

**ORGANIZATION MEETING MINUTES
OF THE
KEANSBURG BOARD OF EDUCATION
TUESDAY, JANUARY 5, 2016
7:00 P.M.
JOSEPH R. BOLGER MIDDLE SCHOOL FACULTY LOUNGE**

1. OPEN MEETING

A. CALL TO ORDER

I HEREBY CALL TO ORDER THE REORGANIZATION MEETING OF THE KEANSBURG BOARD OF EDUCATION. ADEQUATE NOTICE FOR THIS MEETING HAS BEEN MAILED TO THE ASBURY PARK PRESS, FILED WITH THE MUNICIPAL CLERK OF KEANSBURG AND POSTED INSIDE THE OFFICE OF THE KEANSBURG BOARD OF EDUCATION, 100 PALMER PLACE, ON JANUARY 13, 2015.

B. CERTIFIED ELECTION RESULTS

The results of the Annual School District Election held on November 3, 2015 as certified by the Monmouth County Board of Elections are as follows:

For Members of the Board of Education – **Three Year Term**

- | | |
|---------------------|-----|
| • Michael Donaldson | 367 |
| • Judy Ferraro | 327 |
| • Patricia Frizell | 324 |

C. OATH OF OFFICE

ADMINISTERED BY BOARD ATTORNEY

I hereby certify that at the Annual School District Election held on Tuesday, November 3, 2015, the registered voters of the Borough of Keansburg did elect, Michael Donaldson, Judy Ferraro and Patricia Frizell to be members of the Keansburg Board of Education for a period of three years commencing on this 5th day of January 2016.

WILL THE PERSONS NAMED PLEASE STEP FORWARD SO THAT THE OATH OF OFFICE MAY BE ADMINISTERED?

RAISE YOUR RIGHT HAND AND REPEAT AFTER ME.

I, **Michael Donaldson**, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, Michael Donaldson, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

I, Judy Ferraro, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, Judy Ferraro, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

D. ROLL CALL

	PRESENT	ABSENT
DOLORES BARTRAM	_____	_____X_____
MICHAEL DONALDSON	_____X_____	_____
JUDY FERRARO	_____X_____	_____
WALTER FLEMING	_____	_____X_____
PATRICIA FRIZELL	_____	_____X_____
CHRISTOPHER J HOFF	_____X_____	_____
ROBERT R. KETCH	_____X_____	_____
KIMBERLY K. MORAN	_____X_____	_____

E. PLEDGE OF ALLEGIANCE

2. NOMINATIONS AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President.

Nominating Motions

Judy Ferraro, nominated by Kim Kelaher-Moran

Consent of the Nominees

Board Secretary asks for consent of the nominee:

"Do you Judy Ferraro consent to having your name placed in nomination for the office of Board President?"

Closing of the Nominations

Board Secretary requests a motion to close nominations.

Motion by Robert Ketch, seconded by Brooke Clayton

that the nomination for the office of President of the Keansburg Board of Education be closed.

In Favor: 6

Abstain: 0

Opposed: 0

Absent: 3

Moved by Michael Donaldson, seconded by Kim Kelaher-Moran that Judy Ferraro be appointed President of the Keansburg Board of Education.

2. Appointment of President			
	Yes	No	Abstain
Bartram			
Clayton	X		
Donaldson	X		
Fleming			
Frizell			
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Donaldson		
Second by:	Moran		
Roll Call Vote	6 in favor 0 opposed 3 absent 0 abstain Motion carried		

The Board Secretary presents the gavel to the new Board President.

3. ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

Nominating Motions

Kim Kelaher-Moran, nominated by Michael Donaldson

Consent of the Nominees

Board President asks for consent of the nominee.

"Do you Kim Kelaher-Moran consent to having your name placed in nomination for the office of Board Vice President?"

Closing of the Nominations

Board President requests a motion to close nominations.

Motion by Robert Ketch, seconded by Brooke Clayton,
that the nomination for the office of Vice President of the Keansburg Board of Education
be closed.

In Favor: 6

Abstain: 0

Opposed: 0

Absent: 3

Moved by Robert Ketch, seconded by Brooke Clayton that Kimberly Kelaher-Moran be
appointed Vice President of the Keansburg Board of Education.

2. Appointment of Vice-President			
	Yes	No	Abstain
Bartram			
Clayton	X		
Donaldson	X		
Fleming			
Frizell			
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Ketch		
Second by:	Clayton		
Roll Call Vote	6 in favor 0 opposed 3 absent 0 abstain Motion carried		

4. Public

Tammy Carrier gave Board Members Plaques

5. APPOINTMENT OF LEGISLATIVE DELEGATE

Judy Ferraro appointed Christopher Hoff as the Legislative Delegate for the Keansburg Board of Education

5. Appointment of Legislative Delegate			
	Yes	No	Abstain
Bartram			
Clayton	X		
Donaldson	X		
Fleming			
Frizell			
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Ferraro		
Roll Call Vote	6 in favor 0 opposed 3 absent 0 abstain Motion carried		

6. DESIGNATION OF MEETING SCHEDULE

Motion by Michael Donaldson, seconded by Robert Ketch, that the following resolution be adopted by the Keansburg Board of Education:

WHEREAS, Chapter 213, P.L. 1975, commonly known as the Open Public Meetings Act or the "Sunshine Law" was signed into law on October 21, 1975; and

WHEREAS, the Open Public Meetings Act mandates annual notice of Public Meetings to be posted in at least one public place, communicated to one newspaper, and filed with the Municipal Clerk; and

WHEREAS, the Open Public Meetings Act mandates that annual notice be disseminated within seven (7) days of the organization meeting;

NOW, THEREFORE, BE IT RESOLVED that the following schedule of public meetings be posted in appropriate places, transmitted to one (1) newspaper, filed with the Municipal Clerk and mailed to any person who has requested it within seven (7) days of this meeting.

REGULAR MEETING SCHEDULE 2016

TIME: 7:00 P.M.

LOCATION: Joseph R. Bolger Middle School Faculty Lounge

January 26, 2016	Regular Meeting
February 23, 2016	February Monthly Meeting
March 15, 2016	March Monthly Meeting
March 22, 2016	BOE Spring Retreat
April 26, 2016	April Monthly Meeting – Budget Hearing
May 24, 2016	May Monthly Meeting
June 14, 2016	June Monthly Meeting
July 7, 2016	BOE Summer Retreat
July 26, 2016	July Monthly Meeting
August 30, 2016	August Monthly Meeting
September 27, 2016	September Monthly Meeting
October 6, 2016	BOE Fall Retreat
October 18, 2016	October Monthly Meeting (NJSBA next week)
November 22, 2016	November Monthly Meeting
December 15, 2016	BOE Winter Retreat
December 20, 2016	December Monthly Meeting
January 3, 2017	Organization Meeting

In Favor: 6

Abstain: 0

Opposed: 0

Absent: 3

7. APPOINTMENT OF COMMITTEES – HELD

The Board of Education approves the continuation of the following committees with the Board President appointing members and chairpersons at a subsequent board meeting. Additionally, the Board President will appoint representatives and alternates to NJSBA Delegate Assembly, Urban School Board Committee and Monmouth County School Boards Association.

ATHLETICS & RECREATION

BUILDINGS & GROUNDS

COMMUNICATIONS

CURRICULUM, EDUCATION & SPECIAL EDUCATION

FINANCE

PERSONNEL & NEGOTIATIONS

POLICY & BY-LAWS

BOOSTER CLUB REPRESENTATIVE

BOROUGH COUNCIL LIAISON

NJSBA/MCSBA DELEGATE

PTA LIAISON

URBAN BOARD DELEGATE

8. ADOPTION OF CODE OF ETHICS

Motion by Robert Ketch, seconded by Brooke Clayton, that the following resolution be adopted by the Keansburg Board of Education:

RESOLVED that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Keansburg Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

In Favor: 6

Abstain: 0

Opposed: 0

Absent: 3

ADJOURNMENT OF MEETING

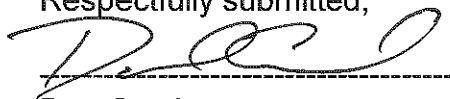
Motion by Michael Donaldson, seconded by Robert Ketch

In Favor: 6 Abstain: 0

Opposed: 0 Absent: 3

Ms. Judy Ferraro closed the meeting at 7:16 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dan Castles", is written over a horizontal dashed line.

Dan Castles
Board Secretary, Pro Tem

DC/bmw

C: Gerald North
Administrators
Board Members