

## **MINUTES**

### **REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER JUNE 25, 2024 - 7:00 P.M.**

**CALL TO ORDER** Matthew Kitchen, President, called the Regular Meeting to order at 7:02 p.m.

**MEMBERS PRESENT** Kenneth Cook, Brooke Clayton, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano

**MEMBERS ABSENT** Christopher Hoff

**OTHERS PRESENT** Kathleen O'Hare, Superintendent, Michael Sette, Board Secretary, and District Administration.

**PLEDGE OF ALLEGIANCE** - Mr. Kitchen led the Pledge of Allegiance and pointed out the emergency exits.

**PRESENTATIONS/CORRESPONDENCES** - None

**STUDENT REPRESENTATIVE REPORTS**- None, Mr. Kitchen thanked the students for their excellent work on the student reports throughout the year.

**COMMITTEE REPORTS** - None

**COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS** - None

**EXECUTIVE SESSION BEING MOVED TO END OF MEETING**

**APPROVAL OF MINUTES**

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	May 21, 2024
EXECUTIVE SESSION	May 21, 2024
SPECIAL MEETING	

APPROVAL OF MINUTES	
<b>MOVED BY</b>	Kenneth Cook
<b>SECONDED BY</b>	Judy Ferraro
<b>AYE</b>	Kenneth Cook, Brooke Clayton, Judy Ferraro, Patricia Frizell, Kim Kelaheer-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
<b>NAY</b>	
<b>ABSTAIN</b>	

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:****1. NON-PROFESSIONAL EMPLOYMENT-2024-2025**

Connors, Anna Eff. 8/30/24 Account # 15-204-100-106-20	Paraprofessional	BA-2	*\$27,821.00	DIST
D'Antonio, Jeanine Eff. 8/30/24 Account # 15-190-100-106-20	Paraprofessional	PPA-2	*27,221.00	DIST
Haughian, Jeannette Eff. 8/30/24 Account # 15-214-100-106-20	Paraprofessional	PPA-2	*27,221.00	DIST

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Jannaco, Shannon                      Paraprofessional      AA-1                      \*\$27,321.00                      DIST  
 Eff. 8/30/24  
 Account # 15-204-100-106-20

Mininchelli, Allison                      Paraprofessional      BA-1                      \*\$27,621.00                      DIST  
 Eff. 8/30/24  
 Account # 20-218-100-106-10

Moore, Melissa                      Paraprofessional      BA-2                      \*27,821.00                      DIST  
 Eff. 8/30/24  
 Account # 15-204-100-106-20

\*Salary Pending Negotiations

**2. INTERIM BOARD SECRETARY-2024-2025-DISTRICT**

Approve the following individual as the Interim Board Secretary for the period commencing July 1, 2024 through June 30, 2025 at \$1,000.00 per month:

Sette, Michael    Account # 11-000-251-100-55

**3. TRANSFER-PROFESSIONAL STAFF-2024-2025**

Name	From	To
Davis, Courtney	$\frac{1}{3}$ ICS KHS $\frac{1}{3}$ LLD KHS $\frac{1}{3}$ RES KHS 15-204-100-101-40 15-213-100-101-40	MD KHS 15-204-100-101-40
Gaffey, Shannon	Beacon KHS 15-209-100-101-40	$\frac{1}{3}$ ICS KHS $\frac{1}{3}$ LLD KHS $\frac{1}{3}$ RES KHS 15-204-100-101-40 15-213-100-101-40
Hanson, Samantha	Psychologist JRB 11-000-219-104-30	Psychologist KHS 11-000-219-104-40
Ince, Justine	MD KHS 15-204-100-101-40	Beacon KHS 15-209-100-101-40
Johnson, Jeffrey	Psychologist KHS 11-000-219-104-40	Psychologist JRB 11-000-219-104-30

**4. LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Fraser, Lia	05/08/2024	05/20/2024
Menture, Darla	06/04/2024	06/12/2024
<b>Name</b>	<b>Beginning</b>	<b>Ending</b>
Pigott, Michael	06/03/2024	06/19/2024

**5. LEAVE OF ABSENCE-MATERNITY/CHILDCARE**

Approve/ratify the following individuals be granted a Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Daley, Meghan	08/30/2024	01/21/2025
Ruban, Lyndsey	10/11/2024	01/06/2025

**6. LEAVE OF ABSENCE-UNPAID CHILDCARE - TABLED**

Approve/ratify the following individual be granted an unpaid Childcare Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Manoes, John	07/01/2024	08/27/2024

7. **SUBSTITUTE TEACHERS/PARAPROFESSIONALS-2024-2025-DISTRICT**

Approve the following individuals to be added to our substitute teacher/paraprofessional list for the 2024-2025 school year at the rates listed below:

<b>Last Name</b>	<b>First Name</b>
ABELS	ROSE
*AJELLO	ALEXANDER
ATTILIO	SUSAN
BELL	MALORI
BILLYER	JACQUELINE
BUCKALEW	EVAN
*CAHALAN	ANDREA
CANTOLINO	LISA
CARLISLE	ROBERT
CARTLEDGE	ROBERT
CASE	HOWARD
CASSARELLO	JOSEPH
*COLES	JOY
CONLEY	SHARON
*DOMIS	REBECCA
EIBELER	CHARLES
ERCOLINO	ANTHONY
*FLANNIGAN	ASHLEY
*FORNASH	BRIANNA
GILLEN	MATTHEW
GIORGIS	TADESSE
GONZALEZ	MARCELA
GUPTA	PREM
*HENDRICKSON	KRISTINE
*HERNANDEZ	NIKKI
IGNAR	CHARLES
JANJUA	KANZA
*KANE	SARA

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*KHALID	TAYYABA
KLEIN	MICHAEL
KOCZMAN	BRUCE
LARSON	JEANNE
*LEWANDOWSKI	CARLY
MAZUR	SUSAN
*MANOES	BRITNEY
*MATICH	CLAYTON
MEADE	KATIE
MULLANE	KEVIN
NEAGOE	ANCA
*NELSON	DIANE
*PICCIONE	NICOLE
*PIGOTT	REBECCA
PURDOM	NICOLE
RAJEEVAN	AJITHA
*ROMANO	SHARON
ROSLUND	JANICE
*SANTIFORT	MELISSA
*SCHMELZ	LANCE
SERVIDIO	LAUREN
SOKOLOSKY	SUZANNE
*SOTO	MICHELLE
SPERA	JOEYLYNN
SQUEO	ALYSSA
SULTAN	TASHA
SUNG	HYESEONG
SWALWELL	DANA
*TRINGALI	DAWN
TRIPODI	CHRISTINA
UBERTO	GREGORY
*VALENTE	VIANNA
*WALTERS	STEPHANIE

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^WALTERS	TAMMY
WALTZ	RYAN
WILSON	ADELA

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

\*per negotiated contract agreement

^pending completion of paperwork

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

**8. SUBSTITUTE SECRETARY-2024-2025-DISTRICT**

Approve the following individuals as a Substitute Secretary for the 2024-2025 school year at \$15.50 per hour, as needed. All hours must have prior approval from Central Office.

Pickering, Betty

Taylor, Susan

White, Bernadette^

^pending completion of paperwork

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

**9. SUBSTITUTE NURSE-2024-2025-DISTRICT**

Approve the following individual as a Substitute Nurse for the 2024-2025 school year at \$175.00 per day as needed.

Klemm, Patricia

Account # 20-218-200-104-10-KELC

11-000-213-100-80-JCCS

11-000-213-100-80-JRB

11-000-213-100-80-KHS

**10. SUBSTITUTE SECURITY OFFICER-2024-2025-DISTRICT**

Approve the following individuals as a Substitute Security Officer for the 2024-2025 school year at \$30.00 per hour as needed.

Anderson, James^  
Figaro, Christopher

^pending completion of paperwork

Account # 11-000-266-107-40

**11. SUBSTITUTE ATHLETIC TRAINERS-2024-2025-DISTRICT**

Approve the following individuals as a Substitute Athletic Trainer for the 2024-2025 school year at \$41.00 per hour, as needed.

Barnes, Julia  
Hudson, Kelli

\*Salary Pending Negotiations

Account # 15-402-100-100-40

**12. STUDENT TEACHER-2024-2025-DISTRICT**

Approve the following student be permitted to complete her student teaching:

Fairleigh Dickinson University

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Bell, Malori	Michele DeVirgilio	JCCS	Fall 2024 / Spring 2025

**13. EXTRA BLOCK TEACHER-2024-2025-JRB**

Approve the following staff members to assume the role of an extra block teacher with stipend per the negotiated agreement, for the 2024-2025 school year for class coverage.

Bufano-Zifchak, Elena  
Liantonio, Danielle  
Patterson, Douglas  
Rosenberg, Michael

\*Salary Pending Negotiations

Account # 15-213-100-101-30  
20-235-100-101-30



**14. HOME INSTRUCTION TUTORS 2024-2025-DISTRICT**

Approve all certified staff and the following individual to provide home instruction tutoring for the 2024-2025 school year at an hourly rate of \$41.00 per hour.

Hamway, Douglas

\*Salary Pending Negotiations

Account # 11-150-100-101-80

**15. SUMMER MUSIC ENRICHMENT PROGRAM- JRB**

Zielinski, Amy

36 hrs/\$41.00\*hr., plus two hours for set-up & breakdown at the end of the program (for a total of 38 hours). Not to exceed \$1,558.00.

Program to run from 6/26/24 - 7/15/24, 4 days a week/3 hours daily.

15-401-100-100-30

**16. SUMMER MUSIC ENRICHMENT STUDENT AIDES\***

Lindberg, Katharine	\$15.13/hr., for 38 hours, not to exceed \$590.07
Rivera-Reyes, Emily***	\$15.13/hr., for 38 hours, not to exceed \$590.07

\*Eligible applicants must be current 8<sup>th</sup> grade music students

\*\* (Employer specifically reserves the managerial prerogative to remove as a reduction in force if position is not justified).

\*\*\*Starting 7/2/24, student will not be 14 until such date)

15-401-100-100-30

**17. DISTRICT WEBMASTER-2024-2025**

Approve the following individual for the position and stipend as submitted:

Foulks, Dean                      \$3,824.00\*

\*Salary Pending Negotiations

Account # 11-401-100-100-55

**18. COACHING POSITIONS-2024-2025-JRB**

Approve the following individuals for the following positions and salaries as indicated for the 2024-2025 school year:

Lee, Kimberly	Boys 7 & 8 Cross Country	\$ 5,337.00*
Liantonio, Danielle	Girls 7 & 8 Cross Country	\$ 5,337.00*

\*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

\*Salary Pending Negotiations

Account # 15-402-100-100-30

**19. COACHING POSITIONS-2024-2025-KHS**

Approve the following individuals for the following positions and salaries as indicated for the 2024-2025 school year:

Florio, Dana	Assistant Cheer Coach (Football)	\$ 3,620.00*
Gilen, Matthew	Assistant Football Coach	\$ 7,934.00*
Hoff, George	Head Tennis Coach (Girls)	\$ 7,342.00*
Maguire-Meditz, Tara	Head B/G Cross-Country Coach	\$ 7,542.00*
Morfin, Uriel	Assistant Head Football Coach	\$ 8,505.00*
Muniz, Shondell	Head Cheer Coach (Football)	\$ 4,939.00*
Reid, James	Head Football Coach	\$11,312.00*
Vloyanetes, Nicolas	Assistant Football Coach	\$ 7,934.00*
Waltz, Ryan	Assistant Football Coach	\$ 7,934.00*

\*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

\*Salary Pending Negotiations

Account # 15-402-100-100-40

**20. ADVISOR POSITIONS-2024-2025-JCCS\***

Approve the following individuals for advisor positions and salaries\* for the Joseph C. Caruso School for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
DeVirgilio, Michele / Ward, Jodi	Student Council - Shared	\$3,165.00
Kendrick, Gabrielle	Chorus-Student Facilitator	\$3,165.00
Misson, Morgan / Muniz, Shondell	Yearbook Advisor - Shared	\$3,195.00
White, Jessica	Chorus Advisor	\$3,165.00

\*Salary Pending Negotiations

Account # 15-401-100-100-20

**21. ADVISOR POSITIONS-2024-2025-JRB\*\***

Approve the following revision for advisor positions for the Joseph R. Bolger Middle School for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Bufano-Zifchak, Elena	Central Detention	See Below***
Buresh, Paul	Drama	\$4,114.00
Domis, Rebecca/Drewes, Alyssa	6-8 Yearbook Advisor (shared)****	\$4,407.00
Lavery, Gabrielle	NJHS Advisor	\$3,303.00
Kukulski, Tara	6-8 Student Council	\$4,407.00
Simek, Roslyn	8th Grade Advisor	\$4,851.00
Zielinski, Amy	6-8 Music Advisor	\$5,818.00

\*Salary Pending Negotiations

Account # 15-402-100-100-30

\*\* (Employer specifically reserves managerial prerogative to remove as a reduction in force if the position is not justified).

\*\*\* Flex time for Central Detention teachers from 7:15am-2:15pm to cover Central Detention, to be paid as needed from 2:15-3:15 at a rate of \$41.00 per hour.

\*\*\*\* Shared position/splitting stipend

**22. ADVISOR POSITIONS-2024-2025-KHS\***

Approve the following individuals for advisor positions and salaries\* for the Keansburg High School for the 2024-2025 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Argiro, Kerrienne/Puglisi, Jaclyn	Junior Class Co-Advisor-shared	\$4,227.00
Buresh, Paul	Drama-School Musical	\$5,365.00
Buresh, Paul	Drama Club Advisor-Play	\$3,700.00
Davis, Courtney/Hooker, Maureen	Freshman Class Co-Advisor-shared	\$4,020.00
Fornash, Brieanna	Sophomore Class Advisor	\$4,020.00
Fornash, Brieanna/Lopez, Deanna	9-12 Student Council Co-Advisor-shared	\$4,796.00
Foulks, Dean	9-12 AVA Coordinator	\$3,195.00
Garripoli, Patricia	World Culture Club Advisor	\$3,294.00
Kmak, Nicole	National Honor Society Advisor	\$3,818.00
Leak, Lisa	Senior Class Advisor	\$5,145.00
Leak, Lisa	Key Club Advisor	\$4,354.00
Lopez, Deanna	Yearbook Advisor-Finance	\$4,840.00
Mira, Danielle	Yearbook Advisor-Production	\$5,755.00
Mira, Danielle	National Honor Society Art Advisor	\$3,739.00
Novembre, Timothy	Music Advisor-School Musical	\$5,365.00
Rao, Francine	GSA Club	\$3,504.00
Rotondi, Jenna	Science/Environmental Club Advisor	\$3,371.00
Zielinski, Amy	Band Advisor	\$4,784.00

\*Salary Pending Negotiations

Account #15-401-100-100-40

**23. CENTRAL DETENTION-2024-2025-KHS**

Approve all qualified staff to provide central detention for the 2024-2025 school year at an hourly rate of \$41.00\* per hour, as needed.

\*Salary Pending Negotiations

Account # 15-401-100-100-40

**24. ELL SUMMER HOURS-2024-2025-DISTRICT**

Approve the following individuals to complete screenings and scheduling during July and August at \$41.00\* per hour not to exceed 6 hours for a total of \$246.00. All hours must have prior approval from Central Office:

Hasenstab, Jennifer  
Kolesa, Monica

\*Salary Pending Negotiations

Account # 11-240-100-101-80

**25. GUIDANCE SUMMER HOURS-DISTRICT**

Recommend the Board approve the following guidance counselors for the identified number of summer hours to be used July 1, 2024 through August 30, 2024 at a rate of \$41.00\* per hour:

Volturo, Amanda	20 hours
Florio, Dana	10 hours
King, Kelly	20 hours
Kohler, Stefania	20 hours
MacDonald, Caitlin	10 hours

\*Salary Pending Negotiations

Account # 11-000-218-104-80

**26. PRESCHOOL SUMMER PLANNING-DISTRICT**

Approve the following individual for summer planning hours to be used July 1, 2024 through August 30, 2024 at a rate of \$41.00\* per hour:

Walling, Bonnie 25 hours

\*Salary Pending Negotiations

Account # 20-218-100-101-10

**27. CRISIS PREVENTION INSTITUTE (CPI) TRAINERS 2024-2025**

Recommend the Board approve the following individuals as district CPI trainers for the 2024-2025 school year. Approve the same individual for 6 hours prep time for CPI planning for the 2024-2025 school year at a rate of \$41.00\* per hour not to exceed \$246.00 each:

Henry, Sean  
Smith, Tara

\*Salary Pending Negotiations

Account # 11-000-218-100-80

**28. TRANSITION PLANNING NURSES 2024-2025**

Recommend the Board approve the following individuals to work hours indicated during July and August at \$41.00\* per hour for transition planning:

Campuzano, Shirley	6 hours, not to exceed \$246.00
Florentino, Marie	6 hours, not to exceed \$246.00
Siciliano, Gretel	6 hours, not to exceed \$246.00

\*Salary Pending Negotiations

Account # 11-000-213-100-80

**29. DISTRICT STAFF EXTENDED SCHOOL YEAR 2024-2025**

Recommend the Board approve all district teachers to attend summer IEP meetings at a rate of \$41.00\* per hour for IEP compliance as needed.

\*Salary Pending Negotiations

Account # 11-422-100-101-80

**30. EXTENDED SCHOOL YEAR SPEECH/OT 2024-2025**

Recommend the Board approve the following individuals to provide services for the extended school year program as indicated. All hours must have prior approval from the Supervisor of Special Education at a rate of \$55.00\* per hour:

Speech  
Carfi, Janice  
Moschetta, Sharon

Account # 11-000-216-101-80

OT

Panassidi, John

\*Salary Pending Negotiations

Account # 11-000-216-100-80

**31. SUMMER WORK CHILD STUDY TEAM 2024-2025**

Approve the following Child Study Team personnel to complete work due to IEP needs at the hourly rate indicated not to exceed the hours indicated; all hours must have prior approval from the Supervisor of Special Education:

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
Carfi, Janice	Speech	75	\$55.00*
Daniel, Margaret	Psychologist	75	\$55.00*
Feinstein, Lauren	Social Worker	75	\$55.00*
Hanson, Samantha	Psychologist	75	\$53.74*
Higgins, Noreen	LDTC	125	\$55.00*
Johnson, Jeffrey	Social Worker	75	\$55.00*
Drewes, Alyssa	Psychologist	75	\$53.51*
Moschetta, Sharon	Speech	75	\$55.00*
Noch, Laurie	Psychologist	75	\$55.00*
Panassidi, John	Occupational Therapy	50	\$55.00*
Walling, Bonnie	Psychologist	25	\$55.00*
Wombough, Leanne	LDTC	125	\$55.00*

\*Salary Pending Negotiations

Account # 11-000-219-104-80

**32. KEANSBURG EXTENDED SCHOOL YEAR**

Approve the following individual to work in the Keansburg Extended School Year Program from July 1, 2024 to August 13, 2024 at a salary of \$41.00 per hour for teachers and \$20.00 per hour for paraprofessionals. Staff will be responsible for planning, organizing and implementing educational activities according to students' IEPs at Keansburg Early Learning Center, Caruso Elementary School and Bolger Middle School.

Pigott, Rebecca (Teacher) 120 hours, not to exceed \$4,920.00

ESY Accounts #	11-422-100-101-80 (Elementary Teachers)
	15-214-100-101-20 (Autism Teachers)
	15-212-100-101-30 (Middle School Teachers)
	11-422-100-106-80 (Paraprofessionals)

**33. CURRICULUM WRITING: K-12 ENGLISH LANGUAGE ARTS-REVISING MATH CURRICULUM**

Approve the following individuals to write Elementary, and Middle School Level Curriculum at \$41.00\* per hour, not to exceed 20 hours for curriculum writing and 10 hours for revisions.

Kukulski, Tara	Math-Middle School-revision
Liantonio, Danielle	ELA-Elementary-writing

\*Salary Pending Negotiations

Account # 11-000-221-104-60

**34. VOLUNTEER-2024-2025-KHS**

Approve the following individual as a volunteer for the 2024-2025 school year at no cost to the District:

Thornton, John	2024-2025 Football Season Volunteer Football Coach
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**35. REVISION OF ACCOUNT NUMBER - 2023-2024**

Approve the following individuals to be charged to the following account for the 2023-2024 school year as submitted:

Corcione, Jillian  
Reid, James  
Zwirz, Petrina

ESSER III-Account # 20-487-200-100-80

**36. KEANSBURG SUMMER PROGRAMS-SUBSTITUTES-DISTRICT**

Approve all qualified district staff and the following individuals to work in the Keansburg Summer Programs from June 26, 2024 to August 15, 2024 at a salary of \$41.00\* per hour for teachers and \$20.00\* per hour for Paraprofessionals.

D'Antonio, Jeanine (Paraprofessional)  
Haughian, Jeanette (Paraprofessional)

ESY Account # 11-422-100-101-80 (Elementary Teachers)  
ESY Account # 15-214-100-101-20 (Autism Teachers)  
ESY Account # 15-212-100-101-30 (Middle School Teachers)  
ESY Account # 11-422-100-106-80 (Paraprofessionals)  
KAP Account # 20-096-100-100-60  
KAP Account (IDEA) # 20-098-100-100-60  
ARP-ESSER III Account # 20-487-100-100-80

\*Salary Pending Negotiations

**37. EMPLOYEES QUALIFIED TO CARRY A FIREARM-2024-2025-DISTRICT**

Approve the following retired Police Officers who are qualified to carry a firearm as per Keansburg School District Policy 7446 and per qualifications date.

Employee # 6502  
Employee # 6766  
Employee # 4792  
Employee # 6759  
Employee # 6721  
Employee # 6370

Ref. Exhibit # 1

**38. SURROGATE PARENT-2024-2025-DISTRICT**

Approve Ms. Patricia Corcoran as surrogate parent for the 2024-2025 school year on a volunteer basis.

**39. HOMELESS LIAISON-2024-2025-DISTRICT**

Approve the following individual as the Homeless Liaison for the district for the 2024-2025 school year at no cost to the district:

Formica, Christine

**40. AFFIRMATIVE ACTION OFFICER-2024-2025-DISTRICT**

Approve the following individual as the Affirmative Action Officer for the district for the 2024-2025 school year at no cost to the district:

Henry, Sean

**41. AFFIRMATIVE ACTION TEAM-2024-2025-DISTRICT**

Approve the following individuals to form the Affirmative Action Team (AAT) for the 2024-2025 school year. These team members will conduct the Needs Assessment and develop the Comprehensive Equity Plan.

Bonaly, Sara  
Hazeldine, Anne  
Maguire-Meditz, Tara  
Patterson, Douglas  
Pearce, Karen  
Rosenberg, Michael  
Tatro, Melissa  
Underhill, Maryanne

**42. 504 OFFICER-2024-2025-DISTRICT**

Approve the following individual as the 504 Officer for the district for the 2024-2025 school year at no cost to the district:

Smith, Tara

**43. HIB COORDINATOR-2024-2025-DISTRICT**

Approve the following individual as the HIB Coordinator for the district for the 2024-2025 school year at no cost to the district:

Bird, John

**44. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE 2024-2025-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

8/5-9	Adam, Taylor	AP Seminar	\$1,075.00
7/25	Sigrist, Andrew	U.S. History APSI @ Molloy Univ. Online	\$ 945.00

**DISCUSSION- None**

<b>APPROVAL OF PERSONNEL</b>	
Moved By:	Patricia Frizell
Seconded By:	Kim Kelaher- Moran
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	Michael Mankowski #21 7th name, #22 18th name. Patricia Frizell #15 , #21, 7th name and #22 18th name.
Abstain:	Brooke Clayton #1 4th name, Michael Mankowski #13 4th name, #27, #40, #41 2nd and 6th names, #42 , #43

**GENERAL**

**45. DISTRICT H-I-B. REPORT-2023-2024**

Approve the monthly District H-I-B- Report for the month of May, 2024.

Ref. Exhibit # 2

**46. IN STATE CLASS TRIPS-2024-2025-DISTRICT**

Approve the 2024-2025 In-State Class Trip Locations as submitted:

Ref. Exhibit # 3

**47. EMERGENCY OPERATION PLAN-2024-2025-DISTRICT**

Approve the Keansburg School District's 2024-2025 Emergency Operation Plan as submitted:

Ref. Exhibit # 4

**48. 2023-2024 SUPERINTENDENT OF SCHOOLS QUANTITATIVE AND QUALITATIVE GOALS**

Approve the completion of the Superintendent Goals (1-5) for the 2023-2024 school year pending approval by the Interim Executive County Superintendent.

Ref. Exhibit # 5

**49. ST. JOHN'S FIELD/COLLINS COURTS/HOLMDEL PARK**

Approve the use of St. John's Fields for all Bolger School teams/intramural, Collins Courts for High School Tennis Teams and Holmdel Park for our home Cross Country Course for the 2024-2025 school year.

**50. INTER-BUILDING TRIPS & TRANSPORTATION-2024-2025-DISTRICT**

Approve all students and staff to participate in inter-building trips, including transportation when required, for school events for the 2024-2025 school year.

<b>APPROVAL OF GENERAL</b>	
Moved By:	Kenneth Cook
Seconded By:	Patricia Frizell
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	Michael Mankowski and Judy Ferraro #48

**DISCUSSION - None**

**ADDENDUM**

**A1. RESIGNATION-2024-2025-DISTRICT**

Approve the following resignation, as submitted:

Donnelly, Nicole                      Spanish                      Account # 15-130-100-101-30  
Eff. 7/1/24

**A2. ATHLETIC TRAINER-2024-2025-DISTRICT**

Approve the following individual as an Athletic Trainer for the 2024-2025 school year from July 1, 2024, through June 30, 2025, up to 1080 hours at \$41.00\* per hour.

Lewandowski, Carly

\*Salary Pending Negotiations

Account # 15-402-100-100-40

**A3. LONG TERM SUBSTITUTE TEACHER-2024-2025-DISTRICT**

Servidio, Lauren      LTS                      8/30/24-1/17/25      BA-1      \$59,590.00\*      JCCS  
(M. Daley)                      Elem. Ed.  
Account # 15-120-100-101-20

\*Salary Pending Negotiations

**A4. LEAVE OF ABSENCE-UNPAID CHILDCARE-REVISION**

Approve/ratify the following individual be granted a revision to his unpaid Childcare Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Manoes, John	06/24/2024	08/20/2024

**A5. SUMMER PROGRAM SITE COORDINATOR SUBSTITUTES (KAP and ESSER)-DISTRICT**

Approve all certified staff as substitutes for summer program site coordinators from June 24, 2024, to August 15, 2024, at a rate of \$41.00\* per hour as needed:

\*Salary Pending Negotiations

KAP Summer Account # 20-096-200-100-60  
ARP-ESSER III Account # 20-487-200-100-80

<b>APPROVAL OF SUPERINTENDENT ADDENDUM</b>	
Moved By:	Michael Mankowski
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

**DISCUSSION** - Mr. Bennett questioned A3 as to long term substitute teachers salary. Ms. O'Hare responded that she is contracted for ½ year so we need to pay at the BA-1 rate.

## **SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

The Superintendent of Schools recommends positive action on the following items:

### **BOARD SECRETARY'S MONTHLY CERTIFICATION**

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

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Board Secretary

### **PAYROLL CERTIFICATION**

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the MAY 15, 2024 in the amount of \$936,096.98 and the MAY 30, 2024 in the amount of \$946,666.81 totaling \$1,882,763.79.

1. **RECEIPT AND ACCEPTANCE OF APRIL 2024 BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of April, 2024 be accepted as filed, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of April, 2024 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. **APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers

3. **APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,818,628.68.

**4. 2023-2024 HOME INSTRUCTION**

Recommend the Board approve the following students to receive Home Instruction for the 2023-2024 school year:

<b>Student I.D.#</b>	<b>H.I. #</b>	<b>Tutor</b>	<b>Start Date</b>	<b>End Date</b>	<b>Hours</b>
7864246977	22	L. Wombough	05-01-24	05-14-24	5 hrs. week
1137302192	23	District Approved Staff	5-22-24	6-18-24	10 hrs. week
3774101065	24	D. Patterson	5-29-24	06-04-24	10 total hrs.
4553528361	25	District Approved Staff	06-05-24	06-18-24	10 hrs. week
1815928285	26	Learnwell	06-07-24	07-07-24	10 hrs. week
7835835806	27	District Approved Staff	06-10-24	08-13-24	10 hrs. week

Account # 11-150-100-101-80

Account # 11-150-100-320-80

**5. OUT OF DISTRICT TUITION 2023-2024**

Approve the following student to attend the placement indicated for the 2023-2024 school year:

<b>Student I.D.</b>	<b>Class.</b>	<b>Placement</b>	<b>Start Date</b>	<b>Public/Private</b>	<b>Tuition</b>
5819857336	ERI	Coastal L.C.	5-31-24	Private	\$600.00 per week

Account # 11-000-100-562-80



**6. EXTENDED SCHOOL YEAR OUT OF DISTRICT TUITION 2024-2025**

Recommend the Board of Education approve the following students to attend the placement indicated for the 2024-2025 Extended School Year:

<b>Student I.D.</b>	<b>Class.</b>	<b>Placement</b>	<b>Start Date</b>	<b>Public/ Private</b>	<b>Tuition</b>
6820025262	AUT	Children's Center	7-2024	Private	\$389.17 per diem
7546674060	AUT	Children's Center	7-2024	Private	\$389.17 per diem
2231447462	ERI	Coastal Learning Center	7-2024	Private	\$363.66 per diem
1021591324	AUT	CPC	7-2024	Private	\$606.85 per diem
3231533496	MID	CPC	7-2024	Private	\$606.85 per diem
2121538171	AUT	Deron School	7-2024	Private	\$422.48 per diem
2880401166	AUT	Hawkswood	7-2024	Private	\$414.52 per diem
7965568493	OHI	Harbor School	7-2024	Private	\$420.49 per diem
2139211411	AUT	Harbor School	7-2024	Private	\$420.49 per diem
9810170017	AUT	Harbor School	7-2024	Private	\$420.49 per diem
5224428261	OHI	Honor Ridge	7-2024	Private	\$512.91 per diem
6731161548	MD	Lakeview School	7-2024	Private	\$558.81 per diem
1815928285	ERI	Rugby School	7-2024	Private	\$422.39 per diem
4115392244	ERI	Rutgers Day	7-2024	Private	\$453.27 per diem
1591589741	MD	Schroth	7-2024	Private	\$356.68 per diem
9830495249	MD	Schroth	7-2024	Private	\$356.68 per diem
7663471763	MD	Schroth	7-2024	Private	\$356.68 per diem
6859725596	CMI	Matawan Reach Program	7-2024	Public	\$3,470.84 per month
8681795985	AUT	Matawan Reach Program	7-2024	Public	\$3,470.84 per month

**JUNE 25, 2024 MINUTES**

9379811831	OHI	Strang School	7-2024	Private	\$520.14 per diem
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Account # 11-000-100-562-80 (Public)/11-000-100-566-80 (Private)

**7. 2024-2025 SCHOOL PHYSICIAN**

Recommend the Board of Education approve the following physician to serve as the School and Athletic Physician for the 2024-2025 school year at a rate of \$12,500.00 total:

Morgan, Robert MD

Account # 11-000-213-300-80

**8. APPROVE THE FOLLOWING CONSULTANTS FOR 2024-2025**

Learning Tree Multicultural Evaluation & Consulting Inc.

	Other	Spanish
Learning Evaluation	\$850.00	\$800.00
Translation	\$120.00 an hour	
Speech Language Evaluation	\$850.00	\$800.00
Psychological Evaluation	\$850.00	\$800.00
Social History Evaluation	\$850.00	\$800.00

Nursing Services:

Per Hour

Bayada	\$65.00 RN	\$55.00 LPN
Bus Runs (3 hour minimum)	\$70.00	

MOESC	\$70.00 RN	
	\$55.00 LPN	
	\$80.00 Pub Sc Cert Nurse	

Delta T	\$58.00 RN	
	\$48.00 LPN	

Account # 11-000-213-300-80

Home Instruction:

Per Hour

LearnWell Hospital Academic Services	\$69.75
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**JUNE 25, 2024 MINUTES**

MOESC \$75.00

Delta T Group Regular Education \$55.00

Special Education \$60.00

Account # 11-150-100-320-80

MOESC

Full Testing

S.W., Psychologist, LDTC, Report Only 1-75 Evals. \$400.00

76 + \$380.00

IHA LLC

Clearance Evaluation \$250.00

Fit to Return Evaluation \$325.00

Psychiatric Fit to Return Evaluation \$600.00

**9. WebABLLS 2.0 2024-2025**

Recommend the Board of Education approve WebABLLS to provide a learning management platform and related services for the 2024-2025 school year at a cost not to exceed \$1,800.00

Account # 11-000-219-320-80

**10. YMCA OF GREATER MONMOUTH COUNTY COUNSELING & SOCIAL SERVICES 2024-2025**

Approve the YMCA to provide services to the Keansburg School District for the 2024-2025 school year at no cost to the district.

**11. 2024-2025 PERKINS SECONDARY CONSOLIDATED GRANT**

Approve the submission and acceptance of the Perkins Secondary Consolidated Grant in the amount of \$14,279.00 for the 2024-2025 school year.

**12. FY25 COPS-SCHOOL VIOLENCE PREVENTION GRANT**

Approve the submission of the COPS-School Violence Prevention Grant in the amount of \$164,500.00. 75% of the funding, \$123,375.00 is being provided by COPS and the remaining 25%, \$41,125.00 are matching funds provided by the Keansburg School District.

**13. 2024-2025 APPROVAL OF INTERLOCAL SHARED SERVICES AGREEMENT WITH THE BOROUGH OF KEANSBURG**

Recommend that the Board of Education approve the Interlocal Shared Services Agreement with the Borough of Keansburg for the 2024-2025 school year.

**14. 2024- 2025 APPROVAL OF INTERLOCAL AGREEMENT WITH THE BOROUGH OF KEANSBURG – TENNIS COURTS**

Recommend that the Board of Education approve the Interlocal Agreement with the Borough of Keansburg as appended to and made a part of the minutes

**15. APPROVE GENESIS AGREEMENT FOR 2024-2025**

Approve Genesis Student Information System ASP Services for the 2024-2025 School Year in the amount of \$46,657.50.

Account # 11-000-221-500-60

**16. APPROVE STRAUSS ESMAY ASSOCIATES FOR 2024-2025**

Approve the agreement between the Keansburg School District and Strauss Esmay Associates for the 2024-2025 school year in the amount of \$4,965.00

Account # 11-000-230-340-55

**17. 2024-2025 FRONTLINE EDUCATION RENEWAL**

Recommend the Board approve the renewal between the Keansburg School District and Frontline Education to provide services for the 2024-2025 school year in the following amounts:

Absence & Substitute Management	7/1/24-6/30/25	\$14,207.94
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Account # 11-000-211-390-80

Professional Learning Management	8/1/24-7/31/25	\$ 7,929.54
Employee Evaluation and Management	10/8/24-10/7/25	\$ 11,138.50

Account # 11-000-221-500-60

IEP Direct	7/1/24-6/30/25	\$15,665.31
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504 Program Mgmt

7/1/24-6/30/25

\$ 3,916.34

Account # 11-000-219-320-80

**18. 2024-2025 FINALSITE/BLACKBOARD RENEWAL**

Approve the renewal between the Keansburg School District and Finals Site/Blackboard to provide services for the 2024-2025 school year in following amount:

Website and Content Management                      7/1/24-6/30/25                      \$12,989.00

Account # 11-000-221-500-60

**19. 2024-2025 ADVANCE ASSESSMENT RENEWAL (LINKIT!)**

Approve the renewal between the Keansburg School District and Advanced Assessment (Linkit!) to provide services for the 2024-2025 school year in following amount:

Assessment Solutions/Navigator Analytics      7/1/24-6/30/25                      \$47,894.00

Account # 11-000-221-500-60

**20. 2024-2025 MARSHALL MEMO LLC RENEWAL**

Approve the renewal between the Keansburg School District and Marshall Memo LLC to provide services for the 2024-2025 school year in following amount:

Weekly Newsletter    8/1/24-7/31/25                      \$1,000.00

Account # 11-000-221-500-60

**21. 2024-2025 GLOBAL COMPLIANCE NETWORK (GCN) INC. RENEWAL**

Approve the renewal between the Keansburg School District and Global Compliance Network (GCN) Inc. to provide services for the 2024-2025 school year in following amount:

Online Unlimited Tutorials, HR, OSHA & PD      8/1/24-7/31/25                      \$1,680.00

Account # 11-000-221-500-60

**22. AOPS-ART OF PROBLEM SOLVING RENEWAL**

Approve the renewal between the Keansburg School District and AOPS for the 2024-25 school year in the amount of \$1,452.00.

Account # 11-190-100-610-60

**23. ASL DEAFINED RENEWAL**

Approve the renewal between the Keansburg School District and ASLdeafined for the 2024-25 school year in the amount of \$780.00.

Account # 11-190-100-610-60

**24. BRAINPOP ELL RENEWAL**

Approve the renewal between the Keansburg School District and Brainpop ELL for the 2024-25 school year in the amount of \$1,046.25

Account # 20-241-100-610-60

**25. BRAINPOP-RENEWAL**

Approve the renewal between the Keansburg School District and Brainpop for the 2024-25 school year in the amount of \$3,795.00.

Account # 11-190-100-610-60

**26. CENGAGE LEARNING RENEWAL**

Approve the renewal between the Keansburg School District and Cengage Learning for the 2024-25 school year in the amount of \$9,901.50

Account # 11-190-100-610-60

**27. IXL 2024-25 RENEWAL**

Approve the renewal between the Keansburg School District and IXL for the 2024-25 school year in the amount of \$23,800.00

Account # 11-190-100-610-60

**28. KAMI/NOTABLE RENEWAL**

Approve the renewal between the Keansburg School District and KAMI/Notable for the 2024-25 school year in the amount of \$2,430.00.

Account # 11-190-100-610-60

**29. KODABLE/SURFSCORE RENEWAL**

Approve the renewal between the Keansburg School District and Kodable/Surfscore  
For the 2024-25 school year in the amount of \$1,750.00.

Account # 11-190-100-610-60

**30. MUSICPLAY ONLINE RENEWAL**

Approve the renewal between the Keansburg School District and Musicplay Online  
For the 2024-25 school year in the amount of \$200.00.

Account # 11-190-100-610-60

**31. MYSTERY SCIENCE RENEWAL**

Approve the renewal between the Keansburg School District and Mystery Science  
For the 2024-25 school year in the amount of \$1,495.00.

Account # 11-190-100-610-60  
20-241-100-610-60

**32. NEARPOD/FLOCABULARY RENEWAL**

Approve the renewal between the Keansburg School District and Nearpod/Flocabulary  
For the 2024-25 school year in the amount of \$21,429.62.

Account # 11-190-100-610-60

**33. PLANK ROAD PUBLISHING RENEWAL**

Approve the renewal between the Keansburg School District and Plank Road Publishing  
For the 2024-25 school year in the amount of \$109.95.

**34. QUAVER MUSIC RENEWAL**

Approve the renewal between the Keansburg School District and Quaver Music  
For the 2024-25 school year in the amount of \$1,800.00.

**35. SCREENCASTIFY RENEWAL**

Approve the renewal between the Keansburg School District and Screencastify for the  
2024-25 school year in the amount of \$2,340.00.

Account # 11-190-100-610-60

**36. STEPHEN FALCONE RENEWAL**

Approve the renewal between the Keansburg School District and Stephen Falcone for the 2024-25 school year in the amount of \$2,970.00.

Account # 11-190-100-610-60

**37. WEVIDEO RENEWAL**

Approve the renewal between the Keansburg School District and WeVideo for the 2024-25 school year in the amount of \$6,176.37

Account # 11-190-100-610-60

**38. TALKING POINTS RENEWAL**

Approve the renewal between the Keansburg School District and Talking Points for the 2024-25 school year in the amount of \$4,000.00.

Account # 20-241-200-500-60

**39. NOETIC LEARNING RENEWAL**

Approve the renewal between the Keansburg School District and Noetic Learning for the 2024-25 school year in the amounts:

Challenge Math (Fall & Spring)	\$264.00
Noetic Learning Math Spring Contest	\$237.00

**40. BEAST ACADEMY RENEWAL**

Approve the renewal between the Keansburg School District and Beast Academy for the 2024-25 school year in the amount of \$1,320.00.

Account # 11-190-100-610-60

**41. MUSIC K-8 RENEWAL**

Approve the renewal between the Keansburg School District and Music K-8 for the 2024-25 school year in the amount of \$2,340.00.

Account # 11-190-100-610-60



**42. 2024-2025 BACKUPIFY RENEWAL**

Approve the renewal between the Keansburg School District and Backupify to provide services for the 2024-2025 school year in following amount:

Google Apps Education Plan	7/1/24-6/30/25	\$4,860.00
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Account # 11-000-222-530-65

**43. 2024-2025 THE PATRICIA BENNETT GROUP RENEWALS**

Approve the renewal between the Keansburg School District and The Patricia Bennett Group to provide services for the 2024-2025 school year in following amounts:

Tier I Support Package	7/1/2024-6/30/2025	\$ 11,405.63
Professional Services-100 Block hours	Yearlong 2024-2025	\$ 24,210.53

Account # 11-000-222-530-65

**44. 2024-2025 TURN-KEY TECHNOLOGIES RENEWALS**

Approve the renewal between the Keansburg School District and Turn-Key Technologies to provide services for the 2024-2025 school year in following amount:

Switch Support	7/24/24-7/23/25	\$34,760.00
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Account # 11-000-222-530-65

**45. 2024-2025 HELIX TECHNOLOGY GROUP RENEWAL**

Approve the agreement between the Keansburg School District and Helix Technology Group to provide services for the 2024-2025 school year in following amounts:

Genetec SMA system ID	8/1/24-7/31/25	\$14,214.00
On-Site & Remote Support	8/1/24-7/31/25	\$ 3,040.00

Account # 11-000-222-530-65

**46. 2024-2025 JAMF RENEWAL**

Approve the agreement between the Keansburg School District and JAMF to provide services for the 2024-2025 school year in following amount:

Software Platform to support Macbooks, etc..	7/1/24-6/30/25	\$11,250.00
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Account # 11-000-222-530-65

**47. 2024-2025 BRIGHTLY RENEWAL-(FORMERLY DUDE SOLUTIONS)**

Approve the agreement between the Keansburg School District and Brightly to provide services for the 2024-2025 school year in the following amounts:

Technology Essentials/Help Desk	7/1/24-6/30/25	\$2,795.20
Technology Essentials/Insight	7/1/24-6/30/25	\$4,780.85

Account # 11-000-222-530-65

**48. APPLE IPAD PURCHASE**

Approve the purchase of 75 Apple iPads in the amount of \$22,425.00. These will be used Primarily in the Caruso School.

Account # 11-000-22-600-65

**49. COMMONLIT SUBSCRIPTION-SCHOOL ESSENTIALS PRO**

Approve the agreement between the Keansburg School District and Commonlit to provide services for the 2024-2025 school year in the amount of \$28,000.00.

ESSER III-Account # 20-487-100-600-80

**50. 2024-2025 APPROVAL OF INTERLOCAL AGREEMENT FOR THE PROVISION OF SPECIAL CLASS III LAW ENFORCEMENT OFFICERS**

WHEREAS, the Borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of services through an interlocal service agreement; and

WHEREAS, both parties recognize that an interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

WHEREAS, N.J.S.A 40;8-1 et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies;

NOW, THEREFORE, IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Borough of Keansburg, at a not to exceed cost of \$63,000 (plus uniforms) per Special Law Enforcement Officer, may enter into an interlocal agreement to provide four (4) Special Law Enforcement Officers to the Keansburg School District.

**51. 2024-2025 APPROVAL OF INTERLOCAL SERVICES AGREEMENT FOR THE PROVISION OF SCHOOL RESOURCE OFFICER**

WHEREAS, the borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of obtaining services through an interlocal service agreement; and

WHEREAS, both parties recognize that interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract, with any public or private entity, for provision of any service which the municipality itself could provide directly ; and

WHEREAS, N.J.S.A. 40:8-1, et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies; and

WHEREAS, the parties have each duly authorized their proper officials to enter and execute this Agreement;

NOW, THEREFORE, BE AND IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Borough of Keansburg at a cost of \$103,236.89 as per the agreement on file in the office of the Board Secretary.

**52. 2024-2025 DESIGNATION OF CUSTODIAN OF PUBLIC RECORDS**

The Keansburg Board of Education designates Mr. Michael Sette, School Board Secretary, as the Custodian of Public Records for the Board. Mr. Sette will perform all duties in accordance with the Open Public Records Act with the full knowledge of each request for records be sent to the Office of the Superintendent.

Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., the Board further informs the general public that public records may be reviewed in according to the OPRA rules and procedures. All requests to view public records must be made in writing on the official Open Public Record Act form as provided by the Board of Education—or on a written request that mentions OPRAH. Copies of public records are subject to copying fees set by the New Jersey State Law.

The effective date of this resolution is from July 1, 2024 through June 30, 2025.

**53. 2024-2025 APPROVAL OF QUALIFIED PURCHASING AGENT**

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37.c provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Keansburg School District Board of Education, pursuant to the statutes cited above, hereby appoint Lindsey Case (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional School District Board of Education; and

BE IT FURTHER RESOLVED, that Lindsey Case, is hereby authorized to award contracts on behalf of the Keansburg School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,600) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Lindsey Case, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the

Keansburg School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but are less than the bid threshold of \$44,000.

**54. 2024-2025 AUTHORIZATION FOR PETTY CASH CHECKING ACCOUNT**

Recommend the Board approve a petty cash checking account in the amount of \$1,000.00 for the 2024-2025 school year.

**55. APPROVE 2024-2025 OFFICIAL DEPOSITORIES**

Bank of America  
New Jersey Cash Management Fund  
TD Bank  
NJ ARM

Any financial institution licensed by the NJ Department of Banking and Insurance that insures deposits under the Governmental Unit Deposit Protection Act (GUDPA)

**56. 2024-2025 APPOINTMENT OF BOARD OFFICIALS**

a) Board Secretary	Michael Sette
b) Public Agency Compliance Officer	Michael Sette
c) Custodian of Public Records	Michael Sette
d) Purchasing Agent	Lindsey Case
e) SEMI Coordinator	Tara Smith
f) AHERA Compliance	AHERA Consultants Inc.
g) Right to Know	RK Occupational & Environmental

**57. 2024-2025 DESIGNATION OF OFFICIAL NEWSPAPER**

Recommend that the Asbury Park Press be designated as the official newspaper for the uniform advertisement of legal notices for the Keansburg Board of Education.

**58. 2024-2025 PUBLIC INFORMATION/OPEN PUBLIC RECORDS ACT**

Recommend that the Board of Education hereby establish a photocopy fee of (\$0.05) five cents for printed matter of letter size page or smaller and (\$0.07) seven cents for printer matter of legal size or larger for official Board Minutes and other public documents

**59. APPROVE SCHOOL FUNDS INVESTOR FOR 2024-2025**

Recommend that the Board of Education approve the Business Administrator and/or Board Secretary as the School Funds Investor.

**60. APPROVE UNIFORM MINIMUM CHART OF ACCOUNTS**

Recommend that the Board of Education adopts The Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2024-2025 school year.

**61. 2024-2025 APPOINTMENT OF REPRESENTATIVE TO COUNTY EDUCATIONAL SERVICES COMMISSION**

Recommend that the Board of Education approve that the Superintendent of Schools is designated as the Board representative to the Monmouth-Ocean Education Services Commission for the 2024-2025 school year.

**62. 2024-2025 RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE CONTRACTS**

WHEREAS, Title 18A:18A-10 provides that "A Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Keansburg Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Keansburg Board of Education desires to authorize its purchasing agent for the 2024-2025 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW THEREFORE BE IT RESOLVED, that the Keansburg Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the state by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing agent shall make known to the board the commodity/service, vendor and state contract number utilized by listing such on the purchase order.

**63. 2024-2025 AUTHORIZATION TO PURCHASE**

The Keansburg Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), designates Lindsey Case, School Business Administrator, as the Purchasing Agent for the Keansburg Board of Education and authorizes her to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$44,000 (authorized bid threshold) without public advertising for bids. The effective date of this resolution is from July 1, 2024 through June 30, 2025.

**64. APPROVE RENEWAL WITH SYSTEMS 3000 INC. FOR 2024-2025 -  
ACCOUNTING, PAYROLL AND PERSONNEL SOFTWARE**

Recommend the Board of Education approve the attached agreement with Systems 3000 Inc. for Accounting, Payroll, and Personnel Software, commencing on July 1, 2024 through June 30, 2025 for a fee of \$27,685.00

**65. APPROVE THE TRANSFER OF 2023-2024 SURPLUS TO MAINTENANCE RESERVE**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain Reserve Accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into Reserve Accounts during the month of June by Board Resolution, and

WHEREAS, the Keansburg Board of Education wishes to deposit anticipated current year surplus into Maintenance Reserve Account at year end, and

NOW THEREFORE BE IT RESOLVED by the Keansburg Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations- not to exceed \$5,000,000, if available.

**66. APPROVE THE TRANSFER OF 2023-2024 SURPLUS TO EMERGENCY RESERVE**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Keansburg Board of Education wishes to deposit anticipated current year surplus into a Emergency Reserve account at year end, and

WHEREAS, the Keansburg Board of Education has determined that NTE \$250,000 is such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Keansburg Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**67. APPROVE THE TRANSFER OF 2023-2024 SURPLUS TO CAPITAL RESERVE**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Keansburg Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Keansburg Board of Education has determined that NTE \$5,000,000 for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Keansburg Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**68. SHARED SERVICES CONTRACT-2024-2025-DISTRICT**

Approve the Shared Services Contract Agreement with Matawan-Aberdeen Regional School District.

**69. RENEWAL OF FOOD SERVICE MANAGEMENT COMPANY- WHITSONS- REVISED**

Recommend the Board award the contract for Food Service Management Company (FSMC) for the District to Whitsons Culinary Group and submit for State approval effective July 1, 2024, through June 30, 2025.

The FSMC shall receive a meal rate of \$2.5877 for breakfast, \$3.8243 for lunch, and \$1.0076 for snacks per reimbursable meal to compensate the FSMC for the costs of management, operations, and administrative tasks. The total estimated cost of the contract for the 2024-2025 school year is \$987,736.28.

The FSMC guarantees that the District's invoiced total per meal charges for the current year shall, at a minimum, equal the District's documented gross receipts for the current year. If the financial return for the District falls short of the amount as mentioned above, the FSMC shall reimburse the District contingent upon agreed-upon conditions and assumptions.



**70. EDMENTUM DIGITAL CURRICULUM SOLUTIONS 2024-2025 DISTRICT**

Recommend the Board approve the 2024-2025 contract agreement between the Keansburg School District and Edmentum Digital Curriculum Solutions in the amount of \$14,812.00. Edmentum provides digital curriculum solutions for secondary education and related services

Account # 11-000-218-500-80

**71. ARP-ESSER III GRANT- AMENDMENT**

Recommend the Board approve the amendment to the ARP-ESSER III Grant.

**72. 2024-2025 SHARED SERVICE AGREEMENT WITH KEYPORT SCHOOL DISTRICT FOR FIELD HOCKEY PROGRAM**

Recommend that the Keansburg Board of Education approve the shared service agreement with the Keyport School District for a field hockey program. Under this agreement, Keansburg School District will cover the cost of the assistant coach, not to exceed \$6,835. Keyport School District will supply all other necessary supplies, salaries, and transportation required for students to compete in the field hockey program.

**DISCUSSION**

**Mr. Cook** asked about the Apple iPads. Ms. O'Hare explained that our iPads are over five years old and must be replaced.

**Mr. Cook** asked about #72 and if we always pay for the assistant coach position. Ms. O'Hare responded that Keyport cut the position so we could pick the coach.

**Mr. Kitchen** asked about the YMCA's cost. Ms. O'Hare responded that they asked for a fee, but we then told them we could not pay, and they changed it to no cost to the district.

**Ms. Frizell** asked about the SRO. Ms. O'Hare replied that we are trying to get grant funding for the entire year but can't use it until we have it.

**Mr. Siciliano** - Can you explain # 36? Ms. Formica replied that he sets the standards for our report cards. Mr. Siciliano also asked about #41. Ms. Formica responded that it is an online program for elementary school students.

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT</b>	
Moved By:	Kenneth Cook
Seconded By:	Brooke Clayton
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	Michael Mankowski #56(e)

**ADDENDUM**  
**June 25, 2024**

**BS1. APPROVE THE REMOVAL AND INSTALLATION OF ELECTRIC DISTRIBUTION FACILITIES BY JCP&L AT KEANSBURG HIGH SCHOOL.**

Approve the installation of Electric Distribution Facilities at Keansburg High School in the amount of \$69,509.09 to be reimbursed monthly over the next 10 years.

**BS2. RECEIPT AND ACCEPTANCE OF MAY BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of May, 2024 be accepted as filed, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of May, 2024 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

**BS3. APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers.

**DISCUSSION-**

**Mr. Cook** asked to explain BS1. Mr. Sette explained that because of the HVAC being done at the high school, JCPL determined that we needed to upgrade the service in the building. Mr. Bennett explained that we would not know how reimbursement would occur until we got the contract back.

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY ADDENDUM</b>	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Brooke Clayton, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Gregory Siciliano
Nay:	
Abstain:	

**PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS- None**

**OLD/NEW COMMUNICATIONS-** Mr. Kitchen acknowledged the thank you card from the World Culture Club.

**DISCUSSION- None**

The following Board Members left at this time due to conflict: Judy Ferraro, Michael Makowski and Brooke Clayton.

**EXECUTIVE SESSION**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) Personnel

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Gregory Siciliano  
SECONDED BY: Kenneth Cook  
IN: 7:27 pm OUT: 8:01pm

APPROVAL OF EXECUTIVE SESSION	
<b>MOVED BY:</b>	Gregory Siciliano
<b>SECONDED BY:</b>	Kenneth Cook
<b>AYE:</b>	Kenneth Cook, Patricia Frizell, Kim Kelaheer-Moran, Matthew Kitchen, and Gregory Siciliano
<b>NAY:</b>	
<b>ABSTAIN:</b>	

**ADJOURNMENT OF MEETING**

<b>MOTION TO ADJOURN</b>	
Moved By:	Kenneth Cook
Seconded By:	Patricia Frizell
Aye:	Kenneth Cook, Patricia Frizell, Kim Kelahe-Moran, Matthew Kitchen, and Gregory Siciliano
Nay:	
Abstain:	

Moved by Kenneth Cook, seconded by Patricia Frizell and unanimously carried, the meeting adjourned at 8:02 pm.

Respectfully submitted,



Michael Sette  
Asst. to the Business  
Administrator/Board Secretary

