

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

CALL TO ORDER

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on June 26, 2018 in the Bolger Middle School Cafetorium. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 31, 2018.

ROLL CALL

Dan Castles, Board Secretary, called roll at 7:03pm:

Present: Dolores Bartram Brooke Clayton (arrived 7:07), Michael Donaldson, Judy Ferraro, Patricia Frizell, Christopher Hoff, Kimberly Kelaheer-Moran, and Michael Mankowski

Absent: Robert Ketch

Also Present: John Niesz, Superintendent of School and John Bennett, Attorney

PLEDGE OF ALLEGIANCE

Number of public present: 75

RECOGNITIONS:

STUDENTS/STAFF - Pawsta for Paws – Students and Staff were recognized for the event.

PUBLIC – NONE

RESOLUTION AUTHORIZING EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2)
- (3)

It is anticipated that the length of time of this executive session will be 15 minutes and that action may be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Hoff

SECONDED BY: Clayton

IN: 7:08

OUT: 7:37

EXECUTIVE SESSION RESOLUTION	
MOVED BY	Frizell
SECONDED BY	Clayton
AYE	8
NAY	0
ABSTAIN	0

BS-01 APPROVAL OF MINUTES

Motion by Bartram and seconded by Clayton to approve the following minutes:

Regular Meeting May 29, 2018

Roll Call Vote: 8 in favor, 0 opposed, 1 absent, 0 abstain, motion carried

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

**The Superintendent of Schools recommends positive action on the following items:
PERSONNEL:**

A. RESIGNATION – DIST

Accept the following resignation, as submitted:

Jones, Michele Occupational Therapist Eff. 6/30/18

B. PROFESSIONAL – EMPLOYMENT – 2018-2019

Approve the following individuals for the position and salary indicated for the 2018-2019 school year:

Fowlkes, Troy	Teacher Law Enforcement# 15-140-100-101-40	MA-10	\$70,595.00	HS
Kehoe, Jennifer	TOSD# 15-213-100-101-20	BA -6	\$58,655.00	JC
Kolk, Linda	School Nurse/Prek 20-218-100-101-10	BA-10	\$65,955.00	PK
McDonald, Caitlin	Guidance Counselor 15-000-218-104-20	MA-1	\$57,255.00	JC
Nagy, Kyle	TOSD 15-213-100-101-20	BA-1	\$54,255.00	JC
Wombough, Leanne	TOSD 15-213-100-101-20	MA-9+30	\$72,325.00	JC

#Pending receipt of certification

C. NON PROFESSIONAL – EMPLOYMENT – 2018-2019

Approve the following individuals for the position and salary indicated effective July 1, 2018:

Faldetta, Patricia	Conf. Secretary to the Superintendent	\$65,200.00	Dist
LaFoe, Margaret	Conf. Secretary to the Superintendent	\$65,000.00	Dist

D. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a Maternity/Child Care Leave of Absence Beginning June 26, 2018 returning January 2, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:
Chesler, Deena

Approve the following individual be granted a Medical Leave of Absence beginning June

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

5, 2018 ending June 15, 2018 using allowable sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:
Ducsai, Janis

Approve the following individual be granted a Medical Leave of Absence beginning May 31, 2018 ending June 30, 2018 using allowable sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:
Grieco, Gabrielle

Approve the following individual be granted an Unpaid Family Leave of Absence beginning May 24, 2018 ending June 1, 2018. This leave will be deducted from her entitlement under FMLA/NJMLA:
Petrocelli, Luciana

Approve the following individual be granted an unpaid Medical Leave of Absence beginning June 18, 2018 ending June 25, 2018. This leave will be deducted from her entitlement under FMLA/NJMLA:
Rao, Francine

E. CLUB NAME CHANGES – HS

Approve the following club name changes:

<u>From</u>	<u>To</u>
Literacy Magazine	Digital Media
Task Force	P.A.L.S.

F. ADVISOR POSITIONS – 2018-2019 - HS

Approve the following individuals for the position stated and salary indicated for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Bird, John	Freshman Class Co-Advisor	\$1,771.00
Dondero, Joseph	Sophomore Class Co-Advisor	\$1,771.00
Farnsworth, Shaylyn	Senior Class Co-Advisor	\$2,267.00
Florek, Gabrielle	Drama Club Advisor	\$3,260.00
Florek, Gabrielle	Dramatics Advisor (School play)	\$4,728.00
Foulks, Dean	Digital Media Advisor	\$2,859.00
Glinos-Pecoraro, Filitsa	Heroes & Cool Kids Co-Advisor	\$1,371.50
Holway, Amanda	Senior Class Co-Advisor	\$2,267.00
Ince, Justine	Freshman Class Co-Advisor	\$1,771.00
Ince, Justine	Yearbook Advisor (Financial)	\$4,265.00
Ince, Justine	P.A.L.S. Advisor	\$2,902.00
Keelen, Ashley	9 -12 Student Council Advisor	\$4,226.00
Kmak, Nicole	National Honor Society Advisor	\$3,365.00
Lopez, Deanna	Sophomore Class Co-Advisor	\$1,771.00
Lopez, Deanna	Yearbook Advisor (Production)	\$5,071.00
LoRusso, Nicholas	Junior Class Co-Advisor	\$1,862.50

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

McCarthy, James	Heroes & Cool Kids Co-Advisor	\$1,371.50
Racanelli, Fidelina	World Culture Club Advisor	\$2,902.00
Rotondi, Jenna	Junior Class Co-Advisor	\$1,862.50
Sarlo, Kathryn	Musical Advisor (School Play)	\$4,728.00
Sarlo, Kathryn	Band Advisor	\$4,216.00
Account #: 15-402-100-100-40		

G. ADVISOR POSITIONS – 2018-2019 - JC

Approve the following individuals for the position stated and salary indicated for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	
Donnelly, Nicole	Yearbook Advisor	\$2,747.00	
Viggiano, Jonna	Yearbook Advisor	\$2,747.00	
Weldon, Lissa	Student Council Advisor	\$2,721.00	
White, Jessica	Chorus Advisor- Student Facilitator	\$2,721.00	HELD
Zielinski, Amy	Band Advisor	\$2,721.00	HELD
Joyce, Maria	Chorus Advisor	\$2,721.00	HELD

H. KEANSBURG AFTER SCHOOL PROGRAM FACILITATOR (KAP) - 2018-2019

Re-approve the following individual for the part-time position and stipend indicated from July 1, 2018 through June 30, 2019:

Fay, Jaclyn	KAP Facilitator	\$30,000.00
Account #: 20-095-200-100-60		

I. TRANSITION PLANNING – SUMMER HOURS - 2018-2019

Approve the following individual to update paper work for transition planning, RTI, 504 and homeless students at \$37.00 per hour for the hours listed:

Florio, Dana	12 hours, not to exceed \$444.00
Account #: 11-000-218-104-80	

J. TRANSITION PLANNING – NURSES – SUMMER HOURS - 2018-2019

Approve the following individuals to work 10 hours during July & August at \$37.00 per hour for transition planning, not to exceed \$370.00 each:

Baltazar, Tanya
Fiorentino, Marie
Klemm, Patricia
Vaccarelli, Patricia
Account #: 11-000-213-100-80

K. EXTENDED SCHOOL YEAR - JUNE 27, 2018 to AUGUST 1, 2018 - PPS

Speech Services 180 hours

<u>Name</u>	<u>Hourly Rate</u>
Carfi, Janice	\$58.38
Moschetta, Sharon	\$67.83
Account # 11-000-216-101-80	

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

Occupational / Physical Therapy OT hours / PT hours:

<u>Name</u>		<u>Hourly Rate</u>
Panassidi, John	OT	\$66.88
Pluskalowski	PT	\$111.65

Account #: 11-000-216-104-80

L. EXTENDED SCHOOL YEAR STAFF – DIST

Approve the following individuals for the above program from June 27, 2018 through August 1, 2018 at a salary of \$37.00 per hour for 80 hours, not to exceed \$2,960.00:

Teachers

Shine, Dorothy

Account #: 11-422-100-101-80

Approve the following individuals for the above program from June 27, 2018 through August 1, 2018 at a salary of \$17.50 per hour for 80 hours, not to exceed \$1,400.00 each:

Paraprofessionals **HELD**

Burgess, Ryan

Pigott, Rebecca

DeSantis, Ashley

Account #: 11-422-100-106-80

M. EXTENDED SCHOOL YEAR - PARAPROFESSIONAL – OOD

Approve the following paraprofessionals for out of district students attending JFK for the 2018-2019 school year program at the hourly rate indicated:

Paraprofessionals **HELD**

Little, Cheryl \$17.50

Schmelz, Lance \$17.50

Account #: 11-422-100-106-80

N. EXTENDED SCHOOL YEAR - SUBSTITUTE NURSE - 2018-2019

Approve the following individuals as a substitute Nurse for the 2018-2019 extended school year at \$37.00 per hour, as needed:

Baltazar, Tanya

Klemm, Patricia

Vaccarelli, Patricia

Account #: 11-000-213-100-80

O. SUMMER WORK CHILD STUDY TEAM 2018-2019

Approve the following Child Study Team personnel to complete work as determined by the Director of Pupil Personnel due to IEP needs at the hourly rate indicated. Hours will be allocated by the Director of Special Education (not to exceed: Social Workers 60 hours, LDTC 100 hours, Psychologist 150 hours):

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Civitano, Marla	LDTC	\$70.79
Daniel, Margaret	Psychologist	\$70.79
England, Bruce	LDTC	\$70.79
Feinstein, Lauren	Social Worker	\$56.21
Johnson, Jeffrey	Social Worker	\$70.79
McGuire, Keri Anne	LDTC	\$52.89
Noch, Laurie	Psychologist	\$59.16
Sirimis, Louise	Psychologist	\$44.52
Walling, Bonnie	Psychologist	\$70.79
Wieczerszak, Heidi	Social Worker	\$65.75

Account #: 11-000-219-104-80

P. KEANSBURG AFTER SCHOOL SUMMER CAMP PROGRAM (KAP) – DIST

Approve the following individual for the position and salary listed in the Keansburg After School Summer Camp Program, from June 27, 2018 through August 1, 2018:

KAP/FFC Nurse

Silva, Deborah \$37.00 per hour for 25 hours, not to exceed \$925.00

Data Entry Clerk **\$25.00 per hour for 30 hours, not to exceed \$750.00 HELD**

Nelson, Diane

Program Secretary

Faldetta, Patricia \$25.00 per hour for 30 hours, not to exceed \$750.00

Account #: 20-096-200-100-60

Student Teacher Assistants \$10.00 per hour for 120 hours, not to exceed \$1,200.00
eachCroswell Alicia

Davis, Alicia

Garcia, Eliana

Felix, Kaitlin Account #: 20-096-100-100-60

Q. SUMMER K-8 PROGRAM, ESY, FFC, KAP, AND PRESCHOOL – SUMMER – 2018-2019 -SUBSTITUTE TEACHERS

Approve the following individuals for the stated summer programs listed above at \$37.00 per hour from June 27, 2018 to August 1, 2018, as needed:

Book, Jonathan

DeSoucey, Christina

Gallagher, Brian

Giebler, Jamie

Holway, Amanda

Iacouzzi, Melissa

Jones, Christopher

Joyce, Maria

Kessarar, Stefania

Marone, Lauren

Minaya, Brielle

Petrocelli, Luciana

Account #: 20-096-100-100-60

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

Account #: 20-097-100-100-60
Account #: 20-432-100-101-60
Account #: 15-422-100-101-20
Account #: 15-422-100-101-30

R. PRE-K SUMMER CLASS LISTS AND CHILD STRATEGY PLAN - PREK

Approve the following individuals to assist in the completion of class lists for newly registered incoming and returning students and Child Strategy Plan during July and August at \$37.00 per hour:

Dubrow, Colleen 21 hours, not to exceed \$777.00
Janik, Jacqueline 21 hours, not to exceed \$777.00
Milhomens, Amanda 14 hours, not to exceed \$518.00
Account #: 20-218-100-101-10
Account #: 20-096-200-100-60

S. SUMMER ACADEMIC SUPPORT TEACHERS - ELA & MATH – DIST

Approve the following individuals as Summer Academic Support Teachers at \$37.00 per hour, for 1 hour per day for 3 days:

Elementary - 7/31, 8/7, 8/14

Hyer, Tracey (ELA)
Jones, Christopher (Math)

Middle - 8/1, 8/8, 8/15

Acconzo, Danielle (ELA)
Hyer, Tracey (ELA)
Rosenberg, Michael (Math)

KHS - 8/2, 8/9, 8/16

Ganz, David (ELA)
Keelen, Ashley (Math)
Rosenberg, Michael (Math)

T. CURRICULUM WRITING – ELEMENTARY AND MIDDLE LEVEL ELA – DIST

Approve the following individuals to write curriculum during the summer, at \$37.00 per hour, not to exceed 20 hours each:

Grade K

Pearce, Karen
Desoucey, Christina

Grade 1

Annuzzi, Barbara
White, Jessica

Grade 2

Nigro, Lisa
Weldon, Lissa

Grade 3

Fabiano, Mary Jo
Weldon, Lissa

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

Grade 4

Leary, Barbara

Lufrano, Dana

Grade 5

Pistone, Jean

Trucano, Kerri

Grade 6

Lillis, Ryan

Nigro, Lisa

Grade 7

Mankowski, Jessica

Hyer, Tracey

Grade 8

Acconzo, Danielle

Zarco Cardoso, Katie

LEP/Parent Academy

Cirillo, Judith

Lopez, Eillyn

Account #: 11-000-221-104-60

U. CURRICULUM REVISION –ELEMENTARY MATH – DIST

Approve the following individuals to revise curriculum during the summer, at \$37.00 per hour, not to exceed 10 hours each:

Grade K

Joyce, Maria

Holcombe, Tammie

Grade 1

Josselyn, Karen

Annuzzi, Barbara

Grade 2

Holcombe, Tammie

Szotak, Ashley

Grade 3

Fabiano, Mary Jo

Szotak, Ashley

Grade 4

Holcombe, Tammie

Szotak, Ashley

Grade 5

Rosenberg, Michael

Szotak, Ashley

Account #: 11-000-221-104-60

V. SUBSTITUTE SECRETARY - 2018-2019

Approve the following individual as a Substitute Secretary for the 2018-2019 school year, at \$15.00 per hour, as needed:

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

Kolba, Geraldine

W. SAT COORDINATOR/PROCTOR – 2018-2019 – HS

Approve the following individuals for the position and salary indicated for the 2018-2019 school year:

Site Coordinator: Lauri Murphy
Salary: \$130.00 per day

Room Proctor: Colleen Damian, Brian Gallagher, Norma Jean Catena, Jennifer O'Keefe, Jenna Rotondi, Michael Rosenberg, Erin McKenna, Ashley Keelen, Nicholas LoRusso, Diane Nelson, Deanna Lopez, Douglas Patterson, Shannon Gaffey, Tammy Carrier, Tara Maguire-Meditz

Salary: \$130.00 per day

There is no expense to the district. Salary will be paid by SAT.

X. SCHOOL / ATHLETIC PHYSICIAN 2018-2019

Re-approve the following physician to serve as the School and Athletic Physician for the 2018-2019 school year, at a rate of \$11,000.00:

Morgan, Robert MD
Account #: 11-000-213-300-80

Y. OBSERVATION – DIST

Approve the following student be permitted to complete her student observation:

<u>STUDENT</u>	<u>TEACHER</u>	<u>SCHOOL</u>	<u>SEMESTER</u>
Martin, Kayla	Lauren Pisani	JCCS	Fall 2018

Z. STUDENT TEACHING - DIST

Approve the following student be permitted to complete her student teaching:

<u>STUDENT</u>	<u>TEACHERS</u>	<u>SCHOOL</u>	<u>SEMESTER</u>
Hallenbeck, Erika	Zielinski/Grimaldi	JC & JB	Fall 2018

AA. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

7/11	Kohler, Stefania	Addressing Mental Health in Our Schools	\$175.00
	Murphy, Lauri	Addressing Mental Health in Our Schools	\$150.00
10/17	Vaccarelli, Patricia	School Health Conference 2018	\$205.00

REGULAR MEETING MINUTES
June 26, 2018

GENERAL:

1. DISTRICT H-I-B REPORT – 2017-2018

Approve the monthly district H-I-B Report for the month of June 2018:
Ref. Exhibit #1

2. EMPLOYMENT CONTRACTS – 2018-2019

Approve the following employment contracts for the 2018-2019 school year, as submitted:

Confidential Secretary – Accounts Payable
Confidential Secretary to the Business Administrator
Confidential Secretary to the Superintendent (3)
District Community Liaison
District Director of Operations, Curriculum & Instruction and State and
Federal Programs
Payroll Clerk
School Based Youth Services Coordinator
School Based Youth Services Specialist
Staff Accountant
Supervisor of Buildings & Grounds
Ref. Exhibit #2

3. POLICY – 1ST READING – DIST

Approve and adopt the following policies, as submitted:

1550 Equal Employment/Anti-Discrimination Practices
2431 Athletic competition
2431.8 Varsity Letters for Interscholastic Extracurricular Activities
5350 Student Suicide Prevention
5533 Student Smoking
5535 Passive Breath Alcohol Sensor Device
5561 Use of Physical Restraint and Seclusion Techniques for Students with
Disabilities
8462 Reporting Potentially Missing or Abused Children
8561 Procurement Procedures for School Nutrition Program
Ref. Exhibit #3

4. REGULATION – 1ST READING – DIST

Approve and adopt the following regulations, as submitted:

1550R Equal Employment/Anti-Discrimination Practices
2431.2R Medical Examination Prior to Participation on a School-Sponsored
Interscholastic or Intramural Team or Squad
5350R Student Suicide Prevention
5561R Use of Physical Restraint and Seclusion Techniques for Students with
Disabilities
Ref. Exhibit #4

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

5. SIDEBAR AGREEMENT - KEA – 2018-2020 – DIST

Whereas, the Keansburg Board of Education, hereinafter referred to as the "Board" and the Keansburg Education Association, hereinafter referred to as the "KEA" have entered into a collective bargaining agreement beginning from July 1, 2017 through June 30, 2020; and now, therefore, be it agreed with regard to the fifth grade transfer to J. C. Caruso School.

Ref. Exhibit #5

6. 2018 – 2019 SCHOOL CALENDAR REVISION – DIST

Approve the revised 2018 – 2019 school calendar, as submitted:

From: November 26, 2018	Afternoon Parent Conferences – JC – 1 session day
To: December 11, 2018	Afternoon Parent Conferences – JC – 1 session day

From: November 28, 2018	Evening Parent Conferences – JC – 1 session day
To: December 12, 2018	Evening Parent Conferences – JC – 1 session day

From: November 30, 2018	Afternoon Parent Conferences – JC – 1 session day
To: December 13, 2018	Afternoon Parent Conferences – JC – 1 session day

From: February 5, 2019	Afternoon Parent Conferences – JC – 1 session day
To: March 20, 2019	Afternoon Parent Conferences – JC – 1 session day

From: February 6, 2019	Evening Parent Conferences – JC – 1 session day
To: March 21, 2019	Evening Parent Conferences – JC – 1 session day

From: February 7, 2019	Afternoon Parent Conferences – JC – 1 session day
To: March 22, 2019	Afternoon Parent Conferences – JC – 1 session day

J.C. Caruso School Marking Periods

Trimester 1 September 5 – December 7

Trimester 2 December 10 – March 15

Trimester 3 March 18 – June 19

Ref. Exhibit #6

7. SHORE CONFERENCE OFFICIAL FEES – 2018-2019

Approve the recommended Shore Conference Official Fee structure for the 2018-2019 school year, as submitted:

Ref. Exhibit #7

8. SUMMER SPORTS SCHEDULE/TRANSPORTATION – 2018-2019 - HS

Approve the attached winter sports and transportation schedules as submitted.

Ref. Exhibit #8

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

9. SUMMER 7V7 - FOOTBALL TEAM - HS

Approve the following schedule for the high school football team:

July 18, 2018 - 7 vs 7 at Rumson High School 6:00pm

July 25, 2018 - 7 vs 7 at Rumson High School 6:00pm

10. YOUTH FOOTBALL CAMP – HS

Approve the a youth football camp in conjunction with AYF football and high school staff. The camp will be held on the high school field on July 16, 17 and 19, 2018 from 5:45pm to 8:00pm. Camp will include football skills and drills as well as speed and agility work.

11. ACHIEVE 3000 CONTRACT APPROVAL – 2018-2019

Approve the contract between the Keansburg School District and ACHIEVE 3000 for literacy, data and technical support District-Wide in the amount of \$58,405 from August 1, 2018 through June 30, 2019.

12. NAVIANCE CONTRACT APPROVAL – 2018-2019

Approve the contract between the Keansburg School District and Naviance, Inc in the amount of \$6,752.01 for the 2018-2019 school year.

13. FISCAL YEAR 2019 ESEA GRANT SUBMISSION

Approve the submission of the Fiscal Year 2019 ESEA Grant in the following titles and amounts:

Title I-A	\$1,044,193.00
Title II-A	\$ 68,097.00
Title III	\$ 7,447.00
Title IV	\$ 62,725.00

Total	\$1,182,462.00
-------	----------------

14. SURROGATE PARENT - 2018-2019

Approve Ms. Patricia Corcoran as surrogate parent for the 2018-2019 school year on a volunteer basis.

15. SCHOOL BUS EVACUATION DRILL – 2017-2018 – DIST

In accordance with NJAC 6A:27-11.2, a School Bus Evacuation Drill was conducted for the following school:

J. C. Caruso School	6/18/18	7:55am
---------------------	---------	--------

16. INDEPENDENT CONSULTANTS - 2018-2019 - DIST

Approve the following independent consultants to provide services for the 2018-2019 school year:

Dr. Dorothy Pietrucha,	Neuropsychiatric \$175.00 per evaluation
	Minimum of 3 evaluations
Bayada	Nursing Services \$42.00 LPN \$56.00 RN

REGULAR MEETING MINUTES
June 26, 2018

Learning Tree Multilingual / Multicultural Evaluation & Consulting Inc.

Social History Evaluation	\$780.00
---------------------------	----------

	<u>English</u>	<u>Bi-Lingual</u>
LDTC Evaluation	\$500.00	\$650.00
Psychological Evaluation	\$500.00	\$650.00
Social Evaluation	\$500.00	\$650.00
Speech Therapy Evaluation	\$500.00	\$650.00
Occupational Therapy Evaluation	\$500.00	\$650.00
Physical Therapy Evaluation	\$500.00	\$650.00
Functional Behavioral Assessment	\$700.00	

Occupational Therapy	\$85.00 per hour
Physical Therapy	\$85.00 per hour
Special Education Instruction	\$85.00 per hour

Speech Therapy	\$105.00 session
Occupational Therapy	\$105.00 session
Physical Therapy	\$105.00 session

eMedical Urgent Care

Synthetic Cannabinoids	\$80.00
------------------------	---------

Account #: 15-000-213-500-40

Approve the 2018-2019 contract agreement between the Keansburg School District and APEX Learning Digital Curriculum Solutions in the amount of \$9,250.00. AEX Learning provides digital curriculum solutions for secondary education and related services.

18. SPECIAL NEEDS - EXTENDED SCHOOL YEAR - 2018-2019

Approve the following students to attend the school indicated for the 2017-2018 school year:

**KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734**

**REGULAR MEETING MINUTES
June 26, 2018**

Student I.D.	D.O.B.	Class.	Placement	Start Date	Public / Private	Tuition
6159573103	3-23-01	Md	JFK	6-26	Private	7,310.00
2800288719	9-24-01	Aut	JFK	6-26	Private	7,310.00
4206706262	7-21-01	MII	JFK	6-26	Private	7,310.00
8219008286	7-19-01	Aut	JFK	6-26	Private	7,310.00
9268035946	10-1-00	MD	JFK	6-26	Private	7,310.00
2263464139	7-13-98	CI	JFK	6-26	Private	7,310.00
1875786162	2-22-02	Aut	JFK	6-26	Private	7,310.00
8228103329	7-19-02	MCI	JFK	7-9	Private	3,655.00
7652336781	8-11-98	Aut	Child. Ctr.	7-2	Private	11,948.04
3685662779	1-5-98	Aut	Child. Ctr.	7-2	Private	18,188.04
7546674060	11-24-10	Aut	Child. Ctr.	7-2	Private	11,948.04
6820025262	8-30-12	Aut	Child. Ctr.	7-2	Private	11,948.04
2880401166	9-2-05	Aut	Hawkswood	7-5	Private	10,980.00
8855970291	2-28-98	MD	Hawkswood	7-5	Private	10,980.00
9830495249	9-6-10	MD	Schroth	7-2	Private	11,622.00
7460156520	12-25-04	MD	Schroth	7-2	Private	11,622.00
5607996934	9-6-09	ED	CPC E	7-9	Private	9,300.00
6878819832	8-16-06	ED	CPC E	7-9	Private	9,300.00
5251808793	3-1-06	MD	CPC E	7-9	Private	9,300.00
3231533496	7-5-11	CI	CPC E	7-9	Private	9,300.00
9288343597	7-25-18	ED	CPC E	7-9	Private	9,300.00
5407827728	7-27-00	MCI	Harbor Sch	7-5	Private	9,334.50
7346781956	10-23-97	MCI	Harbor Sch	7-5	Private	9,334.50
8867731921	1-23-03	MD	Harbor Sch	7-5	Private	9,334.50
1576198442	11-29-03	ED	Honor Ridge	7-5	Private	12,360.00
5628360233	9-10-00	OHI	Honor Ridge	7-5	Private	12,360.00
7474323687	9-12-07	Aut	Shore Center	6-25	Public	8,406.00
7450115737	12-7-06	Aut	Shore Center	6-25	Public	11,500.00
6033265514	5-20-05	MD	New Road	7-5	Private	10,426.80
7482403889	5-21-09	Aud. Imp	Neptune Deaf Ed	7-8	Public	7,639.00
9629862975	7-20-04	ED	NuView Acad.	6-27	Public	63,630.00 (year)
9006395972	6-27-04	ED	NuView Acad. Annex	6-27	Public	63,630.00 (year)
6731161548	3-14-12	MD	Lakeview Sch	7-9	Private	14,239.50
2970866319	5-27-98	MCI	Long Branch HS Sc based	7-5	Public	
7842007345	9-7-02	Aut	Collier HS	7-5	Private	9,984.00
4345019837	7-30-03	MD	Ocean Academy	7-9	Private	9,200.10
713068939	1-4-05	MD	Coastal L.C.	7-2	Private	8,749.20

Account #: 11-000-100-560-80 Private

Account #: 11-000-100-562-80 Public

**KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734**

**REGULAR MEETING MINUTES
June 26, 2018**

19. HOME INSTRUCTION - 2017-2018

Approve the following students to receive home instruction for the 2017-2018 school year:

Student ID	H.I.#	Grade	Reason	Tutor	Start Date	End Date
9909021420	31	9	Medical	MOESC L.Schmelz	5-17-18	6-8-18 6-25-18
6903281099	32	1	Medical	D.Shine	5-30-18	6-26-18
6192990706	33	7	Medical	Ed. Inc.	6-7-18	6-21-18

Account #: 11-150-100-101-80 Employee

Account #: 11-150-100-320-80 Outside

ADDENDUM:

A1. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

7/11	Clagett, Dianne	Addressing Mental Health in Our Schools	\$150.00
	Damian, Colleen	Addressing Mental Health in Our Schools	\$150.00
	Florio, Dana	Addressing Mental Health in Our Schools	\$178.00
	O'Keefe, Jennifer	Addressing Mental Health in Our Schools	\$150.00

Superintendent's Report

Personnel: A through AA			
General: 1 through 19			
Addendum: A1			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch			
Mankowski	X		X – on letter "T", Grade 7, (1 st name only) and "A1" (1 st name only)
Moran	X		
Ferraro	X		
Motion by:	Frizell		
Second by:	Ketch		
Roll Call Vote	8 in favor		
	0 opposed		
	1 absent(Ketch)		
	1 abstain		
	Motion carried		

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

BS-02: RECEIPT AND ACCEPTANCE OF MAY SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of May 31, 2018 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of May 31, 2018 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$2076.16.

BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$165,136.11.

BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED

Recommend that the Board of Education ratify the salary checks issued for the May 30, 2018 payroll in the amount of \$1,054,838.47 and the June 15, 2018 payroll in the amount of \$1,066,691.63.

BS-07: APPROVAL OF TRANSPORTATION CONTRACT RENEWALS FOR THE 2018-2019 SCHOOL YEAR

Recommend that the Board of Education approve the renewal of transportation contracts for the 2018-2019 school year with Keyport Auto Body d/b/a Shamrock Stage Coach. The renewal increase does not exceed 1.51% in accordance with the provisions of N.J.S.A 18A-39.3.

<u>Route</u>	<u>Destination</u>	<u>Renewal Amount</u>
Fall	Athletic & Field Trips – Fall	\$90,498.02
Spring	Athletic & Field Trips – Spring	\$20,162.58
CO3	Caruso Modulares – Pre-K	\$47,182.77
CO4	PMRS Modulares – Pre-K	\$47,182.77
	TOTAL	\$205,026.14

REGULAR MEETING MINUTES
June 26, 2018

BS-08: INTERLOCAL SERVICE AGREEMENT FOR THE PAVING OF THE LOT LOCATED ON FRANCIS PLACE, BLOCK 159, LOT 1

WHEREAS, the borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of obtaining services through an interlocal service agreement; and

WHEREAS, both parties recognize that interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract, with any public or private entity, for provision of any service which the municipality itself could provide directly ; and

WHEREAS, N.J.S.A. 40:8-1, et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies; and

WHEREAS, the parties have each duly authorized their proper officials to enter and execute this Agreement;

NOW, THEREFORE, BE AND IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Borough of Keansburg at a cost of \$36,346.32 as per the agreement on file in the office of the Board Secretary. See Exhibit "B"

BS-09: INTERLOCAL SERVICE AGREEMENT FOR THE PROVISION OF SCHOOL RESOURCE OFFICER

WHEREAS, the borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of obtaining services through an interlocal service agreement; and

WHEREAS, both parties recognize that interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract, with any public or private entity, for provision of any service which the municipality itself could provide directly ; and

WHEREAS, N.J.S.A. 40:8-1, et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies; and

WHEREAS, the parties have each duly authorized their proper officials to enter and execute this Agreement;

REGULAR MEETING MINUTES
June 26, 2018

NOW, THEREFORE, BE AND IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Borough of Keansburg at a cost of \$169,431.60 as per the agreement on file in the office of the Board Secretary. See Exhibit "C"

BS-10: INTERLOCAL SERVICE AGREEMENT FOR THE PROVISION OF SPECIAL LAW ENFORCEMENT OFFICERS, CLASS III

WHEREAS, the borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of obtaining services through an interlocal service agreement; and

WHEREAS, both parties recognize that interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract, with any public or private entity, for provision of any service which the municipality itself could provide directly ; and

WHEREAS, N.J.S.A. 40:8-1, et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies; and

WHEREAS, the parties have each duly authorized their proper officials to enter and execute this Agreement;

NOW, THEREFORE, BE AND IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Borough of Keansburg at a cost not to exceed \$44,000 per Special Law Enforcement Officer, Class III as per the agreement on file in the office of the Board Secretary.
See Exhibit "D"

BS-11: MIDDLETOWN TRANSPORTATION JOINTURE 2018-2019 – REVISED
RESOLVED That the Keansburg Board of Education approve a transportation jointure with the Middletown Township School District to transport students to Schroth School, Hawkswood School, Coastal Learning Center, Harbor School and Lakeview School at a cost of \$220,550.62.00 for the 2018-2019 school year.

BS-12: ADOPTION OF TEXTBOOKS

RESOLVED that the textbooks for the 2018-19 school year be readopted, as previously approved.

BS-13: OFFICIAL DEPOSITORIES

Bank of America

New Jersey Cash Management Fund

Any financial institution licensed by the NJ Department of Banking and Insurance that insures deposits under the Governmental Unit Deposit Protection Act (GUDPA)

REGULAR MEETING MINUTES
June 26, 2018

BS-14: APPOINT BOARD OFFICIALS

- | | |
|-------------------------------------|--|
| a) Board Secretary | Dan Castles |
| b) Public Agency Compliance Officer | Dan Castles |
| c) Custodian of Public Records | Dan Castles |
| d) Purchasing Agent | Dan Castles |
| e) 504 Officer | Dianne Clagett |
| f) DYFS/Homeless Coordinator | Dianne Clagett |
| g) SEMI Coordinator | Staci Beagle |
| h) Affirmative Action Officer | Dianne Clagett |
| i) AHERA Compliance | Environmental Connection Inc. |
| j) Right to Know | RK Occupational and Environmental
Analysis Inc. |

BS-15: AUTHORIZATION FOR PETTY CASH CHECKING ACCOUNT

RESOLVED that the Board of Education approve a Petty Cash Checking Account in the amount of \$2,000 for the District.

BS-16: DESIGNATION OF OFFICIAL NEWSPAPER

RESOLVED that the Asbury Park Press be designated as the official newspaper for the advertisement of legal notices for the Keansburg Board of Education.

BS-17: PUBLIC INFORMATION/OPEN PUBLIC RECORDS ACT

RESOLVED that the Board of Education hereby established a photocopy fee of (\$0.05) five cents for printed matter of letter size page or smaller and (\$0.07) seven cents for printer matter of legal size or larger for official Board Minutes and other public documents.

BS-18: ADOPTION OF POLICY

RESOLVED that the existing Board of Education policies be readopted, as previously approved.

BS-19: REPRESENTATIVE REQUESTING FEDERAL AND STATE FUNDS

RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary or designee be designated as the Board's agents to request state and federal funds under the existing State and Federal laws for the 2018-19 school year.

BS-20: DESIGNATION OF SUPERINTENDENT: TRANSFER AUTHORITY

RESOLVED that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

BS-21: SCHOOL FUNDS INVESTOR

RESOLVED that the Business Administrator/Board Secretary is the School Funds Investor.

BS-22: UNIFORM MINIMUM CHART OF ACCOUNTS

RESOLVED that the Board adopts The Uniform Minimum Chart of Accounts for New Jersey Public Schools (2015 edition) for the 2018-2019 school year.

REGULAR MEETING MINUTES
June 26, 2018

BS-23: CLAIMS AUDITOR PRE-PAYMENT AUTHORITY

RESOLVED that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

BS-24: APPOINTMENT OF REPRESENTATIVE TO COUNTY EDUCATIONAL SERVICES COMMISSION

RESOLVED that the Superintendent of Schools is designated as the Board representative to the Monmouth-Ocean Education Services Commission for the 2018-2019 school year.

BS-25: RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE CONTRACTS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, Title 18A:18A-10 provides that "A Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Keansburg Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Keansburg Board of Education desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW THEREFORE BE IT RESOLVED, that the Keansburg Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the state by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing agent shall make known to

the board the commodity/service, vendor and state contract number utilized by listing such on the purchase order.

Board Secretary's Report

BS-02 through BS-25			
	Yes	No	Abstain
Bartram	X		X on "BS-08,09 & 10" only
Clayton	X		X on "BS-07,08,09 & 10" only
Donaldson	X		
Frizell	X		
Hoff	X		X on "BS-08,09 & 10" only
Ketch			
Mankowski	X		X on "BS-14, e,f,g and h" only
Moran	X		
Ferraro	X		
Motion by:	Bartram		
Second by:	Frizell		
Roll Call Vote	8 in favor		
	0 opposed		
	1 absent (Ketch)		
	4 abstain		
	Motion carried		

REGULAR MEETING MINUTES
June 26, 2018

NOMINATIONS AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President.

Nominating Motions:

Kimberly Kelaher-Moran, nominated by Judy Ferraro

Consent of the Nominees

Board Secretary asks for consent of the nominee:

"Do you Kimberly Kelaher-Moran consent to having your name placed in nomination for the office of Board President?"

Appointment of President			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch			
Mankowski	X		
Moran	X		
Ferraro	X		
Motion by:	Ferraro		
Second by:	Donaldson		
Roll Call Vote	8 in favor 0 opposed 1 absent (Ketch) 0 abstain Motion carried		

ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

Nominating Motions

Dolores Bartram, nominated by Michael Donaldson

Consent of the Nominees

Board President asks for consent of the nominee.

"Do you Dolores Bartram consent to having your name placed in nomination for the office of Board Vice President?"

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
June 26, 2018

Appointment of Vice-President			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch			
Mankowski	X		
Moran	X		
Ferraro	X		
Motion by:	Frizell		
Second by:	Donaldson		
Roll Call Vote	8 in favor 0 opposed 1 absent (Ketch) 0 abstain Motion carried		

PUBLIC

Shannon Williams- She has a daughter in Caruso. Concerned regarding change in school time.

Mr. Hoff – Graduation's went well. Thanked Judy for her service.

Mr. Donaldson – Thanked Ms. Ferraro

Ms. Bartram – Thanked Ms. Ferraro and wished her well.

Ms. Moran – Thanked Ms. Ferraro

Ms. Clayton – Thanked Ms. Ferraro

Ms. Frizell – Thanked Ms. Ferraro for all you have done for the kids.

Mr. Mankowski – Thank you Ms. Ferraro

Mr. John Bennett - Gave a speech thanking Ms. Ferraro for her service to the district.

Ms. Conley – Thank you to Ms. Ferraro for all you do.

Mr. George Hoff - Gave a speech thanking Ms. Ferraro for her service.

Ms. Simek (KEA) – Presented Ms. Ferraro with tokens of gratitude to remember her roots in education.

Mr. Niesz – Presented Ms. Ferraro with token of gratitude from Board and gave speech thanking Judy.

Ms. Ferraro – Thanked Staff

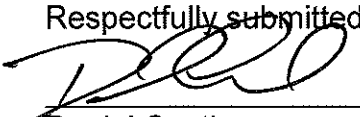
MOTION ON ADJOURNMENT

Motion by Frizell and seconded by Donaldson to adjourn this meeting.

Roll call vote: 8 in favor, 0 opposed, 1 absent, and 0 abstain; motion carried.

Closed the meeting at 8:42pm

Respectfully submitted:


Daniel Castles
Business Administrator/
Board Secretary

dc/bmw
C: John Niesz
Administrators
Board Members