

## **MINUTES**

### **REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM JANUARY 17, 2023 - 7:00 P.M.**

**CALL TO ORDER** Matthew Kitchen, President, called the Regular Meeting to order at 7:04p.m.

**MEMBERS PRESENT** Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski

**MEMBERS ABSENT** Brooke Clayton

**OTHERS PRESENT** Kathleen O'Hare, Superintendent, Michael Sette, Assistant to the Business Administrator/Board Secretary, District Administration and John O Bennett, Attorney,

### **PLEDGE OF ALLEGIANCE**

**PRESENTATIONS-** - 2022-2023 Fall Start Strong Results - Christine Formica  
- Mr. Brophy spoke on behalf of Mr. Ferraro regarding a non-competitive Shore Conference girls flag football opportunity for high school.

**STUDENT REPRESENTATIVE REPORTS-** See Video  
JR Bolger Middle School - Joanna Bolzen and Nick Amey  
KHS - Madison Fernandez and Shania Gochez

**COMMITTEE REPORTS** Finance - Kenneth Cook

**COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS-** NONE

### **EXECUTIVE SESSION**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) Legal

(2) \_\_\_\_\_

(3) \_\_\_\_\_

## JANUARY 17, 2023 AGENDA

It is anticipated that the length of time of this executive session will be 30 minutes and that action will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Kenneth Cook

SECONDED BY: Patricia Frizell

IN 7:26pm OUT 7:56pm

APPROVAL OF EXECUTIVE SESSION	
<b>MOVED BY:</b>	Kenneth Cook
<b>SECONDED BY:</b>	Judy Ferraro
<b>AYE:</b>	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
<b>NAY:</b>	
<b>ABSTAIN:</b>	

## APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	DECEMBER 13, 2022
ORGANIZATION MEETING	JANUARY 3, 2023
EXECUTIVE SESSION	NOVEMBER 15, 2022
EXECUTIVE SESSION	DECEMBER 13, 2022

<b>APPROVAL OF MINUTES</b>	
<b>MOVED BY</b>	Kenneth Cook
<b>SECONDED BY</b>	Judy Ferraro
<b>AYE</b>	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
<b>NAY</b>	
<b>ABSTAIN</b>	

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**1. RETIREMENT-2022-2023-DISTRICT**

Approve the following retirement, as submitted:

Meyers, Michelle                      Special Ed.                      Account # 15-212-100-101-30  
Eff. 7/1/23

**2. TRANSFER PROFESSIONAL STAFF-2022-2023-DISTRICT**

<b>Name</b>	<b>From</b>	<b>To</b>
Dolan, Amy	ESL - JRB/KHS 11-240-100-101-30 11-240-100-101-40	Special Ed- HS 15-212-100-101-40
Hasenstab, Jennifer	ESL - JCCS 11-240-100-101-20	ESL - JRB/KHS 11-240-100-101-30 11-240-100-101-40

**3. EXTRA BLOCK TEACHER-2022-2023-JRB**

Approve the following staff member to assume the role as an extra block teacher with 1/6 stipend per the negotiated agreement for the 2022-2023 school year for class coverage.

Rosenberg, Michael                      \$14,348.00

Account # 15-130-100-101-30

**4. LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Formica, Christine	11/18/2022	01/09/2023
Sheldon, Dorothy	12/19/2022	01/05/2023
Spivey, Amy	12/19/2022	01/03/2023
Wilson, Heather	01/03/2023	01/18/2023

**5. LEAVE OF ABSENCE-MEDICAL-REVISION**

Approve/ratify the following individual be granted a revision to his Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Jones, Christopher	11/29/2022	01/03/2023

**6. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION**

Approve/ratify the following individuals be granted a revision to their Maternity/Childcare Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Lyons, Alyssa	01/30/2023	05/08/2023
McGuire, Gina-Marie	01/10/2023	05/30/2023



7. **SUBSTITUTE TEACHER/PARAPROFESSIONAL-2022-2023-DISTRICT**

Approve the following individuals to be added to our substitute teacher/paraprofessional list for the 2022-2023 school year at the rates listed below:

Case, Howard^  
Hendrickson, Kristine^  
Kane, Kimberly^  
Khalid, Tayyaba^  
Pigott, Rebecca^\*  
Tringali, Dawn\*  
Zdziarski, Jacqueline^

\$100.00 = Substitute Teacher  
\$ 85.00 = Paraprofessional

^pending completion of paperwork  
\*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5  
Account # 11-130-100-101-30 6-8  
Account # 11-140-100-101-40 9-12

8. **STUDENT TEACHER-2022-2023-DISTRICT**

Approve the following student be permitted to complete his student teaching:

Kean University

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Rand, Robert	Ganley, Corrin	JCCS	Spring 2023

9. **VOLUNTEER SCHOOL BASED YOUTH SERVICES-2022-2023-KHS**

Approve the following individual to volunteer with the School Based Youth Services Program at no cost to the district:

Kabongo, Angela

**10. ADVISOR POSITIONS SALARY CORRECTION-2022-2023-JRB\*\***

Approve the following individuals for the position and corrected salary as submitted:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Lavery, Gabrielle	NJHS Advisor	\$ 3,189.00
Lopez, Eillyn	6-8 Yearbook Advisor	\$ 4,256.00

Account # 15-401-100-100-30

\*\* (Employer specifically reserves managerial prerogative to remove as a reduction in force if the position is not justified).

**11. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE  
2022-2023-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

3/19-22    Furnback, John    NJSBGA Annual Conference    \$586.50

**DISCUSSION**

<b>APPROVAL OF PERSONNEL</b>	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

**GENERAL**

**12. IN STATE CLASS TRIPS-2022-2023-DISTRICT**

Approve the 2022-2023 In-State Class Trip Locations as submitted:

Ref. Exhibit # 1

**13. DISTRICT H-I-B. REPORT-2022-2023**

Approve the monthly District H-I-B- Report for the month of December, 2022

Ref. Exhibit # 2

**14. INTER-BUILDING TRIPS & TRANSPORTATION-2022-2023-DISTRICT**

Approve all students and staff to participate in inter-building trips, including transportation when required, for school events for the 2022-2023 school year.

APPROVAL OF GENERAL	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

**DISCUSSION**



**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT****1. APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,893,049.25

**2. APPROVE PAYROLLS**

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,966,297.57

December 15, 2022	\$ 921,911.80
December 23, 2023	\$1,044,385.77

**3. 2022-2023 HOME INSTRUCTION**

Recommend the Board approve the following student to receive Home Instruction for the 2022-2023 school year:

Student I.D.	H.I.#	Tutor	Start Date	End Date	Hours
5184714210	12	Learnwell	12-12-22	12-18-22	5 hours a week

Account # 11-150-100-320-80

**4. APPROVAL TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES")**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Keansburg School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and



**JANUARY 17, 2023 AGENDA**

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and



FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

**5. APPROVAL TO PURCHASE NATURAL GAS SERVICES  
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES")**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Keansburg Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and



WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

#### **6. BANKING INSTITUTIONS SIGNATURES**

Recommend the Board of Education establish the following bank accounts and authorize the appropriate banks to honor all checks, drafts and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated for the period January 17, 2023 through June 30, 2023.

<u>ACCOUNT TITLE</u>		<u>SIGNATURES REQUIRED</u>	
1. <b>General Operating</b> Bank of America	and	Board President Superintendent	or and Board Vice President Business Administrator
2. <b>Payroll and Payroll Agency Accounts</b> Bank of America		Superintendent	and Business Administrator
3. <b>Cafeteria Funds</b> Bank of America		Business Administrator	
4. <b>KHS Student Activity</b> Bank of America	and	Superintendent Principal	or or Business Administrator Vice Principal
5. <b>Jos. R. Bolger MS Student Activity</b> Bank of America	and	Superintendent Principal	or or Business Administrator Vice Principal
6. <b>Jos. C. Caruso ES Student Activity</b> Bank of America	and	Superintendent Principal	or or Business Administrator Vice Principal
<b>Edith Chmiel Scholarship</b>		Business Administrator	
<b>Robert Currie Scholarship</b>		Business Administrator	
<b>Arlene M Carr Kelaher Scholarship</b> Bank of America		Business Administrator	
<b>Petty Cash</b> Bank of America		Superintendent	or Business Administrator

**7. DONATION OF BOOKS**

Recommend the Board approve following donation to the Bolger Middle School from Project Paul.

- 48 copies of the novel One Crazy Summer .



**8. APPROVAL OF THE SUBMISSION OF THE 2022 NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT APPLICATION**

Approve the submission of the NSLP Equipment Assistance Grant Application.

This grant would enable the District to purchase the following items.

- Bolger Middle School - Open Display Merchandiser
- Caruso Elementary School - Steamer, Convection, Boilerless Countertop Unit

**DISCUSSION**

<b>APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT</b>	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

**ADDENDUM**

**1. ACCEPTANCE OF FY2023 STABILIZATION AID GRANT**

Approve the acceptance of the FY2023 Stabilization Aid Grant in the amount of \$3,640,000 to be used for District enhancements submitted in our Stabilization Aid application.

**2. ACCEPTANCE OF DONATION - Hackensack Meridian Health**

Accept Hackensack Meridian Health Community Outreach & Engagement department donation of educational materials that provide our families with information on RSV, Flu and Covid symptoms along with a total of 100 thermometers to be distributed to our families in need.

APPROVAL OF BOARD SECRETARY ADDENDUM	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

Ms. O'Hare and Mr. Sette explained how the Stabilization Aid came about and what the money could be used for.

#### **PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS**

Ms. Alt had questions regarding the Sports Awards dinner.

#### **OLD/NEW COMMUNICATIONS**

#### **ADJOURNMENT OF MEETING**

MOTION TO ADJOURN	
Moved By:	Kenneth Cook
Seconded By:	Kim Kelaher-Moran
Aye:	Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

Moved by Kenneth Cook, seconded by Kim Kelaher- Moran and unanimously carried, the meeting adjourned at 8:19 pm.

Respectfully submitted,



Michael Sette  
Board Secretary