

## MINUTES

**REGULAR BOARD MEETING  
KEANSBURG BOARD OF EDUCATION  
JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM  
JULY 20, 2021 - 7:00 P.M.**

**CALL TO ORDER** Judy Ferraro, Board President, called the Regular Meeting to order at 7:06p.m.

**MEMBERS PRESENT** Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro

**MEMBERS ABSENT** Christopher Hoff

**OTHERS PRESENT** Kathleen O'Hare, Michael LoBrace, John O Bennett, Esquire, and District Administration.

**PLEDGE OF ALLEGIANCE** Judy Ferraro, Board President, led the Pledge of Allegiance

**PUBLIC COMMENT(S)** **NONE**

**EXECUTIVE SESSION** **NONE**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

It is anticipated that the length of time of this executive session will be \_\_\_\_ minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY:

SECONDED BY:

**IN:   OUT:**

MOTION BY: \_\_\_\_\_  
 SECONDED BY: \_\_\_\_\_  
 IN \_\_\_\_\_ OUT \_\_\_\_\_

APPROVAL OF EXECUTIVE SESSION	
<b>MOVED BY</b>	
<b>SECONDED BY</b>	
<b>AYE</b>	
<b>NAY</b>	
<b>ABSTAIN</b>	

### APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	June 22, 2021
EXECUTIVE SESSION	June 22, 2021

APPROVAL OF MINUTES	
<b>MOVED BY</b>	Gregory Siciliano
<b>SECONDED BY</b>	Kenneth Cook
<b>AYE</b>	Kenneth Cook, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
<b>NAY</b>	
<b>ABSTAIN</b>	Brooke Clayton and Patricia Frizell

The Superintendent of Schools recommends positive action on the following items:  
**PERSONNEL:**

**1. RETIREMENT-DISTRICT**

Approve the following retirements, as submitted, effective October 1, 2021:

Rogers, Mary	Elem. Ed. Teacher	Account # 15-120-100-101-20
Weldon, Lissa	Educational Specialist	Account # 15-120-100-101-20

**2. LONG TERM SUBSTITUTE TEACHERS-DISTRICT**

Nagy, Kyle	Long Term Sub.	9/3/21-11/24/21	\$125.00 per day-60 days
(L. Ruban)	Spec. Ed.		\$200.00 per day-61+days
Account # 15-204-100-101-20			

Comey, Meghan	Long Term Sub.	9/3/21-12/23/21	\$125.00 per day-60 days
(R. Zimmer)	Elem. Ed.		\$200.00 per day-61+days
Account # 15-120-100-101-20			

**3. LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individual be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
Puorro, Robert	6/21/2021	7/1/2021

**4. PERMANENT POOL SUBSTITUTES-2021-2022**

Approve the following individuals for the position and salary indicated for the 2021-2022 school year:

Name	Account #	Rate	Building
Carlisle, Robert	11-120-100-101-55	\$125.00 per day	JCCS
Gonzalez, Marcela	11-130-100-101-55	\$125.00 per day	JRB
Koczman, Bruce	11-140-100-101-55	\$125.00 per day	KHS
Matich, Clayton	11-120-100-101-55	\$125.00 per day	PreK

**5. SUBSTITUTE TEACHERS/PARAPROFESSIONALS-2021-2022-DISTRICT**

Approve the following individuals to be added to our substitute teacher/paraprofessional list for the 2021-2022 school year at the rates listed below:

Bisono, Yuri^  
Murtha, Katelyn  
Sokolosky, Suzanne^

\$100.00 = Substitute Teacher  
\$ 85.00 = Paraprofessional

^pending completion of paperwork

Account # 11-120-100-101-20 Prek-5  
Account # 11-130-100-101-30 6-8  
Account # 11-140-100-101-40 9-12

**6. KEANSBURG SUMMER PROGRAM STAFF-2021-2022-DISTRICT**

Approve the following individuals as substitute staff for all summer programs from July 21, 2021 through August 6, 2021 at a salary of \$39.00\* per hour on an as need basis:

Substitute Teachers

Ajello, Alexander  
Alaia, Shannon  
Case, Howard  
Coles, Joy  
Romano, Sharon  
Taylor, Katie  
Walters, Stephanie

Account # 11-422-100-101-80  
Account # 20-096-100-100-60  
Account # 20-232-100-101-60  
Account # 20-483-110-101-80

\*Salary pending negotiations



**7. AVA COORDINATORS/WEB DESIGN-2021-2022-DISTRICT**

Approve the following individuals for the positions and stipend as submitted:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Foulks, Dean	Grades 6-12	\$2,886.00*

Account # 15-401-100-100-30	Grades 6-8
Account # 15-401-100-100-40	Grades 9-12

\*Salary pending negotiations

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jones, Christopher	Grades Pre-K-5	\$2,886.00*

Account # 15-401-100-100-20

\*Salary pending negotiations

**8. DISTRICT WEBMASTER-STIPEND REVISION-2021-2022**

Approve the following individual for the position and revised stipend as submitted:

Foulks, Dean	\$3,454.00*
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Account # 11-000-221-100-55

\*Salary pending negotiations

**9. TRIP NURSES-2021-2022**

Approve all District school nurses to attend after school hour trips for the 2021-2022 school year at a rate of \$39.00\* per hour as needed:

Account # 11-000-213-100-80

\*Salary pending negotiations

**10. PARAPROFESSIONAL AFTER SCHOOL ACTIVITIES-2021-2022**

Approve all District paraprofessionals to attend after school activities with a student for the 2021-2022 school year per the KEA contract rate\*, salary pending negotiations after approval from the Supervisor of Special Education:

Account # 11-000-217-106-80

\*Salary pending negotiations

**11. BEHAVIORAL DISABILITIES PROGRAM DEVELOPMENT TRAINING-2021-2022**

Approve the following individuals to receive 4 hours of training on Behavioral Disabilities Program Development on August 10, 2021, August 11, 2021, August 24, 2021 and August 25, 2021 per the KEA contract rate\*, salary pending negotiations not to exceed \$624.00 each:

Maguire-Meditz, Tara  
McCarthy, James  
Varanelli, Nicholas  
White, Jessica

Account # 20-485-200-101-80

\*Salary pending negotiations

**12. REVEAL PROGRAM MATH TRAINING-2021-2022\*\***

Approve the following individuals to attend Reveal Program Math Training on August 18, 2021, August 19, 2021 and August 20, 2021 per the KEA contract rate\*, salary pending negotiations not to exceed 9 hours:

Alvarez, Tracey  
Bishop, Andrea  
Book, Jonathan  
Cordiano, Rosemarie  
DeVirgilio, Michele  
Enright, Danielle  
Fahey, Caren  
Ganley, Corrin  
Giebler, Jamie

Holcombe, Tammie  
Hummer, Rosemarie  
Johnson, Karrie  
Jones, Christopher  
Joyce, Maria  
Kramer-Teheran, Jessica  
Kukulski, Tara  
McCarthy, James  
McGuire, Gina-Marie  
Meyers, Michelle  
Milhomens, Amanda

Nigro, Lisa  
Patterson, Douglas  
Pearce, Karen  
Petraroi, Deborah  
Rosenberg, Michael  
Simek, Roslyn  
Soviero, Aja  
Underhill, Maryanne  
Weitzell, Deanne

\*\*To be paid with Title I Funds upon submission of grant.

\*Salary pending negotiations

**13. CRISIS PREVENTION INSTITUTE (CPI) TRAINING-2021-2022**

Approve the following individuals to receive 6 hours of renewal training on July 22, 2021 or August 10, 2021 per the KEA contract rate\*, salary pending negotiations not to exceed \$234.00 each:

Ajello, Alexander	Fonseca, Cynthia	Menture, Darla
Ahrens, Cheryl	Habib, Margaret	Nigro, Lisa
Bestle, Jacqueline	Hansel, Jessica	Petraroi, Deborah
Bird, John	Higgins, Noreen	Pigott, Rebecca
Bufano, Jamie	Hurler, Lauren	Santifort, Melissa
Burke, Christina	Johnson, Jeffrey	Sheldon, Dorothy
Conk, Stephanie	Joyce, Maria	Soto, Jacqueline
Daniel, Margaret	Kane, Sara	Underhill, Maryanne
Davis, Courtney	Kramer-Teheran, Jessica	Varanelli, Nicholas
DeOcampo, Tracie	LaRosa, Teresa	Wallace, Laura
Fahey, Caren	Lyons, Alyssa	Walsh, Mary
Feeney, Gina	Maguire-Meditz, Tara	Wilson, Heather
Feinstein, Lauren	McCarthy, James	Wombough, Leanne
Flannigan, Ashley	McStravick, Eileen	Young, Karen
	Melif, Angela	

Account # 20-485-200-101-80

\*Salary pending negotiations

Approve the following individuals to receive 3 hours of refresher training on August 12, 2021 per the KEA contract rate\*, salary pending negotiations not to exceed \$117.00 each:

Ackerman, Barbara	Florio, Dana	Michling, Susan
Adamo, Caroline	Gaffey, Shannon	Moschetta, Sharon
Barszewski, Michele	Giebler, Jamie	Newme, Dyane
Bowles, Maureen	Gonzales, Diane	Noch, Laurie
Bulmer, Lorene	Gulino, Suzanne	Panassidi, John
Buresh, Jana	Kaiser, Erin	Petrocelli, Luciana
Cahalan, Andrea	Kenndy, Melissa	Shine, Dorothy
Carfi, Janice	Kerrigan, Christine	Szotak, Ashley
Case, Howard	Koenig, Laura	Viggiano, Jonna
Enright, Danielle	Mackie, Kelly	Walters, Ashley
Fahnholz, Bridget	Mason, Marcy	Walters, Tammy
	Meyers, Michelle	

Account # 20-485-200-101-80

\*Salary pending negotiations



**14. PRESCHOOL CURRICULUM TRAINING-TEACHERS/PROFESSIONAL STAFF/PARAPROFESSIONALS-2021-2022**

Approve District preschool teachers, professional staff, paraprofessionals and child study team to complete 12 hours of training, in a new New Jersey Department of Education approved curriculum as per the negotiated agreement, salary pending negotiations.

Account # 20-218-200-176-10	Facilitator / Coach
Account # 20-218-100-101-10	PreK Teacher
Account # 20-218-100-106-10	PreK Paraprofessional
Account # 20-218-200-104-10	PreK Family/Parent Liaison
Account # 20-218-100-101-10	PreK Special Ed. Teachers
Account # 20-218-100-106-10	PreK Special Ed. Paraprofessionals
Account # 20-218-100-101-10	PreK Child Study Team

**15. PRESCHOOL ASSESSMENT TRAINING-TEACHERS/PARAPROFESSIONALS -2021-2022**

Approve District facilitator/coaches, preschool teachers, and paraprofessionals to complete 12 hours of training, in a New Jersey Department of Education approved assessment (Teaching Strategies GOLD) as per the negotiated agreement, salary pending negotiations.

Account # 20-218-200-176-10	Facilitator / Coach
Account # 20-218-100-101-10	PreK Teacher
Account # 20-218-100-106-10	PreK Paraprofessional
Account # 20-218-100-101-10	PreK Special Ed. Teachers
Account # 20-218-100-106-10	PreK Special Ed. Paraprofessionals

**16. ADVISOR POSITIONS-2021-2022-JCCS**

Approve the following individuals for the position and salary as listed below for the 2021-2022 school year as submitted. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Davis, Courtney/Muniz, Shondell	Yearbook Advisor (split)**	\$ 2,886.00*
Joyce, Maria	Chorus	\$ 2,859.00*
White, Jessica	Chorus-Student Facilitator	\$ 2,859.00*
Zielinski, Amy	Band	\$ 2,859.00*

Account # 15-401-100-100-20

\*Salary pending negotiations

\*\*Shared position

**17. ADVISOR POSITION-2021-2022-JRB**

Approve the following individual for the position and salary as listed below for the 2021-2022 school year as submitted. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
**Buresh, Paul	Drama Club Advisor	\$ 3,981.00*

Account # 15-402-100-100-60

\*Salary pending negotiations

\*\*Pending renewal of substitute teacher certification - November 2021

**18. ADVISORS POSITIONS-2021-2022-KHS**

Approve the following individuals for the position and salary as listed below for the 2021-2022 school year as submitted. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
**Buresh, Paul	Musical Co-Advisor (school play)	\$ 2,423.00*
Fornash, Brianna	Junior Class Co-Advisor	\$ 1,909.00*
Hudson, Kelli	Junior Class Co-Advisor	\$ 1,909.00*
Ince, Justine	Yearbook Advisor (financial)	\$ 4,372.00*
Ince, Justine	Senior Class Co-Advisor	\$ 2,323.50*
Kmak, Nicole	National Honor Society Advisor	\$ 3,449.00*
Lopez, Deanna	Freshman Class Co-Advisor	\$ 1,815.50*
Lopez, Deanna	Yearbook Advisor (production)	\$ 5,198.00*
Mira, Danielle	Freshman Class Co-Advisor	\$ 1,815.50*
O'Connor, Gabrielle	Dramatics Advisor (school play)	\$ 4,846.00*
Sarlo, Kathryn	Band Advisor	\$ 4,321.00*
Sarlo, Kathryn	Musical Co-Advisor (school play)	\$ 2,423.00*
Wombough, Leanne	Senior Class Co-Advisor	\$ 2,323.50*

Account # 15-402-100-100-40

\*Salary pending negotiations

\*\*Pending renewal of substitute teacher certification - November 2021



**19. KEANSBURG HIGH SCHOOL CO-OP PROGRAM-2021-2022**

Approve Keansburg High School to enter into a co-op program with Keyport High School in boys soccer for the 2021-2022 season. Keyport will be the lead school and will provide transportation to away games. Keansburg will not provide transportation on a daily basis. This co-op would be at no cost to the District and pending approval by the Shore Conference and New Jersey State Interscholastic Athletic Association.

**20. BEACON SCHOOL HOURS-2021-2022**

Approve the school hours listed below for the Beacon Program for the 2021-2022 school year:

8:35 a.m. - 12:35 p.m.

**21. SHORE CONFERENCE OFFICIAL FEES-ALL SPORTS-2021-2022**

Approve the following Shore Conference Official Fees as submitted:

Ref. Exhibit #1

**22. JOB DESCRIPTION-DISTRICT**

Approve the following job description, as submitted:

Supervisor of Building and Grounds

Ref. Exhibit #2

**ADDENDUM:**

**1. RESIGNATION-DISTRICT**

Approve the following resignation, as submitted, effective July 1, 2021:

O'Donnell, Melissa                      Elementary Ed.                      Account # 15-110-100-101-20

**DISCUSSION**

Patricia Frizell - Questioned the 2 Chorus positions (#16) and why no Sophomore Advisors (#18)

Kathleen O'Hare - Responded yes, there are 2 positions in the Chorus contract and she will check with Mr. Stark on Advisor position.

APPROVAL OF PERSONNEL	
Moved By:	Michael Mankowski
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	
Abstain:	

### SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

**1. RECEIPT AND ACCEPTANCE OF APRIL AND MAY BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of May 31, 2021 be accepted as filed, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of May 31, 2021 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

**2. APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers.

Amount	From Account	To Account	Reason
\$1,273	11-000-291-270-53 HEALTH BENEFITS	11-000-291-299-55 UNUSED SICK PMT-RETIRES	Issue sick day payouts
\$11,000	11-000-291-270-53 HEALTH BENEFITS	11-000-230-331-55 LEGAL SERVICES	Fund budget to pay legal services
\$22,000	11-000-100-564-80 TUITION-CTY VOC SP ED	11-000-100-563-80 TUITION-CTY VOC REG	Reclass budget funds to pay tuition

**3. APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,427,868.27

4. **APPROVE PAYROLLS**

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,250,295.65

June 25, 2021	\$788,030.46
June 27, 2021	\$120,983.63
June 28, 2021	\$209,587.44
July 15, 2021	\$131,694.12

5. **2020-2021 JULY DISTRICT HIB REPORT**

Recommend the Board of Education approve the District HIB Report for the month of July 2021. Ex. A

6. **2020-2021 OUT OF DISTRICT TUITION - NONE**

Approve the following students to attend the placement indicated for the 2020-2021 school year:

7. **MIDDLETOWN TRANSPORTATION JOINTURE 2021-2022**

Recommend the Board of Education approve a transportation jointure with the Middletown Township School District to transport students to Neptune Middle School, Children's Center of Monmouth County, Collier School, Hawkswood School, Lakeview School, and Ocean Academy at a total cost of \$203,580.00. Ex. B

8. **RE-THINK 2021-2022**

Approve RE-THINK to provide a learning management platform and related services for the 2021-2022 school year at a cost not to exceed \$1,250.00. Ex. C

9. **MANAGEMENT SERVICES AGREEMENT - AMENDMENT No. 3**

Recommend the Board of Education approve the agreement amendment effective July 1, 2021, by and between Keansburg Board of Education (the "District") and Aramark Management Services Limited Partnership, a Delaware limited partnership, ("Aramark"), amends that certain Management Services Agreement by and between the District and Aramark dated July 1, 2017.

WHEREAS, District and Aramark entered into a Management Services Agreement, dated July 1, 2017 (the "Agreement");

WHEREAS, pursuant to Paragraph 11 (h) of the Agreement, District and Aramark desire to amend the Agreement, subject to the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, and intending to be legally bound hereby, the parties hereto agree that the Agreement is hereby amended as follows:

1. **Term.** The Parties agree that due to the release of a new RFP, the Term of the Agreement shall be extended until August 31, 2021.
2. **Agreement to Remain in Effect.** Except as amended herein, the Agreement shall



remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 3 to be signed by their duly authorized representatives as of the day and year first above written.

Ex. D

**10. 2021-2022 GENESIS AGREEMENT**

Recommend the Board of Education approve Genesis Student Information System ASP Services for the 2021-2022 School Year. Ex. E

**11. AWARD OF FOOD SERVICE MANAGEMENT COMPANY**

Recommend the Board award the contract for Food Service management for the District to Whitsons Culinary Group and submit for State approval.

**12. APPROVAL TO RENEW MEMBERSHIP—COOPERATIVE PURCHASING AGENCY—NJEDGE**

Approval is granted, pursuant to N.J.A.C. 5:34-7.6 (a), for the Keansburg Board of Education to continue membership and participation in NJEdge Cooperative Pricing System of Newark, NJ. The district will be able to purchase goods and services from the vendors participating in the cooperative pricing system. When using vendors from NJEdge, the approved contract number system identification number, shall appear on all board resolutions, contract documents and purchase orders.

**13. APPROVAL TO UTILIZE NJEDGE**

Approval to use NJEdge to obtain pricing for the purchase of Nutanix server hardware and licenses through PBG Networks.

**14. RESOLUTION AWARDING CONTRACT—NUTANIX SERVER HARDWARE AND LICENSES**

The Keansburg Board of Education, based upon the recommendation of the Superintendent of Schools, hereby approves the award of a contract for Nutanix Server Hardware and Licenses to:

PBG Networks  
7 Lenape Dr.  
Wenonah NJ 080905

The award of contract is based upon the following pricing as obtained through the competitive bid as issued by NJEdge, 625 Broad St, Newark NJ 07102 an authorized cooperative purchasing agency in the State of New Jersey. (#NJEdge 00278834 and #NJEdge S6882649)

Bid Pricing—PBG Networks through NJEdge

The total estimate, based upon Quotes 20201659, 20211970, and 20201479 will not exceed \$163,436.00 and the term will be through completion with support provided through June 30, 2022

This purchase will be made using CARES funding through account number

20-477-400-732-80 pending amendment approval from the State of NJ. Ex. F

## DISCUSSION

Patricia Frizell asked, will students still receive free lunch?

Michael LoBrace responded yes, the District will be CEP this year, all year.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Kenneth Cook
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	
Abstain:	

## OLD/NEW BUSINESS COMMUNICATIONS

### PUBLIC

Ms. Ferraro wished the retirees well and they will be missed.

Ms. Clayton wished retirees well.

Ms. Frizell wished a happy retirement to all three.

Mr. Mankowski echoed fellow Board member's sentiments in wishing the retirees well.

Mr. Siciliano wished retirees well and thanked them for their service to Keansburg. He is excited about the new school.

Mr. Cook thanked Christine Formica for her enthusiasm, and is impressed with all her work and data for the Curriculum Committee. Mr. Cook also stated his approval of the change in Food Service.

Mr. Kitchen thanked the retirees for their years of service.

Ms. Kelaher-Moran congratulated and thanked the retirees for their years of service. She wished them much happiness.

Ms. O'Hare thanked the retirees and wished them well in their retirement.

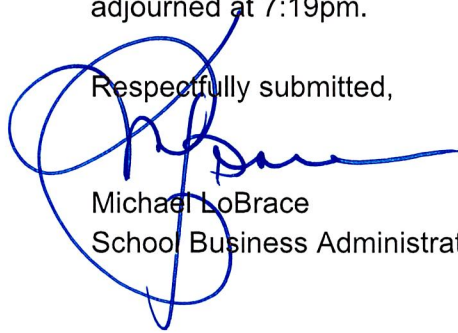


**ADJOURNMENT OF MEETING**

<b>MOTION TO ADJOURN</b>	
<b>MOVED BY:</b>	Matthew Kitchen
<b>SECONDED BY:</b>	Kenneth Cook
<b>AYE:</b>	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
<b>NAY:</b>	
<b>ABSTAIN:</b>	

Moved by Matthew Kitchen, seconded by Kenneth Cook and unanimously carried, the meeting adjourned at 7:19pm.

Respectfully submitted,



Michael LoBrace  
School Business Administrator/Board Secretary