

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
June 18, 2019

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on June 18, 2019, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 4, 2019.

**ROLL CALL**

Dan Castles, Board Secretary, called roll at 7:00pm:

**Present:** Brooke Clayton, Michael Donaldson, Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran, Robert Ketch, Matthew Kitchen, and Michael Mankowski

**Absent:** Emily O'Hare

**Also Present:** John Niesz, Superintendent of School and John Bennett and Mr. Roberts, Attorney's

**PLEDGE OF ALLEGIANCE**

Number of public present: 23

**RECOGNITIONS-**

**ACADEMIC:**

SLEO I Class 2019 were recognized. Lt. Foulks presented a plaque to Ms. Moran to be hung in LE classroom.

**COMMUNITY MEMBERS:**

Matt and Diane Kitchen for dedication to Caruso School

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1)
- (2)
- (3)

It is anticipated that the length of time of this executive session will be 30 minutes and that action may be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Ketch

SECONDED BY: Kitchen

IN: 7:07 OUT: 7:32

EXECUTIVE SESSION RESOLUTION TO CLOSE	
<b>MOVED BY</b>	Donaldson
<b>SECONDED BY</b>	Ketch
<b>AYE</b>	All in Favor – 8
<b>NAY</b>	
<b>ABSTAIN</b>	

**BS-01 APPROVAL OF MINUTES**

Motion by Kitchen and seconded by Frizell to approve the following minutes:

Regular Meeting May 28, 2019

Roll Call Vote: 8 in favor, 0 opposed, 1 absent, and 0 abstain

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

### **A. Resignation**

Accept the following resignation, as submitted:

Niesz, John

Superintendent

Effit. 8/14/2019

### **B. Transfers-Professional Staff-2019-2020**

Approve the following individuals for the position indicated effective for the 2019-2020 school year:

	<u>From</u>	<u>To</u>
Barrington, Samantha	Elem. – JC	ICS/Res – JC
Bigelow, Shane	Res – JB	Res/BD – JC
Bishop, Andrea	Elem. – JC	ICS/Res – JC
Book, Jonathan	Res/RTI – JB	Elem. – JC
Bruno, Karen	RTI - HS	ICS/RTI- HS
Clagett, Dianne	Director of Guidance	Guid.Coun.-JC 12 Month
Corey, Jeanne	RTI – JC	RTI – JC/JB K-8
Dambaugh, Mark	Phys.Ed – PreK/JB	Phys. Ed. – JC
Davis, Wendy	RTI – JC/JB	Tech/RTI – JC
DeFilippo, Geraldine	Science – JB	Art – JB
Fahey, Caren	ICS – JB	ICS/Res – JC
Gonzales, Diane	PreK – PM	PreK – JC
Higgins, Noreen	RTI – JC	RTI – JC/JB K-8
Holway, Amanda	Math/Alg. – HS	Math – JB
Hooker, Maureen	ICS – JB	ICS/SC-HS
Janik, Brian	Ed. Specialist – JC/JB	Elem. – JC
Johnson, Lauren	ICS/Res – JB	ICS/Res – JC
Larosa, Teresa	ICS/Res-JC	Elem./JC
Leak, Lisa	RTI – JB	Psychology – HS
Lee, Kimberly	Res/MD – JB	Res – JC
Massone, Nicole	Math – JB	ICS/Res – HS
Mira, Danielle	Art – JB	Art – HS
Novembre, Timothy	Music – JC/JB	Music – JC
O'Donnell, Melissa	RTI – JC	RTI – JC/JB K-8
Petrocelli, Luciana	ICS/Res – JB	PreK – JC
Racanelli, Fidelina	Spanish – HS/JC	Spanish/Elem. – JC
Rogers, Mary	RTI – JC	RTI – JC/JB K-8
Tritto, Tonya	SAC – JB	Elem. – JC
White, Jessica	Elem. – JC	ICS/Res – JC

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**C. Transfers – Non Professional Staff – 2019-2020**

Approve the following individuals for the position indicated effective July 1, 2019:

	<u>From</u>	<u>To</u>
Ducsai, Janis	Sec/PPS – JC	Sec – JB
Nelson, Diane	Sec/Guidance – HS	Sec – JC

**D. 2019-2020 Salary-Hourly Employee-Dist.**

Approve the following hourly salary for the following individual effective for the 2019-2020 school year:

Puskas, Brenda	\$91.33 per hour, as needed
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**E. Leave of Absence - Dist.**

Approve the following individual be granted a revision to her Medical Leave of Absence beginning May 6, 2019 returning June 3, 2019 using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJMLA:

Bulmer, Lorene

Approve the following individual be granted a Maternity/Child Care Leave of Absence beginning September 3, 2019 returning January 2, 2020 using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJMLA:

DeTalvo, Shaylyn

Approve the following individual be granted a Medical Leave of Absence beginning May 20, 2019 returning June 3, 2019 using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJMLA:

Jones, Christopher

Approve the following individual be granted a revision to her Medical Leave of Absence beginning May 2, 2019 returning June 10, 2019 using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJMLA:

Michling, Susan

Approve the following individual be granted a Medical Leave of Absence beginning May 28, 2019 until further notice using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJMLA:

Steakin, Nicolle

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**F. Re-Employment of Paraprofessionals-2019-2020-Dist.**

Approve the re-employment of the following individuals for the 2019-2020 school year, at the salaries indicated:

Ackerman	Barbara	\$25,866.00	PPA	7
Ahrens	Cheryl	\$25,866.00	PPA	7
Alaia	Shannon	\$24,096.00	BA	2
Albano	Carolyn	\$26,486.00	BA	7
Baeza	Nancy	\$25,866.00	PPA	7
Barszewski	Michele	\$25,866.00	PPA	7
Bulmer	Lorene	\$25,866.00	PPA	7
Buresh	Jana	\$26,186.00	AA	7
Butch	Brian	\$24,096.00	BA	2
Cahalan	Andrea	\$24,346.00	BA	4
Carusotto	Deborah	\$26,486.00	BA	7
Case	Howard	\$24,096.00	BA	3
Clark	Katie	\$24,346.00	BA	4
DeOcampo	Tracie	\$24,346.00	BA	4
DeSantis	Ashley	\$24,046.00	AA	4
Fonseca	Cynthia	\$26,186.00	AA	7
Grodman	Lauren	\$24,346.00	BA	4
Habib	Margaret	\$26,486.00	BA	7
Heinzer	Patricia	\$25,866.00	PPA	7
Kane	Sara	\$26,486.00	BA	7
Kennedy	Deborah	\$25,866.00	PPA	7
Koenig	Lauren	\$25,046.00	BA	5
Lee	Kimberly A	\$24,746.00	AA	5
Manuel	Francine	\$25,866.00	PPA	7
Marks	Heather	\$25,866.00	PPA	7
Mason	Marcy	\$26,186.00	AA	7
McStravick	Eileen	\$23,796.00	AA	2
Menture	Darla	\$25,866.00	PPA	7
Michling	Susan	\$25,156.00	PPA	6
Monteiro	Jessica	\$23,796.00	AA	2
Pigott	Megan	\$24,046.00	AA	4
Pigott	Rebecca	\$24,746.00	AA	5
Romano	Sharon	\$23,496.00	PPA	2
Schmelz	Lance	\$26,486.00	BA	7
Sheldon	Dorothy	\$26,186.00	AA	7
Soto	Jacqueline	\$26,486.00	BA	7
Vasant	Nicole	\$26,186.00	AA	7
Vargas	Laura	\$25,866.00	PPA	7

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Vloyanetes	Nicolas	\$23,846.00	BA	1
Walters	Tammy	\$25,866.00	PPA	7
Wendland	Jennifer	\$24,096.00	BA	2
Wilk	Michelle	\$24,346.00	BA	4
Zgola	Loriann	\$25,866.00	PPA	7

**G. Keansburg After School Summer Program - (KAP) - 2019-2020 DIS**

Approve the following High School Student for the Teacher Assistant Position at \$10.00 per hour for 161 hours each not to exceed \$1,610.00, listed below in the Keansburg Afterschool Summer Program from July 1, 2019 to August 2, 2019.

Mustafoski, Monica

Account # 20-096-100-100-60

Approve the following individual for the Summer Nurse Position at \$39.00 per hour for 23 hours not to exceed \$897.00 from July 1, 2019 to August 2, 2019.

Silva, Deborah

Acct. # 20-096-100-100-60

**H. Summer Program Substitute Teachers & Paraprofessionals for All Summer Programs FFC (K-2), KAP (3rd-8th) & ESY-Summer 2019-2020 - HELD, See Addendum A1**

Approve the following individuals for the stated summer programs listed above at \$39.00 per hour from July 1, 2019 to August 2, 2019, as needed:

Liantonio, Danielle  
Book, Jonathan  
Corey, Jeanne  
DeSantis, Ashley  
Gallagher, Brian  
Holcombe, Tammie  
Keelen, Ashley  
Kmak, Nicole  
Koenig, Lauren  
Lavary, Gabrielle  
Liantonio, Danielle  
Lopez, Deanna  
McDonald, Caitlin  
Petrocelli, Luciana  
Trucano, Kerri  
White, Jessica  
Wilk, Michelle  
Young, Karen

Acct. # 20-096-100-100-60

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**I. Extended School Year**

Approve the following individuals to provide services for the extended school year program as indicated:

<u>Speech</u>	<u>Hourly Rate:</u>
Carfi, Janice	\$61.34
Moschetta, Sharon	\$68.41
Account # 11-000-216-101-80	

<u>OT/PT</u>	<u>Hourly Rate</u>
Panassidi, John	\$68.05
Pluskalowski, Roni	\$111.65
Account #: 11-000-216-104-80	

**J. Summer Work Child Study Team 2019-2020**

Approve the following Child Study Team personnel to complete work as determined by the Director of Pupil Personnel due to IEP needs at the hourly rate indicated. Hours will be allocated by the Director of Pupil Personnel not to exceed: Social Workers 75 hours, LDTC 150 hours, Psychologist 150 hours:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Carfi, Janice	Speech	\$61.34
Collier, Shannon	LDTC	\$57.89
Daniel, Margaret	Psychologist	\$71.37
England, Bruce	LDTC	\$71.37
Feinstein, Lauren	Social Worker	\$58.33
Johnson, Jeffrey	Social Worker	\$71.37
Moschetta, Sharon	Speech	\$68.41
Noch, Laurie	Psychologist	\$61.29
Walling, Bonnie	Psychologist	\$71.37
Wieszerzak, Heidi	Social Worker	\$68.34

Account # 11-000-219-104-80

**K. District Staff Extended School Year 2019-2020**

Approve all district special education and general education teachers to attend summer IEP meetings at a rate of \$39.00 per hour for IEP compliance as needed.

Account #: 11-422-100-101-80

**L. Home Instruction Extended School Year 2019-2020**

Approve the following individual to provide home instruction from July 1, 2019 through August 2, 2019 at a rate of 39.00 per hour for 15 hours, not to exceed \$858.00.

Aquilino, Lisa

Account #: 11-150-100-101-80

**M. Summer K-8 Program 2019-2020**

Approve the following individual for the above program from July 1, 2019 through August 2, 2019 at a salary of \$17.50 per hour for 120 hours, not to exceed \$2,100.00.

Kennedy, Deborah

Account#: 11-422-100-101-80

**N. Extended School Year Staff 2019-2020**

Approve the following individuals for the above program from July 1, 2019 through August 2, 2019 at a salary of \$39.00 per hour for 80 hours, not to exceed \$3,120.00 each.

Teacher

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Aquilino, Lisa  
White, Jessica

Approve the following individuals for the above program from July 1, 2019 through August 2, 2019 at a salary of \$17.50 per hour not to exceed \$1,400.00 each.

Paraprofessionals

Marks, Heather

Romano, Sharon

Account #: 11-422-100-101-80

**O. Summer Curriculum Revisions 2019-2020**

Approve the following individuals to revise curriculum during the summer at \$39.00 per hour, not to exceed 20 hours each.

Ince, Justine

Wilson, Heather

Account #: 11-000-218-100-80

**P. School Physician 2019-2020 District**

Re-Approve the following physician to serve as the School and Athletic Physician for the 2019-2020 school year at a rate of \$11,000.00 total.

Morgan, Robert MD

Account #: 11-000-213-300-80

**Q. Athletic Coaches - JB**

Bigelow, Shane	7 & 8 Wrestling Coach	\$5603.00
Gallagher, Brian	7 & 8 Boys Basketball Coach	\$5603.00
Hoff, George	7 & 8 Girls Basketball Coach	\$5603.00
Kukulski, Tara	7 & 8 Basketball Cheer Co-Coach	\$2163.50
Ryan, Rachel	7 & 8 Basketball Cheer Co-Coach	\$2163.50
Vloyanetes, Nicolas	7 & 8 Assistant Wrestling Coach	\$4294.00

Acct# 15-401-100-00-30

**R. 2019-2020 Advisor Positions - JB**

Position	Name	Salary*
Music Advisor	Grimaldi, Tracey	\$5255.00
8th Grade Advisor	Simek, Roslyn	\$4382.00
Central Detention	DeFilippo, Geraldine/Zifchak, Elena	See Below*
Debate Team	Lavery, Gabrielle	\$4518.00
Drama Club	Buresh, Paul	\$3981.00
6-8 Student Council	DeFilippo, Geraldine	\$3981.00
6-8 Student Yearbook	Ryan, Rachel	\$3981.00
National Jr. Honor Society	Cancellieri, GinaMarie	\$2983.00

\*\*\*Central Detention Teacher - 1 hr. per day for 170 days at a rate of \$39.00 per hour not to exceed \$6,630.00 total.

Acct. # 15-421-100-101-30

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**S. 2019 Summer Music Enrichment Program Teachers/Student Aides-JB**

**Co-Teachers\***

Grimaldi, Tracey

Zielinski, Amy

\*36 hrs/\$39.00hr., plus two hours for set-up & breakdown at the end of program  
(for a total of 38 hours).

**2 Student Aides\***

Castera, Kiara

Hoff, Faith

\*38 hrs/\$8.85hr (Student Aides are current 8th grade music students)

Acct. # 15-401-100-100-30

**T. Athletic Ancillary Workers for the 2019-2020 school year**

Bird, John

Book, Jonathan

DeTalvo, Christopher

DeTalvo, Shaylyn

Dondero, Joseph

Ferraro, James

Foulks, Dean

Gallagher, Brian

Hoff, George

Holly, Dorothy

Keelen, Ashley

Kmak, Brian

Kmak, Nicole

Lee, Kim

Lee, David

Lillis, Ryan

Lopez, Deanna

LoRusso, Nicholas

Manzella, Cheryl

McCarthy, James

Mira, Danielle

Morfin, Uriel

Negro, Georgina

Negro, Nicholas

O'Keefe, Thomas

Pickering, Nancy

Racanelli, Fidelina

Reid, James

Rotondi, Jenna

Sarlo, Kathryn

White, Daniel



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<u>Position</u>	<u>Rate</u>
Announcer/Timer	\$55
Announcer/Timer/Security 2 event (back to back)	\$78
Bus Chaperones	\$45
Football Chain Holder	\$50
Security	\$55
Site Manager	\$75
Ticket Taker/seller	\$50

**Coaches**

Burgess, Ryan	Weight Room Monitor (Winter)	\$3059
Morfin, Uriel	Assistant Wrestling Coach	\$6483
Varanelli, Nicholas	Assistant Boys Basketball Coach	\$6483
Vloyantes, Nicholas	Football Photographer	\$2797
Wombough, Jason	Assistant Wrestling Coach	\$6483
Keelen, Ashley	Assistant Girls Basketball Coach	\$6483
15.402.100.100.40		

**U. Summer School Employment**

Approve the following individuals for the positions below from July 1, 2019-August 6, 2019 at a rate of \$39.00 per hour for 117 hours not to exceed \$3,042.00 each.

Bird, John            Apex  
Dondero, Joseph    6 Days Health  
Foulks, Dean        Apex  
Acct. # 15-422-100-101-40

**V. Athletic Volunteer-HS**

Approve the following individual to volunteer to help the HS wrestling staff with open mat workouts for the summer of 2019 at no cost to the district:

DeTalvo, Christopher

Approve the following individual to volunteer for Football for the 2019-2020 school year, at no cost to the district:

Kmak, Brian

Approve the following individual to volunteer for wrestling for the 2019-2020 school year, at no cost to the district:

Thornton, John

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**GENERAL:**

**1. District H-I-B Report- 2018-2019**

Approve the monthly district H-I-B- Report for the month of May 2019:  
Ref. Exhibit # 1

**2. 2019-2020 Fall JB Schedule & Transportation**

Ref. Exhibit # 2

**3. Employment Contracts 2019-2020**

Approve the following employment contracts for the 2019-2020 school year, as submitted:  
District Community Liaison  
School Based Youth Services Coordinator  
School Based Youth Services Specialist  
School Safety Specialist  
Staff Accountant  
Supervisor of Buildings & Grounds  
Ref. Exhibit # 3

**4. Naviance Contract Approval-2019-2020**

Approve the contract between the Keansburg School District and Naviance, Inc. in the amount of \$6,752.00 for the 2019-2020 school year.  
Acct. # 15-190-100-500-40

**5. Child Care Resources**

Approve the Keansburg Pre-K and Caruso Elementary School to collaborate with Child Care Resources to serve the community as a Diaper Bank Collection and distribution center at no cost to the district.

**6. Independent Consultants 2019-2020-Dist**

Approve the following independent consultants to provide services for the 2019-2020 school year:

Dr. Dorothy Pietrucha	Neuropsychiatric \$175.00 per evaluation
	Minimum of 3 evaluations
AAA Onsite Drug Testing	Panel Instant Drug Test \$45.50 per test
	Random Pool Administration one-time fee \$375.00
Bayada	Nursing Services \$42.00 LPN \$56.00 RN
Account#: 11-000-213-300-80	
Oxford Consulting Services Inc.	

	<u>English</u>	<u>Bi-Lingual</u>
LDTC Evaluation	\$500.00	\$650.00
Psychological Evaluation	\$500.00	\$650.00
Social Evaluation	\$500.00	\$650.00
Speech Therapy Evaluation	\$500.00	\$650.00
Occupational Therapy Evaluation	\$500.00	\$650.00
Physical Therapy Evaluation	\$500.00	\$650.00
Functional Behavioral Assessment	\$800.00	

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Services Rendered at School:

Speech Therapy	\$85.00 per hour
Occupational Therapy	\$85.00 Per hour
Physical Therapy	\$85.00 per hour
Special Education Instruction	\$65.00 per hour
Psychologist	\$85.00 per hour

Services Rendered Out of District or Home Based:

Speech Therapy	\$105.00 session
Occupational Therapy	\$105.00 session
Physical Therapy	\$105.00 session

Account#: 11-000-219-320-80

**7. Special Needs 2018-2019 – Dist.**

Approve the following students to attend the placement indicated for the 2018-2019 school year:

Student I.D.	D.O.B.	Class.	Placement	Start	Public/ Private	Tuition
7813068939	1-4-05	MD	Garfield Park	5-1-19	Private	10,164.00
4262012841	8-16-10	ED	Long Branch	5-14-19	Public	155.14 per diem
8689251038	12-23-00	OHI	Middletown Township	3-13-19	Public	5,200.47

Account #: 11-000-100-566-80

**ADDENDUM:**

**A1. Summer Program Substitute Teachers & Paraprofessionals For All Summer Programs  
FFC (K-2), KAP (3rd-8th) & ESY-Summer 2019-2020-REVISED**

Approve the following individuals for the stated summer programs listed above from July 1, 2019 to August 2, 2019, rate as per KEA Contract, as needed:

Liantonio, Danielle  
Book, Jonathan  
Corey, Jeanne  
DeSantis, Ashley  
Gallagher, Brian  
Lavary, Gabrielle  
Holcombe, Tammie  
Kmak, Nicole  
Koenig, Lauren  
Lopez, Deanna  
McDonald, Caitlin  
Petrocelli, Luciana  
Trucano, Kerri  
White, Jessica  
Wilk, Michelle  
Young, Karen  
Keelen, Ashley

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**A2. Rotary Youth Leadership Awards/Academy-R.Y.L.A.-HS**

Approve the participation to Rotary Youth Leadership Awards/Academy. RYLA's mission is to unite a team of special individuals for a memorable leadership training program. Rotary Youth Leadership Awards (RYLA) is Rotary International's leadership training program for young people. In District 7505 North (Monmouth, Burlington & Ocean Counties, NJ) RYLA has offered two spots for two Keansburg High School Students to attend with zero cost to the district.

**A3. Friendship Club-JC**

Approve the creation of the Friendship Club at the Joseph C. Caruso School by Ms. Florio and Ms. Viggiano. The goal of the Friendship club is that both special education and general education students can learn from each other how to handle social situations. We will provide all students with the necessary skill needed to socialize appropriately through lessons and conversations.

**Superintendent's Report**

<b>Personnel: A through V</b>			
<b>General: 1 through 7</b>			
<b>Addendum: A1 – A3</b>			
	Yes	No	Abstain
Clayton	X		
Donaldson	X	X- on "B" and "C" only	
Frizell	X	X – On "C" only	X – On "A2" only
Hoff	X		X – On "S" and "Q" only
Kelagher-Moran	X		
Ketch	X		
Kitchen	X	X- On "B." only	
Mankowski	X		X- On "A" only
O'Hare			
Motion by:	Frizell		
Second by:	Donaldson		
	8 in favor		
	3 opposed		
	1 absent		
	3 abstain		
Roll Call Vote	Motion carried		

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF APRIL SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of April 30, 2019 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of April 30, 2019 based upon the Board

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Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$4,793.00.

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING-  
NONE**

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of.

**BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the May 30, 2019 payroll in the amount of \$1,107,023.47, and the June 15, 2019 payroll in the amount \$1,094,765.39

**BS-07: APPROVAL OF TRANSPORTATION CONTRACT RENEWALS FOR THE 2019-2020 SCHOOL YEAR**

Recommend that the Board of Education approve the renewal of transportation contracts for the 2019-2020 school year with Keyport Auto Body d/b/a Shamrock Stage Coach. The renewal increase does not exceed 1.45% in accordance with the provisions of N.J.S.A 18A-39.3.

<u>Route</u>	<u>Destination</u>	<u>Renewal Amount</u>
Fall	Athletic & Field Trips – Fall	\$91,810.24
Spring	Athletic & Field Trips – Spring	\$20,454.94
CO3	Caruso Modulares – Pre-K	\$47,866.92
CO4	PMRS Modulares – Pre-K	\$47,866.92
	TOTAL	\$207,999.02

See Exhibit "B"

**BS-08: PARENTAL CONTRACT FOR STUDENT TRANSPORTATION**

**RESOLVE** that the Keansburg Board of Education approve a parental contract for student transportation from July 1, 2019 to June 30, 2020 for \$14,000 for student A.S. to the New Road School in Parlin, New Jersey. See Exhibit "C"

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**BS-09: MIDDLETOWN TRANSPORTATION JOINTURE 2019-2020**

**RESOLVE** That the Keansburg Board of Education approve a transportation jointure with the Middletown Township School District to transport students to Schroth School, Hawkswood School, Coastal Learning Center, Harbor School and Lakeview School at a cost of \$231,111.93 for the 2019-2020 school year.

See Exhibit "D"

**BS-10: INTER-LOCAL SERVICE AGREEMENT FOR THE PROVISION OF SCHOOL RESOURCE OFFICER**

**WHEREAS**, the borough of Keansburg (hereinafter the "Borough") and the Keansburg Board of Education (hereinafter the "Board"), (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

**WHEREAS**, both parties are desirous of obtaining services through an interlocal service agreement; and

**WHEREAS**, both parties recognize that interlocal service agreement may yield certain economies and efficiencies to the residents of Keansburg in the provision of such services; and

**WHEREAS**, N.J.S.A. 40:48-5 authorizes a municipality to contract, with any public or private entity, for provision of any service which the municipality itself could provide directly ; and

**WHEREAS**, N.J.S.A. 40:8-1, et seq., the Interlocal Services Act, provides a mechanism for making such contracts between public agencies; and

**WHEREAS**, the parties have each duly authorized their proper officials to enter and execute this Agreement;

**NOW, THEREFORE, BE AND IT IS HEREBY AGREED**, by and between the Keansburg Board of Education and the Borough of Keansburg at a cost of \$172,820.23 as per the agreement on file in the office of the Board Secretary. See Exhibit "E"

**BS-11: APPROVAL OF INTER-LOCAL SERVICE AGREEMENT WITH THE BOROUGH OF KEANSBURG – TENNIS COURTS**

Recommend that the Board of Education approve the Inter-local Service Agreement with the Borough of Keansburg as appended to and made a part of the minutes.

See Exhibit "F"

**BS-12: ADOPTION OF TEXTBOOKS**

**RESOLVED** that the textbooks for the 2019-2020 school year be readopted, as previously approved.

**BS-13: OFFICIAL DEPOSITORIES**

Bayshore Community Bank

New Jersey Cash Management Fund

Any financial institution licensed by the NJ Department of Banking and Insurance that insures deposits under the Governmental Unit Deposit Protection Act (GUDPA)

**BS-14: APPOINT BOARD OFFICIALS**

a) Board Secretary

Dan Castles

b) Public Agency Compliance Officer

Dan Castles

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

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- |                                      |  |
|--------------------------------------|--|
| c) Custodian of Public Records       | Dan Castles  |
| d) Purchasing Agent                  | Dan Castles  |
| e) 504 Officer                       | Jen Vecchiarelli                                   |
| f) DYFS/Homeless Coordinator         | Jen Vecchiarelli                                   |
| g) SEMI Coordinator                  | Staci Beagle                                       |
| h) Affirmative Action Officer & Team | Staci Beagle, Dennis O'Keefe                       |
| i) AHERA Compliance                  | Environmental Connection Inc.                      |
| j) Right to Know                     | RK Occupational and Environmental<br>Analysis Inc. |

**BS-15: AUTHORIZATION FOR PETTY CASH CHECKING ACCOUNT**

RESOLVED that the Board of Education approve a Petty Cash Checking Account in the amount of \$2,000 for the District.

**BS-16: DESIGNATION OF OFFICIAL NEWSPAPER**

RESOLVED that the Asbury Park Press be designated as the official newspaper for the advertisement of legal notices for the Keansburg Board of Education.

**BS-17: PUBLIC INFORMATION/OPEN PUBLIC RECORDS ACT**

RESOLVED that the Board of Education hereby established a photocopy fee of (\$0.05) five cents for printed matter of letter size page or smaller and (\$0.07) seven cents for printer matter of legal size or larger for official Board Minutes and other public documents.

**BS-18: ADOPTION OF POLICY**

RESOLVED that the existing Board of Education policies be readopted, as previously approved.

**BS-19: REPRESENTATIVE REQUESTING FEDERAL AND STATE FUNDS**

RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary or designee be designated as the Board's agents to request state and federal funds under the existing State and Federal laws for the 2019-2020 school year.

**BS-20: DESIGNATION OF SUPERINTENDENT: TRANSFER AUTHORITY**

RESOLVED that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

**BS-21: SCHOOL FUNDS INVESTOR**

RESOLVED that the Business Administrator/Board Secretary is the School Funds Investor.

**BS-22: UNIFORM MINIMUM CHART OF ACCOUNTS**

RESOLVED that the Board adopts The Uniform Minimum Chart of Accounts for New Jersey Public Schools (2015 edition) for the 2019-2020 school year.

**BS-23: CLAIMS AUDITOR PRE-PAYMENT AUTHORITY**

RESOLVED that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

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**BS-24: APPOINTMENT OF REPRESENTATIVE TO COUNTY EDUCATIONAL SERVICES COMMISSION**

RESOLVED that the Superintendent of Schools is designated as the Board representative to the Monmouth-Ocean Education Services Commission for the 2019-2020 school year.

**BS-25: RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE CONTRACTS FOR THE 2019-2020 SCHOOL YEAR**

WHEREAS, Title 18A:18A-10 provides that "A Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Keansburg Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Keansburg Board of Education desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW THEREFORE BE IT RESOLVED, that the Keansburg Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the state by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing agent shall make known to the board the commodity/service, vendor and state contract number utilized by listing such on the purchase order.

**BS-26: APPROVAL OF INTERLOCAL SERVICE AGREEMENTS WITH THE BOROUGH OF KEANSBURG**

Recommend that the Board of Education approve the Interlocal Service Agreements with the Borough of Keansburg as appended to and made a part of the minutes.

See Exhibit "G"

**BS-27: APPROVAL OF INTERLOCAL SERVICE AGREEMENT – CROSSING GUARDS**

Recommend that the Board of Education approve the Interlocal Service Agreement with the Borough of Keansburg as appended to and made a part of the minutes.

See Exhibit "H"

**BS-28: MODIFY PROPOSAL FOR PRELIMINARY ASSESSMENT AND SITE INVESTIGATION AT THE PORT MONMOUTH ROAD SCHOOL SITE - BRINKERHOFF ENVIRONMENTAL SERVICES**

Approve an amendment to the original Professional Services contract between the Keansburg Board of Education and Brinkerhoff Environmental Services in order to complete further investigation deemed necessary to achieve compliance with the New Jersey Department of Environmental Protection (NJDEP) requirements under the Site Remediation Reform Act (SRRA) and Licensed Site Remediation Professional (LSRP) program. This investigative work is necessary for the completion of the new preschool building at the Port Monmouth Road School site through the School Development Authority and will not exceed \$75,000.



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**BS-29: RESOLUTION TO RENEW THE COMMUNITY ELIGIBILITY PROVISION (CEP) FOR THE 2019-2020 SCHOOL YEAR**

Recommend that the Board of Education approve the Community Eligibility Provision, created by the Healthy, Hunger-Free Kids Act of 2010, which will allow the District to offer breakfast and lunch at no cost to all students for the 2019-2020 school year.

**BS-30: QUANTITATIVE AND QUALITATIVE MERIT GOALS ACHIEVED BY - HELD SUPERINTENDENT 2018-2019**

The Board attests that John J. Niesz, Superintendent, has achieved and satisfied the 2018-2019 Quantitative Goals and Qualitative Goals listed below and request that they be sent to the County Superintendent of Schools for final approval and authorization of payment.

Quantitative Goal #1 - \$5,516  
Quantitative Goal #2 - \$5,516  
Quantitative Goal #3 - \$5,516

Qualitative Goal #1 - \$4,141  
Qualitative Goal #2 - \$4,141

Exhibit "I"

**Board Secretary's Report**

BS-02 through BS-30			
	Yes	No	Abstain
Clayton	X		X- on "BS-07" only
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch	X		
Kelaher-Moran	X		
Kitchen	X		
Mankowski	X		X- on "BS-14" only
O'Hare			
Motion by:	Kitchen		
Second by:	Clayton		
	8 in favor 0 opposed 1 absent (Ohare) 2 abstain		
Roll Call Vote	Motion carried		

**Comments:**

- Mr. Hoff – Updated everyone on happenings of District.
- Mr. Mankowski- Thanked teachers and Administration for a great year.
- Mr. Niesz – Thanked District for the opportunity to be Superintendent

**PUBLIC – NONE**

KEANSBURG BOARD OF EDUCATION  
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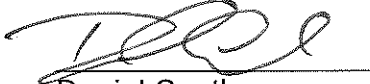
**MOTION ON ADJOURNMENT**

Motion by Kitchen and seconded by Clayton to adjourn this meeting.

Roll call vote: 8 in favor, 0 opposed, 1 absent, and 0 abstain; motion carried.

Closed the meeting at 7:50 pm

Respectfully submitted:



Daniel Castles  
Business Administrator/  
Board Secretary

dc/bmw

C: John Niesz  
Administrators  
Board Members