

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM FEBRUARY 21, 2023 - 7:00 P.M.

CALL TO ORDER Matthew Kitchen, President, called the Regular Meeting to order at 7:02p.m.

MEMBERS PRESENT Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski

MEMBERS ABSENT Judy Ferraro

OTHERS PRESENT Kathleen O'Hare, Superintendent, Michael Sette, Assistant to the Business Administrator/Board Secretary, District Administration and Gabriella Pettineo, Attorney,

PLEDGE OF ALLEGIANCE Mr. Kitchen led the Pledge of Allegiance and reminded everyone where the emergency exits are.

STUDENT REPRESENTATIVE REPORTS

KHS -Madison Fernandez, spoke about happenings in the high school.

JRBMS - Joanna Blozen and Nick Amey, spoke about Bolger events.

PRESENTATIONS- JCCS Student Writers Recognition- Natalie Bennett, Sophia Bryer, Tyler Farrell, Ava Flores, Kianna Kenny, Alexandra Lang, Sophia Porcello and Briley Schumann.

Educator of the Year Winners -

	<u>Educator of the Year</u>	<u>Support Professional</u>	<u>Services Professional</u>
PREK	Karen Young	Margaret Habib	Janice Carfi
JCCS	Christopher Jones	Heather Marks	Sarah Carroll
JRBMS	Maureen Niro	Rebecca Pigott	Alyssa Lyons
KHS	Justine Ince	Dorothy Holly	Jackie Puglisi

DISTRICT WINNERS - Maureen Niro and Heather Marks

BREAK FOR PICTURES AND REFRESHMENTS

COMMITTEE REPORTS **Finance Committee:** Kenneth Cook
Policy Committee: Michael Mankowski

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS- NONE

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	January 17, 2023 Regular Meeting
EXECUTIVE SESSION	January 17, 2023 Executive Session
SPECIAL MEETING	January 20, 2023 Special Meeting

APPROVAL OF MINUTES	
MOVED BY	Patricia Frizell
SECONDED BY	Kenneth Cook
AYE	Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
NAY	
ABSTAIN	Brooke Clayton

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-DISTRICT

Approve the following retirement, as submitted:

Bowles, Maureen Special Ed. Account # 15-204-100-101-30
Eff. 4/1/23

2. RESIGNATION-DISTRICT

Approve the following resignation, as submitted:

Cruz, Arely Bilingual Account # 15-120-100-101-20
Eff. 4/4/23 or sooner

3. 60-DAY NOTICE OF TERMINATION

Approve the following individual be given a 60-day notice of termination. Last day of salary and benefits will be April 9, 2023:

Employee # 6719

4. LONG TERM SUBSTITUTE TEACHER-2022-2023-DISTRICT

Hernandez, Nikki Long Term Sub 4/3/23 - 6/23/23 MA-1 \$62,190.00 HS
(K. King) prorated
Account # 15-000-218-104-40

5. TRANSFER PROFESSIONAL STAFF-2022-2023-DISTRICT

Name	From	To
Hoffman, Elizabeth	Art - JCCS 15-120-100-101-20	Art - KHS 15-140-100-101-40

6. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Bestle, Jacqueline	01/09/2023	01/17/2023
Coles, Joy	01/03/2023	01/18/2023
Rotolo, Jeanne	01/23/2023	01/31/2023
Shoiab, Silvia	01/26/2023	04/03/2023
Soto, Jacqueline	01/12/2023	04/24/2023

7. LEAVE OF ABSENCE-MEDICAL-REVISION

Approve/ratify the following individuals be granted a revision to their Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

FEBRUARY 21, 2023 MINUTES

Name	Beginning	Ending
Bowles, Maureen	10/12/2022	03/31/2023
Name	Beginning	Returning
Wilson, Heather	01/03/2023	01/25/2023

8. LEAVE OF ABSENCE-MATERNITY/CHILDCARE

Approve the following individual be granted a Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
King, Kelly	04/17/2023	06/30/2023

9. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION

Approve/ratify the following individual be granted a revision to her Maternity/Childcare Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
Taylor, Katie	10/31/2022	06/30/2023

10. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2022-2023-DISTRICT

Approve the following individuals to be added to our substitute teacher/paraprofessional list for the 2022-2023 school year at the rates listed below:

Cassarello, Joseph T.^
Mazur, Susan^

\$100.00 = Substitute Teacher
\$ 85.00 = Paraprofessional

^pending completion of paperwork
*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5
Account # 11-130-100-101-30 6-8
Account # 11-140-100-101-40 9-12

11. PROFESSIONAL STAFF ACCOUNT REVISION 2022-2023-JCCS

Approve the following Account Change as follows:

Name	From Account	To Account
Mankowski, Jessica	20-487-100-101-70% 15-130-100-101-30%	20-484-100-101-20-70% 15-130-100-101-30-30%

12. CHANGE IN DEGREE STATUS-MOVEMENT ON THE GUIDE-2022-2023

Approve the following individuals for a change in their degree status and movement on the guide as submitted:

Name	2022-2023 Salary	Guide	Step	Miscellaneous
Henry, Sean	\$101,000.00	MA+30	1	Effective 3/15/23
Spishock, Deena	\$81,590.00	MA+60	10	Effective 3/15/23
Torres, Vanessa	\$73,660.00	MA+30	8	Effective 3/15/23
Viggiano, Jonna	\$88,790.00	MA+60	13	Effective 3/15/23

13. INTERNSHIP-DISTRICT-2022-2023

Approve the following individual be permitted to complete his internship in the area of Computer and Network Support with Jonathan Helmers, for approximately 5 weeks (150 hours) during the Spring 2023 semester.

Schioppo, Brandon

14. STUDENT OBSERVATION-2022-2023-DISTRICT

Approve the following student be permitted to complete her student observation:

University of Phoenix

Student

Dean, Amanda

Teacher

Christina Burke

School

JCCS

Semester

Spring 2023

15. SPRING COACHING POSITIONS-JB

Approve the following individuals for Spring coaching positions for the 2022-2023 school year at the Joseph R. Bolger Middle School.

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Lee, David	7 & 8 Grade Co-Softball Coach	\$2,827.50
Lee, Kimberly	7 & 8 Grade Co-Softball Coach	\$2,827.50
Silverberg, Austin	7 & 8 Grade Baseball Coach	\$5,655.00

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 15-402-100-100-30

16. SPRING COACHING POSITIONS-KHS

Approve the following individuals for Spring coaching positions for the 2022-2023 school year at Keansburg High School.

<u>NAME</u>	<u>POSITION *</u>	<u>SALARY</u>
Hoff, George	Head Softball Coach	\$9,279.00
Morfin, Uriel	Head Baseball Coach	\$9,279.00
Reid, James	Assistant Baseball Coach	\$6,951.00
Reid, James	Weight Room Monitor (summer)	\$3,271.00
Hosey, Samantha	Co-Assistant Softball Coach	\$3,475.50
O'Keefe, Thomas	Weight Room Monitor (spring)	\$3,271.00
Walters, Stephanie	Co-Assistant Softball Coach	\$3,475.50
White, Daniel	Head Tennis Coach (boys)	\$7,091.00
Hudson, Kelli	Girls Flag Football Co-Coach	\$1,500.00
Reid, James	Girls Flag Football Co-Coach	\$1,500.00
Mira, Danielle	Full Art Honor Advisor	\$3,611.00

*Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

Account # 15-402-100-100-40

17. SUMMER PROGRAM SITE COORDINATOR (KAP) 2022-2023-DISTRICT

Approve the following individuals for the position and salary from July 1, 2023 through August 30, 2023 as submitted:

Lopez, Deena	Summer Site Coordinator-JCCS	\$8,700.00
Rosenberg, Michael	Summer Site Coordinator-JRBMS	\$8,700.00

Account # 20-096-100-101-60

Account # 20-483-200-101-20 ESSER II

**18. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2022-2023-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

2/28	Bird, John	HIBSTER Certification	\$350.00
3/29	Bird, John	Code of Conduct Certificate Program	\$400.00
5/24	Dolan, Amy	NJTESOL 2023 Spring Conference	\$325.00
2/22	Ferraro, James	J. Harris Academy-Use of Force	\$189.00
2/22	Fowlkes, Troy	J. Harris Academy-Use of Force	\$189.00
4/21	Hansel, Jessica	NJSHA Convention	\$355.00
5/24	Hasenstab, Jennifer	NJTESOL 2023 Spring Conference	\$325.00
2/28	Tonne, Sean	104 Annual Health & PE Convention	\$347.00

DISCUSSION

APPROVAL OF PERSONNEL	
Moved By:	Kenneth Cook
Seconded By:	Brooke Clayton
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	M. Mankowski on #11 & #12 (1st name only) and C Hoff on #16 (1st name only)

19. POLICY/REGULATION:

POLICY-1ST READING-ALERT 229

COVID 19-POLICY UPDATE

1648.11 The Road Forward COVID-19-Health and Safety (M) (ABOLISHED)
1648.13 School Employee Vaccination Requirements (M) (ABOLISHED)

BY-LAW & POLICY

0152	Board Officers (Revised)
0161	Call, Adjournment, and Cancellation (Revised)
0162	Notice of Board Meetings (Revised)
2423	Bilingual and ESL Education (M) (Revised)
2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
5200	Attendance (M) (Revised)
5512	Harassment, Intimidations, or Bullying (M) (Revised)
8140	Student Enrollments (M) (Revised)
8330	Student Records (M) (Revised)

Ref. Exhibit # 1

20. REGULATIONS-1ST READING-ALERT 229

2423	Bilingual and ESL Education (M) (Revised)
2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
5200	Attendance (M) (Revised)
8140	Enrollment Accounting (M) (Revised)
8330	Student Records (M) (Revised)
8420.2	Bomb Threats (M) (Revised)
8420.7	Lockdown Procedures (M) (Revised)
8420.10	Active Shooter (M) (Revised)

Ref. Exhibit # 2

21. POLICY-1ST READING

0131	By-Laws and Policies
2200	Curriculum Content
2417	Student Intervention and Referral Services
2624	Grading System
5112	Entrance Age

Ref. Exhibit 3

22. REGULATIONS-1ST READING

2417	Student Intervention and Referral Services
2460.1	Special Education/Receiving Schools-IEP Implementation
2624	Grading System

Ref. Exhibit 4

APPROVAL OF POLICY AND REGULATION	
Moved By:	Michael Mankowski
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

GENERAL**23. IN STATE CLASS TRIPS-2022-2023-DISTRICT**

Approve the 2022-2023 In-State Class Trip Locations as submitted:

Ref. Exhibit # 5

24. DISTRICT H-I-B. REPORT-2022-2023

Approve the monthly District H-I-B- Report for the month of January, 2023

Ref. Exhibit # 6

25. SPRING SCHEDULE & TRANSPORTATION-2022-2023-KHS

Approve the Keansburg High School Spring schedule and transportation for the 2022-2023 school year.

Ref. Exhibit # 7

26. QSAC WAIVER

Approve the submission of the QSAC Waiver as submitted.

Ref. Exhibit # 8

27. KEANSBURG SCHOOL DISTRICT NURSING PLAN-2022-2023

Approve the adoption and submission of the 2022-2023 Keansburg School District's Nursing Plan as submitted.

Ref. Exhibit # 9

APPROVAL OF GENERAL	
Moved By:	Brooke Clayton
Seconded By:	Patricia Frizell
Aye:	
Nay:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Abstain:	

DISCUSSION

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**1. RECEIPT AND ACCEPTANCE OF NOVEMBER AND DECEMBER BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of November 30, 2022 and December 31, 2022 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10c3 that no major account or fund has been over-expended as of November 30, 2022 and December 31, 2022 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following Transfers. See Ex.

3. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,767,884.13

4. APPROVE PAYROLLS

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,838,821.64

January 13, 2023 \$929,429.23

January 30, 2023 \$909,392.41

5. APPROVE 2022-2023 HOME INSTRUCTION

Recommend the Board approve the following student to receive Home Instruction for the 2022-2023 school year:

Student I.D.	H.I.#	Tutor	Start Date	End Date	Hours
5098579677	13	L.Leak / D. Patterson	1-16-23	6-6-23	5 hours a week
7042230439	14	S. Muniz	2-1-23	2-14-23	10 hours total

Account # 11-150-100-101-80

6. APPROVE 2022-2023 OUT OF DISTRICT TUITION

Recommend the Board approve the following student to attend the placement for the 2022-2023 school year:

FEBRUARY 21, 2023 MINUTES

Student I.D.	D.O.B.	Class.	Placement	Start Date	Public/ Private	Tuition Per Diem
7663471763	12-17-17	PSD	Schroth	2-10-23	Private	331.00

Account # 11-000-100-566-80

7. APPROVAL OF NEW JERSEY SCHOOL BOARDS 2023 VIRTUAL FINANCE CONFERENCE

Recommend the Board approve Kenneth Cook to attend the NJSBA Virtual Finance Conference on March 1, 2023 at a cost of \$50.00.

Account # 11-000-230-585-55

8. APPROVAL OF MIDDLETOWN TRANSPORTATION JOINTURE #2 AND #3

Recommend the Board approve two additional transportation jointures with Middletown Board of Education in the amounts of \$1,107.00 (route will be paid for 53 days, totaling \$325.00) and \$13,682.18

9. APPROVAL OF AWARD OF CUSTODIAL, GROUNDS AND MANAGEMENT SERVICES CONTRACT FOR THE PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2024 - PRITCHARD INDUSTRIES, LLC

On January 11, 2023, the District received three (3) responses to the legal advertisement for the proposal of Custodial Services Contract, Proposal #05-23. The District used the competitive contracting process as outlined in N.J.S.A 18A:18A-4.1 et seq.

The Keansburg Board of Education, based upon the recommendations of the Superintendent of Schools and the School Business Administrator and Board Secretary hereby approves the award of contract to:

Pritchard Industries, LLC
215 Ridgedale Avenue, Suite 105
Florham Park, New Jersey 07932

The company will provide to the District, custodial, grounds and management services as outlined in the terms and conditions of the Custodial Services Proposal #05-23.

Contract Cost

The total annual cost of the contract to be paid to Pritchard Industries LLC is \$1,351,902.17.

Other Company Annual Costs Submitted

ACB Services, Inc.	Cream Ridge, NJ 08514	\$1,408,423.40
Aramark Management Services	Philadelphia, PA 19103	\$1,397,839.49

Evaluation of Proposals

The School Business Administrator appointed a committee to evaluate the proposals in accordance with the competitive contracting requirements of the Public School Contracts Law, N.J.S.A. 18A:18A-4.1 et seq.

The District established six (6) criteria for the review of the proposals and to award the proposal that best meets the requirements of these criteria:

1. Program Price	Weighting of Criteria	15%
2. Contractor's financial viability, strength, capability and record of performance	Weighting of Criteria	12%
3. On-Site Management	Weighting of Criteria	25%
4. Staffing Viability	Weighting of Criteria	24%
5. Contractor's Proposed Program	Weighting of Criteria	10%
6. Contractor's Start Up/Transition Plan	Weighting of Criteria	14%

Scoring

The Committee evaluated all proposals and provided to the Board the final scoring of each proposal.

Criteria	Maximum Points	ACB Services	Aramark Management	Pritchard Industries
1. Price	25	20	15.50	25
2. Financial Viability,	25	18	17	25
3. On-Site Management	25	20.50	16	25
4. Staffing	25	17	19.50	25
5. Proposed Program	25	25	25	25
6. Start-up Plan	25	15.50	18.50	22.50

Term of Contract

The term of contract will be from July 1, 2023 through June 30, 2028, a five (5) year contract in accordance with N.J.S.A 18A:18A-42.

10. APPROVE ESEA TITLE I FY22 CARRY-OVER SUBMISSION

Recommend the Board approve the submission of the ESEA FY22 for the following Carry over amounts:

\$ 56,186.00

11. APPROVE ESEA FY22 AMENDMENT

Recommend the Board approve the submission of the ESEA FY22 Amendment as submitted.

12. APPROVE ESSER FY22 AMENDMENT

Recommend the Board approve the submission of the ESSER FY22 Amendment as submitted.

13. APPROVE RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE KEANSBURG BOARD OF EDUCATION
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 21, 2023 the governing body of the Keansburg Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

14. APPROVE APPLICATION FOR DUAL USE INSTRUCTIONAL SPACE 2022-2023

Approve the application for dual use of the Media Center at Keansburg High School for the 2022-2023 school year.

15. SUSPENSION OF BY-LAW 0131

Recommend the Board approve the suspension of By-Law 0131, this month, that requires two Policy readings.

DISCUSSION

APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Michael Mankowski
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	Patricia Frizell on #9
Abstain:	Kenneth Cook on #7

ADDENDUM**1. APPROVE TUITION ADJUSTMENTS AND REBILLING**

Recommend the Board approve the following payments for rebill tuition as indicated below:

Student(s)	School	Cost	Effective Dates
8272431174	Bonnie Brae	89.80	2016-2017
1576198442, 5224428261	Honor Ridge	14,370.88	2021-2022
9288343597, 9275644982	Rugby School	4,851.00	2021-2022
5251808793, 3231533496, 5607996934, 5533837847, 1021591324, 1815928285, 3081840608, 3295862472, 4997513317, 3117462060	CPC	74,541.39	2021-2022

Account # 11-000-100-566-80

APPROVAL OF ADDENDUM	
Moved By:	Kenneth Cook
Seconded By:	Patricia Frizell
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

Mr. Kitchen read a statement on behalf of the Board regarding HIB policy.

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS

Jessica Mankowski, KEA, invited the Board to JCCS Read Across America

OLD/NEW COMMUNICATIONS

Ms. O'Hare reported on the first Student/Brookdale meeting.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Patricia Frizell
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

Moved by Patricia Frizell, seconded by Kenneth Cook and unanimously carried, the meeting adjourned at 8:12 pm.

Respectfully submitted,



Michael Sette
Board Secretary