

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER JANUARY 21, 2025 - 7:00 P.M.

CALL TO ORDER Christopher Hoff, President, called the Regular Meeting to order at 7:03 p.m.

MEMBERS PRESENT Brooke Clayton at 7:09 pm, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, and Michael Mankowski,

MEMBERS ABSENT Mathew Kitchen and Patricia Frizell

OTHERS PRESENT Kathleen O'Hare, Superintendent, Michael Sette, Board Secretary and District Administration

PLEDGE OF ALLEGIANCE - Mr. Hoff led the Pledge of Allegiance and pointed out the emergency exits.

Christopher Hoff asked everyone to take a moment to acknowledge the children affected by wildfires. Not only did some lose their homes, but they also lost their schools; hopefully, they can return to learning soon.

PRESENTATIONS/CORRESPONDENCES - Educator, Educational Services Professional, and Support Professional of the Year Winners-

Anne Hazeldine announced the KELC Educator of the Year, Lauren Pisani; Educational Services Professional of the Year, Bonnie Walling; and Educational Support Professional of the Year, Michele Barshewski.

Elyse McMahon and Sean Henry announced the Caruso Educator of the Year, Vanessa Torres; Educational Services Professional of the Year, Felicia Higgins; and Educational Support Professional of the Year, Lori Ann Ryan.

Joseph LaRocca and Ryan Lillis announced the Bolger Educator of the Year, Amy Dolan; Educational Services Professional of the Year, Jessica Hansel; and Educational Support Professional of the Year, Julie Angerami.

Sean Brophy and John Bird announced the Keansburg High School Educator of the Year, Sara Bonaly; Educational Support Professional of the Year, Carly Lewandowski; and Educational Services Professional of the Year, Kelly King.

Kathleen O'Hare announced the District Educator of the Year, Lauren Pisani, and the Educational Support Professional of the Year, Carly Lewandowski.

John Bird presented John Soranno with a recognition award for his service and dedication to the district as the Security Resource Officer.

STUDENT REPRESENTATIVES

Bolger Middle School - Lupin Foulks and Jessica Lamee

Bolger wishes everyone a Happy New Year! The Spelldown recently took place, with Alana Sanders from Grade 8 emerging as the winner. Cap and gown pictures have been taken, and the wrestling season has concluded, while basketball and cheerleading are still in progress. E-Gaming continues to be a big success. The 8th-grade students received the group picture they ordered at the beginning of the year. The Multicultural Club remains active. Students in the Drama Club are practicing for the high school spring musical, and the Bayshore Band is preparing for the spring concert. The second marking period will conclude on January 27th, and Gifted and Talented students have several exciting trips planned.

Keansburg High School - Jaiden Aenas

Students have been preparing for midterms all month and are taking them this entire week. Sport highlights -Girls Basketball showcasing 10-1 record. The wrestling team went to the Buc Classic, ranked 6 out of 16 teams, and came home with multiple medals. Senior days are coming up for all winter sports. The psychology and KLEA program arranged a K9 demo lesson from the Monmouth County Sheriff's Office.

Clubs and committee news: Gift Auction coming up March 14th. Key Club was invited to march in the St. Patrick's Day parade. Ms. Mira is reminding all staff and seniors to email her baby pictures for the yearbook. Congratulations to Ms. Bonaly, Teacher of the Year, Ms. Lewandowski for Support Staff of the Year, and Ms. King for Educational Support Staff of the Year.

COMMITTEE REPORTS -

Kenneth Cook - Finance - No news, everything is in good standing. The audit has no findings which proves the powerhouse team that we have here. Thank you to all of them.

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS - NONE

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) Legal

It is anticipated that the length of time of this executive session will be 40 minutes and that action will be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Kenneth Cook

SECONDED BY: Judy Ferraro

IN: 7:43 pm OUT: 8:46 pm

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	Kenneth Cook
SECONDED BY:	Brooke Clayton
AYE:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, and Michael Mankowski
NAY:	
ABSTAIN:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	December 17, 2024
EXECUTIVE SESSION	
SPECIAL MEETING	

APPROVAL OF MINUTES	
MOVED BY	Kim Kelaheer-Moran
SECONDED BY	Michael Mankowski
AYE	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaheer-Moran, and Michael Mankowski
NAY	
ABSTAIN	

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:**1. LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Ackerman, Abby	12/18/2024	01/06/2025
LaRosa, Teresa	01/02/2025	To Be Determined

2. LEAVE OF ABSENCE-INTERMITTENT-FAMILY

Approve/ratify the following individual be granted an unpaid Intermittent Family Care Leave of Absence for various dates during the time period listed below. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA

Name	Beginning	Ending
Iacouzzi, Melissa	01/06/2025	06/30/2025

3. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2024-2025-DISTRICT

Approve the following individual be added to our substitute teacher/paraprofessional list for the 2024-2025 school year at the rates listed below:

Fitzgerald, Madison^

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

^pending completion of paperwork

*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

4. 2024-2025 ATTENDANCE AT DAANJ WORKSHOP

Approve attendance of the following employee to attend classes for a new certification to remain active in the Directors Athletic Association of New Jersey on Monday, March 10, 2025 through Friday, March 14, 2025, in Hard Rock Hotel in Atlantic City, NJ at the cost of the current GSA rates plus tolls and parking not to exceed total of \$950.00.

Ferraro, James

Account # 15-402-100-580-40

**5. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2024-2025-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

5/21	Hasenstab, Jennifer	NJTESOL 2025 Spring Conference	\$325.00
5/21	Kolesa, Monica	NJTESOL 2025 Spring Conference	\$325.00

DISCUSSION - None

APPROVAL OF PERSONNEL	
Moved By:	Kim Kelaher-Moran
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, and Michael Mankowski
Nay:	
Abstain:	Judy Ferraro #4

The Superintendent of Schools recommends positive action on the following items:

GENERAL

**6. DISPOSAL OF UNUSABLE/OUTDATED/BROKEN
FURNITURE/EQUIPMENT-DISTRICT**

Approve the disposal of unusable/outdated/broken Furniture/Equipment in the Keansburg School District.

7. **ACCEPTANCE OF DONATIONS - KELC**

Approve the donations to the Keansburg Early Learning Center from Donors Choose of classroom books and sensory materials.

8. **ACCEPTANCE OF DONATION-JCCS**

Approve the acceptance of a donation of art supplies to the Joseph C. Caruso School from the Jacqueline M. Ryan Funeral Home.

APPROVAL OF GENERAL	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaheer-Moran, and Michael Mankowski
Nay:	
Abstain:	

DISCUSSION-

Christopher Hoff - Thank you for donations

Kenneth Cook - Thank you for all the donations

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

BOARD SECRETARY'S MONTHLY CERTIFICATION - DECEMBER 2024

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in December 2024 in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.



Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the DECEMBER 13, 2024 in the amount of \$1,128,655.89, and the DECEMBER 20, 2024 in the amount of \$1,136,295.61 totaling \$2,264,951.50

The Superintendent of Schools recommends positive action on the following items:

1. RECEIPT AND ACCEPTANCE OF DECEMBER'S BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of December, 2024 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of December, 2024 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers.

3. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,918,065.32

4. 2024-2025 HOME INSTRUCTION

Recommend the Board approve the following student to receive Home Instruction for the 2024-2025 school year:

Student I.D.	H.I.#	Tutor	Start	End	Hours
1622108217	15	MOESC	12-5-24	1-20-25	5 per week
1815928285	17	District Approved Staff	12-10-24	12-16-24	10 per week
5918360130	18	Learnwell	12-10-24	12-17-24	5 per week
4046570832	19	Learnwell	12-28-24	1-2-25	10 per week
7526783687	16	C. Davis	1-3-25	6-3-25	5 per week
3948045847	20	Learnwell	1-9-25	2-9-25	10 per week

Account # 11-150-100-320-80

Account # 11-150-100-101-80

5. OUT OF DISTRICT TUITION 2024-2025 SCHOOL YEAR

Recommend the Board approve the following students to attend the placement indicated for the 2024-2025 school year:

Student I.D.	Class.	Placement	Start Date	Public/Private	Tuition
1815928285	ERI	Rugby School	1-2-25	Private	\$422.39 per diem
5819857336	ED	Coastal Learning Center	1-15-25	Private	\$363.66

Account # 11-000-100-566-80

6. 2024-2025 CONSULTANT

Recommend the Board approve the following consultant for the 2024-2025 school year:
Rutgers University Behavioral Healthcare Hospital Academic Services \$75.00 per hour

Account #: 11-150-100-320-80

7. MENTAL HEALTH ASSOCIATION OF MONMOUTH COUNTY (MHA) MEMORANDUM OF UNDERSTANDING

Approve the MOU between the Keansburg School District and the Mental Health Association of Monmouth County (MHA) for the 2024-2025 school year. The purpose of the affiliation is to form working relationships between the MHA and the Keansburg School District by providing services to students in the Keansburg High School. These services include reducing the adolescent and pregnancy and improving knowledge of safe sex practices.

8. ACCEPTANCE OF 2023-2024 ANNUAL AUDIT

The Superintendent recommends the Keansburg Board of Education accept the Audit Report for the 2023-2024 school year prepared by HFA, P.C. with no findings per the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit has been forwarded to the Monmouth County Executive County Superintendent.

9. BANKING INSTITUTIONS SIGNATURES

Recommend the Board of Education establish the following bank accounts and authorize the appropriate banks to honor all checks, drafts, and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated for the period January 1, 2025 through December 31, 2025.

ACCOUNT TITLE

SIGNATURES REQUIRED

General Operating

Bank of America

and

Board President

Superintendent

or

and

Board Vice President

Business Administrator

Payroll and Payroll

Agency Accounts

Bank of America

Superintendent

and

Business Administrator

Cafeteria Funds

Bank of America

Business Administrator

KHS Student Activity

Bank of America

and

Superintendent

Principal

or

or

Business Administrator

Vice Principal

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Jos. R. Bolger MS

Student Activity

Bank of America

and

Superintendent

Principal

or

Business Administrator

or

Vice Principal

Jos. C. Caruso ES

Student Activity

Bank of America

and

Superintendent

Principal

or

Business Administrator

or

Vice Principal

Edith Chmiel Scholarship

Business Administrator

Robert Currie Scholarship

Business Administrator

Arlene M Carr Kelaheer Scholarship

Business Administrator

Bank of America

Petty Cash

Bank of America

Superintendent or Business Administrator

DISCUSSION -

Mr. Cook requested more context on item #6. Ms. Smith explained that it involved a student who was hospitalized and required bedside instruction at a hospital the district had not previously used for home instruction services.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Kenneth Cook
Seconded By:	Brooke Clayton
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaheer-Moran, and Michael Mankowski
Nay:	
Abstain:	

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY ADDENDUM

The Superintendent of Schools recommends positive action on the following items:

BS-1. OUT OF DISTRICT TUITION 2024-2025 SCHOOL YEAR

Recommend the Board approve the following students to attend the placement indicated for the 2024-2025 school year:

Student I.D.	Class	Placement	Start Date	Public/Private	Tuition
7290569532	N/A	MOESC Reg. Dev. Acad.	1-21-25	Public	\$6,200.00 per month

Account # 11-000-100-561-80

BS-2. MCKINNEY-VENTO TUITION 2024-25

Approve the following student to attend placement indicated for the 2024-2025 school year.

Student I.D.	Placement	Start Date	District Responsible	Tuition
5849719155	Willingboro	9-6-2024	Keansburg	\$27,971.00 annually

Account # 11-000-100-562-11

DISCUSSION - None

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT ADDENDUM	
Moved By:	Kim Kelaher-Moran
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, and Michael Mankowski
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS- None
OLD/NEW COMMUNICATIONS

Brooke Clayton - Congratulate all the winners.

Kenneth Cook - Congratulations to the educators of the year and Officer Soranno. Congratulations to the finance team and the administration on the audit.

Kim Kelaher-Moran - Congratulations to the staff winners and Officer Soranno.

Judy Ferraro - I agree. Congratulations to all.

Michael Mankowski - Congratulations and thank you, everyone, for attending tonight.

Christopher Hoff - I agree with my colleagues about the awards given out tonight, but I also have to recognize our School Principals and our Central Office. We don't have awards for them, but thank you so much for coming, and thank you for being a part of the teachers who got awards. At the last meeting, Mr. Bennett paid a nice compliment to my brother George about growing up in Keansburg. We came to school every day and we had supportive teachers who helped us become successful. That tradition has not changed and we saw that tonight. Thank you for everything you do. The grounds crew did a great job with the snow removal. The Keansburg Parade Committee is having a gift auction on February 7th. Keansburg St. Patrick Day Parade is on the 29th of March information to follow. Sports Girls are 11-1. We are a small school with a big heart.

.DJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaheh-Moran, and Michael Mankowski
Nay:	
Abstain:	

Moved by Judy Ferraro, seconded by Kenneth Cook, and unanimously carried, the meeting adjourned at 8:58 pm.

Respectfully submitted,



Michael Sette
Asst. to the Business
Administrator/Board Secretary