

MINUTES

**REGULAR BOARD MEETING - VIRTUAL - VIA ZOOM
KEANSBURG BOARD OF EDUCATION
JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM
FEBRUARY 23, 2021 - 7:00 P.M.**

CALL TO ORDER	Judy Ferraro, Board President, called the Regular Meeting to order at 7:00p.m.
MEMBERS PRESENT	Kenneth Cook, Gregory Siciliano, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro
MEMBERS ABSENT	Brooke Clayton
OTHERS PRESENT	Kathleen O'Hare, Cindy Barr-Rague, Doug Kovats, Esquire, and District Administration.
PLEDGE OF ALLEGIANCE	Judy Ferraro, Board President, led the Pledge of Allegiance
RECOGNITIONS	<p>The Board recognized the following staff members for 2020-2021:</p> <p><u>PREK:</u> Educator of the Year: Mary Beth Walsh, Educational Services Professional: Gina Feeney, Educational Support Professional: Donna Ruban</p> <p><u>CARUSO:</u> Educational Services Professional: Dana Florio Educational Support Professional: Howard Case</p> <p><u>BOLGER:</u> Educational Services Professional: Stefania Kohler Educational Support Professional: Victor Balabis</p> <p><u>KHS:</u> Educator of the Year: Dean Foulks Educational Services Professional: Margaret Daniel Educational Support Professional: Norman Adubato</p> <p><u>EDUCATOR OF THE YEAR DISTRICT WINNER:</u> Dean Foulks <u>EDUCATIONAL SUPPORT PROFESSIONAL OF THE YEAR DISTRICT WINNER:</u> Howard Case</p>
<u>PUBLIC COMMENT(S)</u>	NONE

THE BOARD TOOK RECESS AND RETURNED AT 7:53

MEMBERS PRESENT Kenneth Cook, Gregory Siciliano, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski and Judy Ferraro

MEMBERS ABSENT Brooke Clayton

OTHERS PRESENT Kathleen O'Hare, Cindy Barr-Rague, Doug Covats, Esquire, and District Administration.

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	February 4, 2021
EXECUTIVE SESSION	February 4, 2021

	APPROVAL OF MINUTES RESOLUTION
MOVED BY	Kenneth Cook
SECONDED BY	Matthew Kitchen
AYE	Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, and Judy Ferraro
NAY	None
ABSTAIN	Gregory Siciliano

V. The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-DISTRICT

Approve the following retirements, as submitted, effective July 1, 2021:

England, Bruce LDTC Account # 11-000-219-104-80

Vargas, Laura Paraprofessional Account # 20-218-100-106-10

2. **RESIGNATION-DISTRICT**

Approve the following resignation, as submitted, effective March 5, 2021:

Barr-Rague, Cindy Interim School Business Admin. Account # 11-000-251-100-55

3. **SCHOOL BUSINESS ADMINISTRATOR-2020-2021-DISTRICT**

Approve the following individual as the School Business Administrator for the period commencing April 26, 2021 or sooner through June 30, 2021 at a pro-rated salary of \$142,500.00, pending Executive County Superintendents contract approval:

LoBrace, Michael Account # 11-000-251-100-55

4. **REVISION LONG TERM SUBSTITUTE TEACHERS-DISTRICT**

Mackie, Kelly Long Term Sub. 9/15/20-2/28/21 \$125.00 per day-60 days
(M. O'Donnell) Elem. Ed. \$200.00 per day-61+days
Account # 15-110-100-101-20

Vloyanetes, Nicolas Long Term Sub 9/8/20-5/31/21 \$125.00 per day 60 days
(K. Ebner) Special Ed. \$200.00 per day 61+days
Account # 15-204-100-101-40

5. **LEAVE OF ABSENCE-MEDICAL**

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Fiorentino, Marie	1/4/2021	2/17/2021
Kerrigan, Christine	1/8/2021	1/22/2021
Kukulski, Tara	1/13/2021	1/25/2021

6. **LEAVE OF ABSENCE-MEDICAL-REVISION**

Approve/ratify the following individuals be granted a revision to their Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Bruno, Karen	10/1/2020	4/19/2021
Ebner, Kerianne	9/1/2020	6/1/2021

7. LEAVE OF ABSENCE-FFCRA/EPSLA/MEDICAL-REVISION

Approve/ratify the following individual be granted a FFCRA / EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. Followed by a revised Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, these leaves may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

Name	EPSLA Beginning	EPSLA ENDING
Rao, Francine	9/1/2020	9/14/2020
	Medical Beginning	Returning
	9/15/2020	3/18/2021

8. LEAVE OF ABSENCE-MATERNITY/CHILDCARE

Approve the following individual be granted a Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Conk, Stephanie	4/12/2021	9/1/2021

9. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION

Approve the following individual be granted a revision to her Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
DeSoucey, Christina	2/17/2021	6/30/2021

10.

LEAVE OF ABSENCE-FAMILY-REVISION

Approve/ratify the following individual be granted a revision to her unpaid Family Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
Albano, Carolyn	1/4/2021	6/30/2021

11.

LEAVE OF ABSENCE-FFCRA/EPSLA/MEDICAL/FAMILY-REVISION

Approve/ratify the following individual be granted a FFCRA / EPSLA Leave of Absence as permitted for specified reasons related to COVID-19. Followed by a revised Medical Leave of Absence and unpaid Family Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, these leaves may be deducted from his/her entitlement under FFCRA/EPSLA/FMLA/NJFLA:

Name	EPSLA Beginning	EPSLA ENDING
O'Donnell, Melissa	9/15/2020	9/28/2020
	FFCRA Beginning	FFCRA Ending
	9/29/2020	12/4/2020
	Medical Beginning	Ending
	12/7/2020	12/23/2020
	Family Leave Beginning	Ending
	1/4/2021	2/28/2021

12.

SUBSTITUTE TEACHERS PAY RATE REVISION-DIST

Approve the pay rate change for substitute teachers from \$50.00 to \$65.00 for half day, extended day from 7:30 a.m - 12:30 p.m to allow District staff to cover their remote instruction period.

SUBSTITUTE TEACHERS/PARAPROFESSIONALS-DIST

Approve the following individuals be added to our Substitute Teacher /Paraprofessional list for the 2020-2021 School Year at the rates listed below:

Coles, Joy^
Hosey, Samantha^
Osterbye, Angela^
Rand, Robert^
Uberto, Gregory

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

^pending completion of paperwork

14. STUDENT TEACHER-DIST

Approve the following student be permitted to complete her student teaching:

Monmouth University

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Kutschman, Madison	Wombough, Leanne	JCCS	Spring 2021

15. STUDENT OBSERVATION-DIST

Approve the following students be permitted to complete their student observation:

Brookdale

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Byrnes, Tegan	Gaffey, Shannon	JRB	Spring 2021
Devaney, Ashley	Iacouzzi, Melissa	JRB	Spring 2021
Noll, Madison	Defilippo, Geraldine	JRB	Spring 2021
Stitso, Joseph	TBD	KHS	Spring 2021
Tantillo, Stephanie	Thorn, Kristine	JRB	Spring 2021

Arkansas State University

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Manzella, Christie	O'Keefe, Jennifer/ Florio, Dana	KHS/JCCS	Spring 2021

16. **WINTER COACHING POSITIONS-KHS**

Approve the following individuals for the position and salary as submitted. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions:**

Name	Position	Salary
Morfin, Uriel	Assistant Wrestling Coach (2)	\$6,483.00
Vloyanetes, Nicolas	Assistant Wrestling Coach(2)	\$6,483.00

Account # 15-402-100-100-40

17. **ATHLETIC ANCILLARY WORKERS-2020-2021**

Approve the following individuals for the position of Athletic Ancillary Worker for the 2020-2021 school year. **Action will be implemented in accordance with New Jersey Governor Murphy's current COVID 19 Pandemic Restrictions.**

Spagnola, Raffaele
Squeo, Richard
Vloyanetes, Nicolas
Walters, Stephanie

<u>Position</u>	<u>Rate</u>
Ticket Taker/seller	\$50
Security	\$55
Announcer/Timer	\$55
Announcer/Timer/Security 2 event (back to back)	\$78
Football Chain Holder	\$50
Site Manager	\$75
Bus Chaperones	\$45

Acct. # 15-402-100-100-40

18. **CAREER AND TECHNICAL CLUB-CTE**

Approve the following individuals for the position and salary as per the negotiated agreement.

Ferraro, James	Club Instructor	\$39.00 per hour, for 2 hours per session.
Fowlkes, Troy	Club Instructor	\$39.00 per hour, for 2 hours per session
March through June		Funded through Perkins Grant

Account # 20-361-100-101-40

19. **EMPLOYEES QUALIFIED TO CARRY A FIREARM**

Approve the following retired Police Officers who are qualified to carry a firearm as per Keansburg School District Policy 7446.

Employee # 6502^
Employee # 6512^
Employee # 4792^
Employee # 6586^
Employee # 6370^
Employee # 6505^

^Pending review and submission of applications

20. **KEANSBURG AFTERSCHOOL PROGRAM (KAP) & FAMILY FRIENDLY CENTER (FFC) FAMILY PRESENTERS**

Approve the following individuals to work as a KAP & FFC Family Presenters for the 2020-2021 school year at the hourly rate of \$39.00 per hour for 4 hours not to exceed \$156.00 each.

Annuzzi, Barbara
Kohler, Stefania
Pearce, Karen
Petrocelli, Luciana
Racanelli, Fidelina

Account # 20-095-100-100-60

21. **HOME INSTRUCTION 2020-2021**

Approve the following students to receive home instruction for the 2020-2021 school year:

Student I.D.	H.I.#	Grade	Reason	Tutor	Start	End
1470061843	10	9	Medical	Learn Well	1-21-21	TBD
2035432396	11	10	Medical	TBD	1-20-21	TBD
3117462060	12	9	Medical	Learn Well	2-3-21	TBD

Account # 11-150-100-320-80 Outside
Account # 11-150-100-101-80 Employee

22. **BUSINESS OFFICE/CONSULTING**

Approve the following individual at the hourly rate of \$75.00 per hour on an as needed basis:

Barr-Rague, Cindy Account #: 11-000-251-100-55

23. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

3/7-8	Kostenblatt, Jessica	National Association of Social Work-Virtual	\$400.00
3/7-8	Puglisi, Jaclyn	National Association of Social Work-Virtual	\$400.00

24. PROFESSIONAL PERSONNEL EMPLOYMENT 2020-2021

Approve the following individual for the position and salary listed for the 2020-2021 school year:

Formica, Christine	District Director of Operations,	Current Salary
Eff. 3/1/2021	C&I, State & Federal Programs	+\$7,500.00 prorated

Account # 11-000-221-103-60

25. REVISION LONG TERM SUBSTITUTE TEACHER-DISTRICT

Rambaud, Marta	Long Term Sub	9/21/20-3/17/21	\$276.78 per day
(F. Rao)	Physics		

Account # 15-140-100-101-40

DISCUSSION:

Christopher Hoff had questions on #18 and #19.

Christine Formica explained #18 and Kathleen O'Hare explained #19

APPROVAL OF PERSONNEL	
Moved By:	Christopher Hoff
Seconded By:	Michael Mankowski
Aye:	Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	Patricia Frizell #2 only
Abstain:	Michael Mankowski #24 only, Judy Ferraro #18 first name only

COMMENTS: Cindy Barr-Rague thanked the Board of Education for the BA Interim opportunity
Kathleen O'Hare congratulated Christine Formica.

POLICY: POLICY-ALERT 222

1. BY-LAW-1ST READING

0145 Board Member Resignation and Removal (M) (Revised)
0164.6 Remote Public Board Meetings During a Declared Emergency (M)
(New)

Ref. Exhibit # 1

APPROVAL OF BY-LAW	
Moved By:	Gregory Siciliano
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	
Abstain:	

3. REGULATION-1ST READING

1642 Earned Sick Leave Law (M) (Revised)
2415.20 Every Student Succeeds Act Complaints (M) (Revised)
5330.01 Administration of Medical Cannabis (M) (Revised)
7425 Lead Testing of Water in School (M) (New)
7430 School Safety (M) (Abolished)

Ref. Exhibit # 3

4. POLICY-2ND READING

5722 School District Provided Technology Device To Staff Members

APPROVAL OF POLICY	
Moved By:	Matthew Kitchen
Seconded By:	Patricia Frizell
Aye:	Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	
Abstain:	

VI: INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

1. RECEIPT AND ACCEPTANCE OF BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of October 31, 2020, November 30, 2020 and December 31, 2020 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10@3 that no major account or Fund has been over expended as of December 31, 2020 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers made to the Board meeting in accordance with Board Policy.

Amount	From Account	To Account	Reason
7,570	11-000-100-564 Tuition-Cty Voc	10-000-100-561 Tuition-Charter School	Additional costs for charter school students
2,957	11-000-219-320 CST-Purchased Prof Svcs	11-000-219-500 CST-Other Purchased Svcs	Inadequate funds budgeted for copier and printer leases.
2,500	11-000-223-320 Prof Dev. Cont Curr	11-000-223-104 Salaries Of Other Prof	For Prof Dev not budgeted charging to correct account
8,722	15-190-100-610 Class Supplies	15-000-222-500 Library- Oth Purch Svc	Inadequate funds budgeted for copier and printer leases.

10,303	15-190-100-610 Class Supplies	15-000-240-500 Sch Adm-Pur Svc	Inadequate funds budgeted for copier and printer leases.
1,107	15-190-100-610 Class Supplies	15-190-100-500 Oth Purch Svcs	Inadequate funds budgeted for copier and printer leases.
1,000	15-422-100-101 Summer School Sal	11-000-217-106 Extra Svcs Sal	Inadequate funds budgeted for extra services for services for students.
4,683	15-422-100-101 Summer School Sal	15-213-100-106 Res Rm-Aide Sal	Inadequate funds budgeted for aide salaries.

3. **APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,683,794.01.

4. **APPROVE PAYROLLS**

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,942,535.55

January 29, 2021	\$1,009,544.98
February 11, 2021	\$ 932,990.57

2020-2021 FEBRUARY DISTRICT HIB REPORT

Recommend the Board of Education approve the District HIB Report for the month of February 2021.

6. **APPROVAL OF SHARED SERVICE AGREEMENT FOR THE SERVICES OF MASTER TEACHER**

WHEREAS, the Union Beach Board of Education and the Keansburg Board of Education (collectively referred to as the "parties") wish to encourage inter-municipal cooperation in the provision of certain services; and

WHEREAS, both parties are desirous of obtaining services through a shared service agreement; and

WHEREAS, both parties recognize that shared service agreement may yield certain economies and efficiencies to the residents of Keansburg and Union Beach in the provision of such services; and

WHEREAS, N.J.S.A. 40;8-1, et seq., the Interlocal Services Act, provides a mechanism for making contracts between public agencies; and

WHEREAS, the parties have each duly authorized their proper officials to enter and execute this Agreement;

NOW, THEREFORE, BE AND IT IS HEREBY AGREED, by and between the Keansburg Board of Education and the Union Beach Board of Education the Boards of Education agree as follows:

1. The Keansburg Board of Education shall provide the Union Beach Board of Education with a Master Teacher for no less than four (4) days per month. The days will be mutually agreed upon by both parties and set in advance.
2. The Union Beach Board of Education shall pay the Keansburg Board of Education a per diem rate of \$492.19 for the Master Teacher's services.
3. The Master Teacher shall be an employee of the Keansburg Board of Education.
4. The Keansburg Board of Education shall make all decisions with regard to the designation and employment of the Master Teacher, including but not limited to matters of discipline. In the event the Union Beach Board of Education deems that discipline is warranted for the Master Teacher, it shall inform the Keansburg Board of Education which shall take whatever action(s) it deems necessary and appropriate.
5. In the event of a dispute between the Boards of Education with regard to this Agreement, the parties and their designees shall meet to attempt to resolve the dispute on an amicable basis. In the event that the parties are unable to resolve the dispute, the matter shall be submitted to the Executive County Superintendent for resolution.
6. This agreement shall be in force and effect for the 2020-2021 school year.
7. Both parties agree that either party may terminate this Agreement giving the other party sixty (60) days written notice of its intention to terminate the Agreement.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Gregory Siciliano
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
Nay:	
Abstain:	

VII. OLD/NEW BUSINESS

There was no old or new business

VIII. COMMUNICATION

There was no communication

IX. PUBLIC

Kathleen O'Hare - read a letter from Seton Rogers thanking the Mankowski family for their donation.

Jessica Mankowski - 1st Read Across America will be held on March 2, 2021, looking for volunteers to help out.

Michael Mankowski - Congratulations to Cindy Barr-Rague and Christine Formica. He recognized the retirement of Laura Vargas.

Christopher Hoff- Recognized Staff of the Year recipients. Looking forward to a full day at Caruso. Excited to see parents at sporting events. Gift Auction March 19, 2021. Thank you to Cindy Barr-Rague and thank you to Kathleen O'Hare for helping kids come to school.

Gregory Siciliano - Thank you to Cindy Barr-Rague for helping with the on boarding process. Great that his first meeting is honoring Staff, congratulations to all.

Kenneth Cook - Congratulations to all the honorees tonight. Cindy Barr-Rague, we are going to miss you. Thank you for helping us out. Congratulations to Christine Formica.

Matthew Kitchen - Thank you to all the new honorees and thank you to Cindy Barr-Rague for helping us out and staying with us. Welcome to the new Business Administrator, Michael LoBrace.

Kim Kelaher-Moran - Congratulations to those honored and congratulations to Christine Formica.

Judy Ferraro - Congratulations to Christine Formica.

X. ADJOURNMENT

MOTION TO ADJOURN	
MOVED BY:	Kenneth Cook
SECONDED BY:	Gregory Siciliano
AYE:	Kenneth Cook, Patricia Frizell, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Michael Mankowski, Gregory Siciliano and Judy Ferraro
NAY:	
ABSTAIN:	

Moved by Kenneth Cook, seconded by Gregory Siciliano and unanimously carried, the meeting adjourned at 8:21pm.

Respectfully Submitted,



Cindy Barr-Rague

Interim School Business Administrator/ Board Secretary