

MINUTES

REORGANIZATION MEETING OF THE KEANSBURG BOARD OF EDUCATION TUESDAY, JANUARY 5, 2021

7:00 P.M.

JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER

CALL TO ORDER

Mrs. Cindy Barr-Rague, Interim School Business Administrator/Board Secretary, called the Reorganization Meeting to order at 7:00 P.M.

SUNSHINE LAW

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Asbury Park Press and has been posted and filed with the Municipal Clerk of Keansburg. Copies have also been sent to each district school and posted on the district website in accordance with the law.

STATEMENT OF VIDEOTAPING OF PUBLIC PORTION OF BOARD OF EDUCATION MEETINGS

Please note that the public portion of all board of education meetings are videotaped and available for public viewing on our website. Therefore, members of the public should have no expectation of privacy in any statements that they make when addressing the Board/Administration.

NO SMOKING ON SCHOOL GROUNDS

Please be advised that there is no smoking on school grounds - inside or outside - at any time.

PLEDGE OF ALLEGIANCE

Mrs. Barr-Rague led The Pledge of Allegiance.

ANNOUNCEMENT(S)

There were no announcements.

RESULTS OF ELECTION

Mrs. Barr-Rague read the results of the School Board Election conducted on November 3, 2020 General Election Ballot from 6:00 a.m. to 8:00 p.m. by the County Board of Elections:

CERTIFIED ELECTION RESULTS

THREE YEAR TERM	
CANDIDATE	TOTAL VOTES
Christopher Hoff	2,717
Kim Kelaher-Moran	2,545
Judy Ferraro	2,526
Write-In	67

ADMINISTRATION OF OATH OF OFFICE

Mrs. Barr-Rague administered the prescribed oath of office to newly elected Board member Judy Ferraro and re-elected Board member Kim Kelaher-Moran. Re-elected Board member Christopher Hoff did not attend the meeting and will be sworn in at a later date.

MEMBERS PRESENT: Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen and Michael Mankowski

MEMBERS ABSENT: Christopher Hoff

OTHERS PRESENT: Kathleen O'Hare, Cindy Barr-Rague, Elyse McMahon, Anne Hazeldine, Tara Smith, Joseph Larocca, Jennifer Vecchiarelli, Christine Formica, William Regniault

ELECTION OF BOARD PRESIDENT

According to Bylaw 0152, Cindy Barr-Rague, Interim School Business Administrator/Board Secretary opened up the nomination for the position of President.

Mrs. Barr-Rague will explain that if there was more than one nomination for President or Vice President, candidates will be voted on in order in which they were nominated.

Patricia Frizell nominated Judy Ferraro for Board President.

ROLL CALL VOTE

MOTION TO CLOSE NOMINATIONS FOR BOARD PRESIDENT	
MOVED BY	Matthew Kitchen
SECONDED BY	Kenneth Cook
AYE	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaheer-Moran, Matthew Kitchen and Michael Mankowski
NAY	-
ABSTAIN	-

ROLL CALL VOTE

ELECTION OF BOARD PRESIDENT	
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaheer-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
NAY	-
ABSTAIN	-

ASSUMPTION OF THE CHAIR

Mrs. Barr-Rague turned the gavel over to Ms. Ferraro.

ELECTION OF BOARD VICE PRESIDENT

According to Bylaw 0152, the Board President will open up the nomination for the position of Board Vice President.

Judy Ferraro nominated Kim Kelaheer-Moran for Board Vice-President.

ROLL CALL VOTE

MOTION TO CLOSE NOMINATIONS FOR VICE PRESIDENT	
MOVED BY	Michael Mankowski
SECONDED BY	Matthew Kitchen
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaheer-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
NAY	-
ABSTAIN	-

ROLL CALL VOTE

ELECTION OF BOARD VICE PRESIDENT	
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaheer-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
NAY	-
ABSTAIN	-

PRESIDENT'S COMMENTS

Ms. Judy Ferraro thanked everyone for their support and looks forward to the coming year.

PUBLIC COMMENT(S)

There were no comments from the public.

ORGANIZATION MATTERS

The Superintendent of Schools submits the following resolutions for approval:

1. ATTENDANCE OFFICER

BE IT RESOLVED, that Ms. Tara Smith, Supervisor of Special Education, be appointed Keansburg Board of Education Attendance Officer through the January 2022 Reorganization Meeting.

2. AFFIRMATIVE ACTION OFFICER

BE IT RESOLVED, that Mr. Sean Brophy, Assistant Principal, be appointed the Affirmative Action Officer through the January 2022 Reorganization Meeting.

3. DISTRICT SECTION 504 COORDINATOR

BE IT RESOLVED, that Ms. Tara Smith, Supervisor of Special Education, be appointed District 504 Coordinator through the January 2022 Reorganization Meeting.

4. 2021 REGULAR MEETING SCHEDULE

BE IT RESOLVED that the Keansburg Board of Education hereby adopts the following schedule of meetings, to be held at 7:00pm, on the Third Tuesday of each month, in the Joseph R. Bolger Middle School Media Center, Keansburg, NJ (unless otherwise noted):

January 12, 2021	Special Meeting
January 19, 2021	January Monthly Meeting
February 23, 2021	February Monthly Meeting
March 16, 2021	March Monthly Meeting
April 20, 2021	April Monthly Meeting
May 18, 2021	May Monthly Meeting
June 22, 2021	June Monthly Meeting
July 20, 2021	July Monthly Meeting
August 17, 2021	August Monthly Meeting
September 21, 2021	September Monthly Meeting

October 26, 2021	October Monthly Meeting
November 16, 2021	November Monthly Meeting
December 14, 2021	December Monthly Meeting
January 4, 2022	Reorganization Meeting

5. COMMITTEE OF THE WHOLE AND REGULAR PUBLIC MEETING DATES

BE IT RESOLVED, that the attached schedule showing dates, times and locations of each of the monthly Committee of the Whole agenda sessions and each of the Regular monthly meetings be approved, and to post said list in each of the school buildings, Township Clerk's Offices, Police Headquarters and the Asbury Park Press.

6. RESIGNATION

RESOLVED, that the Board of Education hereby accepts the resignation of Mr. Michael Donaldson, effective December 31, 2020; and

BE IT FURTHER RESOLVED that the Board Secretary is hereby directed to advertise the vacancy and seek candidates for the position in accordance with Board Policy.

ORGANIZATION MATTERS	
MOVED BY	Kenneth Cook
SECONDED BY	Patricia Frizell
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
NAY	-
ABSTAIN	-

FINANCIAL AND BUSINESS OPERATIONS MATTERS

The Interim School Business Administrator/Board Secretary submits the following resolutions for approval:

1. BANKING INSTITUTIONS SIGNATURES

Recommend the Board of Education establish the following bank accounts and authorize the appropriate banks to honor all checks, drafts and other orders for the

payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated for the period January 5, 2021 through June 30, 2021.

ACCOUNT TITLE

SIGNATURES REQUIRED

- | | | | |
|--|--|-----|---|
| 1. General Operating
Bank of America | Judy Ferraro
Board President | OR | Kimberly Kelaheer-Moran
Board Vice President |
| | AND Kathleen O'Hare-Plasteras
Acting Superintendent | AND | Cindy Barr-Rague
Interim BA/BS |
| 2. Payroll and Payroll
Agency Accounts
Bank of America | Kathleen O'Hare-Plasteras
Acting Superintendent | AND | Cindy Barr-Rague
Interim BA/BS |
| 3. Cafeteria Funds
Bank of America | Cindy Barr-Rague
Interim BA/BS | | |
| 4. KHS Student Activity
Bank of America | Kathleen O'Hare-Plasteras
Acting Superintendent | OR | Cindy Barr-Rague
Interim BA/BS |
| | AND Jennifer Vecchiarelli
Principal | OR | Brian Kmak
Vice Principal |
| 5. Jos. R. Bolger MS
Student Activity
Bank of America | Kathleen O'Hare-Plasteras
Acting Superintendent | OR | Cindy Barr-Rague
Interim BA/BS |
| | AND Joseph LaRocca
Principal | OR | Michael Herits
Vice Principal |
| 6. Jos. C. Caruso ES
Student Activity
Bank of America | Kathleen O'Hare-Plasteras
Acting Superintendent | OR | Cindy Barr-Rague
Interim BA/BS |
| | AND Elyse McMahon
Principal | OR | Sean Brophy
Vice Principal |

Edith Chmiel Scholarship
Robert Currie Scholarship
Arlene M Carr Kelaher Scholarship
Bank of America

Cindy Barr-Rague
Interim BA/BS

Petty Cash
Bank of America

Kathleen O'Hare-Plasteras
Acting Superintendent

OR Cindy Barr-Rague
Interim BA/BS

2. APPROVAL OF DEPOSITORIES

BE IT RESOLVED that the Keansburg Board of Education authorizes the use of the following depositories:

1. Bank of America
2. New Jersey Cash Management

FINANCIAL AND BUSINESS OPERATIONS MATTERS	
MOVED BY	Matthew Kitchen
SECONDED BY	Kenneth Cook
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
NAY	-
ABSTAIN	-

POLICY DEVELOPMENT & COMMUNITY RELATIONS MATTERS

The Superintendent of Schools submits the following resolutions for approval:

1. ADOPTION OF CODE OF ETHICS

BE IT RESOLVED, that, in accordance with N.J.S.A. 18A:12-21, the Keansburg Board of Education must minimally adhere to the following "Code of Ethics":

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide

accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

2. GOVERNANCE MANUAL

BE IT RESOLVED, that the Keansburg Board of Education approve the current governance manual containing all policies, bylaws, mandated regulations and job descriptions specifically requiring Board approval through the January 2022 Reorganizational Meeting.

DISCUSSION

ROLL CALL VOTE

POLICY DEVELOPMENT & COMMUNITY RELATIONS MATTERS	
MOVED BY	Patricia Frizell
SECONDED BY	Kenneth Cook
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelahe-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
NAY	-
ABSTAIN	-

3. RESOLUTION AUTHORIZING EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel

It is anticipated that the length of time of this executive session will be 20 minutes and that action will be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

EXECUTIVE SESSION RESOLUTION	
MOVED BY	Matthew Kitchen
SECONDED BY	Kenneth Cook

AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
NAY	-
ABSTAIN	-

The Board went into Executive Session at 7:22 P.M.

CALL TO ORDER: Ms. Judy Ferraro, Board President reconvened the Reorganization Meeting at 7:58 P.M.

MEMBERS PRESENT: Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen and Michael Mankowski

MEMBERS ABSENT: Christopher Hoff

OTHERS PRESENT: Kathleen O'Hare, Cindy Barr-Rague, Elyse McMahon, Anne Hazeldine, Tara Smith, Joseph Larocca, Jennifer Vecchiarelli, Christine Formica, William Regnault

PERSONNEL

The Interim School Business Administrator/Board Secretary submits the following resolutions for approval:

BE IT RESOLVED, that the employment contract of the Superintendent of Schools, Kathleen O'Hare-Plasteras, be approved for the period of January 5, 2021 through June 30, 2024 as approved by the Executive County Superintendent.

NON PROFESSIONAL EMPLOYMENT-2020-2021

Approve the following individual for the position and salary indicated for the 2020-2021 School Year:

Sette, Michael	Staff Accountant	\$65,000^	DIST
Account # 11-000-251-100-55		^prorated	
Eff. 1/21/21 on or before			

WINTER COACHING POSITIONS-JRB

Approve the following individuals for the position and salary as submitted. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:**

Name	Position	Salary
Gallagher, Brian	Boys Basketball Coach	\$5,603.00
Hoff, George	Girls Basketball Coach	\$5,603.00

Account # 15-402-100-10-30

WINTER COACHING POSITIONS-KHS

Approve the following individuals for the position and salary as submitted. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:**

Name	Position	Salary
Bird, John	Weight Room Monitor (Winter)	\$3,059.00
Ferraro, James	Assistant Girls Basketball Coach (girls-1)	\$6,483.00
Waltz, Ryan	JV Boys Basketball Coach	\$6,483.00

Account # 15-402-100-100-40

DISCUSSION

ROLL CALL VOTE

PERSONNEL MATTERS	
MOVED BY	Matthew Kitchen
SECONDED BY	Patricia Frizell
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski (except Superintendent's contract), and Judy Ferraro (except Superintendent's contract and 2nd name on Winter Coaching Positions - KHS)
NAY	-
ABSTAIN	Michael Mankowski (Superintendent's Contract) and Judy Ferraro (Superintendent's Contract and 2nd name on Winter Coaching Positions - KHS)

Everyone congratulated Kathleen O'Hare on her appointment as Superintendent. Joseph LaRocca presented her with flowers from the Administrators Association and her young son came forward to congratulate his mom.

PUBLIC COMMENTS

There were no comments from the public.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
MOVED BY	Patricia Frizell
SECONDED BY	Kenneth Cook
AYE	Brooke Clayton, Kenneth Cook, Patricia Frizell, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Judy Ferraro
NAY	-

ADJOURNMENT

Moved by Patricia Frizell and seconded by Kenneth Cook and unanimously carried, the meeting was adjourned at 8:02 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Barr-Rague", written in dark ink.

Cindy Barr-Rague
Interim School Business Administrator/Board Secretary