

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
January 15, 2019

CALL TO ORDER

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on January 15, 2019, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 3, 2019.

ROLL CALL

Dan Castles, Board Secretary, called roll at 7:02pm:

Present: Brooke Clayton, Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran, Matthew Kitchen (arrived 7:08), and Michael Mankowski

Absent: Michael Donaldson, Robert Ketch

Also Present: John Niesz, Superintendent of School and John Bennett, Attorney

PLEDGE OF ALLEGIANCE

Number of public present: 11

RECOGNITIONS:

Jason Chen, 7th grader, won Geography Bee

MIDDLE STATES PRESENTATION

Mr. Rosenberg and Mr. LaRocca gave a presentation on the Middle States Accreditation status. February 19, 2019 – February 22, 2019.

PUBLIC AGENDA ITEMS- NONE

RESOLUTION AUTHORIZING EXECUTIVE SESSION - NONE

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2)
- (3)

It is anticipated that the length of time of this executive session will be 20 minutes and that action will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Patricia Frizell

SECONDED BY: Matthew Kitchen

ALL IN FAVOR

IN: 7:08 OUT: 8:01

EXECUTIVE SESSION RESOLUTION TO CLOSE	
MOVED BY	M. Kitchen
SECONDED BY	P. Frizell
AYE	6
NAY	
ABSTAIN	

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BS-01 APPROVAL OF MINUTES

Motion by Kitchen and seconded by Mankowski to approve the following minutes:

Regular Meeting December 11, 2018 and Organization Meeting January 3, 2019

Roll Call Vote: 6 in favor, 0 opposed, 2 absent

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

A. Resignation-Dist.

Approve the following resignations, as submitted:

Bair, Michael	Security Officer	Eff. 1/1/19
Janik, Jacqueline	Master Teacher	Eff. 2/14/19

B. Resignation- Head Coach-Softball

Approve the following resignation as submitted:

Keelen, Ashley	Head Coach-Softball
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C. Non-Professional Employment-2018-2019

Approve the following individuals for the position and salary indicated for the 2018-2019 school year:

Jones, Nina	Paraprofessional	BA-1	\$23,121.00	DIST
Eff. 1/16/19			Pro-Rated	
Account # 11-000-217-106-80				

Mitchell, James	Security Officer		\$35,000.00	DIST
Eff. 1/16/19			Pro-Rated	
Account # 11-000-266-100-55				

Vloyanetes, Nicolas^	Paraprofessional	BA-1	\$23,121.00	DIST
Eff. 1/16/19			Pro-Rated	
Account # 11-000-217-106-80				

^On an emergent basis

D. Professional Employment-2018-2019

Approve the following individuals for the position and salary indicated for the 2018-2019 school year:

Burgess, Ryan	Science	BA-1	\$54,255.00	JB
Eff. 1/16/19			Pro-Rated	

Account # 15-130-100-101-30

Carroll, Sara	School Nurse	BA-1	\$54,255.00	JC
Eff. 1/31/19			Pro-Rated	

Or sooner as available

Account # 15-000-213-100-20

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LeBourveau, Diana School Nurse# BA-1 \$54,255.00 PK
Eff. 2/4/19 Pro-Rated
Account # 20-218-200-100-10
#Pending receipt of emergency certification

E. Long Term Substitute Teacher-Dist.

Approve the following individual for the position, dates and salary as indicated:

Schatzman, Alyssa Long Term Sub. 9/1/18-6/24/19 \$125.00 per day-60 days
(Spishock) \$200.00 per day-61+ days
Account # 15-230-100-101-20

F. Leave of Absence-Dist.

Approve the following individual be granted a revision to her Maternity / Childcare Leave of Absence beginning February 19, 2019 ending June 30, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

DiBenedetto, Dana

Approve the following individual be granted a Medical Leave of Absence beginning December 7, 2018 returning December 17, 2018 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

McMahon, Elyse

Approve the following individual be granted a Medical Leave of Absence beginning December 11, 2018 returning January 14, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Racanelli, Fidelina

Approve the following individual be granted a Medical Leave of Absence beginning December 17, 2018 returning January 2, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Ryan, Erin

Approve the following individual be granted a Medical Leave of Absence beginning December 17, 2018 returning January 2, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Wilson, Heather

G. Substitute Teachers/Paraprofessionals-Dist.

Approve the following individual to be added to our substitute teacher/paraprofessional list for the 2018-2019 school year at the rates listed below:

Azara, Christopher^

Faine, Jonathan^

Katz, Andrew^

Elem. Ed./Social Studies

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Mignosi, Stacy^
Malavet, Milta^
Soto-Santiago, Cynthia^
Sorensen, Joel^
\$100.00 = Substitute Teacher
\$85.00 = Paraprofessional
Account # 11-190-100-101-52
^Pending completion of paperwork

H. Spring Coaching Positions-HS

Approve the following individual for the position and salary as indicated for the 2018-2019 school year:

Burgess, Ryan	Weight Room Monitor (Spring)	\$2,984.00
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I. Head Softball Coach-2018-2019

Approve the following individual for the position and salary as indicated for the 2018-2019 school year:

Hoff, George	Head Softball Coach	\$7,467.00
Keelen, Ashley	Assistant Softball Coach	\$2,000.00

Account # 15-402-100-100-40

J. Spring Coaching Positions-HS-Salary Revision

Approve the following salary revision as indicated:

		<u>Original</u>	<u>Revised</u>
Bird, John	Assistant Softball Coach	\$6,342.00	\$5,342.00

Account # 15-402-100-100-40

GENERAL:

1. District H-I-B Report- 2018-2019

Approve the monthly district H-I-B Report for the month of January:
Ref. Exhibit # 1

2. Spring Schedule & Transportation 2018-2019-HS

Approve the 2018-2019 multiple activities Spring schedule as submitted:
Ref. Exhibit # 2

3. Professional Employment Contract-2019-2020

Approve the following employment contract for the 2019-2020 school year, as submitted:
District Director of Operations and Curriculum
Ref. Exhibit # 3

4. 2018-2019 Trip List-Revised-Dist.

Approve the revised 2018-2019 Trip List, as submitted:
Ref Exhibit # 4

5. Heart Strings 2018-2019-JB/HS

Approve the following at no cost to the district:

Keansburg High School and Bolger Middle School's will be partnering with Heart Strings, Music Heals Organization of Tinton Falls, NJ. This organization's goal is to help our students use the power of music to help them express love, unity, heartache, happiness, and strength.

Professional musicians will come to our school every week and provide free music lessons to our students, starting in March.

6. Senior Seminar Internship Venues-HS

Approve the following Senior Seminar Internship Venues and Partnerships with the Keansburg School District. Senior Seminar is a graduate requirement. Students will begin their internships on or about January 30, 2019.

Venue	Location
Borough Hall	Keansburg
Dixie Lee Bakery	Keansburg
St. Ann's Daycare	Keansburg
St. Marks Community Center	Keansburg
Legal Service Center	Keansburg
Nora's Ceramic Shop	Keansburg
Laurel Bay Nursing Home	Keansburg
Brighton Gardens	Middletown
Clean Cut Fitness & Nutrition	Middletown
Garden State Car Wash	Middletown
K9 Resorts	Middletown
Head over Heels Gymnastics	Middletown
Degennaro Pediatrics	Middletown
Retro Fitness	Middletown
Middletown Pancake House	Middletown
Middletown Arts Center	Middletown
Arnold Walter Assisted Living	Hazlet
Ae's Thai and BBQ	Hazlet
Elite Dental	Hazlet
Turner Syndrome Foundation	Hazlet
Planet Fitness	Hazlet
Speech Start	Hazlet
Tender Touch	Hazlet
Prestige Travel	Hazlet
Bayshore Community Center	Holmdel
Bayshore Vet Hospital	Holmdel
Saker Shoprite	Holmdel
Children's Health Center	Holmdel
CareOne	Holmdel
What Matters for Kids	Holmdel
WJ Media Group	Holmdel
Drive 21	Holmdel

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Refresh	Holmdel
Brookdale Community College	Lincroft
Two River Times	Red Bank
Beyond Pediatrics	Red Bank
Advisors Mortgage	Red Bank
Home Vet Service	Belford
Sebastians Hair Em	Belford
Solar Me	South Amboy
Sodon Electric	Atlantic Highlands
On the Level	Atlantic Highlands
Vision Financial Group CPA's	Morganville
Piero's Restaurant	Union Beach
Early Years Daycare	Union Beach

7. Out of State Trips – 2018-2019

6/3/19 HS Reeders, PA Senior Class Trip/Field Day
Depart: 8:00 a.m. Return: 9:30 p.m.

8. United Way Summer Literacy Grant Submission

Approve the submission of the United Way Summer Literacy Grant in the amount of \$30,000.00.

9. Law Enforcement Club-KHS

Approve the creation and facilitation of a new club entitled "Law Enforcement Club" at Keansburg High School. Co-Leaders of new club will be James Ferraro & Troy Fowlkes, at no cost to the district.

10. Home Instruction 2018-2019-District

Approve the following students to receive home instruction for the 2018-2019 school year:

Student I.D.#	H.I.#	Grade	Reason	Tutor	Start	End
9810467079	16	8	Medical	S. Gaffey	12-3-18	2-13-19
9006395972	17	10	Administrative	D. Patterson	12-3-18	TBD
4303640040	18	9	Administrative	D. Patterson	12-7-18	12-18-18
2186503263	19	9	Administrative	D. Patterson	12-7-18	TBD
6460115228	20	9	Administrative	D. Patterson	12-7-18	TBD
5922046380	21	5	Medical	N. Miragliotta	12-17-18	TBD
9909021420	22	10	Medical		1-2-19	TBD
3636074548	23	7	Medical		1-3-19	2-15-19
7512812828	24	11	Medical	Lear Well	1-8-19	TBD

Account # 11-150-100-101-80 Employee

Account # 11-150-100-320-80 Outside

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1. Special Needs 2018-2019

Approve the following students to attend the placement indicated for the 2018-2019 school year:

Student ID	DOB	Class	Placement	Start Date	Private Public	Tuition
8485841302	9-5-03	MD	CPC Adol.	12-6-18	Private	46,500.00

Account # 11-000-100-566-80 Private School

12. Professional Development Costing \$150.00 or Above

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

3/17/19 Fay, Jaclyn Rise Up National Afterschool Association Conference \$1294.00

2/1/19 O'Keefe, Dennis LEGAL ONE Legal Reg. for student Code of Conduct \$ 150.00

Superintendent's Report

Personnel: A through J

General: 1 through 12

	Yes	No	Abstain
VACANT			
Clayton	X		
Donaldson			
Frizell	X	X- on "C", 3 rd name only	
Hoff	X		X- on "I", 1 st name only
Kelaher-Moran	X		
Ketch			
Kitchen	X		
Mankowski	X		X - on Gen. "3" only
Motion by:	Clayton		
Second by:	Mankowski		
Roll Call Vote	6 in favor		
	1 opposed		
	2 absent (Donaldson, Ketch)		
	2 abstain		
	Motion carried		

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

BS-02: RECEIPT AND ACCEPTANCE OF NOVEMBER SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of November 30, 2018 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of November 30, 2018 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$605,043.11.

BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$1,376,068.29.

BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

Exhibit "A"

BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED

Recommend that the Board of Education ratify the salary checks issued for the December 14, 2018 payroll in the amount of \$1,067,448.40 and the December 21, 2018 payroll in the amount of \$1,261,993.51.

BS-07: KEYPORT TRANSPORTATION JOINTURE

RESOLVED That the Keansburg Board of Education approve a transportation jointure with the Keyport School District to transport approximately 10 Juniors and Seniors to Universal Technical Institute, CTE Exploration, Bloomfield, NJ, on January 18, 2019 at no cost to the district. Students will leave at 7:30 am and return to Keansburg High School at 2:30.

BS-08: DONATION - CAFETERIA ACCOUNT

Approve the donation of \$350, from an anonymous donor, for the cafeteria balances of all 8th and 12th grade students with an outstanding balance.

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Board Secretary's Report

BS-02 through BS-08			
	Yes	No	Abstain
VACANT			
Clayton	X		
Donaldson			
Frizell	X		
Hoff	X		
Ketch			
Kelagher-Moran	X		
Kitchen	X		
Mankowski	X		
Motion by:	Frizell		
Second by:	Clayton		
	6 in favor 0 opposed 2 absent (Donaldson, Ketch) 0 abstain		
Roll Call Vote	Motion carried		

PUBLIC - NONE

BOARD COMMENTS

- **Ms. Fabiano** – Welcome everyone back - Pride Committee – Read Across America- Anything the KEA can do, please reach out.
- **Mr. C Hoff** – Congratulations to Ms. Moran and Mr. Donaldson. Mr. Hoff discussed on-going events throughout the district
- **Mr. G Hoff** – On-going rumors on Facebook regarding security have created challenges but have/are being investigated and taken seriously.

MOTION ON ADJOURNMENT

Motion by Frizell and seconded by Kitchen to adjourn this meeting.

Roll call vote: 6 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried.

Closed the meeting at 8:45 pm

Respectfully submitted:



Daniel Castles
Business Administrator/
Board Secretary

dc/bmw

C: John Niesz
Administrators
Board Members