vaccarelli, Patricia  
Account #: 20-401-100-100-20

H. FAMILY FRIENDLY CENTER SUMMER PROGRAM – 2016-2017 – PM/JC

Approve the following individuals for the position and salary listed in the Family Friendly Center Summer Program at a salary of \$35.00 per hour, 57 hours, not to exceed \$1,995.00 each (pending enrollment and funding) from June 27, 2016 through July 28, 2016:

Teachers

Annuzzi, Barbara	Pearce, Karen
Holcombe, Tammie	Wieczerek, Heidi
Newme, Dyane	Young Karen

Substitute Teachers \$35.00 per hour as needed  
Desoucey, Christina  
Szotak, Ashley Account #: 15-401-100-100-20

I. RESPONSIVE CLASSROOM - SUMMER TRAINING - K-4

Approve the following individuals to attend Responsive Classroom training from August 22, 2016 through August 25, 2016 at \$35.00 per hour, 7 hours each day, not to exceed \$980.00 each:

<u>PM</u>	<u>JC</u>
Murphy, Lauri	Viggiano, Jonna
Account #:15-110-100-101-10	Account #:15-120-100-101-20

J1. TITLE IA SUMMER PROGRAM STAFF 2015-2016 – PM/JC/JB

Approve the following individuals for the above program from June 27, 2016 through July 28, 2016 at \$35.00 per hour:

Teacher - Grades 3-8 - 94 hours = \$3,290.00

Agresti, Katie

Substitute Teachers \$35.00 per hour, as needed

Iacouzzi, Melissa  
Zarcro, Ashley  
Account #: 20-232-200-100-30

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

J2. PACKING/SETTING UP OF CLASSROOMS – PORT MONMOUTH ROAD AND CARUSO SCHOOLS - TEACHERS – PM/JC

Approve the following individuals to pack up their classrooms in preparation for the move into the Joseph C. Caruso School at \$35.00 per hour, for seven hours, not to exceed \$245.00 each. Staff at Caruso will pack between June 22, 2016 and July 15, 2016. Staff at Port Monmouth Road will pack between July 29, 2016 and August 6, 2016.

Also approve these individuals to set up their classrooms in preparation for the 2016-2017 school year at \$35.00 per hour, for seven hours, not to exceed \$245 each. This will take place during August 2016 with dates to be finalized by the end of June 2016.

JC Staff

England, Bruce  
Book, Jonathan  
Chesler, Deena  
Davis, Wendy  
Dean, Marianne  
DeVirgilio, Michelle  
Fabiano, Mary  
Ganley, Corrin  
Grabowski, Rebecca  
Hummer, Rosemary  
Larosa, Teresa  
Leary, Barbara  
Longo, Cynthia  
Lopez, Eileen

Lufrano, Dana  
Miragliotta, Nicole  
Pepper, Jesse  
Shoiab, Silvia  
Smith, Tara  
Szotak, Ashley  
Thorn, Kristine  
Underhill, Maryanne  
Varley, Nancy  
Viggiano, Jonna  
Ward, Jodi  
Weldon, Lissa  
Wolcom, Kaitlyn  
Zielinski, Amy

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES

May 24, 2016

PM Staff

Ackerman, Abby  
Alvarado, Suzanne  
Annuzzi, Barbara  
Ascolese, Marie  
Bestle, Jacqueline  
Cirillo, Judith  
Corcione, Jillian  
Cordiano, Rosemarie  
Corey, Jeanne  
Coughlin, Dorothy  
Crossnohere, Ellen  
Dakoglou, Grace  
Daley, Meghan  
Daus, Melissa  
David, Courtney  
Desoucey, Christina  
England, Bruce  
Fiske, Brenda  
Florio, Dana  
Hasenstab, Jennifer  
Higgins, Noreen  
Hoffman, Elizabeth  
Holcombe, Tammie  
Johnson, Jeffrey  
Johnson, Lauren  
Jones, Christopher

Josselyn, Karen

Joyce, Maria  
Lee, David  
Mickelsen, Kathryn  
Morfin, Uriel  
Moschetta, Sharon  
Natalino, Michelle  
Nigro, Lisa  
Novembre, Timothy  
O'Donnell, Melissa  
Pearce, Karen  
Pisani, Lauren  
Rogers, Mary  
Rotolo, Jeanne  
Rourke, Danielle  
Schork, Lyndsey

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES

May 24, 2016

Shine, Dorothy

Soranno, Kathleen

Sperring, Ryan

Torres, Vanessa

Tritto, Tonya

Vaccarelli, Patricia

Weitzell, Deanne

White, Jessica

Wieczerzak, Heidi

Wilson, Heather

K. SUBSTANCE ABUSE COUNSELORS – SUMMER HOURS – 2016-2017 - JB/HS

Approve the following individuals to work the hours indicated at \$35.00 per hour:

Glinos-Pecoraro, Filitsa\* 75 hours not to exceed \$2,625.00

Tritto, Tonya 50 hours not to exceed \$1,750.00

Account #: 15-000-218-104-40\*

Account #: 15-000-218-104-20

L. TRANSITION PLANNING - 2016-2017 DIST

Approve the following individuals to update paper work for transition planning, RTI, 504 and homeless students at \$35.00 per hour for the hours listed:

Adamo, Caroline 18 hours, not to exceed \$630

Kohler, Stefania 18 hours, not to exceed \$630.00

Dean, Marianne 12 hours, not to exceed \$420.00

Emken, Arthur 18 hours, not to exceed \$630.00

Florio, Dana 12 hours, not to exceed \$420.00

Murphy, Lauri 28 hours, not to exceed \$980.00

Account #: 11-000-218-104-80

M. SUMMER WORK – ESL/ELL STAFF - 2016-2017

Approve the following ESL/ELL teachers to work hours indicated to review test results and set up caseloads for the 2016-2017 school year at \$35.00 per hour:

Cirillo, Judith 6 hours not to exceed \$210.00

Dolan, Amy 10 hours not to exceed \$350.00

Hasenstab, Jennifer 6 hours not to exceed \$210.00

Milhomens, Amanda 6 hours not to exceed \$210.00

Miragliotta, Nicole 6 hours not to exceed \$210.00

Account #: 11-240-100-101-80

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

N. ACADEMIC SUMMER SCHOOL STAFF - HS

Approve the following individuals for the position and salary indicated for the 2015-2016 academic summer school, at a salary of \$35.00 per hour; minimum of 2.75 hours per day (pending enrollment/funding) for 25 days, from June 27, 2016 through August 3, 2016:

Substitute Teacher                      \$35.00 per hour, as needed  
Bubnick, Christopher  
Desoucey, Christina  
Herbert, Jesse  
Holway, Amanda  
Account #: 15-422-100-101-40

O. VOLUNTEER ATHLETIC AIDE – HS – 2015-16

Approve the following individual for the remainder of 2015-2016 school year and the summer of the 2016-2017 school year for the position indicated, at no cost to the district.

Reid, James – Volunteer Weight Room

P. BAND/CHORUS AFTER SCHOOL PROGRAM – 2016-2017 – JC

Approve the following individual for the position of After School Band/Chorus Teacher for the 2016-2017 school year at a rate of \$35.00 per hour, for 150 hours September 2016 through June 2017, not to exceed \$5,250.00 total:

Zielinski, Amy  
Account # 15-401-100-100-20

Q. COACHING POSITIONS – 2016-2017 – JB

Approve the following individuals for the position stated and salary indicated for the 2016-2017 school year.

Lee, Kimberly	Cross Country Coach – Boys	\$4,588.00
Sheehan, Margaret	Cross Country Coach – Girls	\$4,588.00

Account #: 15-401-100-100-00-30

R. COACHING POSITIONS – 2016-2017 – HS

Approve the following individuals for the position stated and salary indicated for the 2016-2017 school year.

John Bird	Head Football Coach	\$9,726.00
Christopher DeTalvo	Head Cross Country (Boys)	\$6,484.00
Shaylyn Farnsworth	Head Cross Country (Girls)	\$6,484.00
Daniel Iorio	Head Tennis Coach (Girls)	\$6,312.00
Kerri Inzerillo	Head Cheer Coach (Football)	\$4,246.00

Account #: 15-401-100-100-00-40

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES

May 24, 2016

S. ADVISOR POSITIONS – 2016-2017 - JC

Approve the following individuals for the position stated and salary indicated for the 2016-2017 school year.

Dean, Marianne                      Activity/Student Council Advisor                      \$2,721.00  
Account #: 15-401-100-100-00-20

T. SCHOOL / ATHLETIC PHYSICIAN 2016-2017

Re-approve the following physician to serve as the School and Athletic Physician for the 2016-2017 school year, at a rate of \$11,000.00:

Morgan, Robert MD  
Account #: 11-000-213-300-80

U. EXTENDED SCHOOL YEAR JUNE 27, 2016 TO JULY 28, 2016 – PPS

Speech Services 180 hours

<u>Name</u>	<u>Hourly Rate:</u>
Carfi, Janice	\$53.84
Moschetta, Sharon	\$66.46

Account #: 11-000-216-101-80

Occupational / Physical Therapy OT 70 hours / PT 70 hours

<u>Name</u>	<u>Hourly Rate:</u>
Jones, Michele	OT    \$111.65
Panassidi, John	OT    \$66.11
Pluskalowski, Roni	PT    \$111.65

Account #: 11-000-216-104-80

V. EXTENDED SCHOOL YEAR STAFF – OOD

Approve the following teacher assistant for out of district students attending JFK for the 2016-2017 school year program at the hourly rate indicated:

<u>Name</u>	<u>Hourly Rate</u>
Schmelz, Lance	\$17.50

Account #: 11-422-100-106-80

W. SUMMER WORK – CHILD STUDY TEAM - 2016-2017

Approve the following Child Study Team personnel to complete work as determined by the Supervisor of Special Education due to IEP needs at the hourly rate indicated. Hours will be allocated by the Supervisor of Special Education: (Social Workers 60 hours, LDTC 100 hours, Psychologist 150 hours, Speech 175 hours)

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES

May 24, 2016

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Adam, Diane	Social Worker	\$69.42
Alvarado, Suzanne	Psychologist	\$48.75
Carfi, Janice	Speech	\$53.84
Civitano, Marla	LDTC	\$69.42
Daniel, Margaret	Psychologist	\$69.42
England, Bruce	LDTC	\$69.42
Hansel, Jessica	Speech	\$72.38
Johnson, Jeffrey	Social Worker	\$69.42
Kemp, Shannon	Psychologist	\$46.43
Moschetta, Sharon	Speech	\$66.46
Natalino, Michelle	Speech	\$66.46
Walling, Bonnie	Psychologist	\$66.22
Wieczerszak, Heidi	Social Worker	\$61.64

Account #: 11-000-219-104-80

X. WORKFORCE INVESTMENT BOARD - STUDENTS - 2015-2016

It is recommended that the Board approve the following students to receive employment at the rate of \$8.50 per hour for up to 300 hours from September 1, 2015-September 30, 2016. Students will be trained and placed at one of the chosen sites indicated below.

Student	Site	Working with Children
Patterson, Haley	Bayside Manor, FFC	Yes
Vargas, Julissa	Bayside Manor, FFC	Yes
Stanton, Brianna	Bayside Manor, FFC	Yes
Casino, Gabrielle	Junction Boutique, Flower Power Florist, Jersey Dawg, Catnip	No

\*Pending DOL WIA approval

Account #: 20-084-100-101-40

Y. INTERNSHIP – DIST

Approve the following individual complete her internship in the area of Guidance Counseling with Dianne Clagett beginning July 2016 through August 2016:

DeTalvo, Kimberly

Z. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES

May 24, 2016

6/2	Milhomens, Amanda	NJTESOL Spring 2016 Conference	\$ 372.00
7/7	Jones, Christopher	So You Want To Be a Make?	\$ 262.44
7/14	Feiles, Katie	NJ Ed Teach Team Google Summit	\$ 279.00
9/26	Lowell, Corey	ASBO Annual Meeting	\$2,924.00

**GENERAL:**

1. IN-STATE TRIP LOCATION LIST – 2015-2016

Approve the master School Trip List for in-state locations for the 2015-2016 school year, as submitted:

Ref. Exhibit #1

2. OUT OF STATE TRIPS – 2015-2016

5/26 HS Lunt Fontaine Theatre, New York, NY. SBYSP students will see Finding Netherland. 4:15pm – 11:00pm.

6/8 JB Franklin Institute, Philadelphia, PA. KAP students will visit the institute. 8:30am – 5:00pm.

3. DISTRICT H-I-B. REPORT – 2015-2016

Approve the monthly district H-I-B Report for the month of April 2016.

Ref. Exhibit #2

4. JOB DESCRIPTION – DIST

Approve the revised job description, as submitted:

Assistant School Business Administrator/Assistant Board Secretary

Ref. Exhibit #3

5. 2016-2017 STAFF ASSIGNMENTS

Approve the 2016-2017 staff assignments, as submitted:

Ref. Exhibit #4

6. SCHOOL HOURS – 2016-2017

Approve the 2016-2017 school hours, as listed:

(PreK only)	Teachers	7:40am	2:40pm
	Students	7:45am	2:15pm
	One Session	12:20pm	
	Late Start/Delay Opening	9:55am	

Joseph C. Caruso	Teachers	7:55am	2:55pm
(K-4)	Students	8:10am	2:40pm
	One Session	12:40pm	

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

Late Start/Delay Opening 9:50am

Joseph R. Bolger	Teachers	7:45am	2:45pm
	Students	7:50am	2:12pm
	One Session	12:12pm	
	Late Start/Delay Opening	9:45am	

Keansburg High School	Teachers	7:30am	2:30pm
	Students	8:30am	2:25pm
	One Session	12:44pm	
	Delay Opening	9:30am	

7. SUMMER MUSIC ENRICHMENT PROGRAM – JB/JC

Approve the above program to be held four days per week, 3 hours per day 9:00 am.-12:00pm and will run from June 27, 2016 through July 14, 2016 for all Bolger and incoming 4th grade Caruso students, at a cost not to exceed \$3,296.88.

8. SUMMER ATHLETIC SCHEDULE – HS

Approve the following dates and times be approved for summer workouts for the high school athletic teams.

Football

June 24-26 Justice Complex, Jackson 8:45-3:00  
June 28 – 7 on 7 @ Matawan High School 4:00 p.m.  
June 22– August 1 (MTWRFS) Weight Room/Practice field 8:00-12:00 p.m.  
July special workouts every Thursday 6:30 a.m.  
Beach Workouts-Tuesday nights in July- 6:00-8:00 p.m.  
Daily starting August 15 football field & practice field  
9:00 a.m. – 12:00 p.m.

Girls XC

June 30 – August 1st (T,R) 1:30 – 2:30 p.m.  
8/1-8/15 (MWR) 11:30-12:30 p.m. 8/18 until school starts  
(M-F 9:00-11:00)

Boys XC

June 30-Aug 1 (T & R) 10:30-11:30  
8/1-8/15 (M,W,R) 10:30-11:30  
8/15-until school starts (M-F) 10:11:15

Girls Tennis  
home courts

August 3 – September 4 (MTWRF) 9:00 a.m. – 11:30 a.m.

Football Cheer

Tryouts: 8/17, 18, 19 9:00 – 11:00 a.m.  
Practices:  
8/22 9:00-11:00 a.m., 8/23 6:00-8:00 p.m., 8/24 9:00-11:00 a.m.  
8/25 6:00-8:00 p.m., 8/26 9:00-11:00 a.m., 8/29 6:00-8:00 p.m.  
8/30 9:00-11:00 a.m., 8/31 6:00-8:00 p.m.

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

Boys B-Ball	June 30 – August 31 (T, R)	5:00 p.m. – 7:00 p.m. (HS gym)
Girls B-Ball (HS gym)	June 30 – August 30 (M,W)	5:00 – 7:00 p.m.
Baseball (HS field)	June 24-July 26 (T, R)	5:30 – 8:00 p.m.
Softball	June 27-August 26	10:00 a.m. -12:00 p.m.
Wrestling	July 2- August 16 (MTWR) 4:00-5:00 pm (High School AUX. gym)	9:00-10:30 a.m.

9. UNITED WAY OF MONMOUTH COUNTY - DIST

Approve the collaboration between the Keansburg School District and the United Way of Monmouth County (UWMC) and the Nonprofit Partner (Collier Youth Services) in the following ways in support of the UWMC Early Grade Reading Summer Literacy initiative.

- Assist in identifying, engaging and enrolling K-2 students who are most at risk of sliding in their reading levels over the summer months and deemed to be reading at or below grade level. ("At-Risk" as identified by a combination of academic (reading level) and economic (free or reduced lunch) needs.
- Share pre & post language arts assessments of those students
- Recommend a language arts curriculum that nonprofit staff could utilize during the summer program as well as provide technical assistance and support of the program design as needed.
- Provide feedback, guidance and evaluation on the program implementation.
- Engage in open communication throughout the grant process and program implementation.

10. INDEPENDENT CONSULTANTS - 2015-2016 - DIST

Approve the following independent consultants to provide services for the 2016-2017 school year:

Dr. Dorothy Pietrucha	Neuropsychiatric	\$175.00 per evaluation Minimum of 3 evaluations
Dr. Matthew Schiff	Child Study Team Evaluations	\$250.00 per evaluation
Account #: 11-000-213-300-80		

11. SURROGATE PARENT - 2016-2017

Approve Ms. Patricia Corcoran as surrogate parent for the 2016-2017 school year on a volunteer basis.

12. SPECIAL NEEDS TUITION - 2015-2016

Approve the following students to attend the school/program indicated for the 2015-2016 school year:

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES

May 24, 2016

STUDENT ID	D.O.B.	CLAS S	PLACEMENT	START DATE	PRIVAT/ PUBLIC	TUITION
4668776913	11-1-02	OHI	YCS Fort Lee	4-19-16	Private	280.65 per diem
5251808793	3-1-06	MD	CPC	4-27-16	Private	352.50
8867731921	1-23-13	MD	Harbor School	3-3-16	Private	\$273.61 per diem
1584584819	7-23-01	ED	MOESC Crossroads	5-11-16	Public	Purchased seat
9006395972	12-17-12	ED	MOESC - AIP	5-10-16	Public	225.00per diem

Account #: 11-000-100-566-80 Private

Account #: 11-000-100-562-80 Public

13. SPECIAL NEEDS TUITION – CROSSROADS - 2016-2017

Approve the purchase of 1 seat for the Crossroads program for the 2016-2017 school year at \$16,320.00.

Account #: 11-000-100-565-80

14. HOME INSTRUCTION - 2015-2016

Approve the following student to receive home instruction for the 2015-2016 school year:

STUDENT ID	H.I.#	GR	REASON	TUTOR	START	END
3252204949	43	12	Administrative	D.Lopez	4-12-16	4-19-16
5251808793	44	4	Medical		4-13-16	4-26-16
1584584819	45	9	Administrative		5-4-16	T.B.D.

Account #: 11-150-100-101-80 employee

Account #: 11-150-100-320-80 outside

**Superintendent's Report**

<b>Personnel: A through Z</b>			
<b>General: 1 through 14</b>			
	Yes	No	Abstain
Bartram			
Clayton	X		
Donaldson	X	X - General, pg. 5, 3 <sup>rd</sup> name-nurse only	
Fleming	X		
Frizell	X		
Hoff	X	X - General, pg. 5, 3 <sup>rd</sup> name-nurse and pg.	X- General, pg. 2, Curriculum, 4 <sup>th</sup> name
Ketch	X	X - General, pg. 5, 3 <sup>rd</sup> name-nurse only	
Moran	X		
Ferraro	X		
Motion by:	Frizell		
Second by:	Clayton		
Roll Call Vote	8 in favor 0 opposed 1 absent (Bartram) 1 abstain Motion carried		

REGULAR MEETING MINUTES  
May 24, 2016

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF APRIL SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of April 30, 2016 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of April 30, 2016 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$685,853.88.

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING**

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$984,941.17.

**BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the April 30, 2016 payroll in the amount of \$994,515.89, and May 15, 2016 payroll in the amount of \$981,845.24.

**BS-07: ATTENDANCE AT NJSBA/NJASA/NJASBO WORKSHOP**

Approve attendance of the following Board members and administrators at the New Jersey School Boards Association Workshop on October 25, 2016 through October 27, 2016 in Atlantic City at the cost of \$97 per night lodging plus occupancy fee and resort tax, mileage at \$0.31 per mile plus tolls and parking, and meals at the GSA rate of \$160.00 per person, not to exceed total costs of \$500 per person and a group registration fee of \$1400.

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

**Board of Education Members**

Judy Ferraro	Kimberly Kelaher-Moran
Dolores Bartram	Brooke Clayton
Christopher Hoff	Robert Ketch
Michael Donaldson	Walter Fleming
Patricia Frizell	

**Administrators**

Superintendent  
Director of Curriculum & Instruction  
Corey Lowell, Business Administrator/Board Secretary

**BS-08: INTERLOCAL SERVICE AGREEMENT FOR THE PROVISION OF SCHOOL RESOURCE OFFICER**

**WHEREAS**, the borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

**WHEREAS**, both parties are desirous of obtaining services through an interlocal service agreement; and

**WHEREAS**, both parties recognize that interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

**WHEREAS**, N.J.S.A. 40:48-5 authorizes a municipality to contract, with any public or private entity, for provision of any service which the municipality itself could provide directly ; and

**WHEREAS**, N.J.S.A. 40:8-1, et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies; and

**WHEREAS**, the parties have each duly authorized their proper officials to enter and execute this Agreement;

**NOW, THEREFORE, BE AND IT IS HEREBY AGREED**, by and between the Keansburg Board of Education and the Borough of Keansburg at a cost of \$60,000 as per the agreement on file in the office of the Board Secretary.

**BS-09: APPOINTMENT OF SCHOOL BOARD ATTORNEY**

**RESOLVED** that pursuant to NJSA 18A:18A-5(a)(1), the firm of Dilworth Paxson LLP be awarded a professional services contract to provide legal services to the Keansburg Board of Education for the 2016-2017 school year.

Furthermore, total compensation for this contract shall be set at \$160 per hour not to exceed \$15,000 without Board approval.

**BS-10: APPOINTMENT OF ARCHITECT OF RECORD**

RESOLVED that pursuant to NJSA 18A:18A-5(a)(1), the firm of Sonnenfeld & Trocchia, PA be awarded a professional services contract to provide architectural services to the Keansburg Board of Education for the 2016-2017 school year.

Furthermore, compensation for this contract shall be set according to the following fee schedule of hourly rates:

Principal Architect	\$140
Associate Architect	\$125
Project Architect	\$115
Construction Administrator	\$100
Project Manager	\$ 95
CADD Operator I	\$ 85
CADD Operator	\$ 75
Administrative Assistant	\$ 50

And, total compensation paid shall not exceed a maximum amount of \$20,000 without Board approval.

**BS-11: APPOINTMENT OF SPECIAL COUNSEL FOR SPECIAL EDUCATION AND OTHER LITIGATION**

RESOLVED that pursuant to NJSA 18A:18A-5(a)(1), the firm of Kenney Gross Kovats & Parton be awarded a professional services contract to provide legal counsel and litigation services to the Keansburg Board of Education for the 2016-2017 school year.

Furthermore, total compensation for this contract shall be set at \$145 per hour not to exceed \$25,000 without Board approval.

**BS-12: APPOINTMENT OF PUBLIC SCHOOL ACCOUNTANT/AUDITOR**

RESOLVED that pursuant to NJSA 18A:18A-5(a)(1), the firm of Cowan, Guteski & Co. be awarded a professional services contract to provide audit services to the Keansburg Board of Education for the 2016-2017 school year.

Furthermore, total compensation for this contract shall be set at \$40,300 for the 2015-2016 annual school audit and \$9,750 for the October 15, 2016 Application for State School Aid pursuant to NJSA. 18A:23-1 et seq.

**BS-13: APPROVAL OF DENTAL RATES FOR THE 2016-2017 AND 2017-2018 SCHOOL YEAR**

Recommend that the Keansburg Board of Education approve the monthly dental insurance rates as listed for the 2016-2017 and 2017-2018 school years:

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

	Delta Dental - 01	
	Current Rates	Renewal Rates
Coverage Status	7/1/14-6/30/16	7/1/16-6/30/18
One Party	\$54.75	\$50.92
Two Party	\$109.85	\$102.16
Three Party	\$180.48	\$167.85

	Delta Dental - 02	
	Current Rates	Renewal Rates
Coverage Status	7/1/14-6/30/16	7/1/16-6/30/18
One Party	\$65.15	\$60.59
Two Party	\$130.73	\$121.58
Three Party	\$214.77	\$199.74

**BS-14: ASBURY PARK ITC RENEWAL- DENIED**

RESOLVED that the Keansburg Board of Education renew the contract with the Asbury Park Information Technology Center for the 2016-2017 school year at a cost of \$18,300 for budgetary accounting and payroll/personnel software.

BE IT FURTHER RESOLVED that the Board authorize the President and Board Secretary to execute the agreement on file in the Board Secretary's office.

**BS-15: DISTRICT FOOD SERVICE PROGRAM PRICING**

Recommend that the Board approve the following lunch prices to be charged by the cafeteria for the 2016-2017 school year as required by Section 205 of the Healthy, Hunger-Free Kids Act of 2010 (Equity in Pricing for School Lunches).

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

NATIONAL SCHOOL LUNCH PROGRAM				
Location	Max Student Price	Proposed Price 2016-2017	Current Price 2015-2016	Adult Price *
High School	\$4.25	\$2.45	\$2.35	\$4.00
Middle School	\$4.00	\$2.35	\$2.30	\$4.00
Elementary School	\$3.75	\$2.30	\$2.20	\$4.00

\* The adult price must be at least \$0.50 more than the student price.

**BS-16: APPROVAL OF NJSIG PREMIUM RATES FOR THE 2016-2017 SCHOOL YEAR**

RESOLVED that the Keansburg Board of Education approve the annual property & casualty insurance premiums as listed for the 2016-2017 school year:

**COMPARISON OF NJSIG PREMIUMS FOR THE 2015-2016  
AND THE 2016-2017 SCHOOL YEARS**

Policy Type	2016-2017 Premium	2015-2016 Premium	\$ Difference (+/-)	% Difference (+/-)
Package (Property, General Liability, Auto, EDP, Crime, Equip. Breakdown)	\$124,435	\$118,845	\$5,590	4.7%
School Board Legal Liability	\$44,809	\$44,394	\$415	0.1%
Workers' Comp.	\$143,818	\$143,959	<141>	0.1%
W.C. Supplemental	\$6,543	\$5,831	\$712	12.2%
Student Accident	\$48,142	\$47,162	\$880	1.9%
TOTAL	\$367,647	\$360,191	\$7456	2.1%

**BS-17: PARENTAL CONTRACT FOR STUDENT TRANSPORTATION**

RESVOLED that the Keansburg Board of Education approve a parental contract for student transportation from July 1, 2016 to June 30, 2017 for \$10,000 for student A.S. to the New Road School in Parlin, New Jersey.

See Exhibit "B"

**BS-18: NJ SCHOOLS INSURANCE GROUP 2016 SAFETY GRANT SUBMISSION**

Approve the submission of the 2016 Safety Grant Program through the NJ Schools Insurance Group for the purposes described in the application (on file in the Board Secretary's office) in the amount of \$4,727 for the period July 1, 2016 through June 30, 2017.

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
May 24, 2016

**Board Secretary's Report**

BS-02 through BS-17 Addendum BS-18			
	Yes	No	Abstain
Bartram			
Clayton	X		
Donaldson	X	On BS-14 only	
Fleming	X		
Frizell	X	On BS-14 only	
Hoff	X		
Ketch	X		
Moran	X	On BS-14 only	
Ferraro	X	On BS-14 only	
Motion by:	Donaldson		
Second by:	Fleming		
	8 in favor 4 opposed 1 absent (Bartram) 0 abstain		
Roll Call Vote	Motion carried except for BS-14		

**COMMUNICATION**

None

**PUBLIC**

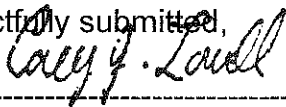
None

**MOTION ON ADJOURNMENT**

Motion by Ketch and seconded by Fleming to adjourn this meeting.

Roll call vote: 8 in favor, 0 opposed, 1 absent, and 0 abstain; motion carried.  
Closed the meeting at 8:45p.m.

Respectfully submitted,



-----  
Corey Lowell, SFO  
Board Secretary

CJL/bmw  
C: Robert Seidel  
Administrators  
Board Members