

**ORGANIZATION MEETING MINUTES
OF THE
KEANSBURG BOARD OF EDUCATION
TUESDAY, JANUARY 7, 2020
7:00 P.M.
JOSEPH R. BOLGER MIDDLE SCHOOL FACULTY LOUNGE**

1. OPEN MEETING

A. CALL TO ORDER

I HEREBY CALL TO ORDER THE ORGANIZATION MEETING OF THE KEANSBURG BOARD OF EDUCATION. ADEQUATE NOTICE FOR THIS MEETING HAS BEEN MAILED TO THE ASBURY PARK PRESS, FILED WITH THE MUNICIPAL CLERK OF KEANSBURG AND POSTED INSIDE THE OFFICE OF THE KEANSBURG BOARD OF EDUCATION, 100 PALMER PLACE, ON JANUARY 4, 2019.

B. CERTIFIED ELECTION RESULTS

The results of the Annual School District Election held on November 5, 2019 as certified by the Monmouth County Board of Elections are as follows:

For Members of the Board of Education – **Three Year Term**

- | | |
|---------------------|-----|
| • Michael Mankowski | 549 |
| • Kenneth Cook | 522 |
| • Brooke Clayton | 536 |
| • Write-In | 39 |

C. OATH OF OFFICE

ADMINISTERED BY BOARD ATTORNEY

I hereby certify that at the Annual School District Election held on Tuesday, November 5, 2019, the registered voters of the Borough of Keansburg did elect, Michael Mankowski, Kenneth Cook, and Brooke Clayton to be members of the Keansburg Board of Education for a period of three years commencing this 7th day of January 2020.

WILL THE PERSONS NAMED PLEASE STEP FORWARD SO THAT THE OATH OF OFFICE MAY BE ADMINISTERED?

RAISE YOUR RIGHT HAND AND REPEAT AFTER ME.

I, **Michael Mankowski**, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, **Michael Mankowski**, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

I, **Kenneth Cook**, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, **Kenneth Cook**, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

I, **Brooke Clayton**, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, **Brooke Clayton**, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

D. ROLL CALL

| | PRESENT | ABSENT |
|------------------------|----------|----------|
| BROOKE CLAYTON | <u>X</u> | |
| KENNETH COOK | <u>X</u> | |
| MICHAEL DONALDSON | <u>X</u> | |
| PATRICIA FRIZELL | <u>X</u> | |
| CHRISTOPHER J. HOFF | <u>X</u> | |
| KIMBERLY KELAHER MORAN | <u>X</u> | |
| ROBERT R. KETCH | | <u>X</u> |
| MATTHEW KITCHEN | <u>X</u> | |
| MICHAEL MANKOWSKI | <u>X</u> | |

ALSO PRESENT: JOHN O BENNETT, ESQ. AND LOUISE B DAVIS, INTERIM BS/BA

E. PLEDGE OF ALLEGIANCE

2. NOMINATIONS AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President.

Nominating Motions

Kimberly Kelaheer Moran, nominated by Patty Frizell

Consent of the Nominees

Board Secretary asks for consent of the nominees:

"Do you Kimberly Kelaheer Moran consent to having your name placed in nomination for the office of Board President?" Yes

Closing of the Nominations

Board Secretary requests a motion to close nominations.

Motion by Michael Donaldson, seconded by Matthew Kitchen that the nominations for the office of President of the Keansburg Board of Education be closed.

In Favor: 8

Abstain: 0

Opposed: 0

Absent: 1

Moved by Michael Donaldson, seconded by Matthew Kitchen that Kimberly Kelaheer Moran be appointed President of the Keansburg Board of Education.

| 2. Appointment of President | | | |
|-----------------------------|--|----|---------|
| | Yes | No | Abstain |
| Clayton | X | | |
| Cook | X | | |
| Donaldson | X | | |
| Frizell | X | | |
| Hoff | X | | |
| Kelaheer Moran | X | | |
| Ketch | | | |
| Kitchen | X | | |
| Mankowski | X | | |
| Motion by: | Donaldson | | |
| Second by: | Kitchen | | |
| | 8 in favor 0 opposed 1 absent (Ketch) 0 abstain | | |
| Roll Call Vote | Motion carried | | |

The Board Secretary presents the gavel to the new Board President.

3. ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

Board President presides over the remainder of the meeting.

Nominating Motions

Michael Donaldson, nominated by Matthew Kitchen

Consent of the Nominees

Board President asks for consent of the nominees.

"Do you Michael Donaldson consent to having your name placed in nomination for the office of Board Vice President?" Yes

Closing of the Nominations

Board President requests a motion to close nominations.

Motion by Matthew Kitchen, seconded by Patricia Frizell
that the nomination for the office of Vice President of the Keansburg Board of Education be closed.

In Favor: 8

Abstain: 0

Opposed: 0

Absent: 1

Moved by Matthew Kitchen, seconded by Patricia Frizell
that Michael Donaldson be appointed Vice President of the Keansburg Board of Education.

| 2. Appointment of Vice-President | | | |
|---|--|----|---------|
| | Yes | No | Abstain |
| Clayton | X | | |
| Cook | X | | |
| Donaldson | X | | |
| Frizell | X | | |
| Hoff | X | | |
| Kelaher Moran | X | | |
| Ketch | | | |
| Kitchen | X | | |
| Mankowski | X | | |
| Motion by: | Kitchen | | |
| Second by: | Frizell | | |
| Roll Call Vote | 8 in favor 0 opposed 1 absent (Ketch) 0 abstain Motion carried | | |

4. OPEN TO PUBLIC - NONE

5. APPOINTMENT OF LEGISLATIVE DELEGATE - HELD

Moved by _____, seconded by _____,
that _____ be appointed Legislative Delegate for the
Keansburg Board of Education and shall serve until the next organization meeting. The
Legislative Delegate will receive no reimbursement for serving in this position.

In Favor:

Abstain:

Opposed:

Absent:

**6. DESIGNATION OF MEETING SCHEDULE - HELD
(Except for January 28, 2020 Meeting)**

Moved by _____, seconded by _____, that the following resolution be
adopted by the Keansburg Board of Education:

WHEREAS, Chapter 213, P.L. 1975, commonly known as the Open Public Meetings
Act or the "Sunshine Law" was signed into law on October 21, 1975; and

WHEREAS, the Open Public Meetings Act mandates annual notice of Public Meetings
to be posted in at least one public place, communicated to one newspaper, and filed
with the Municipal Clerk; and

WHEREAS, the Open Public Meetings Act mandates that annual notice be
disseminated within seven (7) days of the organization meeting;

NOW, THEREFORE, BE IT RESOLVED that the following schedule of public meetings
be posted in appropriate places, transmitted to one (1) newspaper, filed with the
Municipal Clerk and mailed to any person who has requested it within seven (7) days of
this meeting.

REGULAR MEETING SCHEDULE
2020 SCHOOL YEAR – HELD
(Except for the January 28, 2020 Meeting)

TIME: 7:00 P.M.

LOCATION: Joseph R. Bolger Middle School Faculty Lounge

| | |
|--------------------|--|
| January 28, 2020 | Regular Meeting |
| February 25, 2020 | February Monthly Meeting |
| March 24, 2020 | March Monthly Meeting |
| April 21, 2020 | April Monthly Meeting |
| May 19, 2020 | May Monthly Meeting |
| June 16, 2020 | June Monthly Meeting |
| July 21, 2020 | July Monthly Meeting |
| August 18, 2020 | August Monthly Meeting |
| September 15, 2020 | September Monthly Meeting |
| October 27, 2020 | October Monthly Meeting (NJSBA week of 10/19/20) |
| November 17, 2020 | November Monthly Meeting |
| December 15, 2020 | December Monthly Meeting |
| January 5, 2021 | Organization Meeting |

Approve the January 28, 2020 Keansburg Board of Education Regular Meeting Only

In Favor: 8

Abstain: 0

Opposed: 0

Absent: 1 (Ketch)

7. APPOINTMENT OF COMMITTEES – HELD COMMITTEE OF WHOLE PROPOSED AND VOTED ON

Moved by _____, seconded by _____, that the Board of Education approve the continuation of the following committees with the Board President appointing members and chairpersons at a subsequent board meeting. Additionally, authorize the Board President to appoint representatives and alternates to NJSBA Delegate Assembly, Urban School Board Committee and Monmouth County School Boards Association.

ATHLETICS & RECREATION

BUILDINGS & GROUNDS

CURRICULUM, EDUCATION & SPECIAL EDUCATION

FINANCE

PERSONNEL & NEGOTIATIONS

POLICY & BY-LAWS

BOOSTER CLUB REPRESENTATIVE

BOROUGH COUNCIL LIAISON

NJSBA/MCSBA DELEGATE

LEGISLATIVE DELEGATE

PTA LIAISON

URBAN BOARD DELEGATE

COMMITTEE OF WHOLE - VOTE

In Favor: 8

Abstain:

Opposed:

Absent: 1 (Ketch)

8. ADOPTION OF CODE OF ETHICS

Moved by Brooke Clayton, seconded by Patricia Frizell, that the following resolution be adopted by the Keansburg Board of Education:

RESOLVED that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Keansburg Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

In Favor: 8

Abstain: 0

Opposed: 0

Absent: 1

ADJOURNMENT OF MEETING

Motion by Michael Mankowski, seconded by Kenneth Cook

In Favor: 8

Abstain: 0

Opposed: 0

Absent: 1 (Ketch)

Ms. Kim Kelaher Moran closed the meeting at 8:35 p.m.

Respectfully submitted,



Louise B Davis
Interim Board Secretary

LBD/bmw

C: Doug Covert
Administrators
Board Members