

## MINUTES

### **REGULAR BOARD MEETING - VIRTUAL - VIA ZOOM KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER FEBRUARY 4, 2020 - 7:00 P.M.**

#### **CALL TO ORDER**

Judy Ferraro, Board President, called the Regular Meeting to order at 7:21 p.m.

#### **MEMBERS PRESENT**

Brooke Clayton (Virtual) (Came into the meeting at 7:54 p.m.), Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro

#### **OTHERS PRESENT**

Kathleen O'Hare, Cindy Barr-Rague, John O. Bennett, Esquire, and District Administration.

#### **PLEDGE OF ALLEGIANCE**

Judy Ferraro, Board President, led the Pledge of Allegiance

#### **RECOGNITIONS**

Kathleen O'Hare recognized Michael Donaldson for his 11 years of service to the Board.

#### **PUBLIC COMMENT(S)**

- None

#### **NEW BOARD MEMBER INTERVIEWS**

The Board interviewed three (3) candidates, Michelle Saroha, Greg Siciliano and Anthony Viera for the board vacancy.

#### **EXECUTIVE SESSION**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) Personnel

It is anticipated that the length of time of this executive session will be 10 minutes and that action will be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Matthew Kitchen

SECONDED BY: Patricia Frizell

**APPROVAL TO GO INTO EXECUTIVE SESSION**

MOVED BY	Kenneth Cook
SECONDED BY	Michael Mankowski
AYE	Patricia Frizell, Christopher Hoff Kim Kelaheer-Moran, Matthew Kitchen, Michael Mankowski, Judy Ferraro
NAY	
ABSTAIN	

**ROLL CALL, RETURN FROM EXECUTIVE SESSION**

MOVED BY	Matthew Kitchen
SECONDED BY	Kenneth Cook
AYE	Brooke Clayton, Patricia Frizell, Kim Kelaheer-Moran, Michael Mankowski, Judy Ferraro
NAY	Christopher Hoff
ABSTAIN	

**APPOINTMENT OF BOARD MEMBER -**

Ms. Judy Ferraro thanked all the candidates for applying for the board vacancy. Mr. John Bennett, mentioned he has been the attorney for the district for 44 years and this is the best class of candidates he has ever seen. He asked that they please stay involved.

Mr. Kitchen nominated Mr.Greg Siciliano for the vacant position on the Keansburg Board of Education.

**APPOINTMENT OF BOARD MEMBER**

MOVED BY	Matthew Kitchen
SECONDED BY	Kenneth Cook
AYE	Brooke Clayton, Patricia Frizell, Kim Kelaheer-Moran, Michael Mankowski, Judy Ferraro
NAY	Christopher Hoff
ABSTAIN	

**ADMINISTRATION OF OATH OF OFFICE**

3. Barr-Rague administered the prescribed oath of office to Mr. Greg Siciliano.

## **APPROVAL OF MINUTES**

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	December 15, 2020
REORGANIZATION MEETING	January 5, 2021
SPECIAL MEETING	January 12, 2021

## **APPROVAL OF MINUTES RESOLUTION**

<b>MOVED BY</b>	Matthew Kitchen
<b>SECONDED BY</b>	Kenneth Cook
<b>AYE</b>	Brooke Clayton, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Michael Mankowski and Judy Ferraro
<b>NAY</b>	None
<b>ABSTAIN</b>	

V. The Superintendent of Schools recommends positive action on the following items:

## **PERSONNEL:**

### **1. REVISION LONG TERM SUBSTITUTE TEACHERS-DISTRICT**

Mackie, Kelly      Long Term Sub.      9/15/20-1/29/21      \$125.00 per day-60 days  
(M. O'Donnell)      Elem. Ed.           \$200.00 per day-61+days  
Account # 15-110-100-101-20

Monteiro, Jessica      Long Term Sub.      9/1/20-6/24/20      \$125.00 per day-60 days  
(D. Spishock)      Special Ed.           \$200.00 per day-61+days  
Account # 15-213-100-101-20

\*Rambaud, Marta      Long Term Sub      9/21/20-2/11/21      \$276.78 per day  
(F. Rao)      Physics  
Account # 15-140-100-101-40  
\*Pending teacher leave extension

Vloyanetes, Nicolas      Long Term Sub      9/8/20-2/26/21      \$125.00 per day 60 days  
(K. Ebner)      Special Ed.           \$200.00 per day 61+days  
Account # 15-204-100-101-40

### **2. TRANSFER NON-PROFESSIONAL/PROFESSIONAL STAFF REVISION-2020-2021**

Bufano, Jamie

Paraprofessional - PreK  
15-213-100-106-10

Paraprofessional - PreK  
20-218-100-106-10

Murphy, Lauri

Guidance Counselor - JRB  
15-000-218-104-30

Guidance Counselor - JRB / KHS  
15-000-218-104-30  
15-000-218-104-40

### 3. **LEAVE OF ABSENCE-FFCRA/EPSLA**

Approve/ratify the following individuals be granted a FFCRA/EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. If interested and eligible, this leave may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Ahrens, Cheryl	12/11/20	12/17/2020
Adamo, Caroline	12/14/2020	12/17/2020
Anderson, James	12/15/2020	1/4/2021
Angerson, Tammy	12/15/2020	1/4/2021
Baran, Shannon	12/11/2020	12/14/2020
Bird, John	12/11/2020	12/16/2020
Carfi, Janice	12/9/2020	12/15/2020
Ferraro, James	12/7/2020	12/21/2020
Foulks, Dean	12/15/2020	12/16/2020
Gaffey, Shannon	12/14/2020	12/17/2020
Habib, Margaret	12/7/2020	12/21/2020
Hudson, Kelli	12/14/2020	12/16/2020
Janik, Brian	12/15/2020	12/17/2020
Jones, Christopher	12/15/2020	12/17/2020
McDonald, Caitlin	12/15/2020	12/17/2020
Menture, Darla	12/7/2020	12/17/2020
Shoiab, Silvia	12/14/2020	12/16/2020
Tonne, Sean	12/15/2020	12/16/2020
Underhill, Maryanne	12/14/2020	12/16/2020

#### 4. LEAVE OF ABSENCE-FFCRA/EPSLA-REVISION

Approve/ratify the following individual be granted a revision to her FFCRA/EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. If interested and eligible, this leave may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

Name	Beginning	Returning
Walsh, Mary	12/10/2020	12/17/2020

#### 5. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Adamo, Caroline	1/11/2021	1/14/2021
Conk, Stephanie	1/4/2021	1/11/2021
Gonzales, Diane	1/4/2021	1/13/2021
Natalino, Michelle	1/4/2021	1/11/2021
O'Keefe, Thomas	1/4/2021	1/19/2021
Rosenberg, Michael	1/4/2021	1/19/2021
Weldon, Lissa	1/4/2021	1/11/2021
White, Bernadette	1/4/2021	1/13/2021

#### 6. LEAVE OF ABSENCE-MEDICAL-REVISION

Approve/ratify the following individual be granted a revision to her Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Ebner, Kerianne	9/1/2020	3/1/2021

**7. LEAVE OF ABSENCE-FFCRA/EPSLA/MEDICAL-REVISION**

Approve/ratify the following individual be granted a FFCRA / EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. Followed by a revised Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, these leaves may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

<b>Name</b>	<b>EPSLA Beginning</b>	<b>EPSLA Ending</b>
Bowles, Maureen	10/5/2020	10/9/2020
	<b>Medical Beginning</b>	<b>Medical Ending</b>
	10/13/2020	11/20/2020
<b>Name</b>	<b>Medical Beginning</b>	<b>Medical Ending</b>
Corey, Jeanne	9/1/2020	12/9/2020
	<b>EPSLA Beginning</b>	<b>EPSLA Ending</b>
	12/10/2020	12/23/2020
	<b>Medical Beginning</b>	<b>Medical Ending</b>
	1/4/2021	2/19/2021

**8. LEAVE OF ABSENCE-FAMILY**

Approve/ratify the following individual be granted an unpaid Family Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

<b>Name</b>	<b>Beginning</b>	<b>Returning</b>
Albano, Carolyn	1/4/2021	3/1/2021

**9. LEAVE OF ABSENCE-FFCRA/EPSLA/MEDICAL/FAMILY-REVISION**

Approve/ratify the following individual be granted a FFCRA / EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. Followed by a revised Medical Leave of Absence and unpaid Family Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, these leaves may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

Name	EPSLA Beginning	EPSLA ENDING
O'Donnell, Melissa	9/15/2020	9/28/2020
	FFCRA Beginning	FFCRA Ending
	9/29/2020	12/4/2020
	Medical Beginning	Ending
	12/7/2020	12/23/2020
	Family Leave Beginning	Ending
	1/4/2021	1/29/2021

**10. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION**

Approve the following individuals be granted a revision to their Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
DeSoucey, Christina	2/22/2021	6/30/2021
Spishock, Deena	9/1/2020	6/30/2021

**11. HOME INSTRUCTION 2020-2021**

Approve the following student to receive home instruction for the 2020-2021 school year:

Student I.D.	H.I.#	Grade	Reason	Tutor	Start	End
9062159715	9	11	Medical	Learn Well	12-7-20	12-15-20

Account # 11-150-100-320-80 Outside

**12. ADDRESSING STUDENT LEARNING LOSS COMPETITIVE GRANT OPPORTUNITY-CARES GRANT**

Approve the submission of the Addressing Student Learning Loss CARES Act Elementary and Secondary School Emergency Relief (ESSER) Fund Competitive Grant Application.

## ADDENDUM

### 1. PERMANENT POOL SUBSTITUTE NURSE-2020-2021

Approve the following individual for the position and salary indicated for the 2020-2021 school year:

Name	Account #	Rate	Location
^Klemm, Patricia	20-218-200-104-10 PreK 15-000-213-100-20 JCCS 15-000-213-100-30 JRB 15-000-213-100-40 KHS	\$175.00 per day	District

Eff. 2/3/2021

^Pending completion of paperwork

Personnel	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Michael Mankowski, Kim Kelaher-Moran
Nay:	Patricia Frizell (#1, 3rd & 4th names)
Abstain:	Gregory Siciliano

### POLICY-1ST READING

5722 School District Provided Technology Device To Staff Members



## **VI: INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

### **1. RECEIPT AND ACCEPTANCE OF BOARD SECRETARY'S REPORT- PULLED**

#### **2. APPROVE APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following Transfers made prior to the Board meeting in accordance with Board Policy.

Amount	From Account	To Account	Reason
\$2,500	15-000-213-500-40	15-000-213-600-40	Purchase Epi Pens / Athletics
	HealthPur./Prof Svs.	Health Sup/KHS	
\$1,000	15-000-266-730-20	15-000-266-610-20	Adjust to approve State Budget
	Security Equip.	Security Sup. / CES	

#### **3. APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,754,578.74.

#### **4. APPROVE PAYROLLS**

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,987,237.20

December 23, 2020	\$1,059,772.91
January 15, 2021	\$927,464.29

#### **5. CONSULTING SERVICES CONTRACT-SCHOOL BASED YOUTH SERVICES PROGRAM 2021-REVISION**

Approve the contract revision between the Keansburg School District and the following individual to provide clinical oversight and consultation services to the School Based Youth Services Program at Keansburg High School at the hourly rate of \$75.00 extending the dates from January 1, 2021 through June 30, 2021, not to exceed \$10,950.00.


Smith, J. Bryan Personal Growth Associates LLC.

Account # 20-433-200-320-40

#### **6. 2020-2021 JANUARY DISTRICT HIB REPORT**

Recommend the Board of Education approve the District HIB Report for the month of January 2021.

## 7. 2020-2021 OUT OF DISTRICT TUITION

 Approve the following students to attend the placement indicated for the 2020-2021 school year:

Student ID	D.O.B.	Class	Placement	Start	Private	Tuition
2800288719	9-24-01	MD	JFK	1-4-21	Private	\$21,930.00
3100645613	9-2-99	AUT	Children's Center	1-13-21	Private	\$33,407.02

Account # 11-000-100-566-80 Private

Business Administrator/Board Secretary Report	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Michael Mankowski and Judy Ferraro
Nay:	
Abstain:	Gregory Siciliano


## VII. OLD/NEW BUSINESS

There was no old or new business

## VIII. COMMUNICATION

There was no communication

## IX. PUBLIC

 Tammy Alt - What is the protocol for teachers who have cancelled class on virtual learning? She does not feel it should be the parent's responsibility to watch what the teacher is doing. So many teachers have cancelled classes and that is a concern. Kathleen O'Hare responded that the district should be made aware of this and if she knows who it is, she can watch.

On another issue, which is a huge problem for her daughter, who has lost so much time, is the district doing anything regarding the looking for a venue for the prom; they need ways to have

some memories of this year. Kathleen O'Hare asked for ideas, give us some actionable solutions. You know what you think will work. Patricia Frizell explained they have 2 great advisors and that they are working their hardest to do everything they can for the seniors.

Elissa Majidi - Her son has an IEP. His teacher tries to redirect him, and his daycare has an issue following the IEP. Kathleen O'Hare explained they need to follow the IEP by law, and the issues need to be discussed with the case manager.

Patricia Frizell commented regarding frozen meals being served by Maschio's and about the hot meals not being served at Caruso. On the hot meals, etc. Cindy Barr-Rague will advise.

Kenneth Cook suggested that the representatives from Maschio's come to a board meeting to hear concerns.

Chris Hoff - Happy Valentine's Day to all. Thank you Kathleen for working through this all.

Matthew Kitchen - Thank you to Michael Donaldson for all his years of service.

Gregory Siciliano - Thank you all for your trust in us.

Kim Kelaher-Moran - While we were missed in the Asbury Park Press as staying open; thank you to everyone for pulling together and staying strong.

Michael Mankowski - He is part of the Remote Learning Committee, they recently had a meeting, where they heard concerns and are reviewing the items to decide what action can we take on the actionable items?

Kathleen O'Hare - Thanked "Uncle Michael" it's been wonderful to work with you. She thanked the candidates for applying, please stay involved.

## **X. ADJOURNMENT**

Moved by Matthew Kitchen, seconded by Kenneth Cook and unanimously carried, the meeting adjourned at 8:41pm.

Respectfully Submitted,



Cindy Barr-Rague

Interim School Business Administrator/ Board Secretary