

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
July 10, 2018

CALL TO ORDER

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on June 10, 2018 in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on June 22, 2018.

ROLL CALL

Dan Castles, Board Secretary, called roll at 7:00pm:

Present: Dolores Bartram Brooke Clayton, Michael Donaldson, Patricia Frizell, and Kimberly Kelaher- Moran

Absent: Christopher Hoff, Robert Ketch, and Michael Mankowski

Also Present: John Niesz, Superintendent of School and Daniel Roberts, Attorney

PLEDGE OF ALLEGIANCE

Number of public present: 25

RECOGNITIONS: NONE

PUBLIC – NONE

RESOLUTION AUTHORIZING EXECUTIVE SESSION - NONE

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1)
- (2)
- (3)

It is anticipated that the length of time of this executive session will be ____ minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY:

SECONDED BY:

IN:

OUT:

EXECUTIVE SESSION RESOLUTION	
MOVED BY	
SECONDED BY	
AYE	0
NAY	0
ABSTAIN	0

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**The Superintendent of Schools recommends positive action on the following items:
PERSONNEL:**

A. PROFESSIONAL – EMPLOYMENT – 2018-2019

Approve the following individuals for the position and salary indicated for the 2018-2019 school year:

Bracht, Jodi	P3	MA-1	\$57,255.00	PK
	20-218-100-101-10			
Beddoe, Gary	TOSD/Social Studies	BA-2	\$54,655.00	HS
	15-213-100-101-40			

B. NON-PROFESSIONAL EMPLOYMENT - 2018-2019

Approve the following individuals for the position and salary indicated for the 2018-2019 school year:

Anderson, James	Security Officer	\$35,000.00	DIST	
Eff: 07/11/2018	11-000-266-100-55			
Bair, Michael	Security Officer	\$35,000.00	DIST	
Eff: 07/11/2018	11-000-266-100-55			
Breheny, Michael	Computer Repair Technician	\$54,255.00	BA-1	HS
Eff: 07/11/2018	11-000-222-100-65			
Breheny, Jaime	Security Officer	\$35,000.00	DIST	
Eff: 07/11/2018	11-000-266-100-55			
Oliva, Kathryn	Security Officer	\$35,000.00	DIST	
Eff: 07/11/2018	11-000-266-100-55			
Purro, Robert	Security Officer	\$35,000.00	DIST	
Eff: 07/11/2018	11-000-266-100-55			
Thompson, Leslie	Security Officer	\$35,000.00	DIST	
Eff: 07/11/2018	11-000-266-100-55			

C. LEAVE OF ABSENCE – DIST

Approve the following individual be granted an unpaid Medical Leave of Absence beginning August 31, 2018 returning September 24, 2018. This leave will be deducted from her entitlement under FMLA/NJMLA:

DeoCampo, Tracie

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D. LONG TERM SUBSTITUTE TEACHER - DIST

Approve the following individual for the position, dates and salary indicated:

Bernstein, Marin (Mickelsen-Barclay)	Long Term Sub. 9/1/18 - 4/5/19 Elem. Ed. 15-213-100-101-20	\$125.00 per day - 60 days \$250.00 per day - 61+ days
Lorelli, Zach# (Sarlo)	Long Term Sub. 9/1/18 - 10/12/18 Music 15-140-100-101-40	\$125.00 per day - 60 days \$250.00 per day - 61+ days
Moore, Nichole (Chesler)	Long Term Sub. 9/1/18 - 12/21/18 Students w/ Disab. 15-230-100-101-20	\$125.00 per day - 60 days \$250.00 per day - 61+ days

#pending receipt of certification

E. COACHING POSITIONS - 2018-2019 - HS **NO**

Approve the following individuals for the position stated and salary indicated for the 2018-2019 school year:

Beddoe, Garry	Co-Assistant Football Coach	\$3,471.00
Beddoe, Gary	Co-Football Photographer	\$1,364.50
Varanelli, Nicholas	Co-Assistant Football Coach	\$3,471.00
Varanelli, Nicholas#	Co-Football Photographer	\$1,364.50

#was previously approved as Football Photographer, now splitting position

F. ADVISOR POSITIONS - 2018-2019 - JC

Approve the following individuals for the position stated and salary indicated for the 2018-2019 school year:

Joyce, Maria	Chorus Advisor	\$2,721.00
White, Jessica	Chorus Advisor- Student Facilitator	\$2,721.00
Zielinski, Amy	Band Advisor	\$2,721.00

G. FIFTH GRADE TRANSFER - PACKING/UNPACKING

Approve the following individuals for packing and unpacking up to 10 hours as per side-bar agreement dated May 29, 2018:

Bestle, Jacqueline	Szotak, Ashley
Burke, Christina	Viggiano, Jonna
Hoffman, Elizabeth	Weldon, Lissa
Holcombe, Tammie	
Janik, Brian	
LaRosa, Teresa	
Marone, Lauren	
Nigro, Lisa	
Pepper, Jesse	

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Approve the following individuals for packing and unpacking up to 14 hours as per side-bar agreement dated May 29, 2018:

Barrington, Samantha
Catena, Norma Jean
Jones, Christopher
McKenna, Erin
Pistone, Jean
Trucano, Kerri

H. PRE-K TO KINDERGARTEN TRANSITION PARENT PROGRAM PRESENTER - JC

Approve the following individual to plan and present two summer parent programs on the topic of the transition from Pre-K to Kindergarten at \$37.00 per hour, during July and August, not to exceed \$148.00 total:

DeSoucey, Christina
Account #: 15-190-100-101-20

I. TRANSITION PLANNING – SUMMER HOURS - 2018-2019

Approve the following individual to update paper work for transition planning, RTI, 504 and homeless students at \$37.00 per hour for the hours listed:

McDonald, Caitlin 6 hours, not to exceed \$222.00
Account #: 11-000-218-104-80

J. SUMMER WORK – ADDITIONAL HOURS - CHILD STUDY TEAM - 2018-2019

Approve additional hours for the following Child Study Team personnel to complete work as determined by the Director of Pupil Personnel due to IEP needs at the hourly rate indicated. Hours will be allocated by the Director of Pupil Personnel. (not to exceed LDTC 150 hours total):

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Civitano, Marla	LDTC	\$70.79
England, Bruce	LDTC	\$70.79
McGuire, Keri Anne	LDTC	\$52.89

Account #: 11-000-219-104-80

K. EXTENDED SCHOOL YEAR STAFF – DIST

Approve the following individuals for the above program from June 27, 2018 through August 1, 2018 at a salary of \$17.50 per hour for 80 hours, not to exceed \$1,400.00 each:

Paraprofessionals

Burgess, Ryan
Pigott, Rebecca
DeSantis, Ashley
Account #: 11-422-100-106-80

L. EXTENDED SCHOOL YEAR - PARAPROFESSIONAL – OOD

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Approve the following paraprofessionals for out of district students attending JFK for the 2018-2019 school year program at the hourly rate indicated:

Paraprofessionals

Little, Cheryl \$17.50

Schmelz, Lance \$17.50

Account #: 11-422-100-106-80

M. KEANSBURG AFTER SCHOOL SUMMER CAMP PROGRAM (KAP) – DIST

Approve the following individual for the position and salary listed in the Keansburg After School Summer Camp Program, from June 27, 2018 through August 1, 2018:

Data Entry Clerk \$25.00 per hour for 30 hours, not to exceed \$750.00

Nelson, Diane

Account #: 20-096-200-100-60

N. SUBSTITUTE TEACHERS/TEACHER ASSISTANTS - DIST

Approve the following individuals be added to our substitute teacher/teacher assistant list for the 2018-2019 school year at the daily rates listed below:

Bernstein, Marin

Elem. Ed., TOSD

Coleman, Raymond

Science, Elem. Ed., Driver's Ed.

Conley, Sharon

Elem. Ed, Reading

Erickson, Katelyn

Funk, Gail

Elem. Ed., Nursery

Goggins, Tina NO

Gonzalez, Marcela

Gupta, Prem

Harris, Patricia

Phys. Ed.

Jones, Nina

English

Kabongo, Jocelyne

Kerrigan, Christine

Koczman, Bruce

Lorelli, Zach

Music

Malone, Maritza

Elem. Ed., Spanish

McManigal, Suzanne

Elem. Ed., Lang. Arts 5-8

Moore, Nichole

Elem. Ed., TOSD, Social Studies

Rajeevan, Ajitha

Romano, Sharon

Rooney, Charles

Sametz, Diane

Handicapped

Steakin, Nicolle

Social Worker

Sutisna, Krisanti

Wendland, Jennifer

School Counselor, SAC, Elem. Ed.

\$100.00 = Substitute Teacher

\$85.00 = Substitute Teacher Assistant

Account#: 11-190-100-101-52

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O. ATHLETIC ANCILLARY 2018-2019 - HS

Approve the following individuals to serve as 2018-2019 school year Athletic Ancillary Personnel at rates listed below effective August 15, 2018 - June 30, 2019:

John Bird
Jonathan Book
Christopher DeTalvo
Joseph Dondero
Shaylyn Farnsworth
Dean Foulks
Brian Gallagher
George Hoff
Dorothy Holly
Justine Ince
Ashley Keelen
Brian Kmak
Nicole Kmak
Kimberly Lee
David Lee
Ryan Lillis
Deanna Lopez
Nicholas Lorusso
Cheryl Manzella
James McCarthy
Danielle Mira
Uriel Morfin
Georgina Negro
Nicholas Negro
Thomas O'Keefe
Nancy Pickering
Fidelina Racanelli
James Reid
Jenna Rotondi
Kathryn Sarlo
Daniel White
Jason Wombough

<u>Position</u>	<u>Rate</u>
Ticket Taker/seller	\$50
Security	\$55
Announcer/Timer	\$55
Announcer/Timer/Security 2 event (back to back)	\$78
Football Chain Holder	\$50
Site Manager	\$75
Bus Chaperones	\$45

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P. SUBSTITUTE ATHLETIC TRAINERS - 2018-2019 - DIST

Approve the following individuals as Substitute Athletic Trainers at \$37.00 per hour for the 2018-19 school year, as needed.

Barnes, Julia

Karlo, Mary

Wallace, Eileen

Account #: 15-402-100-100-40

Q. INTERNSHIP – DIST

Approve the following individual be permitted to complete her administrative internship with Michael Herits, hours to be completed before and after school and during lunch for the 2018-2019 school year:

Leak, Lisa

GENERAL:

1. DISTRICT H-I-B REPORT – 2017-2018

Approve the monthly district H-I-B Report for the month of July 2018:

Ref. Exhibit #1

2. POLICY – 1st READING – DIST

Approve and adopt the following policies, as submitted:

2624 Grading System

5420 Reporting Pupil Progress

Ref. Exhibit #2

3. POLICY – 2nd READING – DIST

Approve and adopt the following policies, as submitted:

1550 Equal Employment/Anti-Discrimination Practices

2431 Athletic competition

2431.8 Varsity Letters for Interscholastic Extracurricular Activities

5350 Student Suicide Prevention

5533 Student Smoking

5535 Passive Breath Alcohol Sensor Device

5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

8462 Reporting Potentially Missing or Abused Children

8561 Procurement Procedures for School Nutrition Program

4. SCHOOL BUS EVACUATION DRILL – 2017-2018 – DIST

In accordance with NJAC 6A:27-11.2, a School Bus Evacuation Drill was conducted for the following school:

Port Monmouth Road PreK/Special Ed 4/20/18 8:00am

Port Monmouth Road PreK/Courtesy 4/24/18 8:00am

J. C. Caruso PreK/All Buses 4/20/18 8:00am

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5. PROJECT INSIGHT - 2018-2019 - HS

Approve the CPC's Project Insight to be utilized by the Keansburg School District as an additional resource for students and their families. Project Insight is an early intervention substance abuse program consisting of five sessions. This includes a substance abuse assessment. All sessions will be held at Keansburg School District.

6. FISCAL YEAR 2019 TITLE III REFUSAL OF FUNDS - DIST

Approve the refusal of Title III funds in the amount of \$7,447.00. The reason for the refusal is due to the lack of availability of a consortium.

7. MENTAL HEALTH ASSOCIATION OF MONMOUTH COUNTY (MHJAMC)
MEMORANDUM OF UNDERSTANDING – 2018-2019

Approve the MOU between the Keansburg School District and the Mental Health Association of Monmouth County (MHJAMC) for the 2018-2019 school year. The purpose of this affiliation is to form a working relationship between the MHAMC and the KSD by providing services to students in the Keansburg School System. These services include reducing adolescent pregnancy and improving knowledge of safe sex practices.

8. SCHOOL BASED YOUTH SERVICES PROGRAM/FAMILY FRIENDLY CENTER
GRANT SUBMISSION/ACCEPTANCE - 2018-2019 - DIST.

Approve the submission and acceptance of the School-Based Youth Services Program/Family Friendly Grant Renewal Application in the amount of \$309,439.00. The grant will run from July 1, 2018 - June 30, 2019.

9. DISPOSAL OF USED/OUTDATED TEXTBOOKS-DISTRICT-WIDE

Approve the disposal of all used/outdated textbooks District-Wide.

10. INDEPENDENT CONSULTANTS - 2018-2019

Approve the following consultant to provide services for the 2018-2019 school year:
Invo Healthcare Associates Occupational Therapy \$76.00 per hour
Account #: 11-000-219-320-80

11. CONSULTING SERVICES CONTRACT – SCHOOL BASED YOUTH SERVICES
PROGRAM 2018-2019 – HS

Approve the contract between the Keansburg School District and the following individual to provide clinical oversight and consultation services to the School Based Youth Services Program at Keansburg High School at the hourly rate of \$75.00 per hour, not to exceed \$18,000.00 from July 1, 2018 through June 30, 2019.
Smith, J. Bryan, Personal Growth Associates LLC.
Account #: 20-433-200-320-40

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12. HOME INSTRUCTION - 2017-2018

Approve the following students to receive home instruction ofr the 2017-2018 school year:

Student ID	H.I.#	Grade	Reason	Tutor	Start Date	End Date
2687249768	34	7	Admin	D. Patterson	6-26-18	TBD
4668776913	35	9	Medical	Newark Rein. House	10-2-17	10-31-17
9006395972	36	9	Admin	Visions & Pathways	4-11-18	4-17-18

Account #: 11-150-100-101-80 Employee

Account #: 11-150-100-320-80 Outside

13. SPECIAL NEEDS- 2017-2018

Approve the following students to attend the placement indicated for the 2017-2018 school year:

Student ID	DOB	Class.	Placement	Start Date	Private Public	Tuition
4264288736	8-9-05	MD	Garfield Park	7-9-18	Private	308.00 per diem

Account #: 11-000-100-560-80

ADDENDUM:

A1. TRANSFERS – PROFESSIONAL STAFF – 2018-2019

Approve the following individual for the position indicated effective for the 2018-2019 school year:

	From	To
Kehoe, Jennifer	Students with Disabilities/Gr. K - JC 15-213-100-101-20	Elementary/Gr. K - JC 15-110-100-101-20

A2. PREK – NATIONAL INSTITUTE FOR EARLY EDUCATION RESEARCH STUDY

Approve the Keansburg Preschool Program to participate in a three year study by the National Institute for Early Educational Research (NIEER) on understanding how public preschool can achieve and maintain high quality early education opportunities.

A3. EMPLOYMENT CONTRACTS – 2018-2019

Approve the following employment contracts for the 2018-2019 school year, as submitted:

Security Officer (6)

Ref. Exhibit #3

A4. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

7/16-18	Damian, Colleen	Hobsons/Naviance summer Institute	\$1,189.00
	O'Keefe, Jennifer	Hobsons/Naviance Summer Institute	\$ 877.00

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Superintendent's Report

Personnel: A through Q			
General: 1 through 13			
Addendum: A1 through A4			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X	X- on "E" and "N" (6 th name only)	
Hoff			
Ketch			
Mankowski			
Moran	X		
Vacant			
Motion by:	Donaldson		
Second by:	Bartram		
Roll Call Vote	5 in favor 1 opposed 3 absent(Hoff, Ketch and Mankowski) 0 abstain Motion carried		

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

BS-02: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$179,166.92.

BS-03: RATIFICATION OF PAYROLL SERVICES RENDERED

Recommend that the Board of Education ratify the salary checks issued for the June 25, 2018 payroll in the amount of \$856,701.59 and the June 29, 2018 payroll in the amount of \$391,740.18.

Board Secretary's Report

BS-02 through BS-03			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff			
Ketch			
Mankowski			
Moran	X		
Vacant			
Motion by:	Frizell		
Second by:	Clayton		
Roll Call Vote	5 in favor 0 opposed 3 absent (Hoff, Ketch and Mankowski) 0 abstain Motion carried		

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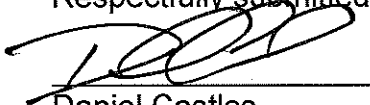
PUBLIC

Ms. Fabiano – Welcomed Kim Moran and Dolores Bartram as new Board President and VP. Looking forward to working with Administration.
Security is major concern in this community and across the country.
Ms. Fabiano read a statement from NJEA regarding security.

Ms. Moran – There is a vacancy on the Board.

MOTION ON ADJOURNMENT

Motion by Bartram and seconded by Brooke Clayton to adjourn this meeting.
Roll call vote: 5 in favor, 0 opposed, 3 absent, and 0 abstain; motion carried.
Closed the meeting at 7:10pm
Respectfully submitted:



Daniel Castles
Business Administrator/
Board Secretary

dc/bmw
C: John Niesz
Administrators
Board Members