

REGULAR MEETING MINUTES  
March 26, 2019

### **CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on March 26, 2019, in the Bolger Middle School Cafetorium. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 4, 2019.

### **ROLL CALL**

Dan Castles, Board Secretary, called roll at 7:07pm:

**Present:** Brooke Clayton, Michael Donaldson, Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran, Matthew Kitchen, Michael Mankowski and Emily O'Hare

**Absent:** Robert Ketch,

**Also Present:** John Niesz, Superintendent of School, John Bennett and Michael Gross, Attorney's

### **PLEDGE OF ALLEGIANCE**

Number of public present: 112

### **RECOGNITIONS**

Michael Mankowski – New Board Member Service Award

### **ATHLETIC:**

Thomas McKeon – 1<sup>st</sup> All Shore, 2<sup>nd</sup> Team All State

Keansburg HS Bowling Team – State Champions

### **PUBLIC AGENDA ITEMS-**

- Mr. Niesz read a statement regarding reduction of state aid and the effect on the school district for 2019-2020 moving forward.
- Ms. Fabiano read a statement thanking the BOE for trying to restore funding, and the Education Law Center is filing a lawsuit to restore funding to Abbott Districts (including Keansburg). KEA has invited BOE and Administration to dinner on April 8<sup>th</sup>. KEA wants collaborative meeting before proposed cuts are adopted. KEA asks that we hold non-renewal until further notice.
- Chris DeTalvo asked about what further we can do regarding cuts. Also regarding policies being approved at tonight's meeting. Mr. Niesz responded
- Nicole Ketch and Chris Tsevas discussed Ms. Stewart and her impact on students.
- Cynthia Stiese, Jason's wife, discussed her husband's role and requested he be kept.

### **RESOLUTION AUTHORIZING EXECUTIVE SESSION - NONE**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1)
- (2)
- (3)

It is anticipated that the length of time of this executive session will be -- minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY:

SECONDED BY:

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 26, 2019

IN: OUT:

EXECUTIVE SESSION RESOLUTION TO CLOSE	
MOVED BY	
SECONDED BY	
AYE	
NAY	
ABSTAIN	

**BS-01 APPROVAL OF MINUTES**

Motion by Donaldson and seconded by Kitchen to approve the following minutes:

Regular Meeting February 26, 2019 Minutes

Roll Call Vote: 8 in favor, 0 opposed, 1 absent, and 0 abstain

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. Reduction in Force-Elimination of the following Positions**

Secretary  
Secretary  
Security  
Security  
Information Technologies Technician  
Information Technologies Technician  
Director of Guidance  
Instructional (Educational) Specialist-Technology  
Substance Abuse Counselor  
Elementary School Teacher  
Response to Intervention Teacher  
Response to Intervention Teacher  
Response to Intervention Teacher  
Response to Intervention Teacher  
Response to Intervention Teacher  
Response to Intervention Teacher  
Special Education Teacher  
Special Education Teacher  
Social Studies Teacher  
Math Teacher  
Child Study Team  
Data Coordinator  
Preschool Teacher  
Media Specialist

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 26, 2019

**B. Employees-Non-Renewal**

82844036  
38138293  
23643224  
53694121  
58134768  
58809849  
62639323  
38142238  
65774465  
21592829  
27085919  
38792958  
71700686  
55319396  
97398960  
78736212  
28566057  
35802289  
96891478  
72192933  
13284534  
90332610  
90380270  
32367013

**C. Long Term Substitute Teacher – Dist.**

Approve the following individual for the position, dates and salary indicated:

Jaworski, Jennifer (Vacancy)	Long Term Sub. P3	3/5/19 – 6/21/19	\$125.00 per day-60 days \$200.00 per days-61+days
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Account # 20-218-100-101-10

Perkel, Jennifer (Novembre)	Long Term Sub. Music	2/25/19 - 5/31/19	\$125.00 per day-60 days \$200.00 per day-61+ days
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Account # 15-120-100-101-20

Servidio, Lauren (Josselyn)	Long Term Sub. Elem. Ed.	4/1/19 – 6/21/19	\$125.00 per day-60 days \$200.00 per day-61+ days
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Account #15-120-100-101-20

REGULAR MEETING MINUTES  
March 26, 2019

**D. Leave of Absence - Dist.**

Approve the following individual be granted a Medical Leave of Absence beginning February 21, 2019 until further notice using allowable sick days followed by unpaid leave. If interested & eligible, this leave may be deducted from his/her entitlement under FMLA/NJMLA:

Novembre, Timothy

Approve the following individual be granted a Medical Leave of Absence beginning February 27, 2019 returning March 13, 2019 using allowable sick days followed by unpaid leave. If interested & eligible, this leave may be deducted from his/her entitlement under FMLA/NJMLA:

Rogers, Mary

**E. Substitute Teachers/Paraprofessionals - Dist.**

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2018-2019 school year at the rates listed below:

Albano, Carolyn	Elem. Ed / Math 5-8
Case, Howard	Elem. Ed.
Ciaurro, Brandon^	
Clark, Katie	Health & Phys. Ed.
Grimes, Keiana^	
Grodman, Lauren	P3
Kane, Sara	Elem. Ed.
Kennedy, Mariam^	
Koenig, Lauren	P3
Schmelz, Lance	SAC
Wilk, Michelle	Elem. Ed. / P3

^pending completion of paperwork

\$100.00 = Substitute Teacher

\$85.00 = Paraprofessional

Account#: 11-190-100-101-52

**F. Keansburg After School Program-Teacher - (KAP) - 2018-2019 Dist.**

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from April 1, 2019 through June 7, 2019.

Carrier, Tammy	51 hours, not to exceed \$1,887.00
Catena, NormaJean	34 hours, not to exceed \$1,258.00

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 26, 2019

Defilippo, Geraldine	52 hours, not to exceed \$1,924.00
Iacouzzi, Melissa	24 Hours, not to exceed \$ 888.00
Jones, Christopher	28 hours, not to exceed \$1,036.00
Liantonio, Danielle	32 hours, not to exceed \$1,184.00
McKenna, Erin	60 hours, not to exceed \$2,220.00
Miragliotta, Nicole	24 hours, not to exceed \$ 888.00
Patterson, Douglas	70 hours, not to exceed \$2,590.00
Pepper, Jesse	40 hours, not to exceed \$1,480.00
Petaro, Deborah	32 hours, not to exceed \$1,184.00
Tritto, Tonya	10 hours, not to exceed \$ 370.00
Weldon, Lissa	32 hours, not to exceed \$1,184.00
Wolkom, Kaitlin	32 hours, not to exceed \$1,184.00

Account # 20-095-100-100-60  
Account # 20-097-100-100-60

**G. Keansburg After School Program (KAP) Curriculum 2018-2019- Dist.**

Approve the following individuals to write curriculum for the Keansburg Afterschool Program for 5 hours at \$37.00 per hour, not to exceed \$185.00.

Carrier, Tammy  
Catena, NormaJean  
Defilippo, Geraldine  
Iacouzzi, Melissa  
Jones, Christopher  
McKenna, Erin  
Miragliotta, Nicole  
Patterson, Douglas  
Pepper, Jesse  
Tritto, Tonya

Account # 20-095-100-100-60

**H. Keansburg After School Program (KAP) Substitute Teacher 2018-2019- Dist.**

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program for \$37.00 per hour from April 1, 2019 to June 7, 2019.

**Substitute Teacher**  
Liantonio, Danielle  
Miragliotta, Nicole

Account # 20-095-100-100-60

**I. Keansburg After School Program (KAP) Summer Site Coordinator 2019-2020- Dist.**

Approve the following individuals for the positions and salaries listed in the Keansburg Afterschool Program Summer Program for \$37.00 per hour for 209 hours not to exceed \$7,733.00 from April 1, 2019 to August 2, 2019. On July 1, 2019 the rate of pay will change to \$39.00 per hour for the 2019-2020 school year per the KEA Contract.

Rosenberg, Michael - Bolger  
Smith, Tara – Caruso

Account # 20-095-200-100-60  
Account # 20-096-200-100-60

**J. Family Friendly Center Program Teachers-(FFC) - 2018-2019**

Approve the following individuals for the position and salary listed in the Family Friendly Center Program from April 1, 2019 through June 7, 2019 at \$37.00 per hour.

<b>Teacher</b>	<b>\$37.00 per hour</b>
Annuzzi, Barbara	36 hours, not to exceed \$ 1,332.00
Daley, Meghan	36 hours, not to exceed \$ 1,332.00
Davis, Courtney	24 hours, not to exceed \$ 888.00
Donnelly, Nicole	12 hours, not to exceed \$ 444.00
Kessarlis, Stefania	24 hours, not to exceed \$ 888.00
McKenna, Erin	12 hours, not to exceed \$ 444.00
Muniz, Shondell	24 hours, not to exceed \$ 888.00
Pearce, Karen	36 hours, not to exceed \$ 1,332.00
Schork, Lyndsey	12 hours, not to exceed \$ 444.00
Walters, Ashley	12 hours, not to exceed \$ 444.00
White, Jessica	12 hours, not to exceed \$ 444.00

Account # 20-432-100-100-40

**K. Employee Qualified To Carry A Firearm**

Approve the following retired Police Officer, who is qualified to carry a firearm as per Keansburg School District Policy 7446.

Employee # 6586

**L. Professional Development Costing \$150.00 or Above**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 26, 2019

to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

4/10 & 11/19	Ferraro, James	OSHA 10 + Course	\$292.77
4/10 & 11/19	Fowlkes, Troy	OSHA 10 + Course	\$299.28
4/10 & 11/19	Ince, Justine	OSHA 10 + Course	\$292.77
5/22/19	Ferraro, James	Design & Implementing Student Training Programs	\$407.78
5/22/19	Fowlkes, Troy	Design & Implementing Student Training Programs	\$430.78
5/22/19	Ince, Justine	Design & Implementing Student Training Programs	\$407.78

**GENERAL:**

**1. District H-I-B Report- 2018-2019**

Approve the monthly district H-I-B- Report for the month of March 2019:

Ref. Exhibit # 1

**2. 2018-2019 Class Trip List-Revised-Dist.**

Approve the revised 2018-2019 Trip List, as submitted:

Ref. Exhibit # 2

**3. Spring 2018-2019 Baseball/Softball Schedule & Transportation-JB**

Approve the Spring 2018-2019 Baseball/Softball Schedule and transportation for the Bolger Middle School.

Ref. Exhibit # 3

**4. Policy-1<sup>st</sup> Reading-Dist.**

Approve and adopt the following policy, as submitted:

3212 Attendance (M)-Teaching Staff Members  
4212 Attendance-Support Staff

Ref. Exhibit # 4

**5. Chloe's Cystic Fibrosis Walk-Dist.**

Approve Chloe's Cystic Fibrosis Walk for district to fundraise money and awareness for Cystic Fibrosis on June 7, 2019.

**6. Out of State Trip 2018-2019 - HS**

Approve the out of state trip to the Gershwin Theatre in New York City for the Keansburg After School Program (KAP) to attend the play "Wicked" on July 11, 2019. Depart from the Bolger Middle School at 5 p.m. and return to the Bolger Middle School after the show.

**7. Law Enforcement Curriculum Addition-KHS**

Approve the addition of the United States Congressional Medal of Honor Curriculum which will provide students with opportunities to explore the important concepts of courage, commitment, sacrifice, patriotism, integrity and citizenship and how these values can be exemplified in daily life. These lessons would be presented on Monday's for half of the year and they would be called "Medal of Honor Monday's".

**8. Special Needs 2018-2019**

Approve the following students to attend the placement indicated for the 2018-2019 school year:

Student I.D.	D.O.B.	Class.	Placement	Start Date	Public/Private	Tuition
9411027960	6-6-05	MD	Green Brook Acad.	3-4-19	Private	\$425.00 per day
4668776913	11-1-02	MD	Green Brook Acad.	3-18-19	Private	\$425.00 per day

Account # 11-000-100-566-80

**9. Home Instruction 2018-2019 - District**

Approve the following students to receive home instruction for the 2018-2019 school year:

Student I.D.	H.I.#	Grade	Reason	Tutor	Start	End
9411027960	31	8	Administrative	MOESC	2-20-19	3-5-19
4400390272	32	8	Administrative	D.Patterson	2 hours	
6003863897	33	9	Administrative	D.Lopez	5 hours	
4400390272	34	8	Administrative	D.Patterson	3-1-19	TBD
1400175482	35	9	Administrative	D.Lopez	10 hours	
1779704732	36	8	Administrative	D.Lopez	10 hours	
1589311986	37	9	Administrative	TBD	5 hours	
4185151767	38	8	Medical	MOESC	3-12-19	3-26-19
5332094383	39	11	Medical	Stewart/MOESC	3-1-19	3-11-19

Account # 11-150-100-101-80 Employee

Account # 11-150-100-320-80 Outside



KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 26, 2019

**10. Crisis Management Plan 2018-2019**

Approve the Keansburg School District's Crisis Management Plan for the 2018-2019 school year.

**Superintendent's Report**

<b><u>Personnel: A and B</u></b>			
	Yes	No	Abstain
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Kelaher-Moran	X		
Ketch			
Kitchen	X		
Mankowski			X
O'Hare	X		
Motion by:	Kitchen		
Second by:	Donaldson		
Roll Call Vote	7 in favor 0 opposed 1 absent (Ketch) 1 abstain (Mankowski) Motion carried		

**Superintendent's Report**

<b><u>Personnel: C through L</u></b>			
<b><u>General: 1 through 10</u></b>			
	Yes	No	Abstain
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Kelaher-Moran	X		
Ketch			
Kitchen	X		
Mankowski	X		
O'Hare	X		
Motion by:	Kitchen		
Second by:	Mankowski		
Roll Call Vote	8 in favor 0 opposed 1 absent (Ketch) 0 abstain Motion carried		

REGULAR MEETING MINUTES  
March 26, 2019

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF JANUARY SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of January 31, 2019 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of January 31, 2019 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$112,020.88.

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING**

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$1,133,930.70.

**BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

Exhibit "A"

**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the February 28, 2019 payroll in the amount of \$1,058,931.01 and the March 15, 2019 payroll in the amount of \$1,045,392.94.

**BS-07: RESOLUTION TO CANCEL OUTSTANDING CUSTODIAL CHECKS**

RESOLVED that the Keansburg Board of Education approve the cancellation of all outstanding custodian checks dated prior to March 9, 2018. These checks total \$40,904.43.

**BS-08: TENTATIVE BUDGET**

BE IT RESOLVED that the tentative budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 26, 2019

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2019-20 Total Expenditures</b>	32,238,834	4,494,590	0	36,733,424
<b>Less: Anticipated Revenues</b>	<u>26,969,236</u>	<u>4,494,590</u>	<u>0</u>	<u>31,463,826</u>
<b>Taxes to be Raised</b>	<u>5,269,598</u>	<u>0</u>	<u>0</u>	<u>5,269,598</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the cafetorium of the Bolger Middle School, 100 Palmer Place, Keansburg, New Jersey on Tuesday, April 9, 2019 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

**Board Secretary's Report**

**BS-02 through BS-08**

	Yes	No	Abstain
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch			
Kelagher-Moran	X		
Kitchen	X		
Mankowski	X		
O'Hare	X		
Motion by:	O'Hare		
Second by:	Kitchen		
	8 in favor 0 opposed 1 absent (Ketch) 0 abstain		
Roll Call Vote	Motion carried		

**PUBLIC –**

- Ms. Fabiano – Hopes on April 8<sup>th</sup> we continue fight to restore funding and hope the people let go will have top consideration.
- Mr. Niesz discussed on-going events throughout the district.
- Mr. Hoff - the signage around entrances and paving was done at KHS.

**KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734**

**REGULAR MEETING MINUTES  
March 26, 2019**

Mr. Hoff made a motion to send a letter to NJSBA disapproving of their approval of S2. He also made a motion to move all plays and graduation to Caruso School.

- Mr. Kitchen thanked everyone for coming. He stated, these are tough decisions but appreciates everyone coming.
- Ms. Moran stated, we are not giving up and will continue to fight for funding.

<b>LETTER TO NJSBA – DISAPPROVING S2</b>			
	Yes	No	Abstain
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch			
Kelaher-Moran	X		
Kitchen	X		
Mankowski	X		
O'Hare	X		
Motion by:	Hoff		
Second by:	Kitchen		
	8 in favor 0 opposed 1 absent (Ketch) 0 abstain		
Roll Call Vote	Motion carried		

<b>MOVING GRADUATION AND PLAYS TO CARUSO SCHOOL</b>			
	Yes	No	Abstain
Clayton	X		
Donaldson	X		
Frizell		X	
Hoff	X		
Ketch			
Kelaher-Moran	X		
Kitchen	X		
Mankowski		X	
O'Hare		X	
Motion by:	Hoff		
Second by:	Clayton		
	5 in favor 3 opposed 1 absent (Ketch) 0 abstain		
Roll Call Vote	Motion carried		

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 26, 2019

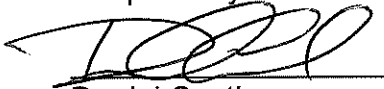
**MOTION ON ADJOURNMENT**

Motion by Donaldson and seconded by Kitchen to adjourn this meeting.

Roll call vote: 8 in favor, 0 opposed, 1 absent (Ketch), and 0 abstain; motion carried.

Closed the meeting at 7:55 pm

Respectfully submitted:



Daniel Castles  
Business Administrator/  
Board Secretary

dc/bmw

C: John Niesz  
Administrators  
Board Members