

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

SPECIAL MEETING MINUTES  
June 29, 2017

**CALL TO ORDER**

I hereby call to order the Special Meeting of the Keansburg Board of Education, held on Monday, June 29, 2017, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on June 26, 2017.

**ROLL CALL**

Dan Castles, Board Secretary, called roll at: 7:03

**Present:** Dolores Bartram, Brooke Clayton, Michael Donaldson, Judy Ferraro, Patricia Frizell (arrived 7:04), Kim Kelaher-Moran and Michael Mankowski (arrived 7:09)

**Absent:** Christopher Hoff and Robert Ketch

**Also Present:** John Bennett, Esq.

**PLEDGE OF ALLEGIANCE**

Number of public present: 15

**PUBLIC - NONE**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

It is anticipated that the length of time of this executive session will be 20 minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Bartram

SECONDED BY: Frizell

IN: 7:07 OUT: 7:32

EXECUTIVE SESSION RESOLUTION	
<b>MOVED BY</b>	Donaldson
<b>SECONDED BY</b>	Mankowski
<b>AYE</b>	7
<b>NAY</b>	
<b>ABSTAIN</b>	

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The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. CONSULTANT/TEACHER – LAW ENFORCEMENT PROGRAM – HS - 2017-2018**

Approve the following individual for the position of Consultant/Teacher Law Enforcement at \$300.00 per day, from August 1, 2017 through March 31, 2018, as needed:

Fennessy, Richard^

Account #: 15-140-100-101-40

^On an emergent basis.

**B. RE-EMPLOYMENT OF PARAPROFESSIONAL PERSONNEL – DIST**

Approve the re-employment of the following individuals for the 2017-2018 school year, at the salaries indicated (salary pending negotiations):

Ackerman, Barbara	\$24,376.00	PP	07
Ahrens, Cheryl	\$24,376.00	PP	07
Albano, Carolyn	\$22,841.00	BA	04
Angerami, Julia	\$24,376.00	PP	07
Antonetti, Carly	\$21,791.00	AA	01
Baeza, Nancy	\$24,376.00	PP	07
Barshewski, Michele	\$24,376.00	PP	07
Bulmer, Lorene	\$24,376.00	PP	07
Buresh, Jana	\$24,376.00	PP	07
Cahalan, Andrea	\$22,091.00	BA	01
Caronia, Lauren	\$22,341.00	BA	02
Carusotto, Deborah	\$24,976.00	BA	07
Clark, Katie	\$22,091.00	BA	01
Cruz, Arely	\$22,041.00	AA	02
DeOcampo, Tracie	\$22,091.00	BA	01
DeSantis, Ashley	\$21,791.00	AA	01
DeTalvo, Kimberly	\$22,591.00	BA	03
Fonseca, Cynthia	\$24,376.00	PP	07
Grodman, Lauren	\$22,091.00	BA	01
Habib, Margaret	\$24,976.00	BA	07
Heinzer, Patricia	\$24,376.00	PP	07
Kane, Sara	\$22,841.00	BA	04
Kennedy, Deborah	\$24,376.00	PP	07
Kurtz, Alyssa	\$22,591.00	BA	03
Lambert, Rebekah	\$22,041.00	AA	02
Lee, Kimberly	\$22,041.00	AA	02
Little, Cheryl	\$24,976.00	BA	07
Manuel, Francine	\$24,376.00	PP	07
Marks, Heather	\$24,376.00	PP	07
Mason, Marcy	\$24,676.00	AA	07
Menture, Darla	\$24,376.00	PP	07

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Michling, Susan	\$21,991.00	PP	03
Neckles, Athena	\$22,591.00	BA	03
Penello, Nancy	\$22,291.00	AA	03
Pigott, Meghan	\$21,491.00	PP	01
Pigott, Rebecca	\$22,041.00	AA	02
Schmelz, Lance	\$24,246.00	BA	06
Sheldon, Dorothy	\$24,676.00	AA	07
Soto, Jacqueline	\$24,976.00	BA	07
VanSant, Nicole	\$22,541.00	AA	04
Vargas, Laura	\$24,376.00	PP	07
Walters, Tammy	\$24,376.00	PP	07
Wilk, Michelle	\$22,091.00	BA	01
Zgola, Loriann	\$24,376.00	PP	07

C. TITLE CHANGE – NON PROFESSIONAL STAFF

Approve the following change in title and salary for the individual indicated effective July 1, 2017:

	<u>From</u>	<u>To</u>
Cooney, David	District Maintenance Tech.	Supervisor Building & Grounds \$100,000.00

D. BEACON PROGRAM ADVISOR – DIST

Approve the following individual for the position and stipend indicated for the 2017-2018 school year:

Herits, Michael-John	Beacon Program Advisor	\$15,000.00	Dist
Account #: 11-424-200-100-55			

E. SUMMER HOURS – DISTRICT COMPUTER TECHNICIANS – DIST

Approve the following individuals for to complete the conversion to Google Chrome Books (to be completed after contracted hours), at \$35.00 per hour, not to exceed \$5,000.00 each (salary pending negotiations):

Ambrus, Steven  
Catalano, John  
Account #:11-000-222-100-65

F. LINKIT DATA ROLLOVER AND SET UP – SUMMER HOURS – DIST **HELD**

Approve the following individual to complete the data rollover and set up for the 2017-2018 school year, \$35.00 per hour, not to exceed \$1,600.00 total (salary pending negotiations):

Collier, Shannon  
Account #: 11-000-221-104-60

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G. BOOK ROOM ORGANIZERS – JC

Approve the following individuals to inventory, level and organize the book room at J. C. Caruso for the K-4 ELA program, at \$35.00 per hour, not to exceed 20 hours total (salary pending negotiations):

Nigro, Lisa  
Weldon, Lissa  
Account #: 15-120-100-101-20

**GENERAL:**

1. BILINGUAL/ESL THREE YEAR PROGRAM PLAN - 2017-2020 - DIST

Approve the submission of the Bilingual/ESL Three-Year Program Plan for the School Years 2017-2020 to the N.J.D.O.E.

Ref. Exhibit #1

2. PROFESSIONAL EMPLOYMENT CONTRACT – 2017-2018

Approve the following employment contracts for the 2017-2018 school year, as submitted:

District Director of Operations, C&I, State and Federal Programs  
Supervisor of Buildings and Grounds  
Ref. Exhibit #2

3. NEW JERSEY CHILD ASSAULT PREVENTION (NJCAP) GRANT SUBMISSION

Approve the submission of the New Jersey Child Assault Prevention Grant in the amount of \$6,416.00.

4. NEW JERSEY CHILD ASSAULT PREVENTION BULLYING PREVENTION PROGRAM (NJCAP) GRANT SUBMISSION

Approve the submission of the New Jersey Child Assault Prevention Bullying Prevention Grant in the amount of \$6,405.00 for grades K-8.

5. IDEA BASIC AND PRESCHOOL GRANT SUBMISSION – FISCAL YEAR 2018 - DIST

Approve the submission of the Fiscal Year 2018 IDEA Grant in the following amounts:

Basic	\$573,472.00
Pre-School	\$ 15,771.00

6. EFFECTIVE SCHOOL SOLUTIONS CONTRACT – 2017-2018 - DIST

Approve the contract between Effective School Solutions and the Keansburg School District in the amount of \$275,000.00. Effective School Solutions will provide therapeutic mental health services for students enrolled in the Beacon Program and for middle school students enrolled in Bolger Middle School for the 2017-2018 school year.

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7. 21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER GRANT (KAP) ACCEPTANCE -2017-2018

**Superintendent's Report**

<b>Personnel: A through G</b>			
<b>General: 1 through 7</b>			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff			
Ketch			
Moran	X		
Mankowski	X		
Ferraro	X		
Motion by:	Donaldson		
Second by:	Frizell		
Roll Call Vote	7 in favor		
	0 opposed		
	2 absent (Hoff & Ketch)		
	0 abstain		
	Motion carried		

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-01: RESOLUTION TO RENEW WITH NEW JERSEY SCHOOLS INSURANCE GROUP - MOCSSIF – 2017 THROUGH 2020**

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Keansburg School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Keansburg District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Keansburg School District under its obligations as a member of the New Jersey Schools Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE KEANSBURG SCHOOL DISTRICT:

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THAT the Board of Education of Keansburg School District joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

Property	EDP	General Liability	Umbrella/Excess
Equip Breakdown	Crime Bonds	Automobile Liability	Errors Omissions
Auto Physical Damage		Worker's Compensation	

**BS-02: APPROVAL OF NJSIG PREMIUM RATES FOR THE 2017-2018 SCHOOL YEAR**

RESOLVED that the Keansburg Board of Education approve the annual property & casualty insurance premiums as listed for the 2017-2018 school year:

**COMPARISON OF NJSIG PREMIUMS FOR THE 2016-2017  
AND THE 2017-2018 SCHOOL YEARS**

Policy Type	2017-2018 Premium	2016-2017 Premium	\$ Difference (+/-)	% Difference (+/-)
Package (Property, General Liability, Auto, EDP, Crime, Equip. Breakdown)	\$156,403	\$124,435	\$31,968	25.6%
School Board Legal Liability	\$47,241	\$44,809	\$2432	5.4%
Workers' Comp.	\$151,204	\$143,818	7386	5.1%
W.C. Supplemental	\$6,750	\$6,543	\$207	3.1%
Student Accident	\$54,550	\$48,042	\$6508	13.5%
TOTAL	\$416,148	\$367,647	\$48,501	13.1%

**BS-03: RESOLUTION TO APPROVE THE COMMUNITY ELIGIBILITY PROVISION (CEP)  
FOR THE 2017-2018 SCHOOL**

Recommend that the Board of Education approve the Community Eligibility Provision, created by the Healthy, Hunger-Free Kids Act of 2010, which will allow the District to offer breakfast and lunch at no cost to all students for the 2017-2018.

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**Board Secretary's Report**

BS-01 through BS-0			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff			
Ketch			
Moran	X		
Mankowski	X		
Ferraro	X		
Motion by:	Bartram		
Second by:	Clayton		
	7 in favor		
	0 opposed		
	2 absent (Hoff & Ketch)		
	0 abstain		
Roll Call Vote	Motion carried		

**PUBLIC**

**Mary Jo Fabiano** – Worked Collaboratively with Superintendent on #1.


**COMMENTS BY BOARD MEMBERS - NONE**

**MOTION ON ADJOURNMENT**

Motion by Donaldson and seconded by Frizell to adjourn this meeting.

Roll call vote: 7 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried.  
Closed the meeting at 7:48.

Respectfully submitted,



Dan Castles, Board Secretary

C: John Niesz  
Administrators  
Board Members