

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM JULY 18, 2023 - 7:00 P.M.

CALL TO ORDER Gregory Siciliano, Vice President, called the Regular Meeting to order at 7:00 p.m.

MEMBERS PRESENT Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Michael Mankowski and Gregory Siciliano

MEMBERS ABSENT Brooke Clayton, Christopher Hoff, and Matthew Kitchen

OTHERS PRESENT Kathleen O'Hare, Superintendent, Lindsey Case, Business Administrator/Board Secretary, John O Bennett, Attorney, and District Administration.

PLEDGE OF ALLEGIANCE - Mr. Siciliano led the Pledge of Allegiance and pointed out the emergency exits

COMMITTEE REPORTS - NONE

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS - NONE

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Finance
- (2) Personnel

It is anticipated that the length of time of this executive session will be 20 minutes and that action will be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

JULY 18, 2023 AGENDA

MOTION BY: Kenneth Cook

SECONDED BY: Patricia Frizell

IN 7:12pm OUT 8:08pm

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	Patricia Frizell
SECONDED BY:	Michael Mankowski
AYE:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Michael Mankowski and Gregory Siciliano
NAY:	
ABSTAIN:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	June 20, 2023
EXECUTIVE SESSION	
SPECIAL MEETING	June 27, 2023

APPROVAL OF MINUTES	
MOVED BY	Judy Ferraro
SECONDED BY	Kenneth Cook
AYE	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Michael Mankowski and Gregory Siciliano
NAY	
ABSTAIN	Michael Mankowski on June 27, 2023 Minutes only

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-2023-2024-DISTRICT

Approve the following retirement, as submitted:

Silva, Deborah Nurse Account # 20-218-200-104-10
Eff. 1/1/24

2. REFUSAL OF POSITION-2023-2024-DISTRICT

Accept the following refusal of position, as submitted:

Rand, Robert Long Term Sub Account # 15-204-100-101-20
Special Ed. Elem.

3. NON-PROFESSIONAL EMPLOYMENT-2023-2024-DISTRICT

Littriello, Frank Security Officer \$40,000.00 DIST
Eff. 7/19/23
Account # 11-000-266-107-40

4. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2023-2024-DISTRICT

Approve the following individuals to be added to our substitute teacher/paraprofessional list for the 2023-2024 school year at the rates listed below:

Gillen, Matthew^
Lewandowski, Carly^*

\$100.00 = Substitute Teacher
\$ 85.00 = Paraprofessional

^pending completion of paperwork
*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5
Account # 11-130-100-101-30 6-8
Account # 11-140-100-101-40 9-12

5. TITLE I GRANT PERSONNEL/SALARY-2023-2024-DISTRICT

Approve the following individuals salary to be paid through the Title I grant for the 2023-2024 school year:

Liantonio, Danielle	\$85,240.00
Rosenberg, Michael	\$90,240.00
Account #	20-231-200-101-20 = 50%
Account #	20-231-200-101-30 = 50%
Longo, Cynthia	\$88,640.00
Rotolo, Jeanne	\$93,340.00
Account #	20-231-100-101-20
Account #	20-231-100-101-20

6. SPRING/SUMMER POSITION-ACCOUNT REVISION -KHS

Approve the account revision for the following position for Spring and Summer at the high school for the 2022-2023 school year and summer.

<u>NAME</u>	<u>POSITION *</u>	<u>SALARY</u>
Patterson, Douglas	Summer pre-algebra instructor	\$1,312.00

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 20-483-100-101-30

7. SPRING/SUMMER POSITIONS-KHS

Approve the following individual for Spring and Summer position at the high school for the 2022-2023 school year and summer.

<u>NAME</u>	<u>POSITION *</u>	<u>SALARY</u>
Rosenberg, Michael	Summer pre-algebra instructor	\$1,312.00

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 20-483-100-101-30

8. HOMELESS LIAISON ASSISTANT-2023-2024-DISTRICT

Approve the following individual as the Homeless Liaison Assistant for the 2023-2024 school year for up to 10 hours per month, not to exceed \$5,453.00 from August 1, 2023 through June 30, 2024 which will be funded by the American Rescue Plan Homeless Children & Youth ARP-HCY II Grant:

Wombough, Leanne Account # 20-496-200-100-60

9. SUMMER WORK CHILD STUDY TEAM-REVISION-2023-2024

Approve the following revision for Child Study Team personnel to complete work due to IEP needs at the hourly rate indicated not to exceed LDTC 125 hours, all hours must have prior approval from the Supervisor of Special Education:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Higgins, Noreen	LDTC	\$55.00
Wombough, Leanne	LDTC	\$55.00

Account # 11-422-100-101-80

10. COACH/ADVISOR POSITION-2023-2024-JRB

Approve the following individual for the position and salary as indicated for the 2023-2024 school year:

<u>NAME</u>	<u>POSITION *</u>	<u>SALARY</u>
Zielinski, Amy	Music Advisor	\$5,818.00

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 15-401-100-100-30

11. COACH/ADVISOR POSITION-2023-2024-KHS

Approve the following individuals for the position and salary as indicated for the 2023-2024 school year:

<u>NAME</u>	<u>POSITION *</u>	<u>SALARY</u>
Altmajer, Greg	Assistant football coach	\$7,934.00
Zielinski, Amy	Band Advisor	\$4,784.00

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 15-402-100-100-40 (football)

Account # 15-401-100-100-40 (band)

12. ATHLETIC TRAINER-2023-2024-DISTRICT

Approve the following individual as an Athletic Trainer for the 2023-2024 school year from August 1, 2023 through June 30, 2024 up to 1080 hours at \$41.00 per hour.

Lewandowski, Carly

Account # 15-402-100-100-40

13. TRIP NURSES-2023-2024-DISTRICT

Approve all District School Nurses to attend after school hour trips for the 2023-2024 school year at a rate of \$41.00 per hour as needed.

Account # 11-000-213-100-80

14. PARAPROFESSIONALS AFTER SCHOOL ACTIVITIES-2023-2024-DISTRICT

Approve all District Paraprofessionals to attend after school activities with a student for the 2023-2024 school year per the KEA Contract rate of \$20.00 per hour after approval from the Supervisor of Special Education.

Account # 11-000-217-106-80

15. SCHOOL PSYCHOLOGIST SUMMER PROGRAM-ACCOUNT REVISION

Approve the following individual to provide Social Skills Groups to at-risk students in the Summer Program at Caruso Elementary School and Bolger Middle School from July 5th to August 15th at a salary of \$41.00 per hour, not to exceed \$7,380.00.

Hanson, Samantha

Account # 20-096-100-100-60

16. KEANSBURG AFTERSCHOOL SUMMER PROGRAM (KAP)-DISTRICT ACCOUNT REVISION

Approve the following High School Students to work as teacher assistants in the Keansburg Summer Program at \$13.00 per hour from July 5, 2023 to August 15, 2023 as needed.

Coleman, Treshaun

Davis, Guydai

Defazio, Louis

Sousa, Jasper

Yurgelonis, Jaelyn

Account # 20-096-100-100-60

**17. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2023-2024-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

8/1-3	Henry, Sean	Nonviolent Crisis Intervention Instructor Certification Program	\$4,249.00
8/1-3	Smith, Tara	Nonviolent Crisis Intervention Instructor Certification Program	\$4,249.00

DISCUSSION

APPROVAL OF PERSONNEL	
Moved By:	Kenneth Cook ^
Seconded By:	Patricia Frizell \
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Michael Mankowski and Gregory Siciliano
Nay:	Patricia Frizell on #10 and #11 (second name only)
Abstain:	Michael Mankowski on #17 only

GENERAL

18. DISTRICT H-I-B. REPORT-2023-2024

Approve the monthly District H-I-B- Report for the month of June, 2023

Ref. Exhibit # 1

19. IN-STATE CLASS TRIPS-2023-2024-DISTRICT

Approve the 2023-2024 In-State Class Trip Locations as submitted:

Ref. Exhibit # 2

20. PRINCIPAL AND TEACHER EVALUATION INSTRUMENTS-2023-2024-DISTRICT

Approve the New Jersey Department of Education approved Marshall Principal Evaluation Rubrics and the Marshall Rubrics for Teachers Practice Evaluation Instruments for the 2023-2024 school year.

APPROVAL OF GENERAL	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Michael Mankowski and Gregory Siciliano
Nay:	
Abstain:	

DISCUSSION

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

1. RECEIPT AND ACCEPTANCE OF MAY BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of May 31, 2023 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of May 31, 2023 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers.

3. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,086,205.65.

4. APPROVE PAYROLLS

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,987,340.79

June 15, 2023- \$940,338.39

June 23, 2023- \$761,509.07

June 26, 2023- \$285,493.33

5. 2023-2024 EXTENDED SCHOOL YEAR OUT OF DISTRICT TUITION

Recommend the Board of Education approve the following students attend the placement indicated for 2023-2024 extended school year:

Student I.D.	Class.	Placement	Start Date	Public Private	Tuition per Diem
2121538171	Aut.	Deron School	7-5-23	Private	393.04
2139211411	Aut.	Harbor School	7-5-23	Private	393.07

Account # 11-000-100-566-80

6. 2023-2024 HOME INSTRUCTION

Recommend the Board approve the following student to receive Home Instruction for the 2023-2024 school year:

Student I.D.	H.I.#	Tutor	Start Date	End Date	Hours
147006184	1	S. Muniz Educere	7-1-23	6-18-24	10 hrs p.w.

Account # 11-150-100-101-80

Account # 11-150-100-320-80

7. 2023-2024 ATTENDANCE AT NJSBA WORKSHOP- REVISION

Recommend the Board approve attendance of the following Board members and administrators at the New Jersey School Boards Association Workshop on Monday, October 23, 2023 through Thursday, October 26, 2023 in Atlantic City at the cost of \$97 per night lodging plus Resort/Occupancy fee (\$21.00), mileage at \$0.47 per mile plus tolls and parking, and meals at the GSA rate of \$59 per person, per full day, not to exceed total costs of \$625 per person, and an early group registration fee (by July 1) of \$2,100.

Board of Education Members

Kenneth Cook

Brooke Clayton

Judy Ferraro

Patricia Frizell

Kim Kelaher-Moran

Christopher Hoff

Matthew Kitchen

Michael Mankowski

Gregory Siciliano

John Furnbach - Conference only

Administrators

Kathleen O'Hare, Superintendent

Christine Formica, Director of Curriculum & Instruction

Michael Sette, Asst. to the BA/Board Secretary

8. 2023-2024 RESOLUTION TO RENEW THE COMMUNITY ELIGIBILITY PROVISION (CEP)

Recommend that the Board of Education approve the Community Eligibility Provision, created by the Healthy, Hunger-Free Kids Act of 2010, which will allow the District to offer breakfast and lunch at no cost to all students for the 2023-2024 school year.

9. 2023-2024 THE PATRICIA BENNETT GROUP RENEWALS

Approve the agreement between the Keansburg School District and The Patricia Bennett Group to provide services for the 2023-2024 school year in following amounts:

Production Support/Subscription VM Ware	7/1/23-6/30/24	\$ 7,860.91
Professional Services (Remote)Tier 1 Support	7/1/23-6/30/24	\$13,405.63

Account # 11-000-222-530-65

10. 2023-2024 SCHOOL BASED YOUTH SERVICES PROGRAMS/FAMILY FRIENDLY CENTER GRANT SUBMISSION/ACCEPTANCE - DISTRICT

Recommend the Board of Education approve the submission and acceptance of the School Based Youth Services Program in the amount of \$282,454.00 and the Family Friendly Center Grant in the amount of \$48,645.00 renewal application for a total of \$331,099.00. The grant will run from July 1, 2023 through June 30, 2024.

11. CHANGE ORDERS #1-7 SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL #22K077

Contract	SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	S&G Paving Inc.	
Change Order #	1	
Amount	\$1,500.00	Included in contract allowance
Description	Additional sidewalk replacement at ramp connection	

Contract	SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	S&G Paving Inc.	
Change Order #	2	
Amount	\$2,850.00	Included in contract allowance
Description	Fire Hydrant Extension	

Contract	SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	S&G Paving Inc.	
Change Order #	3R	
Amount	\$8,011.29	Included in contract allowance
Description	Pipe replacement with DIP	

JULY 18, 2023 AGENDA

Contract	SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	S&G Paving Inc.	
Change Order #	4	
Amount	\$350.00	Included in contract allowance
Description	Connect existing 8" PVC into Inlet 3	

Contract	SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	S&G Paving Inc.	
Change Order #	5	
Amount	\$22,380.00	Included in contract allowance
Description	Additional Sidewalk replacement - at connection points, section near Field House and at curb replacement at main entrance road	

Contract	SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	S&G Paving Inc.	
Change Order #	6	
Amount	\$7,200.00	Included in contract allowance
Description	Additional curb replacement adjacent to main entrance from road	

Contract	SITE AND PAVING UPGRADES - KEANSBURG HIGH SCHOOL	
Contractor	S&G Paving Inc.	
Change Order #	7	
Amount	\$10,500.00	Included in contract allowance
Description	Type B Inlet Reconstruction (3 @ \$3500)	

12. INSURANCE RENEWAL PREMIUM RATES FOR THE 2023-2024 SCHOOL YEAR

Recommend the Board approve the following Insurance Renewal Premium Rates

<u>VENDOR</u>	<u>COVERAGE</u>	<u>PREMIUM</u>
NJSIG	School Board Legal Liability	\$59,664
	Worker's Compensation	\$170,007
	Supplemental Workers Compensation	\$5,723
Cowbell	Cyber Liability- Incumbent	\$30,335
Monarch	StudentAccident	\$54,645
CNA	Business Administrator Bond	\$700

BOARD SECRETARY ADDENDUM**A1. RECEIPT AND ACCEPTANCE OF JUNE BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of June 30, 2023 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of June 30, 2023 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

A2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the included Transfers.

A3. RECEIPT OF PROPOSALS AND AWARD OF CONTRACT FOR HVAC UPGRADES AT HIGH SCHOOL #22K014

WHEREAS, the Keansburg Board of Education (the "Board") and Spiegle Architectural Group, Inc., Architects-Planners, prepared the bid specifications for the HVAC Upgrades at the Keansburg High School. Construction on this project shall proceed in accordance with all applicable statutes and executive orders (hereinafter the "Work"); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

Bidders	Kappa Construction Corp.	Sunnyfield Corp.	Framan Mechanical Inc.	Preferred Mechanical	H&S (withdrawn)
Bid	\$5,400,000.00	\$5,962,000.00	\$6,309,000.00	\$7,100,000.00	\$5,182,000.00
Alternate Bid #1	\$700,000.00	\$727,000.00	\$540,000.00	\$660,000.00	\$565,000.00
Alternate Bid #2	\$74,000.00	\$69,000.00	\$318,000.00	\$120,000.00	\$90,000.00
Alternate Bid #3	\$100,000.00	\$97,000.00	\$331,000.00	\$160,000.00	\$110,000.00
Alternate Bid #4	\$105,000.00	\$163,000.00	\$270,000.00	\$88,000.00	\$66,000.00
Alternate Bid #5	\$163,000.00	\$97,000.00	\$150,000.00	\$270,000.00	\$225,000.00
Total Bid	\$6,542,000.00	\$7,115,000.00	\$7,918,000.00	\$8,398,000.00	\$6,238,000.00

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts for Base Bid and Alternative Bid (AB-1-5):

Vendor	Amount
Kappa Construction Corp.	\$6,542,000.00

A4. GRANT #2023 SAGE LOCAL RECREATION IMPROVEMENT GRANT

Approve the acceptance of the Sage Local Recreation Grant in the amount of \$71, 000.

DISCUSSION

Mr. Cook stated he was happy about the HVAC and Paving projects happening in the District.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND BOARD SECRETARY ADDENDUM	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Michael Mankowski and Gregory Siciliano
Nay:	
Abstain:	Patricia Frizell on #7 only

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS-NONE

OLD/NEW COMMUNICATIONS-

Patricia Frizell wished Ms. Silva the best in her retirement.

Mr. Cook wished everyone a happy safe summer.

Ms. O'hare expressed her sadness over Ms. Silva's retirement and mentioned how well the partnership with Brookdale went this year and is looking towards expanding the program in the future. She also welcomed our two new staff members.

Mr. Siciliano- It's awesome to see all the District improvements along with the Administration working hard. Thank you to the Board.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Kenneth Cook
Seconded By:	Patricia Frizell
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Michael Mankowski and Gregory Siciliano
Nay:	
Abstain:	

Moved by Patricia Frizell, seconded by Kenneth Cook and unanimously carried, the meeting adjourned at 8:18 pm.

Respectfully submitted,



Lindsey Case
Business Administrator