

**ORGANIZATION MEETING MINUTES
OF THE
KEANSBURG BOARD OF EDUCATION
TUESDAY, JANUARY 3, 2017
7:00 P.M.
JOSEPH R. BOLGER MIDDLE SCHOOL FACULTY LOUNGE**

1. OPEN MEETING

A. CALL TO ORDER

I HEREBY CALL TO ORDER THE REORGANIZATION MEETING OF THE KEANSBURG BOARD OF EDUCATION. ADEQUATE NOTICE FOR THIS MEETING HAS BEEN MAILED TO THE ASBURY PARK PRESS, FILED WITH THE MUNICIPAL CLERK OF KEANSBURG AND POSTED INSIDE THE OFFICE OF THE KEANSBURG BOARD OF EDUCATION, 100 PALMER PLACE, ON JANUARY 14, 2016.

B. CERTIFIED ELECTION RESULTS

The results of the Annual School District Election held on November 8, 2016 as certified by the Monmouth County Board of Elections are as follows:

For Members of the Board of Education – Three Year Term

- | | |
|---------------------|-------|
| • Brooke Clayton | 1,199 |
| • Dolores Bartram | 1,021 |
| • Michael Mankowski | 958 |

C. OATH OF OFFICE

ADMINISTERED BY BOARD ATTORNEY

I hereby certify that at the Annual School District Election held on Tuesday, November 8, 2016, the registered voters of the Borough of Keansburg did elect, Brooke Clayton, Dolores Bartram and Michael Mankowski to be members of the Keansburg Board of Education for a period of three years commencing this 3rd day of January 2017.

WILL THE PERSONS NAMED PLEASE STEP FORWARD SO THAT THE OATH OF OFFICE MAY BE ADMINISTERED?

RAISE YOUR RIGHT HAND AND REPEAT AFTER ME.

I, Michael Mankowski, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, Michael Mankowski, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

I, Dolores Bartram, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, Dolores Bartram, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

I, Brooke Clayton, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF NEW JERSEY, AND THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE TO THE SAME AND TO THE GOVERNMENTS ESTABLISHED IN THE UNITED STATES AND THIS STATE, UNDER THE AUTHORITY OF THE PEOPLE. SO HELP ME GOD.

I, Brooke Clayton, DO SOLEMNLY SWEAR (OR AFFIRM) THAT I POSSESS THE QUALIFICATIONS PRESCRIBED BY LAW FOR THE OFFICE OF MEMBER OF A BOARD OF EDUCATION AND THAT I WILL FAITHFULLY, IMPARTIALLY AND JUSTLY PERFORM ALL THE DUTIES OF THAT OFFICE ACCORDING TO THE BEST OF MY ABILITY. SO HELP ME GOD.

D. ROLL CALL

	PRESENT	ABSENT
DOLORES BARTRAM	<u> X </u>	
BROOKE CLAYTON	<u> X </u>	
MICHAEL DONALDSON	<u> X </u>	
JUDY FERRARO	<u> X </u>	
PATRICIA FRIZELL	<u> X </u>	
CHRISTOPHER J HOFF	<u> X </u>	
KIMBERLY KELAHER MORAN	<u> X </u>	
ROBERT R. KETCH	<u> X </u>	
MICHAEL MANKOWSKI	<u> X </u>	

E. PLEDGE OF ALLEGIANCE

2. NOMINATIONS AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President.

Nominating Motions

Judy Ferraro, nominated by Dolores Bartram

Consent of the Nominees

Board Secretary asks for consent of the nominee:

"Do you Judy Ferraro consent to having your name placed in nomination for the office of Board President?"

Closing of the Nominations

Board Secretary requests a motion to close nominations.

Motion by Robert Ketch, seconded by Patricia Frizell

that the nomination for the office of President of the Keansburg Board of Education be closed.

In Favor: 9

Abstain: 0

Opposed: 0

Absent: 0

Moved by Michael Donaldson, seconded by Patricia Frizell that Judy Ferraro be appointed President of the Keansburg Board of Education.

2. Appointment of President			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch	X		
Mankowski	X		
Moran	X		
Ferraro	X		
Motion by:	Donaldson		
Second by:	Frizell		
Roll Call Vote	9 in favor 0 opposed 0 absent 0 abstain Motion carried		

The Board Secretary presents the gavel to the new Board President.

3. ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

Nominating Motions

Kim Kelaher-Moran, nominated by Judy Ferraro

Consent of the Nominees

Board President asks for consent of the nominee.

"Do you Kim Kelaher-Moran consent to having your name placed in nomination for the office of Board Vice President?"

Closing of the Nominations

Board President requests a motion to close nominations.

Motion by Robert Ketch, seconded by Brooke Clayton,

that the nomination for the office of Vice President of the Keansburg Board of Education be closed.

In Favor: 9

Abstain: 0

Opposed: 0

Absent: 0

Moved by Robert Ketch, seconded by Brooke Clayton that Kimberly Kelaher-Moran be appointed Vice President of the Keansburg Board of Education.

2. Appointment of Vice-President			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch	X		
Mankowski	X		
Moran	X		
Ferraro	X		
Motion by:	Frizell		
Second by:	Clayton		
Roll Call Vote	9 in favor 0 opposed 0 absent 0 abstain Motion carried		

4. Public - NONE

5. APPOINTMENT OF LEGISLATIVE DELEGATE

Moved by Patricia Frizell, seconded by Brooke Clayton, that Michael Mankowski be appointed Legislative Delegate for the Keansburg Board of Education and shall serve until the next organization meeting. The Legislative Delegate will receive no reimbursement for serving in this position.

In Favor: 9

Abstain:

Opposed:

Absent:

5. Appointment of Legislative Delegate			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch	X		
Mankowski	X		
Moran	X		
Ferraro	X		
Motion by:	Frizell		
Second by:	Clayton		
Roll Call Vote	9 in favor		
	0 opposed		
	0 absent		
	0 abstain		
	Motion carried		

6. DESIGNATION OF MEETING SCHEDULE

Motion by Judy Ferraro, seconded by Michael Donaldson, that the following resolution be adopted by the Keansburg Board of Education:

WHEREAS, Chapter 213, P.L. 1975, commonly known as the Open Public Meetings Act or the "Sunshine Law" was signed into law on October 21, 1975; and

WHEREAS, the Open Public Meetings Act mandates annual notice of Public Meetings to be posted in at least one public place, communicated to one newspaper, and filed with the Municipal Clerk; and

WHEREAS, the Open Public Meetings Act mandates that annual notice be disseminated within seven (7) days of the organization meeting;

NOW, THEREFORE, BE IT RESOLVED that the following schedule of public meetings be posted in appropriate places, transmitted to one (1) newspaper, filed with the Municipal Clerk and mailed to any person who has requested it within seven (7) days of this meeting.

REGULAR MEETING SCHEDULE 2017

TIME: 7:00 P.M.

LOCATION: Joseph R. Bolger Middle School Faculty Lounge

January 24, 2017	Regular Meeting
February 28, 2017	February Monthly Meeting
March 28, 2017	March Monthly Meeting
April 25, 2017	April Monthly Meeting – Budget Hearing
May 23, 2017	May Monthly Meeting
June 13, 2017	June Monthly Meeting
July 18, 2017	July Monthly Meeting
August 22, 2017	August Monthly Meeting
September 26, 2017	September Monthly Meeting
October 3, 2017	BOE Fall Retreat
October 17, 2017	October Monthly Meeting (NJSBA next week)
November 21, 2017	November Monthly Meeting
December 14, 2017	BOE Winter Retreat
December 19, 2017	December Monthly Meeting
January 2, 2018	Organization Meeting

In Favor:	9	Abstain:	0
Opposed:	0	Absent:	0

7. APPOINTMENT OF COMMITTEES -- HELD

The Board of Education approves the continuation of the following committees with the Board President appointing members and chairpersons at a subsequent board meeting. Additionally, the Board President will appoint representatives and alternates to NJSBA Delegate Assembly, Urban School Board Committee and Monmouth County School Boards Association.

ATHLETICS & RECREATION

BUILDINGS & GROUNDS

COMMUNICATIONS

CURRICULUM, EDUCATION & SPECIAL EDUCATION

FINANCE

PERSONNEL & NEGOTIATIONS

POLICY & BY-LAWS

BOOSTER CLUB REPRESENTATIVE

BOROUGH COUNCIL LIAISON

NJSBA/MCSBA DELEGATE

PTA LIAISON

URBAN BOARD DELEGATE

8. ADOPTION OF CODE OF ETHICS

Motion by Patricia Frizell, seconded by Brooke Clayton, that the following resolution be adopted by the Keansburg Board of Education:

RESOLVED that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Keansburg Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

In Favor: 9

Abstain: 0

Opposed: 0

Absent: 0

ADJOURNMENT OF MEETING

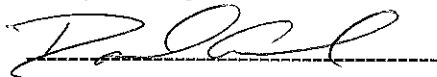
Motion by Robert Ketch, seconded by Michael Donaldson

In Favor: 9 Abstain: 0

Opposed: 0 Absent: 0

Ms. Judy Ferraro closed the meeting at 7:20 p.m.

Respectfully submitted,



Dan Castles
Board Secretary

DC/bmw

C: John Niesz
Administrators
Board Members