



**KAP Program Site Coordinators(2) - 25-26**

**Location:** Joseph C. Caruso Elementary & Joseph R. Bolger Middle School

3 hours a day / 5 days per week when school is in session from  
September 1, 2025 - August 30, 2026

**Stipend:** \$43.00 per hour / Position funded through the 21st CCLC Grant.

-Pending allocation & acceptance-

**Job Description:** Responsible for the management of daily activities at the Joseph C. Caruso Elementary School or the Joseph R. Bolger Middle School during the program in person or remotely. Assist staff and students as needed with snacks, supplies, discipline etc. Keep records of snacks, attendance, homework logs and other program documentation. Attend evening/weekend family events as needed. Complete other duties as assigned by the Program Facilitator. Additional hours on an as needed basis.

**Experience:** Experience working with Joseph C. Caruso / Joseph R. Bolger students preferred.  
Candidate must be CPR/EpiPen Trained

**Certification:** New Jersey Principal or Supervisor certification required

**Please email letter of interest to:** [Employment@keansburg.k12.nj.us](mailto:Employment@keansburg.k12.nj.us)

Please reference “**KAP Program Site Coord. 25-26**” in Subject Line to be considered.

**Application Deadline:** Position Open Until Filled