

**KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734**

**REGULAR MEETING MINUTES
June 16, 2020**

CALL TO ORDER

I hereby call to order the Regular Meeting of the Keansburg Board of Education, on June 16, 2020, in the Bolger Middle School Media Center. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 28, 2020.

ROLL CALL

Louise B Davis, Interim School Board Secretary, called roll at 7:11 pm:

Present: Kenneth Cook, Michael Donaldson, Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran, Robert Ketch, Matthew Kitchen, and Michael Mankowski

Also Present: Doug Covert, Superintendent of Schools, Attorney John O Bennett, Esq. and Kathleen O'Hare

Absent: Brooke Clayton

Audience: Technicians, William Regniault and Michael Breheny

PLEDGE OF ALLEGIANCE

Number of public present: 0

PUBLIC - AGENDA ITEMS ONLY- NONE

RESOLUTION AUTHORIZING EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) Personnel

(2)

(3)

It is anticipated that the length of time of this executive session will be 30 minutes and that action may be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Mr. Cook

SECONDED BY: Mr. Ketch

IN: 7:12pm

OUT: 8:21pm

EXECUTIVE SESSION RESOLUTION TO CLOSE	
MOVED BY	Mr. Ketch
SECONDED BY	Mr. Cook
AYE	8
NAY	0
ABSTAIN	0

V. APPROVAL OF MINUTES

Motion by Mr. Cook and seconded by Mr. Kitchen to approve the following minutes:

Regular Meeting - May 19, 2020

Executive Minutes- May 19, 2020

Roll Call Vote: 8 in favor, 0 opposed, 1 absent and 0 abstain

The Superintendent of Schools recommends positive action on the following items:

STATEMENT READ BY MR. COVERT, SUPERINTENDENT, PRIOR TO MEETING

"The hiring of personnel is contingent on the Governor executing an Executive Order permitting the opening of the schools for on site instruction in September. Until such action has been done and the appropriate regulations are approved to implement the re-opening, the action taken here is not finalized and NO rights of employment are vested. If the hiring of specific staff is mandatory due to an IEP then there will be no contingency for those employees as determined by the Central Office."

This language shall be applied to recommendations "D", "H", and "I".

I believe you should add the language, "all hours must have prior approval from the Central Office to recommendation, "R"- Transitional Planning Nurses.

Finally, the adoption of the Calendar shall be subject to the regulations issued by the State on the Covid-19 reopening.

PERSONNEL:

A. Retirement - District

Approve the following retirement, as submitted, effective July 1, 2020:

Fabiano, Mary	Elementary	Account # 15-120-100-101-20
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B. Resignation - District

Approve the following resignations, as submitted, effective June 30, 2020:

Ganz, David	English - HS	Account # 15-140-100-101-40
Negro, Nicholas	Elementary - JC	Account # 15-120-100-101-20

C. Non Professional Employment-2020-2021

Approve the following individual for the position and salary indicated for the 2020-2021 school year:

Fornash, Brianna	SBYSP Youth Dev. Specialist	\$40,800.00
Eff. 7/1/2020	Non Tenurable/Non KEA	
Account # 20-433-100-101-40		

D. Re-Employment of Paraprofessionals-2020-2021-District

Approve the re-employment of the following individuals for the 2020-2021 school year, at the salaries indicated:

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Ahrens*	Cheryl	25,886.00	PPA	7
Barshewski*	Michele	25,886.00	PPA	7
Buresh*	Jana	26,186.00	AA	7
Fonseca*	Cynthia	26,186.00	AA	7
Grodman*	Lauren	24,346.00	BA	4
Habib*	Margaret	26,486.00	BA	7
Kane*	Sara	26,486.00	BA	7
McStravick*	Eileen	23,796.00	AA	2
Menture*	Darla	25,886.00	PPA	7
Sheldon*	Dorothy	26,186.00	AA	7
Soto*	Jacqueline	26,486.00	BA	7
Vargas*	Laura	25,886.00	PPA	7
Zgola*	Loriann	25,886.00	PPA	7

Account # 20-218-100-106-10

Conk*	Stephanie	23,846.00	BA	1
Heinzer*	Patricia	25,886.00	PPA	7
Lee*	Kimberly A.	24,746.00	AA	5
Mackie*	Kelly	23,846.00	BA	1
Santifort*	Melissa	23,846.00	BA	1
Taylor*	Katie	24,346.00	BA	4
Walters*	Tammy	25,886.00	PPA	7

Account # 15-190-100-106-10

Ackerman*	Barbara	25,886.00	PPA	7
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Account # 15-190-100-106-20

Alaia*	Shannon	24,096.00	BA	2
Bufano	Jamie	23,846.00	BA	1
Bulmer*	Lorene	25,886.00	PPA	7
Coles*	Joy	23,546.00	AA	1
DeOcampo*	Tracie	24,346.00	BA	4
Koenig*	Lauren	25,046.00	BA	5

Account # 15-213-100-106-10

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VanSant*	Nicole	26,186.00	AA	7
Zitzman*	Allison	23,846.00	BA	1
Account # 15-213-100-106-20				
Pigott*	Megan	24,046.00	AA	4
Account # 15-213-100-106-30				
Manuel*	Francine	25,886.00	PPA	7
Vernola*	Anthony	23,846.00	BA	1
Wendland*	Jennifer	24,096.00	BA	2
Account # 15-213-100-106-40				
Flannigan*	Ashley	24,046.00	AA	4
Romano*	Sharon	23,496.00	PPA	2
Wilk*	Michelle	24,346.00	BA	4
Account # 15-214-100-106-20				
Mason*	Marcy	26,186.00	AA	7
Account # 15-212-100-106-20				
Baeza*	Nancy	25,886.00	PPA	7
Account # 15-212-100-106-30				
Albano*	Carolyn	26,486.00	BA	7
Schmelz*	Lance	26,486.00	BA	7
Account # 15-212-100-106-40				
Kerrigan*	Christine	23,546.00	AA	1
Marks*	Heather	25,886.00	PPA	7
Account # 15-209-100-106-20				
Michling*	Susan	25,156.00	PPA	6
Account # 15-209-100-106-40				
Ajello*	Alexander	23,546.00	AA	1
Cahalan*	Andrea	24,346.00	BA	4
Case*	Howard	24,096.00	BA	3
Kennedy*	Deborah	25,886.00	PPA	7

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Wallace*	Laura	23,846.00	BA	1
Account # 15-204-100-106-20				
Pigott*	Rebecca	24,746.00	AA	5
Account # 15-204-100-106-30				
Angerami*	Julia	25,886.00	PPA	7
Account # 15-204-100-106-40				
*Salary pending negotiations				

E. Leave of Absence-District

Approve the following individual be granted a revision to her Maternity Leave of Absence beginning May 19, 2020 returning June 3, 2020 using allowable sick days followed by unpaid leave and a revision to her unpaid Child Care Leave of Absence beginning September 1, 2020 returning November 12, 2020. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Bonaly, Sara

Approve the following individual be granted a Maternity/Child Care Leave of Absence beginning September 1, 2020 returning January 4, 2021 using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Enright, Danielle

Approve the following individual be granted a Maternity/Child Care Leave of Absence beginning September 1, 2020 returning March 18, 2021 using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Spishock, Deena

F. Interim School Business Administrator 2020-2021-District

Approve the following individual as the Interim School Business Administrator for the period commencing July 1, 2020 through June 30, 2021 at \$95.00 per hour, pending Executive County Superintendents contract approval:

Davis, Louise B. Account # 11-000-251-100-55



G. Substitute Teachers/Paraprofessionals-District

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2020-2021 school year at the rates listed below:

Abels, Rose	Gupta, Prem	O'Hanlon, James
Azara, Christopher	Harris, Patricia	Popowych, Katheryn
Beirne O'Brien, Mary	Hendrickson, Kristine	Prescott, Debra
Ciaurro, Brandon	Hollingsworth, John^	Purdom, Nicole^
Carbo, Elizabeth	Ignar, Charles	Rajaveen, Ajitha
Carlisle, Robert	Janjua, Kanza	Rosado, Aziel
Conley, Sharon	Johnson-Edmond, Simone	Roslund, Janice
Dente, Dana	Kennedy, Mariam	Schleicher, Alisa
Eibeler, Charles	Kieff, Robin	Servidio, Lauren
Faine, Jonathan	Koczman, Bruce	Shaw, Denise
Funk, Gail	Lovett, Athena	Sorenson, Joel
Georgy, Irinie	Majeed, Noreen	Sung, Hyesong
Giebler, Ariana	Malone, Maritza	Sutisna, Kristanti
Giorgis, Tadesse	Mari, Lorraine	Tizzio, Victoria
Goggins, Tina	Matich, Clayton	Volker, Amy
Gonzalez, Marcela	McManigal, Suzanne	Walters, Stephanie
Graceffo, Anne	Melfi, Angela	Warrington, Sheryl
Grimaldi, Ann Marie	Muller, Jennifer	Zainab, Zarish
	Murtha, Katelyn	

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

^pending completion of paperwork

Account # 11-120-100-101-55 PreK-5

Account # 11-130-100-101-55 Grades 6-8

Account # 11-140-100-101-55 Grade 9-12

H. Coaching Positions-Keansburg High School

Approve the following individuals for the position and salary for the 2020-2021 school year as submitted. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:**

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Bird, John	Head Football Coach	\$10,218.00*
LoRusso, Nicholas	Head Tennis Coach (girls)	\$ 6,632.00*
Maguire, Tara	Head Cross-Country Coach	\$ 6,812.00*
Muniz, Shondell	Head Cheer Coach (Football)	\$ 4,461.00*
Reid, James	Assistant Head Football Coach	\$ 7,682.00*

Acct. # 15-402-100-100-40

*Pending Negotiations

I. Athletic Ancillary Workers for the 2020-2021 School Year

**Action will be implemented in accordance with New Jersey Governor
Murphy's current COVID 19 Pandemic Restrictions:**

Anderson, James
Bird, John
Book, Jonathan
Breheny, Jamie
Damian, Colleen
DeTalvo, Christopher
DeTalvo, Shaylyn
Dondero, Joseph
Ferraro, James
Foulks, Dean
Fowlkes, Troy
Gallagher, Brian
Hoff, George
Holly, Dorothy
Katz, Joshua
Kmak, Brian
Lee, Kim
Lee, David
Lillis, Ryan
Lopez, Deanna
LoRusso, Nicholas
Manzella, Cheryl
McCarthy, James
Mira, Danielle
Mitchell, James
Morfin, Uriel
Negro, Georgina
O'Keefe, Thomas
Oliva, Kathryn

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Puoro, Robert
Pickering, Nancy
Reid, James
Rotondi, Jenna
Ruban, Donna
Sarfo, Kathryn
White, Daniel

<u>Position</u>	<u>Rate</u>
Ticket Taker/seller	\$50
Security	\$55
Announcer/Timer	\$55
Announcer/Timer/Security 2 event (back to back)	\$78
Football Chain Holder	\$50
Site Manager	\$75
Bus Chaperones	\$45
Acct. # 15-402-100-100-40	

J. Substitute Athletic Trainers as needed at \$39.00* per Hour

Barnes, Julia
Karlo, Mary
Account # 15-402-100-100-40
*Pending Negotiations

K. Re-Approval of Substitute Secretaries-2020-2021

Re-approve the following individuals as Substitute Secretaries for the 2020-2021 school year at \$15.00 per hour, as needed. All hours must have prior approval from the Central Office.

DeBlasio, Carol
Negro, Georgina
Pickering, Betty
Account # 11-120-100-101-55 Prek-5
Account # 11-130-100-101-55 6-8
Account # 11-140-100-101-55 9-12

L. Internship - District

Approve the following individual be permitted to complete her internship in the area of Guidance Counseling with Stefania Kohler, 240 hours for the 2020-2021 school year:
Zwirz, Petrina

M. Extended School Year Summer Program Coordinator-2020-District

Approve the following individual for the position and stipend as submitted:

Smith, Tara \$2,925.00*

Account # 11-422-100-101-80

*Pending negotiations

N. Guidance Summer Hours-District

Approve the following guidance counselors for the identified number of summer hours to be used July 1, 2020 through August 30, 2020 at the rate of \$39 per hour*.

Damian, Colleen - 80 Hours

Florio, Dana - 10 Hours

Kohler, Stefania - 20 Hours

McDonald, Caitlin - 10 Hours

Murphy, Lauri - 50 Hours

O'Keefe, Jennifer - 20 Hours

Account # 11-000-218-104-80

*Pending negotiations

O. Keansburg Afterschool Summer Program (KAP) - 2020-2021

Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from June 29, 2020 to July 31, 2020.

Data Entry Clerk \$26.26 per hour*

Nelson, Diane 25 hours, not to exceed \$675.00

Account # 20-095-200-100-60

*Pending Negotiations

*Pending Negotiations

P. Crisis Prevention Institute (CPI) trainers 2020-2021

Approve the following individuals as district CPI trainers for the 2020-2021 school year.
Approve the same individuals for 6 hours of prep time for CPI planning for the 2020-2021 school year at \$39.00* per hour not to exceed \$234.00 each.

Dubrow, Colleen

Milhomens, Amanda

Account # 11-000-218-100-80

*Pending Negotiations

Q. Home Instruction 2020-2021

Approve the following individual to provide home instruction from September 6, 2020 to June 19, 2021 at a rate of \$39.00* per hour for 4 hours per week.

Aquilino, Lisa

Account # 11-150-100-101-80

*Pending Negotiations

R. Transition Planning Nurses 2020-2021

Approve the following individuals to work hours indicated during July and August at \$39.00* per hour for transition planning.

Carroll, Sara 25 hours not to exceed \$975.00

Florentino, Marie 6 hours not to exceed \$234.00

Vaccarelli, Patricia 6 hours not to exceed \$234.00

Account # 11-000-213-100-80

*Pending Negotiations ***All hours must have prior approval from Central Office**

S. Extended School Year Paraprofessionals 2020-2021

Approve the following individuals for the above program from July 6, 2020 through July 30, 2020 at a salary of \$17.50* per hour not to exceed 56 hours for a total of \$840.00.

Romano, Sharon

Walters, Tammy

Account # 11-422-100-106-80

*Pending Negotiations



T. ESL Screenings/Scheduling 2020-2021

Approve the following individuals to complete ESL screenings and scheduling during July and August at \$39.00* per hour not to exceed 25 hours for a total of \$975.00. All hours must have prior approval from the Central Office.

Cirillo, Judith
Dolan, Amy
Hasenstab, Jennifer
Miragliotta, Nicole
Account # 11-240-100-101-80
*Pending Negotiations

U. Extended School Year Speech / OT / PT 2020-2021

Approve the following individuals to provide services for the extended school year program as indicated. All hours must have prior approval from the Central Office

<u>Speech</u>	<u>Hourly Rate</u>
Carfi, Janice	\$61.34*
Moschetta, Sharon	\$68.41*
Account # 11-000-216-101-80	
*Pending Negotiations	

<u>OT/PT</u>	
Panassidi, John	\$68.05*
Pluskalowski, Roni	\$111.65*
Account # 11-000-216-100-80	
*Pending Negotiations	

V. Summer Work Child Study Team 2020-2021

Approve the following Child Study Team personnel to complete work due to IEP needs at the hourly rate indicated not to exceed:

LDTC 150 hours, Psychologists 150 hours, Social Workers 125 hours, Speech 100 hours; all hours must have prior approval from the Central Office.

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<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Carfi, Janice	Speech	\$61.34*
Collier, Shannon	LDTTC	\$57.89*
Daniel, Margaret	Psychologist	\$71.37*
England, Bruce	LDTTC	\$71.37*
Feinstein, Lauren	Social Worker	\$58.33*
Johnson, Jeffrey	Social Worker	\$71.37*
Moschetta, Sharon	Speech	\$68.41*
Noch. Laurie	Psychologist	\$61.29*
Panassidi, John	Occupational Therapy	\$68.05*
Pluskalowski, Roni	Physical Therapy	\$111.65*
Walling, Bonnie	Psychologist	\$71.37*

Account # 11-000-219-104-80

*Pending Negotiations

W. Affirmative Action Officer 2020-2021-District

Approve the following individual as the Affirmative Action Officer for the 2020-2021 school year at no cost to the district.

Brophy, Sean

X. 504 Officer-2019-2020-District

Approve the following individual as the 504 Officer for the district for the 2020-2021 school year at no cost to the district.

Vecchiarelli, Jennifer

Y. Affirmative Action Team 2020-2021-District

Approve the following individuals to form the Affirmative Action Team (AAT) for the 2020-2021 school year. These team members will conduct the Needs Assessment and develop the Comprehensive Equity Plan.

Bonaly, Sara

Brophy, Sean

Collier, Shannon

Covert, John

Hazeldine, Anne

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Kennedy, Melissa
Maguire, Tara
O'Hare, Kathleen
Patterson, Douglas
Pearce, Karen
Rosenberg, Michael
Smith, Tara
Underhill, Maryann

Z. Home Instruction Tutors 2020-2021 District

Approve all certified district staff to provide home instruction tutoring for the 2020-2021 school year at an hourly rate of \$39.00* per hour:

Account # 11-150-100-101-80

*Pending Negotiations

AA. Trip Nurses 2020-2021

Approve the following school nurses to attend after school hour trips for the 2020-2021 school year at a rate of \$39.00* per hour as needed:

Carroll, Sara

Fiorentino, Marie

Silva, Deborah

Vaccarelli, Patricia

Account # 11-000-213-100-80

BB. Homeless Liaison-2020-2021-District

Approve the following individual as the Homeless Liaison for the district for the 2020-2021 school year at no cost to the District.

O'Hare, Kathleen

CC. Paraprofessional – After School Activities 2020-2021-Revised

Approve all district paraprofessionals to attend after school activities with a student for the 2020-2021 school year per the KEA Contract rate after approval from Central Office Administration.

Account # 11-000-217-106-80

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DD. HIB Coordinator-2020-2021-District

Approve the following individual as the district HIB Coordinator for the 2020-2021 school year at no cost to the district.

Herits, Michael-John

EE. Professional Development Costing \$150.00 or Above

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employee's, and are critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

7/7-10	Cirillo, Judith	Week long Professional Dev. With focus on Balanced Literacy In the K-5 classroom	\$650.00*
8/10-14	Cirillo, Judith	August Reading Institute Via Zoom	\$850.00*

*These workshops will be paid with Title III funds from our Consortium with The Eatontown Board of Education.

FF. Public Agency Compliance Officer (P.A.C.O.)

Approve the following individual to serve as the Public Agency Compliance Officer (P.A.C.O.) for the Keansburg School District for the 2020-2021 school year at no cost to the District.

Davis, Louise B.

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GENERAL:

1. **District H-I-B Report-2019-2020**

Approve the monthly district H-I-B- Report for the month of May, 2020.
Ref. Exhibit # 1

2. **2020-2021 Keansburg School District Annual Calendar and Quick Reference Calendar**

Approve the 2020-2021 Keansburg School District Annual Calendar and Quick Reference Calendar as submitted. For individual listings of events, please refer to the Annual Calendar.
Ref. Exhibit # 2

3. **NJSIAA Membership Resolution**

Approve the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2020-2021 school year.
Ref. Exhibit # 3

4. **New Jersey Quality Single Accountability Continuum (NJQSAC) District Placement Letter, and the submission of the District Improvement Plan (DIP).**

Approve the New Jersey Quality Single Accountability Continuum (NJQSAC) District Placement Letter, and the submission of the District Improvement Plan (DIP).
Ref. Exhibit # 4

5. **Interim School Business Administrator Contract-2020-2021**

Approve the following individual contract as the Interim School Business Administrator for the period commencing July 1, 2020 through June 30, 2021 at the rate of \$95.00 per hour, pending Executive County Superintendents contract approval.
Ref. Exhibit # 5

6. **Summer Workouts:**

Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:

Football

7/5 Weightroom 7v7 (Optional) 2:30 p.m.-5:30 p.m.

7/8-7/31 Weightroom 12 p.m (M-Th only)

7/8- Shore Conference 7v7 @Shore Regional 5 a.m.-9 p.m.

8/12- First Day of practice 8 a.m.-12 p.m.

8/12-8/30 Practice 8 a.m.-12 p.m.

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8/17- Titan Family BBQ
8/21- New Egypt Co Practice Home 9am
8/29- Sussex Tech Scrimmage Home 10am

Boys & Girls XC July 1st- August 30th
M, W, Th. 9 a.m.-11 a.m. T, F 6 p.m.-8 p.m.

Girls Tennis August 3 – September 4 (MTWThF) 9:00 a.m. – 11:30 a.m.
home courts

Football Cheer Tryouts: 8/14, 15, 16 8:00 a.m.– 10:00 a.m Practices:
8/19, 20, 21, 22, 26, 27, 28, 29 8:00 a.m. – 10:00 a.m.

Boys B-Ball June 30 – August 18 (T, Th) 5:00 p.m. – 7:00 p.m. (HS
gym)

Girls B-Ball June 30 – August 31 (M, W, F) 9:00 a.m. -11:00 a.m.
5:00 p.m-7 p.m. (HS gym)

Baseball June 26-July 31 (M, W) 5:30 p.m.– 8:00 p.m. (HS Field) &
Keansburg Batting Cages

Softball June 26-August 11 10:00 a.m. -12:00 p.m.

Wrestling July 2- August 16 (M,T,W,Th.) 9:00 a.m.-10:30 a.m.
4:00 p.m. -5 p.m. (H-AUX Gym)

7. **ESSA FY21 Grant Application Submission/Acceptance**

Approve the submission and acceptance of the ESSA FY21 Grant Application in the following amounts:

Title I-A	\$ 982,104.00
Title I-Reallocated	\$ 27,462.00
Title I-SIA	\$ 152,800.00
Title II-A	\$ 90,358.00
Title III	\$ 8,750.00
Title III Immigrant	\$ 1,314.00
Title IV	\$ 72,190.00



8. **FY21 IDEA Grant Submission/Acceptance**

Approve the submission and acceptance of the FY21 IDEA Grant Application in the following amounts:

Basic \$595,747.00

Pre-K \$ 16,321.00

9. **Perkins Secondary Consolidated Grant FY21 Submission/Acceptance**

Approve the submission/acceptance of the FY21 Perkins Secondary Consolidated Grant application in the amount of \$18,768.00. The funds will be used for strengthening Career and Technical Education.

10. **CARES Act Elementary and Secondary School Emergency Relief (ESSER) Funds**

Approve the submission and acceptance of the CARES Act Elementary and Secondary School Emergency Relief (ESSER) Fund in the amount of \$785,971.00. The core purpose of the Elementary and Secondary School Emergency Relief Fund is to provide direct money to the school district and provide funding to support areas impacted by the disruption and closure of schools from COVID-19.

11. **School Based Youth Services Program/Family Friendly Center Grant Submission/Acceptance 2020-2021-District**

Approve the submission and acceptance of the School Based Youth Services Program/Family Friendly Center grant renewal application in the amount of \$309,439.00. The grant will run from July 1, 2020 to June 30, 2021.

12. **School Physician 2020-2021**

Re-approve the following physician to serve as the School and Athletic Physician for the 2020-2021 school year at a rate of \$11,000.00 total.

Morgan, Robert MD

Account # 11-000-213-300-80

13. **Independent Consultants 2020-2021**

Approve the following independent consultants to provide services for the 2020-2021 school year:

Dr. Dorothy Pietrucha Neuropsychiatric \$175.00 per Evaluation. Minimum of 3 evaluations

Account # 11-000-219-320-80

Bayada Nursing Services \$43.00 LPN, \$53.00 RN, \$56.00 RN Substitute Nurse

Account # 11-000-213-300-80

Oxford Consulting Services Inc.

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	<u>English</u>	<u>Bi-Lingual</u>
LDTC Evaluation	500.00	650.00
Psychological Evaluation	500.00	650.00
Social Evaluation	500.00	650.00
Speech Therapy Evaluation	500.00	650.00
Occupational Therapy Evaluation	500.00	650.00
Physical Therapy Evaluation	500.00	650.00
Functional Behavioral Assessment	800.00	

Services Rendered at School

Speech Therapy	\$85.00 per hour
Occupational Therapy	\$85.00 per hour
Physical Therapy	\$85.00 per hour
Special Education Instruction	\$65.00 per hour
Psychologist	\$85.00 per hour

Services Rendered out of District or Home Based:

Speech Therapy	\$105.00 session
Occupational Therapy	\$105.00 session
Physical Therapy	\$105.00 session
Account # 11-000-213-320-80	

Invo Healthcare Associates

Occupational Therapy	\$81.00 per hour
Account # 11-000-216-320-80	

14. Senior Flex Option

The Senior Flex program is a program that will allow students to take less than a full course load in Grade 12. This pathway will enable students who choose to participate, meet the criteria, and are accepted into the program to have an abbreviated day. This would allow students to have the opportunity to independently pursue job opportunities, internships, or dual enrollment. As of right now, students are required to take a minimum of 40 credits, but with the opportunity of Senior Flex, those participating can take a reduced course load. Senior Flex will only be available to students who are on track to graduate in both coursework and their standardized testing requirement. A completed permission slip is required by student, parent, guidance counselor, and administrator in order to participate at no cost to the District.

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Addendum

A1. Re-Employment of Professional Personnel 2020-2021-District

Approve the re-employment of the following individual for the position and salary indicated for the 2020-2021 school year:

Glinos Pecoraro, Filitsa Student Assistance Coordinator \$88,595.00* MA-16
Account # 20-477-100-110-80

*Salary pending negotiations

A2. Special Needs 2019-2020

Approve the following students to attend the placement indicated for the 2019-2020 school year:

Student I.D.	D.O.B.	Class	Placement	Start Date	Public/Private	Tuition
5674792626	12-2-02	MD	Lord Stirling School	3-16-20	Private	31,601.92

Account # 11-000-100-566-80

Superintendent's Report

Personnel: A through FF			
General: 1 through 14			
Addendum: A1 and A2			
	Yes	No	Abstain
Clayton			
Cook	X		
Donaldson	X		
Frizell	X	X- On Gen. #2, only	X- on "D", #9 only
Hoff	X		X- on "I", Page 7, #6 name only
Kelaher-Moran	X		
Ketch	X		
Kitchen	X		
Mankowski	X		
Motion by:	Ketch		
Second by:	Frizell		
Roll Call Vote	8 in favor 1 opposed 1 absent (Clayton) 0 abstain Motion carried		

BOARD MEMBER COMMENTS-

Mr. Cook: We need improvement,

Mr. Kitchen: Work harder on QSAC, Spreadsheets should be PDF or excel sheet

Ms. Frizell: Commented on the 2020-21 School Calendar and Perkins Grant in the high school.

Mr. Hoff: Good luck to Mrs. Fabiano, a great teacher.

Mr. Kitchen: Thank you Ms. Fabiano

VII: BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

BS-01: RECEIPT AND ACCEPTANCE OF SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of April 30, 2020 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of June 16, 2020 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

BS-02: APPROVE/RATIFY BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the Board meeting in accordance with Board Policy 6470 in the amount of \$1,427.00

BS-03: APPROVE /RATIFY BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING-NONE

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$.

BS-04: APPROVE APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING

Recommend that the Board of Education approve the following Transfers made prior to the Board meeting in accordance with Board Policy. See Ex. "A"

BS-05: APPROVE/RATIFY PAYROLL SERVICES RENDERED

Recommend that the Board of Education ratify the salary checks issued for the following payrolls totaling \$2,070,213.27.

May 30, 2019-	\$ 1,055,428.91
June 15, 2020-	\$ 1,014,784.36

BS-06: INSURANCE BROKER OF RECORD 7/1/2020-6/30/2021

An Extraordinary Unspecified Service was advertised with an Opening Date of June 11, 2020 @ 11:00am.

The Opening was conducted with participation of one (1) Vendor, Brown & Brown. Submission complied with all requirements per the Specifications.

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Recommend that the Board of Education approve Brown & Brown Insurance for Property, Workers Comp, Error & Omissions , Supplemental, Student Accident, Dental and Vision.- See attached.

Ex. "B"

BS-07: APPOINTMENT OF ARCHITECT OF RECORD 7/1/2020-6/30/2021

RESOLVED that pursuant to NJSA 18A:18A-5(a)(1), the firm of Sonnenfeld & Trocchia, PA be awarded a Professional Services Contract to provide Architectural Services to the Keansburg Board of Education for the 2020-2021 School Year.

Furthermore, compensation for this Contract shall be set according to the following fee schedule of hourly rates:

Principal Architect	\$150/hour
Project Architect	\$135/hour
Project Manager	\$115/hour
CADD Designer	\$ 95/hour
Administrative Assistant	\$ 50/hour

Ex. "C"

BS-08: APPROVE TRANSFER TO MAINTENANCE RESERVE FOR 2020-2021

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain Reserve Accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into Reserve Accounts during the month of June by Board Resolution, and

WHEREAS, the Keansburg Board of Education wishes to deposit anticipated current year surplus into Maintenance Reserve Account at year end, and

WHEREAS, the Keansburg Board of Education has determined that \$100,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Keansburg Board of Education that it hereby authorizes the District's Interim School Business Administrator to make this transfer consistent with all applicable laws and regulations- not to exceed \$200,000, if available.

BS-09: APPROVE BOLGER INTERCOM/CLOCK PROJECT AND ALYSSA LAW COMPLIANCE

Recommend the Board of Education approve the Joseph R. Bolger Intercom/Clock Project included in the 2020-2021 Budget, as well as Alyssa Law compliance for increased security.

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<u>VENDOR</u>	<u>AMOUNT</u>
Eastern Datacomm	\$ 78,990
ESCNJ #65MCESCCPS	
Presidio	<u>\$ 52,226</u>
	\$131,216
11-000-261-420-70	\$91,000
20-477-200-400-	\$26,013
20-050-400-732-	<u>\$14,203</u>
	\$131,216

BS-10: APPROVE CANCELLATION OF PRIOR YEARS OUTSTANDING CHECKS 2016-2019

Recommend that the Board of Education approve the cancellation of prior years outstanding checks and return these funds to the bank accounts (not to be re-issued) and pursuant to the 6/30/2019 CAFR and Corrective Action Plan.

Ex. "D "

BS-11: APPROVE DISTRICT BANKING SERVICES EFFECTIVE 7/1/2020-2021

A Request for Proposal (RFP) for Banking Services was advertised and opened May 13, 2020.

Two (2) Banking Institutions submitted Proposals and were reviewed for Compliance to the Specifications and scored:

Valley National	Average Score	93 %
TD Bank	" "	94%

Accordingly;

Recommend that the Board of Education approve TD Bank as the official Depository for the Keansburg School District. This includes, but is not limited to, the General Account, Payroll Account, Payroll Agency Account, Cafeteria Account, District Petty Cash, Scholarship Accounts, and Student Activity Accounts.

BS-12: RESOLUTION INCREASING THE BID THRESHOLD- 2020-2021

WHEREAS, Louise B Davis, Interim School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) Certificate;

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WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Keansburg Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Louise B. Davis, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed the aggregate of the newly established bid threshold amount.

ADDENDUM BS-13 RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THREE (3) YEAR PARTICIPATION FOR INSURANCE WITH NEW JERSEY INSURANCE GROUP (NJSIG) YEAR ONE (1)

The Keansburg Board of Education hereby ratifies and affirms the bylaws and other organizational and operational documents of **WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables Boards of Education to join with other Boards of Education in School Board Insurance Trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Keansburg Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational

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Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Further that the Policies/Premiums Listed below be approved:

Property Package	\$ 177,537.	Workers Compensation	\$ 154,521.
School Board Legal Liability	56,484.	Supplemental Wks. Comp	4,435.
Student Accident	54,550.		
Total Premium	\$ 447,527.		

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Board Secretary's Report

BS-01: thorough BS-12:			
Addendum: BS-13:			
	Yes	No	Abstain
Clayton			
Cook	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Kelahe-Moran	X		
Ketch	X		
Kitchen	X		
Mankowski	X		
Motion by:	Ketch		
Second by:	Frizell		
	8 in favor 0 opposed 1 absent (Clayton) 0 abstain		
Roll Call Vote	Motion carried		

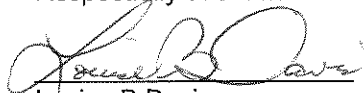
MOTION ON ADJOURNMENT

Motion by Ketch and seconded by Cook to adjourn this meeting.

Roll call vote: 9 in favor, 0 opposed, 0 absent, and 0 abstain; motion carried.

Closed the meeting at 9:28 pm

Respectfully submitted:



Louise B Davis
Interim School Business Administrator/
Board Secretary
lbd/bmw
C: D. Covert
Administrators
Board Members