

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER JUNE 24, 2025 - 7:00 P.M.

CALL TO ORDER Christopher Hoff, President, called the Regular Meeting to order at 7:03 p.m.

MEMBERS PRESENT Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan.

MEMBERS ABSENT Brooke Clayton, Patricia Frizell, and Judy Ferraro

OTHERS PRESENT Kathleen O'Hare, Superintendent, Michael Sette, Board Secretary, John O. Bennett, Attorney

PLEDGE OF ALLEGIANCE - Mr. Hoff led the Pledge of Allegiance and pointed out the emergency exits.

PRESENTATIONS/CORRESPONDENCES - None

COMMITTEE REPORTS

FINANCE COMMITTEE - Kenneth Cook

There is no new information to report; everything is financially sound.

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS

Tara Smith - 81 Francis Place - The Administrators Association would like to take this opportunity to thank the board for the anticipated approval of our contract on tonight's agenda. We apologize for those not in attendance due to planned days off and the heat emergency. We are committed to supporting our students and staff, doing our absolute best for all stakeholders every day. Our sincere thanks.

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Legal
- (2) Personnel

It is anticipated that the length of time of this executive session will be 30 minutes and that action will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Matthew Kitchen

SECONDED BY: Kenneth Cook

IN 7:06 pm OUT 7:26 pm

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	Matthew Kitchen
SECONDED BY:	Kenneth Cook
AYE	Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan
NAY:	
ABSTAIN:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	May 20, 2025
EXECUTIVE SESSION	May 20, 2025
SPECIAL MEETING	May 20, 2025

APPROVAL OF MINUTES	
MOVED BY:	Kenneth Cook
SECONDED BY:	Catherine Ryan
AYE	Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Michael Mankowski, and Catherine Ryan
NAY	
ABSTAIN	Mathew Kitchen on the May 20 meeting

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RESIGNATION-2024-2025-DISTRICT

Approve the following resignations, as submitted:

Cahalan, Andrea Paraprofessional Account # 15-204-100-106-20
Eff. 6/2/25

DeSoucey, Christina Special Ed. Account # 15-209-100-101-40
Eff. 7/1/25

2. RE-EMPLOYMENT OF PERSONNEL-NON PROFESSIONAL-2025-2026-DISTRICT

Approve the re-employment of the following individuals for the 2025-2026 school year at the salaries indicated.

Non-Professional

LAST NAME	FIRST NAME	SALARY	GUIDE	STEP	MISC.
ANDERSON	JAMES	\$42,523.00	-	-	HIRED 3/10/25
ARGIRO	KERRIANNE	\$69,630.00	-	-	12-MONTH
BREHENY	JAIME	\$44,033.00	-	-	-
FALDETTA	PATRICIA	\$82,279.00	-	-	Includes \$500.00 Longv.
FORNASH	BRIANNA	\$48,388.00	-	-	12-MONTH
FURNBACK	JOHN	\$108,675.00	-	-	12-MONTH
HELMERS	JONATHAN	\$102,258.00	-	-	12-MONTH
HOFF	GEORGE	\$98,760.00	-	-	-
LA FOE	MARGARET ANN	\$92,275.00	-	-	Includes \$500.00 Longv.
LAMBERT	SEAN	\$71,772.00	-	-	12-MONTH
LITTRIELLO	FRANK	\$42,849.00	-	-	-
NELSON	DIANE	\$74,016.00	-	-	Includes \$500.00 Longv.
PEDONE	WILLIAM	\$44,033.00	-	-	-
PICCIONE	NICOLE	\$61,342.00	-	-	12-MONTH
PIGOTT	MICHAEL	\$62,199.00	-	-	-
PUGLISI	JACLYN	\$96,409.00	-	-	12-MONTH
RUBAN	DONNA	\$44,033.00	-	-	-
SETTE	MICHAEL	\$98,942.00	-	-	12-MONTH
SHEPPARD	MICHAEL	\$74,771.00	-	-	12-MONTH

3. PROFESSIONAL EMPLOYMENT-2025-2026-DISTRICT

Breden, Kathleen LDTC MA+30-8 \$78,590.00 DIST
 Eff. 8/29/25
 Account # 11-000-219-104-10

Sautner, Frank^ Mathematics BA-4 \$64,220.00 KHS
 Eff. 8/29/25
 Account # 15-140-100-101-40

^Pending Certification

4. INTERIM BOARD SECRETARY-2025- 2026-DISTRICT

Approve the following individual as the Interim Board Secretary for the period commencing July 1, 2025, through June 30, 2026, at \$1,035.00 per month:

Sette, Michael Account # 11-000-251-100-55

5. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Littirello, Frank	05/21/2025	06/02/2025
O'Hare, Maureen	06/02/2025	To be determined

6. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2025-2026-DISTRICT

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2025-2026 school year at the rates listed below:

Last Name	First Name
ABELS	ROSE
*AJELLO	ALEXANDER
ATTILIO	SUSAN
BELL	MALORI
BILLYER	JACQUELINE
*CANTOLINO	LISA
CARLISLE	ROBERT
CASE	HOWARD
CASSARELLO	JOSEPH
*COLES	JOY
CONLEY	SHARON
*CONNORS	ANNA
COONEY	STEPHANIE
^DEAN	BRIANNA
*DOMIS	REBECCA
EIBELER	CHARLES
*FLANNIGAN	ASHLEY
*FORNASH	BRIANNA
GILLEN	MATTHEW

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GIORGIS	TADESSE
GONZALEZ	MARCELA
GORDON	JEFFREY
*HERNANDEZ	NIKKI
IGNAR	CHARLES
*KANE	SARA
*KENDRICK	GABRIELLE
KHALID	TAYYABA
KOCZMAN	BRUCE
KOLESA	GABRIELLE
LARSON	JEANNE
*LEWANDOWSKI	CARLY
*LYNN	MORIAH
MAZUR	SUSAN
*MANOES	BRITNEY
*MATICH	CLAYTON
MCMAHON	COLBY
*MININCHELLI	ALLISON
*MOORE	MELISSA
NEAGOE	ANCA
*NELSON	DIANE
PEREZ	JEAN
*PICCIONE	NICOLE
*PIGOTT	REBECCA
PURDOM	NICOLE
RAJEEVAN	AJITHA
*ROMANO	SHARON
ROSLUND	JANICE
*SANTIFORT	MELISSA
*SCHMELZ	LANCE
SOKOLOSKY	SUZANNE
*SOTO	MICHELLE
SQUEO	ALYSSA

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SULTAN	TASHA
*TRINGALI	DAWN
TRIPODI	CHRISTINA
TWEEDLY	KELLY
UBERTO	GREGORY
*WALLACE	SHAYLYN
*WALTERS	STEPHANIE
WILSON	ADELA

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

^pending completion of paperwork

*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

7. SUBSTITUTE SECRETARY-2025-2026-DISTRICT

Approve the following individuals as a Substitute Secretary for the 2025-2026 school year at \$15.50 per hour, as needed. All hours must have prior approval from Central Office.

Larson, Jeanne

Pickering, Betty

Taylor, Susan

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

8. SUBSTITUTE NURSE-2025-2026-DISTRICT

Approve the following individuals as a Substitute Nurse for the 2025-2026 school year at \$175.00 per day as needed.

Klemm, Patricia

Vacarelli, Patricia

Account # 20-218-200-104-10-KELC

11-000-213-100-80-JCCS

11-000-213-100-80-JRB

11-000-213-100-80-KHS

9. **SUBSTITUTE SECURITY OFFICER-2025-2026-DISTRICT**

Approve the following individual as a Substitute Security Officer for the 2025-2026 school year at \$30.00 per hour as needed.

Figaro, Christopher

Account # 11-000-266-107-40

10. **ADVISOR POSITIONS-BOLGER-2025-2026****

Approve the following individuals for the position and salary as indicated:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Buresh, Paul	Drama Club	\$4,114.00
Dambaugh, Mark	Weight Room Monitor	\$2,211.00
Drewes, Alyssa/Domis, Rebecca	6-8 Yearbook Advisor*	\$4,407.00
Kukulski, Tara	6-8 Student Council	\$4,407.00
Lavary, Gabrielle	NJHS Advisor	\$3,303.00
Simek, Roslyn	8th Grade Advisor	\$4,851.00
Zielinski, Amy	Music Advisor	\$5,818.00
Zifchak-Bufano, Elena	Central Detention***	see below***

**(Employer specifically reserves managerial prerogative to remove as a reduction in force if the position is not justified)

***Flextime for Central Detention teachers is from 7:00am - 2:00pm to cover Central Detention to be paid as needed from 2:00pm-3:00pm at a rate of \$43.00 per hour.

Account # 15-402-100-100-30

11. **BEFORE SCHOOL BREAKFAST CAFETERIA TEACHERS*2025-2026-JRB**

Approve the following individuals for the position as indicated below:

Dolan, Amy
Patterson, Douglas
Rosenberg, Michael

7:20 am to 7:30 am, then resume normal teaching day until 2:20 pm.

*This is at no cost to the District

12. CPIS SUMMER HOURS-KELC

Approve the following individual to complete registration review and placement at \$43.00 per hour, not to exceed 20 hours for a total of \$860.00.

Walling, Bonnie

Account # 20-218-200-173-10

13. SUMMER MUSIC ENRICHMENT PROGRAM-JRB

Approve the following individuals for the position and salary as indicated:

Zielinski, Amy, 36 hours plus two hours at \$43.00 per hour for set-up & breakdown at the end of the program for a total of 38 hours for a total not to exceed \$1,634.00.

Two (2) student aides*

Bryer, Kaylee, 38 hours at \$15.49 per hour for a total not to exceed \$588.62

Sherman, Elena, 38 hours at \$15.49 per hour for a total not to exceed \$588.62

Program to run from 6/30/25 - 7/17/25, 4 days per week, 3 hours per day.

*Eligible applicants must be current 8th grade music students

** (Employer specifically reserves the managerial prerogative to remove as a reduction in force if position is not justified).

Account # 15-401-100-100-30

14. SUMMER APEX PROGRAM-KHS

Approve the following teachers for the Summer Apex Program for 120 hours each, at the contract rate of \$43.00 per hour, not to exceed \$5,160.00 each.

Ferraro, James

Rotondi, Jenna

Account # 11-000-218-500-80

15. GUIDANCE SUMMER HOURS-DISTRICT

Approve the following guidance counselors for the identified number of summer hours to be used July 1, 2025, through August 30, 2025, at a rate of \$43.00 per hour:

Florio, Dana 10 hours at \$43.00 per hour, not to exceed \$430.00

King, Kelly 20 hours at \$43.00 per hour, not to exceed \$860.00

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Kohler, Stefania	20 hours at \$43.00 per hour, not to exceed \$860.00
McDonald, Caitlin	10 hours at \$43.00 per hour, not to exceed \$430.00
Volturo, Amanda	20 hours at \$43.00 per hour, not to exceed \$860.00

Account # 11-000-218-104-80

16. CRISIS PREVENTION INSTITUTE (CPI) TRAINERS 2025-2026

Approve the following individuals as district CPI Trainers for the 2025-2026 school year. Approve the same individuals for 6 hours prep time for CPI Planning for the 2025-2026 school year at a rate of \$43.00 per hour, not to exceed \$258.00 each:

Henry, Sean
Smith, Tara

Account # 11-000-223-500-80

17. TRANSITION PLANNING NURSES 2025-2026

Approve the following individuals to work hours indicated during July and August at \$43.00 per hour for transition planning:

Campuzano, Shirley	\$43.00 per hour for 6 hours, not to exceed \$258.00
Fiorentino, Marie	\$43.00 per hour for 6 hours, not to exceed \$258.00
Siciliano, Gretel	\$43.00 per hour for 6 hours, not to exceed \$258.00

Account # 11-000-213-100-80

18. HOME INSTRUCTION TUTORS 2025-2026 DISTRICT

Approve all certified staff and the following individual to provide home instruction tutoring for the 2025-2026 school year at an hourly rate of \$43.00 per hour.

Hamway, Douglas

Account # 11-150-100-101-80

19. DISTRICT STAFF EXTENDED SCHOOL YEAR 2025-2026

Approve all district teachers to attend summer IEP Meetings at a rate of \$43.00 per hour for IEP compliance as needed.

Account # 11-422-100-101-80

20. EXTENDED SCHOOL YEAR SPEECH/OT 2025-2026

Approve the following individuals to provide services for the Extended School Year Program as indicated. All hours must have prior approval from the Supervisor of Special Education at a rate of \$55.00 per hour:

Speech

Moschetta, Sharon
Spina, Elizabeth

OT

Panassidi, John

Account # 11-422-100-101-80

21. SUMMER WORK CHILD STUDY TEAM-2025-2026

Approve the following Child Study Team personnel to complete work due to IEP needs (Administering & Writing Evaluation, IEP Development and IEP Meeting) at the hourly rate indicated; all hours will be designated by the Supervisor of Special Education and must have prior approval:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Breden, Kathleen	LDTC	\$55.00
Carfi, Janice	Speech	\$55.00
Clark, Christine	Psychologist	\$55.00
Feinstein, Lauren	Social Worker	\$55.00
Higgins, Noreen	LDTC	\$55.00
Johnson, Jeffrey	Social Worker	\$55.00
Drewes, Alyssa	Psychologist	\$55.00
Moschetta, Sharon	Speech	\$55.00
Noch, Laurie	Psychologist	\$55.00
Panassidi, John	Occupational Therapy	\$55.00
Walling, Bonnie	Psychologist	\$55.00
Wombough, Leanne	LDTC	\$55.00

Account # 11-422-100-101-80

22. ELL SUMMER HOURS-DISTRICT

Approve the following individuals to complete screenings and scheduling during July and August at a rate of \$43.00 per hour, for 6 hours, not to exceed \$258.00 each. All hours must have prior approval from Central Office.

Hasenstab, Jennifer
Kolesa, Monica

Account # 11-240-100-101-80

23. KEANSBURG SUMMER PROGRAMS-SUBSTITUTES-DISTRICT

Approve all qualified district staff to work in the Keansburg Summer Programs from July 1, 2025, to July 29, 2025, at a salary of \$43.00 per hour for Teachers and \$23.00 per hour for Paraprofessionals.

Account #	11-422-100-101-80	ESY Elementary Teachers
	15-214-100-101-20	ESY Autism Teachers
	15-212-100-101-30	ESY Middle School Teachers
	11-422-100-106-80	ESY Paraprofessionals
	20-096-100-100-60	KAP Teachers
	20-096-200-100-60	KAP Site Coordinator
	20-235-100-101-40	KHS Credit Recovery Program

24. COACHING POSITIONS-KHS-2025-2026

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Bird, John	Flag Football Coach	\$3,671.00
Hudson, Kelli	Flag Football Coach	\$3,671.00

25. VOLUNTEER-KHS-2025-2026

Approve the following individual as a volunteer for Football for the 2025-2026 school year.

Sautner, Frank

26. K.E.L.C. HOME VISITS 2025-2026

Approve all qualified preschool staff to complete home visits at the contracted rate for the 2025-2026 school year as needed:

Teachers:
Account # 20-218-100-101-10

Paras:

Account # 20-218-100-106-10

Nurse:

CST/OT/PT:

Speech:

Account # 20-218-200-104-10

Instructional Coach:

Account # 20-218-200-176-10

27. KEANSBURG AFTERSCHOOL PROGRAM (KAP)/ 2025-2026-DISTRICT

Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from July 1, 2025, through July 29, 2025.

Lopez, Deanna	Bolger Site Coordinator	\$7,000.00
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Account # 20-096-200-100-60

**28. KEANSBURG AFTERSCHOOL PROGRAM (KAP) ASSISTANTS
2025-26-DISTRICT**

Approve all qualified High School Students to work as teacher assistants in the Keansburg Afterschool Program at \$15.49 per hour from July 1, 2025, to July 29, 2025, for a total of 80 hours each.

Account # 20-096-100-100-60

29. DISTRICT WEBMASTER-2025-2026

Approve the following individual for the position and stipend as submitted:

Foulks, Dean	\$3,824.00
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Account # 11-401-100-100-55

30. SURROGATE PARENT-2025-2026-DISTRICT

Approve Ms. Patricia Corcoran as surrogate parent for the 2025-2026 school year on a volunteer basis.

31. HOMELESS LIAISON-2025-2026-DISTRICT

Approve the following individual as the Homeless Liaison for the district for the 2025-2026 school year at no cost to the district:

Formica, Christine

32. AFFIRMATIVE ACTION OFFICER-2025-2025-DISTRICT

Approve the following individual as the Affirmative Action Officer for the district for the 2025-2026 school year at no cost to the district:

Henry, Sean

33. AFFIRMATIVE ACTION TEAM-2025-2026-DISTRICT

Approve the following individuals to form the Affirmative Action Team (AAT) for the 2025-2026 school year. These team members will conduct the Needs Assessment and develop the Comprehensive Equity Plan.

Bonaly, Sara
Hazeldine, Anne
Maguire-Meditz, Tara
Patterson, Douglas
Pearce, Karen
Rosenberg, Michael
Tatro, Melissa
Underhill, Maryanne

34. 504 OFFICER-2025-2026-DISTRICT

Approve the following individual as the 504 Officer for the district for the 2025-2026 school year at no cost to the district:

Smith, Tara

35. HIB COORDINATOR-2025-2026-DISTRICT

Approve the following individual as the HIB Coordinator for the district for the 2025-2025 school year at no cost to the district:

Bird, John

36. AP ONLINE WORKSHOPS-SUMMER, 2025

Approve the following individuals for the hours and salary as indicated:

Adams, Taylor	40 hours @ \$43.00 per hour, not to exceed \$1,720.00
Foulks, Dean	30 hours @ \$43.00 per hour, not to exceed \$1,290.00
Katz, Brian	40 hours @ \$43.00 per hour, not to exceed \$1,720.00
Leak, Lisa	40 hours @ \$43.00 per hour, not to exceed \$1,720.00
Lopez, Deanna	40 hours @ \$43.00 per hour, not to exceed \$1,720.00
Massone, Nicole	30 hours @ \$43.00 per hour, not to exceed \$1,290.00
Massone, Nicole	30 hours @ \$43.00 per hour, not to exceed \$1,290.00
Sigrist, Andrew	32 hours @ \$43.00 Per hour, not to exceed \$1,376.00

Account # 20-375-200-100-60

37. FY 2025-26 UNIVERSAL SCREENER TEAM MEMBERS

Approve all Certified Elementary Teachers as Universal Screener Team Members

Account # TBD

**38. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2024-2025-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

7/14-17	Adams, Taylor	AP Language and Comp. Training	\$975.00
7/14-18	Foulks, Dean	AP Government and Politics - Comparative - Augsburg University ONLINE APSI	\$775.00
7/14-18	Katz, Brian	AP Biology - Augsburg University ONLINE APSI	\$775.00
8/4-7	Leak, Lisa	Drew University Online APSI 2025 AP Psychology	\$800.00
7/11-8/29	Leak, Lisa	Rutgers Work Based Learning Program (Structured Learning)	\$832.00*
8/4-8	Lopez, Deanna	World History: Modern- APSI Online @ Manhattan University	\$715.00
6/24-26	Mankowski, Jessica	Wilson Advanced Strategies	\$710.00
7/7-10	Massone, Nicole	AP Statistics - APSI @ Rutgers University Online	\$975.00
6/30-7/3	Massone, Nicole	Preparation and training	\$799.00

8/4-7

Sigrist, Andrew

for AP Calculus SY 2025-2026.

AP U.S. History @ Camden

County College APSI Online

\$995.00

*Revision to original posting in March meeting

DISCUSSION

Kenneth Cook inquired about item #36 regarding additional classes. Ms. O'Hare confirmed that new classes will be offered. Mr. Kitchen asked about the Universal Screener, and Ms. O'Hare provided an explanation of the Universal Screener.

APPROVAL OF PERSONNEL	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan
Nay:	Michael Mankowski #10 7th name down.
Abstain/Recuse:	Christopher Hoff #2, 8th name. Michael Mankowski recuse #16, #24 the 1st name down, #31, #32, #33 the 2nd name down, #34, #35 and #38 the 7th name down.

The Superintendent of Schools recommends positive action on the following items:

GENERAL**39. DISTRICT H-I-B. REPORT-2024-2025**

Approve the monthly District H-I-B- Report for the month of May, 2025.

Ref. Exhibit # 1 - **Tabled addendum to replace**

40. IN-STATE CLASS TRIPS-2025-2026-DISTRICT-REVISION

Approve the 2025-2026 In-State Class Trip Locations as submitted:

Ref. Exhibit # 2

41. SCHOOL SECURITY DRILL STATEMENT OF ASSURANCE

Approve the School Security Drill Statement of Assurance for the 2024-2025 School Year as submitted.

Ref. Exhibit # 3

42. EMERGENCY OPERATION PLAN-2025-2026-DISTRICT

Approve the Keansburg School District's 2025-2026 Emergency Operation Plan as submitted:

Ref. Exhibit # 4

43. EMPLOYEES QUALIFIED TO CARRY A FIREARM-2025-2026-DISTRICT

Approve the following retired Police Officers who are qualified to carry a firearm as per Keansburg School District Policy 7446 and per qualifications date.

Employee # 6502
Employee # 6766
Employee # 4792
Employee # 6759
Employee # 6721
Employee # 6370

Ref. Exhibit # 5

44. 2024-2025 SUPERINTENDENT OF SCHOOLS QUANTITATIVE AND QUALITATIVE GOALS

Approve the completion of the Superintendent Goals (1-5) for the 2024-2025 school year pending approval by the Interim Executive County Superintendent.

45. DISPOSAL OF UNUSABLE/OUTDATED/BROKEN FURNITURE/EQUIPMENT-DISTRICT

Approve the disposal of unusable/outdated/broken Furniture/Equipment in the Keansburg School District.

46. SCHOOL BUS EVACUATION DRILL 2024- 2025

In accordance with NJAC 6A:27-1.5 - A School Bus Evacuation Drill to be conducted for the following school(s):

Keansburg Early Learning Center

June 2, 2025

9:00 a.m. - 9:45 a.m.

47. IN-STATE CLASS TRIPS-2024-2025-DISTRICT

Approve the following In-State Class Trip(s) for the 2024-2025 school year:

Date	Location	Grade(s)	Teacher
6/11/25 Rain Date 6/13/25	Keansburg Police Dept./New Point Comfort Firehouse	3	Pigott, Megan (Walking Trip)

48. INTER-BUILDING TRIPS & TRANSPORTATION-2025-2026-DISTRICT

Approve all students and staff to participate in inter-building trips, including transportation when required, for school events for the 2025-2026 school year.

49. ST. JOHN'S FIELD/COLLINS COURTS/HOLMDEL PARK

Approve the use of St. John's Fields for all Bolger School teams/intramural, Collins Courts for High School Tennis Teams and Holmdel Park for our home Cross Country Course for the 2025-2026 school year.

50. ACCEPTANCE OF DONATIONS-KELC

Approve the donation from Bridges at the Bayshore to the Keansburg Early Learning Center of 175 backpacks and school supply kits.

Approve the donations from Runaway Rapids Water Park to the Keansburg Early Learning Center of four admission tickets and Family bundle of Keansburg Amusement Park tickets to be raffled for recruitment.

51. ACCEPTANCE OF A DONATION-KHS

Approve the acceptance of a Basketball hoop to benefit the Arrive Alive and Beacon Gym Programs.

52. KEANSBURG ADMINISTRATORS ASSOCIATION-CONTRACT-2025-2030-DISTRICT

Approve the KAA Memorandum of Agreement effective July 1, 2025 - June 30, 2030.

APPROVAL OF GENERAL	
Moved By:	Kim Kelher-Moran
Seconded By:	Matthew Kitchen
Aye:	Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan
Nay:	
Abstain/Recuse:	Michael Mankowski recuse #44 and #52, Christopher Hoff #43, #44, and #52

DISCUSSION-

Christopher Hoff inquired about item #41, asking if there is a discount. Ms. O'Hare replied that there isn't one. Mr. Hoff, can we send a thank-you for the donations?

The Superintendent of Schools recommends positive action on the following items:

ADDENDUM

A1. ATHLETIC TRAINER-2025-2026-DISTRICT

Approve the following individual as an Athletic Trainer for the 2025-2026 school year from July 1, 2025, through June 30, 2026, up to 1080 hours at \$43.00 per hour.

Lewandowski, Carly

Account # 15-402-100-100-40

A2. RUTGERS WORK-BASED LEARNING PROGRAM (STRUCTURED LEARNING)

Approve the following individual for the hours and salary as indicated:

Leak, Lisa 48 hours @ \$43.00 per hour, not to exceed \$2,064.00

Account # 11-000-223-104-60

A3. SUSPENSION/EXPULSIONS FOR MAY 2025-REVISED

Approve the revised Suspension/Expulsion Report for May, 2025

Ref. Exhibit # 6

APPROVAL OF SUPERINTENDENT ADDENDUM	
Moved By:	Kenneth Cook
Seconded By:	Catherine Ryan
Aye:	Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan
Nay:	
Abstain:	

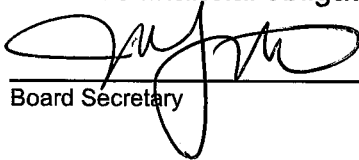
DISCUSSION

Mr. Kitchen Is there a plan in place for grades that have higher numbers than others regarding #A3? Ms. O'Hare confirmed there is and explained the plan for next year.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

BOARD SECRETARY'S MONTHLY CERTIFICATION

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.



Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the MAY 15, 2025, in the amount of \$989,157.22 and the MAY 30, 2025, in the amount of \$1,014,101.69, totaling \$2,003,258.91

The Superintendent of Schools recommends positive action on the following items:

1. **RECEIPT AND ACCEPTANCE OF MAY BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of May 2025 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3, that no major account or Fund has been over expended as of May 2025, based upon the Board Secretary's Certification ,and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. **APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers.

3. **APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,797,960.42.

4. **OPTIMAL COMPREHENSIVE UNIVERSAL SCREENERS (FOCUS) GRANT**

Approve the submission and acceptance of the Optimal Comprehensive Universal Screeners (Focus) Grant in the amount of \$4,020.00. The Grant period will run from June 1, 2025-May 31, 2026.

5. FY26 DCF SCHOOL BASED YOUTH SERVICE PROGRAM GRANT (SBYSP)

Approve the acceptance of the FY26 DCF School Based Youth Service Grant in the amount of \$292,198.00 The Grant period will run from July 1, 2025 through June 30, 2026.

6. FY26 DCF FAMILY FRIENDLY GRANT (FFC) GRANT

Approve the acceptance of the FY26 DCF Family Friendly Center Grant in the amount of \$50,323.00. The Grant period will run from July 1, 2025 through June 30, 2026.

7. FY26 PERKINS SECONDARY CONSOLIDATED GRANT ACCEPTANCE

Approve the acceptance of the FY26 Perkins Secondary Consolidated Grant in the amount of \$14,074.00.

8. FY 2025-2026 21st CENTURY COMMUNITY LEARNING CENTER PROGRAM GRANT ACCEPTANCE

Approve the acceptance of the 21st Century Community Learning Center Discretionary Grant, Year 2 of 5, 2025-2026, for the purpose described in the application, in the amount of \$400,000.00, starting September 1, 2025 and ending August 31, 2026

9. 2024-2025 MCKINNEY-VENTO TUITION 2024-2025

Approval of the following tuition-paid students for the 2024-2025 school year.

Student I.D.	Placement	Start Date	District Responsible	Tuition
4626139639	Middletown	4/15/2025	Keansburg	\$3,228.40
4512812244	Middletown	4/15/2025	Keansburg	\$4,053.60
2938164247	Tinton Falls	2/3/2025	Keansburg	\$10,471.80 Tuition \$6,864.58 Transportation
2891824935	Tinton Falls	2/3/2025	Keansburg	\$10,471.80 Tuition \$6,684.58 Transportation

10. 2024-2025 HOME INSTRUCTION

Recommend the Board of Education approve the following student to receive Home Instruction for the 2024-2025 school year:

Student I.D.	H.I.#	Tutor	Start	End	Hours
4849968232	29	District Approved Staff	5-16-25	6-18-25	5 per week

Account # 11-150-100-320-80

Account # 11-150-100-101-80

11. 2025-2026 HOME INSTRUCTION

Recommend the Board of Education approve the following student to receive Home Instruction for the 2025-2026 school year:

Student I.D.	H.I.#	Tutor	Start	End	Hours
1470061843	1	S. Bartucci	7/1/25	6/18/26	10 hours per week

Account # 11-150-100-320-80

Account # 11-150-100-101-80

12. 2025-2026 EXTENDED SCHOOL YEAR OUT OF DISTRICT TUITION

Recommend the Board of Education approve the following students to attend the placement indicated for the 2025-2026 Extended School Year:

Student I.D.	Class.	Placement	Start Date	Public/ Private	Tuition
6820025262	AUT	Children's Center	7-2025	Private	\$15,185.18
7546674060	AUT	Children's Center	7-2025	Private	\$15,185.18
5819857336	ED	Coastal Learning Center	7-2025	Private	\$361.08 per diem
3375347916	MD	Collier H.S.	7-2025	Private	\$383.64 per diem
5881882560	OHI	Collier H.S.	7-2025	Private	\$383.64 per diem
7005980478	ED	Collier H.S.	7-2025	Private	\$383.64 per diem

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1021591324	AUT	CPC	7-2025	Private	\$14,521.50
2121538171	AUT	Deron School	7-2025	Private	\$13,321.80
7965568493	OHI	Harbor School	7-2025	Private	\$432.70 per diem
9810170017	AUT	Harbor School	7-2025	Private	\$432.70 per diem
2139211411	AUT	Harbor School	7-2025	Private	\$432.70 per diem
1273530169	AUT	Harbor School	7-2025	Private	\$432.70 per diem
2880401166	AUT	Hawkswood School	7-2025	Private	\$12,871.20
5224428261	OHI	Honor Ridge Academy	7-2025	Private	\$539.97 per diem
1815928285	ERI	Rugby School	7-2025	Private	\$12,756.00
4115392244	ERI	Rutgers Day School	7-2025	Private	\$8,664.00 per month
9830495249	MD	Schroth School	7-2025	Private	\$386.44 per diem
1591589741	MD	Schroth School	7-2025	Private	\$386.44 per diem

Account # 11-000-100-562-80 Public
Account # 11-000-100-566-80 Private

13. 2025-2026 SCHOOL PHYSICIAN

Recommend the Board of Education approve the following physician to serve as the School and Athletic Physician for the 2025-2026 school year at a rate of \$12,500.00 total:

Dr. Robert Morgan

Account # 11-000-213-300-80

14. APPROVE THE FOLLOWING CONSULTANTS FOR 2025-2026

Learning Tree Multicultural Evaluation & Consulting Inc.

	Other	Spanish
Learning Evaluation	\$880.00	\$830.00
Translation	\$150.00 an hour	
Speech Language Evaluation	\$880.00	\$830.00
Psychological Evaluation	\$880.00	\$830.00
Social History Evaluation	\$880.00	\$830.00

<u>Nursing Services:</u>	<u>Per Hour</u>
Bayada	\$70.00 RN
Bus Runs (3 hour minimum)	\$70.00
MOESC	\$75.00 RN \$60.00 LPN \$85.00 Pub Sc Cert Nurse
Delta T	\$60.00 RN \$50.00 LPN

Account # 11-000-213-300-80

<u>Home Instruction:</u>	<u>Per Hour</u>
LearnWell Hospital Academic Services	\$71.85
MOESC	\$75.00
Delta T Group Regular Education	\$55.00
Special Education	\$60.00

Account # 11-150-100-320-80

MOESC	
Full Testing	
S.W., Psychologist, LDTC, Report Only	1-75 Evals. \$400.00 76 + \$380.00

IHA LLC

Clearance Evaluation	\$250.00
Fit to Return Evaluation	\$350.00
Psychiatric Fit to Return Evaluation	\$750.00

15. CR ASSESSMENTS 2025-2026

Recommend the Board of Education approve the CR Assessments (ABLLS and AFLS) to provide a learning management platform and related services for the 2025-2026 school year at a cost not to exceed \$2,700.00

Account # 11-000-219-320-80

16. 2025-26 TECHNOLOGY RENEWALS

Approve the following Technology Renewals for the 2025-26 School Year as submitted:

Ref. Exhibit: A

17. 2025-26 CURRICULUM RENEWALS

Approve the following Curriculum Renewals for the 2025-26 School Year as submitted:

Ref. Exhibit: B

18. LICENSED TRAINING PROVIDER AGREEMENT BETWEEN THE AMERICAN RED CROSS AND THE KEANSBURG HIGH SCHOOL-2025-26

Approve the Licensed Training Provider Agreement between The American Red Cross And the Keansburg High School for the 2025-26 School Year.

Ref. Exhibit: C

19. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR APPLIED BEHAVIORAL ANALYSIS AND BEHAVIORAL CONSULTANT SERVICES, RFP 01-26 FOR THE 2025- 2026 SCHOOL YEAR

WHEREAS, the Keansburg School District Board of Education (the "Board") prepared a Request for Proposal for Applied Behavioral Analysis and Behavioral Consultant Services, or the 2025-2026 school year (hereinafter the "Work"); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on June 3, 2025 the following proposal were received and publicly read:

VENDOR NAME
Applied ABC
Therapy Source
PBS
First Children Services
Attain Therapies
Oxford
Allcare Therapy
Jump Ahead
Progressive Therapy

WHEREAS, the respondents' proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
Weighing Total	100%

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2025 through June 30, 2026.

VENDOR	TOTAL FACTOR SCORE
Jump Ahead	76.20%

20. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR OCCUPATIONAL THERAPY, RFP 02-26 FOR THE 2025- 2026 SCHOOL YEAR

WHEREAS, the Keansburg School District Board of Education (the "Board") prepared a Request for Proposal for Occupational Therapy for the 2023-2024 school year (hereinafter the "Work"); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on June 3, 2025 the following proposal were received and publicly read:

VENDOR NAME
Aura Staffing
Elevate
Oxford
ATC
Jump Ahead
White Glove
Allcare
Motion Spot

Therapy Source

WHEREAS, the respondents' proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
Weighing Total	100%

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2025 through June 30, 2026.

VENDOR	TOTAL FACTOR SCORE
Allcare	77.20%

21. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR PHYSICAL THERAPY SERVICES, RFP 03-26 FOR THE 2025- 2026 SCHOOL YEAR

WHEREAS, the Keansburg School District Board of Education (the "Board") prepared a Request for Proposal for Physical Therapy for the 2025-2026 school year (hereinafter the "Work"); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on June 3, 2025 the following proposals were received and publicly read:

VENDOR NAME
Aura Staffing
IMN Enterprise
Oxford
ATC
Jump Ahead
White Glove
Allcare Therapy Services
Motion Spot

Therapy Source

WHEREAS, the respondents' proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
Weighing Total	100%

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2025, through June 30, 2026.

VENDOR	TOTAL FACTOR SCORE
Allcare	77.20%

22. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR NURSING SERVICES, RFP 04-26 FOR THE 2025- 2026 SCHOOL YEAR

WHEREAS, the Keansburg School District Board of Education (the "Board") prepared a Request for Proposal for Comprehensive in School Therapeutic Program Services for the 2025-2026 school year (hereinafter the "Work"); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on June 3, 2025 the following proposal were received and publicly read:

VENDOR NAME
White Glove
Bavada
ATC
Veracity
Homecare Therapies
Aura
Care Options for Kids

WHEREAS, the respondents' proposals were reviewed and evaluated by an Evaluation Committee using the following criteria:

EVALUATION CRITERION	WEIGHING FACTOR PERCENTAGE
Technical	20%
Managerial	40%
Cost	40%
Weighing Total	100%

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2025, through June 30, 2026

VENDOR	TOTAL FACTOR SCORE
Bavada	73.49%

23. APPROVAL OF THE 2025-2026 PURCHASING MANUAL

Recommend the Board of Education approve the 2025-2026 purchasing manual.

24. APPROVAL OF THE 2025-2026 SOP (STANDARD OPERATING PROCEDURE) MANUAL

Recommend the Board of Education approve the 2025-2026 Standard Operating Procedure (SOP) manual.

25. APPOINTMENT OF SCHOOL BOARD ATTORNEY

Recommend that the Board of Education, pursuant to NJSA 18A:18A-5(a)(1), approve John O Bennett III be awarded a Professional Services Contract to provide Legal Counsel and litigation services to the Keansburg Board of Education for the 2025-2026 School Year. Furthermore, compensation for this Contract shall be set according to a fee of \$165.00 per hour.

26. APPOINTMENT FOR GENERAL COUNSEL FOR 2025-2026

Recommend that the Board of Education, pursuant to NJSA 18A:18A-5(a)(1), approve the firm of Kenney Gross Kovats & Parton be awarded a Professional Services Contract to provide General Legal Counsel and litigation services to the Keansburg Board of Education for the 2025-2026 School Year at a rate of \$150 per hour, not to exceed \$75,000 without additional Board approval.

27. 2025-2026 APPROVAL OF SHARED SERVICE AGREEMENT FOR THE SERVICES OF PRESCHOOL INSTRUCTIONAL COACH

Approve the Shared Services Contract Agreement with Bradley Beach and Neptune City for a Preschool Instructional Coach.

28. 2025-2026 APPROVAL OF INTERLOCAL SHARED SERVICES AGREEMENT WITH THE BOROUGH OF KEANSBURG

Recommend that the Board of Education approve the Interlocal Shared Services Agreement with the Borough of Keansburg for the 2025-2026 school year.

29. 2025- 2026 APPROVAL OF INTERLOCAL AGREEMENT WITH THE BOROUGH OF KEANSBURG – TENNIS COURTS

Recommend that the Board of Education approve the Interlocal Agreement with the Borough of Keansburg as appended to and made a part of the minutes

30. 2025-2026 APPROVAL OF INTERLOCAL AGREEMENT FOR THE PROVISION OF SPECIAL CLASS III LAW ENFORCEMENT OFFICERS

WHEREAS, the Borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of services through an interlocal service agreement; and

WHEREAS, both parties recognize that an interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

WHEREAS, N.J.S.A 40;8-1 et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies;

NOW, THEREFORE, IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Borough of Keansburg, at a not to exceed cost of \$63,000 (plus uniforms) per Special Law Enforcement Officer, may enter into an interlocal agreement to provide five (5) Special Law Enforcement Officers to the Keansburg School District.

31. 2025-2026 DESIGNATION OF CUSTODIAN OF PUBLIC RECORDS

The Keansburg Board of Education designates Mr. Michael Sette, School Board Secretary, as the Custodian of Public Records for the Board. Mr. Sette will perform all duties in accordance with the Open Public Records Act with the full knowledge of each request for records be sent to the Office of the Superintendent. Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., the Board further informs the general public that public records may be reviewed in according to the OPRA rules and procedures. All requests to view public records must be made in writing on the official Open Public Record Act form as provided by the

Board of Education—or on a written request that mentions OPRAH. Copies of public records are subject to copying fees set by the New Jersey State Law.

The effective date of this resolution is from July 1, 2025 through June 30, 2026.

32. 2025-2026 APPROVAL OF QUALIFIED PURCHASING AGENT

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37.c provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Keansburg School District Board of Education, pursuant to the statutes cited above, hereby appoint Lindsey Case (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility Matawan-Aberdeen Regional School District Board of Education; and

BE IT FURTHER RESOLVED, that Lindsey Case, is hereby authorized to award contracts on behalf of the Keansburg School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,600) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Lindsey Case, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the

Keansburg School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but are less than the bid threshold of \$44,000.

33. 2025-2026 AUTHORIZATION FOR PETTY CASH CHECKING ACCOUNT

Recommend the Board approve a petty cash checking account in the amount of \$1,000.00 for the 2025-2026 school year.

34. APPROVE 2025-2026 OFFICIAL DEPOSITORIES

Bank of America
New Jersey Cash Management Fund
TD Bank
NJ ARM

Any financial institution licensed by the NJ Department of Banking and Insurance that insures deposits under the Governmental Unit Deposit Protection Act (GUDPA)

35. 2025-2026 APPOINTMENT OF BOARD OFFICIALS

a) Board Secretary	Michael Sette
b) Public Agency Compliance Officer	Michael Sette
c) Custodian of Public Records	Michael Sette
d) Purchasing Agent	Lindsey Case
e) SEMI Coordinator	Tara Smith
f) AHERA Compliance	AHERA Consultants Inc.
g) Right to Know	RK Occupational & Environmental

36. 2025-2026 DESIGNATION OF OFFICIAL NEWSPAPER

Recommend that the Asbury Park Press be designated as the official newspaper for the uniform advertisement of legal notices for the Keansburg Board of Education.

37. 2025-2026 PUBLIC INFORMATION/OPEN PUBLIC RECORDS ACT

Recommend that the Board of Education hereby establish a photocopy fee of (\$0.05) five cents for printed matter of letter size page or smaller and (\$0.07) seven cents for printer matter of legal size or larger for official Board Minutes and other public documents

38. APPROVE SCHOOL FUNDS INVESTOR FOR 2025-2026

Recommend that the Board of Education approve the Business Administrator and/or Board Secretary as the School Funds Investor.

39. APPROVE UNIFORM MINIMUM CHART OF ACCOUNTS

Recommend that the Board of Education adopts The Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2025-2026 school year.

40. 2025-2026 APPOINTMENT OF REPRESENTATIVE TO COUNTY EDUCATIONAL SERVICES COMMISSION

Recommend that the Board of Education approve that the Superintendent of Schools is designated as the Board representative to the Monmouth-Ocean Education Services Commission for the 2025-2026 school year.

41. 2025-2026 RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE CONTRACTS

WHEREAS, Title 18A:18A-10 provides that "A Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Keansburg Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Keansburg Board of Education desires to authorize its purchasing agent for the 2025-2026 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW THEREFORE BE IT RESOLVED, that the Keansburg Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the state by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing agent shall make known to the board the commodity/service, vendor and state contract number utilized by listing such on the purchase order.

42. 2025-2026 AUTHORIZATION TO PURCHASE

The Keansburg Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), designates Lindsey Case, School Business Administrator, as the Purchasing Agent for the Keansburg Board of Education and authorizes her to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$44,000 (authorized bid threshold) without public advertising for bids. The effective date of this resolution is from July 1, 2025 through June 30, 2026.

43. APPROVE RENEWAL WITH SYSTEMS 3000 INC. FOR 2025-2026 - ACCOUNTING, PAYROLL AND PERSONNEL SOFTWARE

Recommend the Board of Education approve the attached agreement with Systems 3000 Inc. for Accounting, Payroll, and Personnel Software, commencing on July 1, 2025 through June 30, 2026 for a fee of \$39,151.80

44. TRANSFER OF UNEXPENDED APPROPRIATIONS AND/OR EXCESS REVENUE TO CAPITAL RESERVE

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain Reserve Accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into Reserve Accounts during the month of June by Board Resolution, and

WHEREAS, the Keansburg Board of Education wishes to deposit anticipated current year surplus into Capital Reserve Account at year end, and

NOW THEREFORE BE IT RESOLVED by the Keansburg Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations- not to exceed \$5,000,000, if available.

45. APPROVE THE TRANSFER OF 2024-2025 SURPLUS TO EMERGENCY RESERVE

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Keansburg Board of Education wishes to deposit anticipated current year surplus into an Emergency Reserve account at year end, and

WHEREAS, the Keansburg Board of Education has determined that NTE \$250,000 is such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Keansburg Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

46. APPROVE THE TRANSFER OF 2024-2025 SURPLUS TO CAPITAL RESERVE

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

June 24, 2025 MINUTES

WHEREAS, the Keansburg Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Keansburg Board of Education has determined that NTE \$5,000,000 for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Keansburg Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

47. INSURANCE RENEWAL PREMIUM RATES FOR THE 2025-2026 SCHOOL YEAR

Recommend the Board approve the following Insurance Renewal Premium Rates

<u>VENDOR</u>	<u>COVERAGE</u>	<u>PREMIUM</u>
NJSIG	Package Total	\$213,227
	School Board Legal Liability	\$50,939
	Worker's Compensation	\$222,570
	Supplemental Workers Compensation	\$6,513
NJSIG	Cyber Liability	Included in package premium
Monarch/Players Health	Student Accident	\$43,336
CNA	Business Administrator Bond	\$1,050

48. REVISION: RENEWAL OF FOOD SERVICE MANAGEMENT COMPANY- WHITSONS

Recommend the Board award the contract for Food Service Management Company (FSMC) for the District to Whitsons Culinary Group and submit for State approval effective July 1, 2025, through June 30, 2026.

The FSMC shall receive a meal rate of \$2.6330 for breakfast, \$3.8912 for lunch, and \$1.0252 for snacks per reimbursable meal to compensate the FSMC for the costs of management, operations, and administrative tasks. The total estimated cost of the contract for the 2025-2026 school year is \$1,107,595.94.

The FSMC guarantees that the District's invoiced total per meal charges for the current Year shall, at a minimum, equal the District's documented gross receipts for the current year. If the financial return for the District falls short of the amount as mentioned above, the FSMC shall reimburse the District contingent upon agreed-upon conditions and assumptions.

49. APPROVE CANCELLATION OF STALE DATED CHECKS

Approve the cancellation of the below-listed stale-dated checks and deposit the funds into the district's general fund as miscellaneous revenue.

<u>Account</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
General Fund	12739	March 2024	\$57.97
General Fund	13190	May 2024	\$95.00
General Fund	13780	September 2024	\$67.00

DISCUSSION -

Mr. Bennett asked about the difference between items #32 and #42. Mr. Sette responded that he would look into whether both items needed to be approved.

Mr. Kitchen inquired about item #10, asking if it was intended for the 2025-2026 period. Ms. Smith clarified that it was not. Regarding item #38, Mr. Kitchen asked if the designation was for the Business Administrator or the Board Secretary. Mr. Sette confirmed that, in this case, it would be the Business Administrator.

Mr. Mankowski expressed hope that item #36 would be the last year we need to do this. He also asked about item #18 related to the Red Cross, seeking clarification on whether it was for staff or students. Ms. Formica replied that it was for the students to obtain their training cards.

Mr. Hoff asked if item #13 was for the gentleman on the sidelines, to which Mr. Sette replied yes.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Matthew Kitchen
Seconded By:	Catherine Ryan
Aye:	Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan
Nay:	
Abstain/Recuse:	Michael Mankowski recuse #35 (e)

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY ADDENDUM

The Superintendent of Schools recommends positive action on the following items:

BS-1 Building Responsive Instruct Data Guided Eval (BRIDGE) GRANT

Approve the submission and acceptance of the Building Responsive Instruct Data Guided Eval Comp (BRIDGE) Grant in the amount of \$81,864.00. The Grant period will run from June 1, 2025, thru May 31, 2026.

BS-2 Approval of Proposal for Professional Services for the New Pickleball Courts at Keansburg High School

Recommend that the Board of Education award the contract for professional services related to the new pickleball courts at the Keansburg High School to Spiezele Architects for a total amount of \$40,000.00. Project proposal cost will be charged to the district's stabilization grant funding.

BS-3 Approval of the Contract for Food Service Line Improvements at Keansburg High School

Approval of the contract with GPC, Inc. for the installation of food service line equipment and improvements at Keansburg High School under Co-Op #289 MOESC - 25-02 General Construction Cooperative Bid in the amount of \$392,226.93. Project costs will be charged to the district's stabilization grant funding.

DISCUSSION

Mr. Bennett asked Mr. Sette if he had obtained a second quote for BS-2. Mr. Sette responded that it is not necessary because they are our architect of record and a professional service.

Mr. Cook inquired about the location of the new pickleball courts. Ms. O'Hare clarified that they would be built on the site of the old tennis courts.

Mr. Kitchen asked whether taxpayer or grant funds would be used to finance this project. Ms. O'Hare confirmed that the funding would come from a grant.

Mr. Bennett questioned why both the Borough and the School District were planning to construct pickleball courts. It was explained that both the Borough and the School District had submitted separate applications for the Local Recreation Grant to fund the construction of the courts.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT ADDEMDUM	
Moved By:	Kenneth Cook
Seconded By:	Matthew Kitchen
Aye:	Kenneth Cook, Christopher Hoff, Kim Kelahe-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS

Justine Ince, a longtime teacher, addressed the Board of Education to share her heartfelt remarks and express gratitude after her recent retirement.

OLD/NEW COMMUNICATIONS

Mr. Cook thanked Justine for her speech and congratulated all the graduates, administrators, principals, teachers, and staff for a momentous year. He acknowledged Mr. Bennett for his long-standing commitment to the school district, noting that his impact is unmatched. He wished everyone a safe and happy summer.

Mr. Bennett thanked Mr. Cook.

Kim Kelahe-Moran expressed appreciation for Ms. Ince, highlighting her as a valuable addition to Keansburg Schools. She noted that the graduations were wonderful, from the speeches to the turnout and families celebrating. There were many success stories this year. Congratulations to the graduates, and thank you to the entire staff for their hard work.

Matthew Kitchen congratulated Ms. Ince on her retirement and the graduates.

Catherine Ryan also congratulated Ms. Ince on her retirement and the graduates.

Michael Mankowski thanked Ms. Ince for her words and acknowledged all the retirees. He mentioned that the graduation was great, the senior barbecue was excellent, and he congratulated all the graduates, wishing them a safe and enjoyable summer.

Mr. Bennett inquired about the distinction between absences and those who are actually on leave. He suggested that we should denote those who are on leave rather than marking them as sick.

Kathleen O'Hare introduced Frank Sautner, who was just hired as a math teacher and is one of our recent graduates. She extended her thanks and congratulations to Justine.

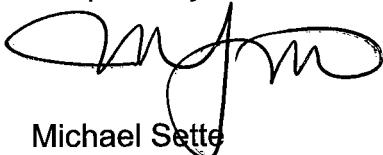
Christopher Hoff congratulated Ms. Ince, reflecting on her impact on him and the school district. He remarked that Butterfield was amazing, and he congratulated all the retirees. The Clap Out was also remarkable, and he thanked everyone who attended. He described the Poetry Slam as a great and emotionally charged event and expressed his excitement for the 2025-2026 school year, wishing everyone an enjoyable summer.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Kenneth Cook
Seconded By:	Matthew Mankowski
Aye:	Kenneth Cook, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Catherine Ryan
Nay:	
Abstain:	

Moved by Kenneth Cook, seconded by Michael Mankowski, and unanimously carried, the meeting adjourned at 8:04 pm.

Respectfully submitted,



Michael Sette
Asst. to the Business
Administrator/Board Secretary