

MINUTES

REGULAR BOARD MEETING - VIRTUAL - VIA ZOOM KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM MARCH 16, 2021 - 7:00 P.M.

- CALL TO ORDER** Judy Ferraro, Board President, called the Regular Meeting to order at 7:00p.m.
- MEMBERS PRESENT** Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
- OTHERS PRESENT** Kathleen O'Hare, Cindy Barr-Rague, John O Bennett, Esquire, and District Administration.
- PLEDGE OF ALLEGIANCE** Judy Ferraro, Board President, led the Pledge of Allegiance
- RECOGNITIONS** The Board recognized the following staff members for 2020-2021:

CARUSO: Educator of the Year: Deanne Weitzell
BOLGER: Educator of the Year: Erin Ryan
- PRESENTATION** Keansburg Law Enforcement Academy

James Ferraro, Troy Fowlkes and former student Gabe Torres, Class of "19", gave the presentation.
Mr. Ferraro and Mr. Fowlkes spoke about the program offerings. Gabe spoke about the value of the program to him and how it has improved his life.
They are planning to do fundraising to pay for busses to the Monmouth County Police Academy.
Christopher Hoff questioned the number of students attending. James Ferraro replied, there are 75-78 students in the program.
Shared Youth Week \$325 a day for bus
- PRESENTATION** Cindy Barr-Rague - Tentative Budget Presentation

Chris Hoff believes we should have had a special meeting to discuss raising taxes.
- PUBLIC COMMENT(S)** Barbara Fernandez thought the public should have received a phone blast or email, and been made aware of the meeting. Ms. Fernandez questioned where her tax dollars go and why we

are paying more and still losing programs and teachers.
Kathleen O'Hare responded and explained.

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) Personnel

It is anticipated that the length of time of this executive session will be 30 minutes and that action will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Kenneth Cook
SECONDED BY: Gregory Siciliano
IN: 8:03pm OUT: 9:15pm

ADJOURNMENT OF EXECUTIVE SESSION	
MOVED BY	Matt Kitchen
SECONDED BY	Gregory Siciliano
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
NAY	
ABSTAIN	

PUBLIC

Moment of Silence for the passing of the Keyport BOE President, Ms. Ann Marie Panzarelli.

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	February 23, 2021

APPROVAL OF MINUTES	
MOVED BY	Patricia Frizell
SECONDED BY	Gregory Siciliano
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
NAY	
ABSTAIN	

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RESIGNATION-DISTRICT

Approve the following resignation, as submitted, effective March 26, 2021 or prior, should the position be filled:

Vecchiarelli, Jennifer Principal Account#: 15-000-240-103-40

2. REVISION LONG TERM SUBSTITUTE TEACHERS-DISTRICT

Mackie, Kelly Long Term Sub. 9/15/20-3/31/21 \$125.00 per day-60 days
(M. O'Donnell) Elem. Ed. \$200.00 per day-61+days
Account # 15-110-100-101-20

Rambaud, Marta Long Term Sub. 9/21/20-4/18/21 \$276.78 per day
(F. Rao) Physics
Account # 15-140-100-101-40

3. **LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
DeOcampo, Tracie	2/22/2021	3/4/2021
McCarthy, James	3/24/2021	4/12/2021
Viggiano, Jonna	3/3/2021	4/15/2021

4. **LEAVE OF ABSENCE-MEDICAL-REVISION**

Approve/ratify the following individual be granted a revision to her Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Bruno, Karen	10/1/2020	9/1/2021

5. **LEAVE OF ABSENCE-FFCRA/EPSLA/MEDICAL-REVISION**

Approve/ratify the following individuals be granted a FFCRA / EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. Followed by a revised Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, these leaves may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

Name	EPSLA Beginning	EPSLA Ending
Rao, Francine	9/1/2020	9/14/2020
	Medical Beginning	Returning
	9/15/2020	4/19/2021

Name	Medical Beginning	Medical Ending
Corey, Jeanne	9/1/2020	12/9/2020
	EPSLA Beginning	EPSLA Ending

	12/10/2020	12/23/2020
	Medical Beginning	Medical Ending
	1/4/2021	3/17/2021

6. LEAVE OF ABSENCE-FFCRA/EPSLA/MEDICAL/FAMILY-REVISION

Approve/ratify the following individual be granted a FFCRA / EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. Followed by a revised Medical Leave of Absence and unpaid Family Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, these leaves may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

Name	EPSLA Beginning	EPSLA Ending
O'Donnell, Melissa	9/15/2020	9/28/2020
	FFCRA Beginning	FFCRA Ending
	9/29/2020	12/4/2020
	Medical Beginning	Ending
	12/7/2020	12/23/2020
	Family Leave Beginning	Ending
	1/4/2021	3/31/2021

7. HOME INSTRUCTION 2020-2021

Approve the following student to receive home instruction for the 2020-2021 school year:

Student I.D.	H.I.#	Grade	Reason	Tutor	Start	End
3554299377	13	10	Medical	Learn Well	2-24-21	TBD

Account # 11-150-100-320-80 Outside
Account # 11-150-100-101-80 Employee

8. **KEANSBURG AFTER SCHOOL PROGRAM- (KAP)-2020-2021 DISTRICT**

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from April 1, 2021 through June 2, 2021.

Program Teacher \$39.00 per hour

Bolger

Holway, Amanda	36 hours, not to exceed \$1,404.00
Liantonio, Danielle	36 hours, not to exceed \$1,404.00
Miragliotta, Nicole	26 hours, not to exceed \$1,014.00
Patterson, Douglas	72 hours, not to exceed \$2,808.00
Sigrist, Andrew	46 hours, not to exceed \$1,794.00

Caruso

Annuzzi, Barbara	16 hours, not to exceed \$ 624.00
Jones, Christopher	22 hours, not to exceed \$ 858.00
Pearce, Karen	21 hours, not to exceed \$ 819.00
Pepper, Jesse	29 hours, not to exceed \$1,131.00
Racanelli, Fidelina	28 hours, not to exceed \$1,092.00
Rogers, Mary	14 hours, not to exceed \$ 546.00
Walters, Ashley	37 hours, not to exceed \$1,443.00
Weldon, Lissa	15 hours, not to exceed \$ 585.00
White, Jessica	14 hours, not to exceed \$ 546.00
Wolkom, Kaitlin	6 hours, not to exceed \$ 234.00

Substitute Teacher

Annuzzi, Barbara
Daley, Meghan
Davis, Courtney
Holway, Amanda
Jones, Christopher
Liantonio, Danielle
Miragliotta, Nicole
Patterson, Douglas
Pearce, Karen
Pepper, Jesse
Petrocelli, Luciana
Racanelli, Fidelina

Rogers, Mary
Sigrist, Andrew
Sperring, Ryan
Walters, Ashley
Weldon, Lissa
White, Jessica
Wolkom, Kaitlin

Account # 20-095-100-100-60

9. **FAMILY FRIENDLY CENTER 2020-2021-DISTRICT**

Approve the following individuals for the position and salary listed in the Family Friendly Center Program from April 1, 2021 through June 1, 2021.

Program Teacher	\$39.00 per hour
Annuzzi, Barbara	30 hours, not to exceed \$1,170.00
Davis, Courtney	19.5 hours, not to exceed \$ 760.50
Mackie, Kelly	22.5 hours, not to exceed \$ 877.50
Pearce, Karen	43.5 hours, not to exceed \$1,696.50
Raccanelli, Fidelina	8 hours, not to exceed \$ 312.00
Szotak, Ashley	12 hours, not to exceed \$ 468.00
Walters, Ashley	22.5 hours, not to exceed \$ 877.50

Account # 20-432-100-100-40

10. **PERKINS GRANT CTE CLUB INSTRUCTORS-KHS**

Approve the following individuals for the position and salary to plan and provide an after school club to certify students in CPR.

Ferraro, James
Fowlkes, Troy

\$39 an hour not to exceed 2 hours per session

Account # 20-361-100-101-40

11. PERKINS GRANT CTE ADMINISTRATION-KHS

Approve the following individuals for the position and salary to plan and develop Perkins Needs Assessment, Stakeholder Meetings and Perkins FY22 Budget.

Ferraro, James
Fowlkes, Troy

Not to exceed stipend of \$938.00

Account # 20-361-100-101-40

12. PERKINS GRANT CTE NOCTI TRAINERS-KHS

Approve the following individuals for the position and salary to plan and provide after school tutoring in preparation for the NOCTI Assessment.

Ferraro, James
Fowlkes, Troy

\$39 an hour not to exceed 2 hours per session

Account # 20-361-100-101-40

13. SPRING COACHING POSITIONS 2020-2021 BOLGER

Approve the following individuals for the position and salary as submitted. Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:

Book, Jonathan	7 & 8 Gr. Co-Baseball Coach 1/2	\$2,644.50
Hosey, Samantha	7 & 8 Gr. Co-Softball Coach 1/2	\$2,644.50
Mira, Danielle	7 & 8 Gr. Co-Softball Coach 1/2	\$2,644.50
Varanelli, Nicholas	7 & 8 Gr. Co-Baseball Coach 1/2	\$2,644.50

Account # 15-402-100-100-30

14. SPRING COACHING POSITIONS 2020-2021 HIGH SCHOOL

Approve the following individuals for the position and salary as submitted. Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:

Bird, John	Assistant Softball Coach	\$6,501.00
Bird, John	Weight Room Monitor (Summer)	\$3,059.00
Morfin, Uriel	Assistant Baseball Coach	\$6,501.00
Vloyanetes, Nicolas	Weight Room Monitor (Spring)	\$3,059.00

Account # 15-402-100-100-40

15. SPRING VOLUNTEER ASSISTANT COACHES 2020-2021 HIGH SCHOOL

Approve the following individuals as Volunteer Assistant Coaches as submitted, at no cost to the district:

Dondero, Joseph	Baseball
LaRocca, Joseph	Baseball
Walters, Stephanie	Softball

16. 2020-2021 KEANSBURG SCHOOL DISTRICT ANNUAL SCHOOL CALENDAR-REVISED

Approve the 2020-2021 Keansburg School District Annual Calendar revision to reflect the following adjustment, April 9, 2021 as a virtual half day for the Joseph C. Caruso School.

17. 2020-2021 SPRING MULTIPLE ACTIVITIES SCHEDULE & TRANSPORTATION-BOLGER & KHS

Approve the Spring Multiple Activities Schedule & Transportation Schedule for the Joseph R. Bolger Middle School and the Keansburg High School.

Ref. Exhibit # 1

18. LOCAL GRADUATION REQUIREMENTS FOR KEANSBURG HIGH SCHOOL-REVISION

Approve the revision to the Local Graduation Requirements for the Keansburg High School as submitted:

Ref. Exhibit # 2

19. PROFESSIONAL PERSONNEL EMPLOYMENT 2020-2021

Approve the following individual for the position and salary listed for the 2020-2021 school year:

Herits Ed.D., Dr. Michael-John	Principal	\$127,751.00	KHS
Account # 15-000-240-103-40		Prorated	
Efft. 3/29/2021			

20. KEANSBURG HIGH SCHOOL WRESTLING PROGRAM CO-OP AGREEMENT 2020-2021

Approve the Keansburg High School Wrestling Program to establish a co-op agreement with Henry Hudson High School for the 2020-2021 season, allowing Henry Hudson wrestlers participate under the Keansburg School District. This agreement would be at no cost to the District and pending approval by the Shore Conference and New Jersey State Interscholastic Athletic Association.

DISCUSSION

Judy Ferraro congratulated Mr.Herits on his new position

APPROVAL OF PERSONNEL	
Moved By:	Matthew Kitchen
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	Patricia Frizell- NO on #2, second name only
Abstain:	Judy Ferraro - #10, #11 and #12, first name only

POLICY-ALERT 222

1. BY-LAW-1ST READING

0145	Board Member Resignation and Removal (M) (Revised)
0164.6	Remote Public Board Meetings During a Declared Emergency (M)
	(New)
Ref. Exhibit # 3	

2. POLICY-1ST READING

1643 Family Leave (M) (New)
2415 Every Student Succeeds Act (M) (Revised)
2415.01 Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
2415.02 Title I-Fiscal Responsibilities (M) (Revised)
2415.03 Highly Qualified Teachers (M) (Abolished)
2415.05 Student Surveys, Analysis, and/or Evaluations (M) (Revised)
2415.20 Every Student Succeeds Act Complaints (M) (Revised)
3431.1 Family Leave (M) (Abolished)
3431.3 New Jersey Family Leave Insurance Program (Abolished)
4125 Employment of Support Staff Members (M) (Revised)
4431.1 Family Leave (M) (Abolished)
4431.3 New Jersey Family Leave Insurance Program (Abolished)
5330.01 Administration of Medical Cannabis (M) (Revised)
6360 Political Contributions (M) (Revised)
7425 Lead Testing of Water in School (M) (Revised)
7430 School Safety (M) (Abolished)
8330 Student Records (M) (Revised)
9713 Recruitment by Special Interest Groups (M) (Revised)
Ref. Exhibit # 4

3. REGULATION-1ST READING

1642 Earned Sick Leave Law (M) (Revised)
2415.20 Every Student Succeeds Act Complaints (M) (Revised)
5330.01 Administration of Medical Cannabis (M) (Revised)
7425 Lead Testing of Water in School (M) (New)
7430 School Safety (M) (Abolished)
Ref. Exhibit # 5

DISCUSSION

John Bennett asked about By-Law.

Michael Mankowski explained

APPROVAL OF BY-LAWS and POLICY	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaheer-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	
Abstain:	

INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

1. RECEIPT AND ACCEPTANCE OF JANUARY BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of January 31, 2021 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of January 31, 2021 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers in accordance with Board Policy.

Amount	From Account	To Account	Reason
\$1,846	11-000-219-320 CST Purch. Pro. Ed. Srv.	11-000-219-600 CST General Supplies	OOD Student Supplies
\$19,827	11-000-291-270 Health Benefits	11-000-291-241 PERS Contribution	Reallocation for additional costs for annual payment
\$84,372	15-212-100-101 MD Salaries	15-209-100-101 BD Salaries	Reallocation for salary changes
\$44,217	15-212-100-101 MD Salaries	15-214-100-101 Autistic Salaries	Reallocation for salary changes
\$15,532	15-213-100-106 Res Room-Aide Salaries	15-214-100-106 Aut Salary Aides	Reallocation for salary changes
\$36,633	15-213-100-101 Res Rm Salaries	15-216-100-101 PSD Salaries	Reallocation for salary changes
\$46,262	15-213-100-106 Rm Rm Aide Salaries	15-216-100-106 PSD Aide Salaries	Reallocation for salary changes
\$36,147	15-213-100-101 Res Rm Salaries	15-230-100-101 BSI Salaries	Reallocation for salary changes
\$104,350	11-000-100-566 Tuition Priv. Schools	11-000-100-561 Tuition LEA's Reg.	Reallocationfor Homeless Students

3. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,150,958.28.

4. APPROVE PAYROLLS

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,922,437.22.

February 28, 2021- \$933,637.93

March 15, 2021 - \$988,799.29

5. 2020-2021 MARCH DISTRICT HIB REPORT

Recommend the Board of Education approve the District HIB Report for the month of March 2021.

6. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2021-2022

WHEREAS, the Keansburg Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Keansburg Board of Education established \$50,000 as the maximum travel amount for the current school year and has expended \$7,889 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$108,900 for all staff and board members for the 2021-2022 school year.

7. TRANSFER FROM THE MAINTENANCE RESERVE ACCOUNT

Recommend the Board of Education approve the following transfer of \$250,000 from the Maintenance Reserve Account and appropriate it into the 2021-2022 School Year Budget.

Account Name: Paving - KHS Parking Lot

Account Code: 11-000-262-300

Amount : \$250,000

8. ADOPTION OF TENTATIVE 2021-2022 SCHOOL BUDGET

Recommend that the Board of Education approve the tentative budget for the 2021-2022 School Year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline.

BE IT FURTHER RESOLVED that the 2021-2022 Budget includes adjustments for the use of banked cap, in accordance with N.J.A.C. 6A:23A-10.3(b), in the amount of \$480,000.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>TOTAL</u>
2021-2022 Total Expenditures	\$32,155,855	\$9,335,866	\$41,491,721
Less: Anticipated Revenues	\$26,040,365	\$9,335,866	\$35,376,231
Taxes to be Raised	\$6,115,490	0	\$6,115,490

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Gymnasium of the Bolger Middle School, 100 Palmer Place, Keansburg, New Jersey, April 27, 2021 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

9. SPECIAL NEEDS 2020-2021

Approve the following student to attend the placement indicated for the 2020-2021 school year:

Student I.D.	D.O.B.	Class	Placement	Start	Public/Private	Tuition
5674792626	12-2-02	ED	Green Brook	2-22-21	Private	34,034.00

Account # 11-000-100-566-80

10. DISTRICT COPIER LEASE AGREEMENT

Recommend the Board of Education approve a 5 year lease agreement with Toshiba for District copiers at a rate of \$4,549.00 per month. This will also include a payment of \$112,648.60 to the District to pay off the existing leases.

DISCUSSION

Christopher Hoff questioned the time frame on #7

Michael Mankowski asked why there was a change in the number on #6, the number doubled.

Cindy Barr-Rague explained.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Gregory Siciliano
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	Christopher Hoff - NO on #8 only Kim Kelaher-Moran - NO on #10 only
Abstain:	

PUBLIC

Elyse McMahon, Principal of Caruso spoke about opening full-time on the upcoming Thursday.

Michael Mankowski- Congratulations and welcome to Mr. LoBrace, our new School Business Administrator/Board Secretary. Also, he is very excited about Caruso going back to a full day.

Christopher Hoff- Congratulations to Dr. Michael Herits on his new position as KHS Principal and to Kathleen O'Hare and to her staff for everything they do. Looking forward to the opening of Caruso on Thursday. Happy St. Patrick's Day.

Kenneth Cook - Looking forward to opening at Caruso. Sympathy's to Keyport BOE President's family.

ADJOURNMENT

MOTION TO ADJOURN	
MOVED BY:	Matthew Kitchen
SECONDED BY:	Kenneth Cook
AYE:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
NAY:	
ABSTAIN:	

Moved by Matthew Kitchen, seconded by Kenneth Cook and unanimously carried, the meeting adjourned at 9:37pm.

Respectfully Submitted,

Cindy Barr-Rague

Interim School Business Administrator/ Board Secretary