

**REGULAR MEETING
KEANSBURG BOARD OF EDUCATION
TUESDAY, MARCH 18, 2025
JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER**

OPEN MEETING

CALL TO ORDER

The Regular Meeting of the Keansburg Board of Education will be held in the Bolger Media Center at 7:00 pm Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 11, 2025.

ROLL CALL

PRESENT: _____
ABSENT: _____
OTHERS: _____

PLEDGE OF ALLEGIANCE

PRESENTATIONS/CORRESPONDENCES

STUDENT REPRESENTATIVE REPORTS

COMMITTEE REPORTS

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) _____
- (2) _____
- (3) _____

MARCH 18, 2025 AGENDA

It is anticipated that the length of time of this executive session will be____ minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: _____
SECONDED BY: _____
IN_____ OUT_____

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	
SECONDED BY:	
AYE:	
NAY:	
ABSTAIN:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	February 18, 2025
EXECUTIVE SESSION	February 18, 2025
SPECIAL MEETING	

APPROVAL OF MINUTES	
MOVED BY	
SECONDED BY	
AYE	
NAY	
ABSTAIN	

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-2024-2025-DISTRICT

Approve the following retirement, as submitted:

Racanelli, Fidelina	World Language	Account # 15-130-100-101-30
Eff. 1/1/26		Account # 15-140-100-101-40

2. TERMINATION OF EMPLOYMENT

Approve the following individual be given a notice of termination with the last day of salary being April 11, 2025, and the last day of benefits as April 30, 2025:

Employee # 6504

3. NON-PROFESSIONAL EMPLOYMENT-2024-2025

Anderson, James	Security Officer	\$41,085.00	DIST
Eff. 3/10/25			
Account # 11-000-266-107-40			

4. TRANSFER-PROFESSIONAL STAFF-2024-2025

Name	From	To
Ebner, Kerrienne	KHS Beacon Account # 15-209-100-101-40	Bolger LLD Effective 4/1/2025 Account # 15-204-100-101-30

5. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individual be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Shoiab, Silvia	02/28/2025	03/07/2025

6. LEAVE OF ABSENCE-FAMILY

Approve/ratify the following individual be granted an unpaid Family Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Iacouzzi, Melissa	02/11/2025	02/21/2025

7. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2024-2025-DISTRICT

Approve the following individuals to be added to our substitute teacher/paraprofessional list for the 2024-2025 school year at the rates listed below:

Cara, Elizabeth^
 D'Antonio, Jeanine - Paraprofessional Only
 Diamond, Michael ^
 Mininchelli, Allison*

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

^pending completion of paperwork

*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

8. **ADDITIONAL PREP HOURS-2024-2025-JRB**

Approve the following individual for an additional two hours of prep time per week, from January 2025 through June 2025, not to exceed \$2,000.00.

McCarthy, James

Account # 15-209-100-101-30

9. **CENTRAL DETENTION-2025-2026-KHS**

Approve all qualified staff to provide central detention for the 2025-2026 school year, per the KEA negotiated contract, as needed.

Account # 15-000-211-100-30
15-000-211-100-40

10. **KEANSBURG EARLY LEARNING CENTER-BUS AIDES-2025-2026**

Approve all qualified district preschool staff as bus aides and substitute bus aides for the Keansburg Early Learning Center A.M. / P.M. bus runs for the 2025-2026 school year, per the KEA negotiated contract, as needed.

Account # 20-218-100-106-10

11. **KEANSBURG EARLY LEARNING CENTER- HOME VISITS- 2025-2026**

Approve all qualified district preschool staff to complete home visits for the 2025-2026 school year, per the KEA negotiated contract, as needed.

Paraprofessionals:	Account # 20-218-100-106-10
Teachers:	Account # 20-218-100-101-10
Nurse:	Account # 20-218-200-104-10
Instructional Coach:	Account # 20-218-200-176-10
CST/OT/PT/Speech:	Account # 20-218-200-104-10

12. **WILSON READING TEACHERS-JCCS & JRB-2024-2025-REVISION**

Approve the following two individual(s) as Wilson Reading Teachers at \$43.00 per hour for 140 hours, not to exceed \$6,020.00

Higgins, Noreen
Mankowski, Jessica

Account # 20-231-100-101-20

13. CURRICULUM WRITING-MATHEMATICS-KHS-2024-2025

Approve the following individual (s) to write Mathematics Curriculum at \$43.00 per hour, for 20 hours per document for the following documents:

Algebra 1
Algebra 2
Geometry
Precalculus

Rosenberg, Michael

SIA Account # 20-235-200-101-40

**14. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2024-2025-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

3/18-6/18	Argiro, Kerianne	Rutgers School of Social Work	\$420.00
4/16	Hoffman, Elizabeth	Using ART to increase learning (online seminar)	\$295.00
3/18-6/26	Puglisi, Jaclyn	Rutgers School of Social Work	\$570.00
4/11-5/30	Walsh, Thomas	Rutgers Work Based Learning Program (Structured Learning)	\$832.00

DISCUSSION

APPROVAL OF PERSONNEL	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

The Superintendent of Schools recommends positive action on the following items:

GENERAL

15. CORRECTIVE ACTION PLAN (CAP)-JCCS, JRB & KHS

Approve the submitted Corrective Action Plans (CAP) for addressing chronic absenteeism for the Joseph C. Caruso School, Joseph R. Bolger Middle School and Keansburg High School.

Ref. Exhibit # 1

16. 2023-2024 INTERIM NJQSAC PLACEMENT LETTER & SCORES

Approve the Interim NJQSAC Placement Letter and Scores as submitted:

NJQSAC Areas	Initial Placement (September 2023)	Interim Placement (February 2025)
Instruction and Program	77%	70%
Fiscal Management	72%	76%
Governance	94%	94%
Operations	93%	93%
Personnel	100%	100%

Ref. Exhibit # 2

17. KEANSBURG SCHOOL DISTRICT ANNUAL CALENDAR-REVISION-2024-2025

Approve the 2024-2025 Keansburg School District Annual Calendar revision. This revision is the utilization of unused emergency days as follows:

Wednesday, April 16, 2025:	One Session Day
Thursday, April 17, 2025:	No School
Tuesday, May 27, 2025:	No School

Ref. Exhibit # 3

18. KEANSBURG SCHOOL DISTRICT ANNUAL CALENDAR-2025-2026

Approve the 2025-2026 Keansburg School District Annual Calendar as submitted:

Ref. Exhibit # 4

19. ACCEPTANCE OF DONATIONS-KELC

Approve the donation to the Keansburg Early Learning Center, from Home Depot, a refrigerator for the small group instruction room where students are learning life skills.

20. DISPOSAL OF UNUSABLE/OUTDATED/BROKEN FURNITURE/EQUIPMENT-DISTRICT

Approve the disposal of unusable/outdated/broken Furniture/Equipment in the Keansburg School District.

21. IN-STATE CLASS TRIPS-2024-2025-DISTRICT

Approve the following In-State Class Trip(s) for the 2024-2025 school year:

Date	Location	Grades	Teacher
3/27	KELC	Drama Cast	Buresh, Paul
3/29	Bowlero, Hazlet	KAP students	Rosenberg, Michael
4/2	InfoAge	4th Grade	Spivey, Amy
5/1	Brookdale Comm. College	12th Grade	King, Kelly
5/1	Bowlero	1st Grade	Pearce, K., Torres, V., Ganley, C.
5/15	Liberty Science Ctr.	2nd Grade	Devirgilio, Michele
5/20	Medieval Times	8th Grade	Simek, Roslyn
5/22	Windows on the Water	Juniors/Seniors 95/85	Leak, L., Davis, C., Hooker, M., Lopez, D.
5/22	St. John's Field	K-2-Field Day	PE/Health
5/23	St. John's Field	3-5-Field Day	PE/Health
5/28	NJ Convention & Expo	Jr./Sr. Classes	Gallagher, Brian
6/2	Grounds for Sculpture	Art Club-9-12	Mira, Danielle
6/5	Oak Tree Lodge	8th Grade	Simek, Roslyn
6/6	Six FlagsGreat Adv.	12th Grade	Leak, Lisa

APPROVAL OF GENERAL	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

DISCUSSION

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

BOARD SECRETARY'S MONTHLY CERTIFICATION - FEBRUARY 2025

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in February 2025 in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.


Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the FEBRUARY 14, 2025 in the amount of \$1,000,921.42 and the FEBRUARY 28, 2025 in the amount of \$987,337.26 totaling \$1,988,258.68

1. RECEIPT AND ACCEPTANCE OF FEBRUARY BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of February 2025 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of February, 2025 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers.

3. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,483,446.41.

4. 2024-2025 HOME INSTRUCTION

Recommend the Board approve the following student to receive Home Instruction for the 2024-2025 school year:

Student I.D.	H.I.#	Tutor	Start	End	Hours
3948045847	22	D. Patterson	1-20-25	3-19-25	10 per week
4553528361	23	District Approved Staff	1-22-25	2-4-25	10 per week
9275644982	24	J. Ince	2-24-25	4-9-25	10 per week
5877411920	25	S. Muniz	2-25-25	3-31-25	5 per week

Account # 11-150-100-320-80

Account # 11-150-100-101-80

5. MCKINNEY VENTO TUITION 2024-2025

Approve the following student to attend the indicated for the 2024-2025 school year:

Student I.D.	Placement	Start Date	Public/Private	Tuition
5570415096	Middletown	2/1/2025	Public	\$1,791.04 per monthly and busing \$68.47 per day
1201165220	Edison	9/10/2024	Public	\$18,443 prorated and busing \$40.50 per day

6. EVALUATION CONTRACT- 21st CCLC (KAP)-2025-2026

Approve the contract between the Keansburg School District and Management and Evaluation Associates Inc. for the 2025-2026 school year in the amount of \$17,000.00. Management & Evaluation Associates will provide the following services related to the required external evaluation of the Keansburg District's 21st CCLC Program. Program Administrator and Staff will provide on-site and off-site support for the planning and implementation of action research.

Account # 20-095-200-300-60

7. **APPROVE RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE KEANSBURG BOARD OF EDUCATION
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 18, 2025 the governing body of the Keansburg Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

8. **APPROVAL FOR ED DATA MEMBER PARTICIPATION IN THE EDUCATIONAL COOPERATIVE PRICING SYSTEM FOR THE 2025-2027 SCHOOL YEAR.**

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials and supplies; and

MARCH 18, 2025 AGENDA

WHEREAS, the KEANSBURG BOARD OF EDUCATION within the County of MONMOUTH New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED on the 19th of March by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price;

The Lead Agency entering into contracts on behalf of the KEANSBURG BOARD OF EDUCATION shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

9. THE FISCAL YEAR 2025-2026 TENTATIVE BUDGET APPROVAL

The Superintendent recommends approval to adopt the Tentative Budget for FY 2025-2026:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
2025-2026 Total Expenditures	\$37,442,487	\$4,904,203	\$0	\$42,346,690
Less: Anticipated Revenues	\$28,465,687	\$4,904,203	\$0	\$33,369,890
Taxes to be Raised	\$8,976,800	\$0	\$0	\$8,976,800

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Keansburg Board of Education located at 100 Palmer Place, Keansburg, NJ 07734 on April 29, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$700,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5

Travel and Related Expense Reimbursement 2025-2026

WHEREAS, the Keansburg Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Keansburg Board of Education established \$50,000.00 as the maximum travel amount for the current school year and has expended \$4,211.84 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$50,000 for the 2025-2026 school year

10. PRESCHOOL EXPANSION AID (PEA) 2025/2026

The Superintendent recommends that the Keansburg School District Board of Education accept the Preschool Expansion Aid funding for the 2025/2026 school year in the amount of:

Preschool Education Aid (PEA)	\$3,134,625
Prior Year PEA Carryover	\$0
Minimum Amount for PSD in General Ed Classrooms	\$ 241,125
2025-2026 Total Preschool Funding	\$3,375,750

11. FY25 NEW JERSEY CHILD ASSAULT PREVENTION GRANT APPLICATION-KELC

Approve the FY25 New Jersey Child Assault Prevention Grant Application for the Keansburg Early Learning Center. The New Jersey Child Assault Prevention (NJCAP) fulfills the Erin's Law compliance requirement. The total cost for implementation of the program is \$2,780.00 of which is funded through the State CAP funding. The Keansburg School District is responsible for 30% of that which is \$834.00.

12. APPROVE NJ/ARM ASSET MANAGEMENT PROGRAM

Approval authorizing the School Business Administrator of the Keansburg School District Board of Education, New Jersey to invest funds in the New Jersey Asset & Rebate Management Program.

BE IT RESOLVED by the Board of Education of the Keansburg School District as follows:

1. The Keansburg School District Board of Education hereby finds and determines that (a) the School Business Administrator has received and reviewed (i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program ("NJ/ARM") and (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program ("Program Agreement") and (b) the School Business Administrator has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Keansburg School District Board of Education has determined that it is in the best interests of the Keansburg School District Board of Education to authorize the Keansburg

MARCH 18, 2025 AGENDA

School District Board of Education to participate in NJ/ARM.

2. The Program Agreement is hereby approved and the School Business Administrator is authorized to execute the Program Agreement on behalf of the Keansburg School District Board of Education.
3. U.S. Bank, N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Keansburg School District Board of Education. Municipal of Keansburg and Monmouth County entities should also add and the Keansburg School District Board of Education's Cash Management Plan is hereby amended to provide the same.
4. The Keansburg Borough School District Board of Education acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
5. This resolution shall take effect immediately upon its adoption.

13. APPROVE TUITION COST FOR THE 2025-2026 SCHOOL YEAR

Recommend that the Board of Education approve the tuition costs for the 2025-2026 school year as follows:

<u>Grade</u>	<u>Cost</u>
<u>Kindergarten</u>	<u>\$16,315</u>
<u>1-5</u>	<u>\$18,324</u>
<u>6-8</u>	<u>\$17,423</u>
<u>9-12</u>	<u>\$18,555</u>
<u>Language Learning Disability (Mild to Moderate)</u>	<u>\$21,982</u>
<u>Emotional Regulation Impairment (Behavioral Disability)</u>	<u>\$27,211</u>
<u>Autism</u>	<u>\$38,557</u>
<u>Multiple Disability</u>	<u>\$24,159</u>
<u>Preschool Disabled – FT</u>	<u>\$28,489</u>

DISCUSSION

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS

OLD/NEW COMMUNICATIONS

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	