

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
DECEMBER 16, 2014

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on December 16, 2014, in the Bolger Middle School Cafeteria. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on March 15, 2014.

**ROLL CALL**

Corey Lowell, Board Secretary/Business Administrator, called the roll:

**Present:** Ann Marie Best, Michael Donaldson, Judy Ferraro, Walter Fleming, Christopher Hoff, Kimberly Kelaher- Moran and Robert Ketch

**Absent:** Dolores Bartram and Patricia Frizell

**Also Present:** Gerald North, Superintendent of Schools, John O. Bennett, Board Attorney

**PLEDGE OF ALLEGIANCE**

Number of public present: 75

**PUBLIC**

The KEA president stated that regarding letter I on the addendum, the KEA has submitted a demand to bargain for the compensation of these positions.

**MOTION ON EXECUTIVE SESSION**

Motion by Ann Marie Best, seconded by Robert Ketch to approve the following resolution:  
BE IT RESOLVED by the Keansburg Board of Education that:

1. It does hereby determine that it is necessary to meet in Executive Session on December 16, 2014 to discuss collective bargaining and litigation, contract matters or attorney/client privilege.

2. These matters will be made public when confidentiality is no longer required.

The time that the Board will anticipate to come out of Executive Session is 7:45pm.  
The Board entered into Executive Session at 7:24pm.  
The Board reconvened at 7:40pm

Roll call vote: 7 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried

**BS-01 APPROVAL OF MINUTES**

Motion by Walter Fleming and seconded by Ann Marie Best to approve the following minutes:  
Regular Meeting – November 25, 2014

Roll Call Vote: 7 in favor, 0 opposed, 2 absent, 0 abstain; motion carried

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The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. REFUSAL OF POSITION – PROFESSIONAL STAFF**

Accept the following refusal of position, as submitted:

Eline, Diana                      Chemistry Teacher

**B. PROFESSIONAL PERSONNEL – EMPLOYMENT – 2014-2015**

Approve the following individual for the position and salary indicated for the 2014-2015 school year:

Papcun, Brittany	Elementary/RTI	MA-1	\$53,000.00	JB
Efft. 12/17/14	15-230-100-101-30		(pro-rated)	

**C. NON PROFESSIONAL PERSONNEL – EMPLOYMENT – 2014-2015**

Approve the following individuals for the position and salary indicated for the 2014-2015 school year (salary pending negotiations):

Corrigan, Danielle^	Teacher Assistant	BA-1	\$20,190.00	HS
Efft. 1/5/15	15-140-100-106-40		(pro-rated)	
Habib, Maryann^	Teacher Assistant	BA-1	\$20,190.00	HS
Efft. 12/9/14	15-140-100-106-40		(pro-rated)	

**D. LONG TERM SUBSTITUTE TEACHER – DIST**

Approve the following individual for the position, dates and salary indicated:

Rourke, Danielle	Long Term Sub.	1/5/15 – 6/30/15	\$125.00 per day – 60 days
(Leak)	Elementary – RTI - PM		\$200.00 per day – 61+days

**E. LEAVE OF ABSENCE – DIST**

Approve the following individual be granted an unpaid Family Leave of Absence beginning November 26, 2014 returning December 15, 2014. This leave will be deducted from her entitlement under FMLA/NJMLA:

Chiconelli, Eleanor

Approve the following individual be granted a Medical Leave of Absence beginning December 1, 2014 returning on December 8, 2014 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Feeney, Gina

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Approve the following individual be granted a revision to his Medical Leave of Absence beginning October 10, 2014 returning February 1, 2015 using allowable sick days followed by unpaid leave. This leave will be deducted from his entitlement under FMLA/NJMLA:

Finn, John

F. CENTRAL DETENTION PROCTORS – HS

Approve the following individuals for the position and salary indicated for 1 to 2 hours per day, 4 days per week for the remainder of the 2014-2015 school year (salary pending negotiations):

Central Detention Proctor                      \$35.00 per hour  
Gallagher, Brian  
Katz, Brian  
Racanelli, Fidelina

Papcun, Jeffrey - \$15.61  
Account #: 15-421-100-101-40

G. ADVISOR POSITION REVISION – HS

Approve the following individuals for the position and salary indicated for the 2014-2015 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>		<u>Salary</u>
Lopez, Eillyn	World Language Club Advisor	Sept. – Dec.	\$1,132.40
Racanelli, Fidelina	World Language Club Advisor	Jan. – Jun.	\$1,698.60

Account #: 15-401-100-100-40

H. INTERNSHIP – DIST

Approve the following individual complete her internship in the area of Guidance Counseling with Christine Black / Dianne Clagett beginning January 2015 through June 2015:

Wendland, Jennifer

I. FAMILY FRIENDLY CENTER PROGRAM – 2014-2015 – PM/JC

Approve the following individuals for the position and salary listed in the Family Friendly Center Program from January 12, 2015 through March 27, 2015 (salary pending negotiations):

<u>Teacher</u>	<u>Salary</u>
Appleby, Kathleen	13.5 hours not to exceed \$472.50
Holcombe, Tammie	12 hours not to exceed \$420.00
McKenna, Erin	13.5 hours not to exceed \$472.50
Mickelsen, Kathryn	16.5 hours not to exceed \$577.50
Muniz, Shondell	28.5 hours not to exceed \$997.50
Novembre, Timothy	16.5 hours not exceed \$577.50

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Pearce, Karen	40.5 hours not to exceed \$1,417.50
Sperring, Ryan	15 hours not to exceed \$525.00
White, Jessica	15 hours not to exceed \$525.00
Young, Karen	15 hours not to exceed \$525.00
Account #: 20-432-100-100-40	

<u>Substitute Teacher</u>	\$35.00 per hour as needed
Appleby, Kathleen	
Holcombe, Tammie	
Kaiser, Erin	
McKenna, Erin	
Mickelsen, Kathryn	
Muniz, Shondell	
Novembre, Timothy	
Pearce, Karen	
Pisani, Lauren	
Sperring, Ryan	
Young, Karen	
White, Jessica	
Account #: 20-432-100-100-40	

J. KEANSBURG AFTER SCHOOL PROGRAM – (KAP) 2014-2015 – DIST  
Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from January 1, 2015 through April 1, 2015 (salary pending negotiations):

<u>Teacher</u>	\$35.00 per hour
Bowles, Maureen	40 hours not to exceed \$1,400.00
Patterson, Douglas	40 hours not to exceed \$1,400.00
Account #: 20-095-200-100-60	

<u>Paraprofessional</u>	
Baeza, Nancy - \$17.64 per hour	80 hours not to exceed \$1,411.20
Account #: 20-097-100-100-60	

<u>Teacher</u>	\$35.00 per hour
Appleby, Kathleen	55 hours not to exceed \$1,925.00
Bowles, Maureen	25 hours not to exceed \$ 875.00
Cardillo, Ralph	45 hours not to exceed \$1,575.00
Carrier, Tammy	150 hours not to exceed \$5,250.00
Cier, Shawn	30 hours not to exceed \$1,050.00
DeFilippo, Geraldine	55 hours not to exceed \$1,925.00
Fiske, Brenda	25 hours not to exceed \$ 875.00
Inzerillo, Kerri	55 hours not to exceed \$1,925.00
Kelly, Brooke	30 hours not to exceed \$1,050.00
Kircher, David	50 hours not to exceed \$1,750.00

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Maguire, Tara	75 hours not to exceed	\$2,625.00
McKenna, Erin	75 hours not to exceed	\$2,625.00
Patterson, Douglas	25 hours not to exceed	\$ 875.00
Weldon, Lissa	35 hours not to exceed	\$1,225.00

Account #: 20-095-100-100-60

Substitute Teacher \$35.00 per hour as needed

Appleby, Kathleen  
Bowles, Maureen  
Carrier, Tammy  
Cardillo, Ralph  
DeFilippo, Geraldine  
Estrada, Christine  
Inzerillo, Kerri  
Kelly, Brooke  
Kircher, David  
LaRocca, Joseph  
Maguire, Tara  
Marinoff, Marc  
McKenna, Erin  
Patterson, Douglas  
Walters, Ashley  
Weldon, Lissa  
Account #: 20-095-100-100-600

Approve an increase in the hourly rate for the Student Teacher Assistants employed in the Keansburg Afterschool Program effective January 1, 2015 from \$8.25 per hour to \$8.38 per hour as mandated by state mandated minimum wage law.  
Account #: 20-095-100-100-60

K. SUBSTITUTE ATHLETIC TRAINERS – 2014-2015 – HS – REVISION

Approve the following individuals as substitute athletic trainers at \$35.00 per hour for the 2014-2015 school year:

Barnes, Julia  
Karlo, Mary  
Wallace, Eileen  
Wells, Michael  
Account #: 15-402-100-100-40

L. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with

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attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

<u>DATE</u>	<u>NAME</u>	<u>WORKSHOP TITLE</u>	<u>COST</u>
1/22	Adam, Diane	Autism Meltdowns	\$199.00
1/23	Underhill, Maryanne	47 <sup>th</sup> Annual Conf. Reading & Writ.	\$180.00
1/27	Smith, J. Bryan	Privacy, Confidentiality & Disclosure of Mental Health Information	\$219.99
2/9	Cancellieri, Gina	Math & Technology Perfect Together	\$195.00
2/11	Halperin Krain, Michelle	Meet the Rigorous CCCS for Writing	\$239.00
2/21	Sciarappa, Arlene	Beyond School Hours XVIII Conf.	\$2,600.16
2/27	Glinos Pecoraro, Filitsa	SAC's Key To Successful Schools	\$367.28
4/20	Tramaglini, Thomas	2015 Conference of the American Research Assoc.	\$563.00

**M. PERMISSION TO HIRE**

Approve the Superintendent to hire any vacant positions which will interrupt the continuity of instruction, (in consultation with the Personnel Committee, with names, positions and salaries) to be memorialized at the next regular board meeting.

**GENERAL:**

**1. IN-STATE TRIP LOCATION LIST REVISION – 2014-2015**

Approve the revised master School Trip List for in-state location for the 2014-2015 school year, as submitted:

Ref. Exhibit #1

**2. DISTRICT H-I-B REPORT – 2014-2015**

Approve the monthly district H-I-B Report for the month of November 2014.

Ref. Exhibit #2

**3. GIRL SCOUTS OF JERSEY SHORE– KAP – 2014-2015 – JB**

Approve a contract between the Girls Scouts of the Jersey Shore and Keansburg School District's 21<sup>st</sup> Century Community Learning Center (CCLC) for providing a "Robotics" club on Monday's from 3:30pm – 5:30pm from January 5, 2015 – April 1, 2015. The total program participation cost is \$750.00 for 15 participants.

Account #: 20-095-100-300-60

**4. MONMOUTH COUNTY COMMUNITY YMCA – KAP- 2014-2015 – JB**

Approve a contract between the Community YMCA and Keansburg School District's 21<sup>st</sup> Century Community Learning Center (CCLC) for providing a "Hip-Hop" club on Friday's from 3:30pm – 4:30pm from January 5, 2015 – April 1, 2015. The total program participation cost is \$700.00 for 15 participants.

Approve a contract between the Community YMCA and Keansburg School District's 21<sup>st</sup> Century Community Learning Center (CCLC) for providing a "Girls Circle" club on Tuesday's

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from 3:30pm – 4:30pm from January 5, 2015 – April 1, 2015. The total program participation cost is \$375.00 for 15 participants.  
Account #: 20-095-100-300-60

5. CURRICULUM APPROVAL – 2014-2015 - DIST

Approve the following curricula for the 2014-2015 school year:

Mathematics

Kindergarten (CCR) (Updated 2.5.2014)  
Grade 1 (CCR) (Updated 8.19.2014)  
Grade 2 (CCR) (Updated 2.23.2014)  
Grade 3 (CCR) (Updated 10.20.2013)  
Grade 4 (CCR) (Updated 10.20.2013)  
Grade 5 (CCR) (Updated 3.17.2014)  
Grade 6 (CCR) (Updated 3.17.2014)  
Grade 7 (CCR) (Updated 3.17.2014)  
Grade 8 (CCR) (Updated 2.23.2014)  
Algebra I (CCR) (Updated 2.20.2014)  
Geometry (CCR) (Updated 10.20.2013)  
Algebra II (CCR) (Updated 6.14.2013)  
HSPA 9 (Updated 5.1.2011)  
HSPA 10 (Updated 5.1.2011)

English Language Arts

Kindergarten (CCR) (Updated 5.18.2014)  
Grade 1 ELA (CCR) (Updated 3.17.2014)  
Grade 2 ELA (CCR) (Updated 10.20.2013)  
Grade 3 ELA (CCR) (Updated 9.3.2013)  
Grade 4 ELA (CCR) (Updated 2.21.2014)  
Grade 5 ELA (CCR) (Updated 3.17.2014)  
Grade 6 ELA (CCR) (Updated 3.17.2014)  
Grade 7 ELA (CCR) (Updated 3.17.2014)  
Grade 7 Media Literacy (CCR) (Updated 10.20.2013)  
Grade 8 ELA (CCR) (Updated 3.17.2014)  
ELA I (CCR) (Updated 3.18.2014)  
ELA II (CCR) (Updated 4.19.2013)  
ELA III (CCR) (Updated 3.18.2013)  
ELA IV (CCR) (Updated 2.15.2014)  
Advanced Placement English 12

Social Studies

Kindergarten (CCR) (Updated 9.15.2012)  
Grade 1 (CCR) (Updated 9.15.2012)  
Grade 2 (CCR) (Updated 9.15.2012)  
Grade 3 (CCR) (Updated 9.15.2012)  
Grade 4 (CCR) (Updated 9.15.2012)

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Grade 5 (CCR) (Updated 2.19.2013)  
Grade 6 (CCR) (Updated 2.19.2013)  
Grade 7 (CCR) (Updated 2.20.2014)  
Grade 8 - United States History I (CCR) (Updated 3.17.2014)  
United States History II (CCR) (Updated 10.20.2013)  
United States History III (CCR) (Updated 2.6.2013)  
United States History I (Honors) (Updated 8.2.2011)  
United States History II (Honors) (Updated 8.2.2011)  
World History (CCR) (Updated 1.31.2014)  
Street Law (Updated 9.15.2012)  
Sociology (Updated 9.15.2012)  
War and Atrocities (Updated 9.15.2012)  
Civics (Updated 9.15.2012)  
African American Studies (Updated 8.27.2013)  
Advanced Placement Psychology (Updated 9.20.2014)

Science

Kindergarten (CCR) (Updated 9.15.2012)  
Grade 1 (CCR) (Updated 9.15.2012)  
Grade 2 (CCR) (Updated 9.15.2012)  
Grade 3 (CCR) (Updated 9.15.2012)  
Grade 4 (CCR) (Updated 9.15.2012)  
Grade 5 (CCR) (Updated 6.4.2013)  
Grade 6 (CCR) (Updated 9.3.2013)  
Grade 7 (CCR) (Updated 5.28.2013)  
Grade 8 (CCR) (Updated 2.19.2013)  
Physics (CCR) (Updated 1.31.2014)  
Biology (CCR) (Updated 3.17.2014)  
Chemistry (CCR) (Updated 1.18.2014)  
AP Physics (Updated 9.1.2011)  
Anatomy and Physiology (Updated 9.1.2011)  
Marine Science (Updated 9.1.2011)

Music

Music Kindergarten (Updated 4.19.2013)  
Music Grade 1 (Updated 2.23.2014)  
Music Grade 2 (Updated 2.23.2014)  
Music Grade 3 (Updated 2.23.2014)  
Music Grade 4 (Updated 2.19.2013)  
Music Grade 5 (Updated 2.19.2013)  
Music Grade 6 (Updated 2.19.2013)  
Music - Band 5-8 (Updated 2.20.2014)  
Music Grade 7 (Updated 9.4.2013)  
Music Grade 8 (Updated 9.4.2013)  
Music Chorus 5- (Updated 9.4.2013)  
Applied Music Theory (Updated 9.4.2013)



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Band 9-12 (Updated 1.23.2014)  
Chorus 9-12 (Updated 1.14.2014)  
Music Appreciation 9-12 (Updated 1.14.2014)  
Music Technology 9-12 (Updated 1.14.2014)

Art

Art K-2 (Updated 11.1.2014)  
Art 3-4 (Updated 4.19.2013)  
Art 5-8 (Updated 2.25.2013)  
Art I (Updated 5.25.2013)  
Art II (Updated 5.25.2013)  
Art III (Updated 5.25.2013)  
Art IV (Updated 5.25.2013)  
Media Arts (Updated 5.25.2013)  
Digital Media (Updated 5.25.2013)  
Multimedia I (Updated 2.19.2013)  
Multimedia II (Updated 2.13.2013)  
Computer Art (Updated 2.13.2013)  
World Crafts (Updated 4.19.2013)

Comprehensive Health and Physical Education

Physical Education K-2 (Updated 1.19.2014)  
Physical Education Grades 3 and 4 (Updated 1.9.2013)  
Physical Education Grade 5-8 (Updated 1.9.2013)  
Physical Education Grade 9-12 (Updated 1.9.2013)  
Health Grades K-2 (Updated 1.19.2014)  
Health 3-4 (Updated 9.15.2012)  
Health 5 (Updated 5.15.2013)  
Health 6 (Updated 5.15.2013)  
Health Grade 7 (Updated 4.19.2013)  
Health 8 (Updated 5.15.2013)  
Health Grade 9 (Updated 1.21.2013)  
Drivers Education (Updated 1.21.2013)  
Health Grade 11 (Updated 2.6.2013)  
Health Grade 12 (Updated 4.19.2013)  
Athletic Training and Physiology (Updated 9.15.2012)

Business

Web Design I (Updated 9.15.2012)  
Web Design II (Updated 9.15.2012)  
Accounting for 21st Century Business I (Updated 9.15.2012)  
Accounting for 21st Century Business II (Updated 9.15.2012)  
Management for 21st Century Business I (Updated 2.15.2014)  
Management for 21st Century Business II (Updated 9.15.2012)  
Advanced Computer Certification (Updated 10.26.2012)

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Life Skills

Social Skills Grades K-4 (Updated 3.14.2013)

Life Skills Grades 5 and 6 (Updated 2.22.2014)

Life Skills Grades 7 and 8 (Updated 5.28.2013)

Educational Technology and Innovation

Information and Innovation Technology Kindergarten (Updated 1.12.2014)

Information and Innovation Technology Grade 1 (Updated 1.12.2014)

Information and Innovation Technology Grade 2 (Updated 1.12.2014)

Information and Innovation Technology Grades 3-4 (Updated 3.15.2013)

Information and Innovation Technology Grades 5 (Updated 10.20.2013)

Information and Innovation Technology Grades 6 (Updated 10.20.2013)

Information and Innovation Technology Grades 7 (Updated 10.20.2013)

Information and Innovation Technology Grades 8 (Updated 10.20.2013)

College and Career Ready Seminars

Freshman Seminar (Updated 9.20.2014)

Sophomore Seminar (Updated 4.19.2013)

Junior Seminar (Updated 1.21.2013)

Senior Seminar (Updated 2.12.2014)

World Language

Spanish K-2 (Updated 2.5.2014)

Spanish 3-4 (Updated 2.14.2014)

Spanish 5-8 (Updated 4.19.2013)

Spanish 5-8 (Revised - 10.20.2013)

Spanish I (Updated 1.24.2014)

Spanish II (Updated 2.22.2014)

Spanish III (Updated 2.22.2014)

Spanish IV (Updated 9.15.2012)

iSTEM

iSTEM Grade 5 (Updated 10.20.2013)

iSTEM Grade 6 (Updated 2.5.2014)

iSTEM Grade 7 (Updated 8.25.2014)

6. HOME INSTRUCTION - 2014-2015

Approve the following students to receive home instruction for the 2014-2015 school year:

Student Id	H.I. #	Grade	Reason	Tutor	Start	End
8308659768	13	11	Pending OOD	Douglas Patterson	11/17/2014	TBD
9892678248	14	5	Medical	Ed. Inc.	11/26/2014	TBD
1946578936	15	5	Pending OOD	Tabitha Bradley	11/21/2014	TBD
74099586753	16	6	Pending OOD	Tabitha Bradley	11/21/2014	TBD

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Account #: 11-150-100-101-80 employee  
Account #: 11-150-100-320-80 outside

7. SPECIAL NEEDS – 2014-2015

Approve the following students to attend the school indicated for the 2014-2015 school year:

Student Id	D.O.B	Classification	Placement	Start Date	Private/Public	Cost
7546674060	11/24/2010	Preschool Disabled	Children's Center of M.C.	12/08/2014	Private	\$280.94 per diem
5771954007	08/26/1998	ED	Crossroads	12/04/2014	Public	1 of 2 Seats
1946578936	11/08/2003	OHI	CPC	12/09/2014	Private	\$350.00 per diem
8122433796	05/05/1999	OHI	East Mount.	11/25/2014	Private	\$317.17 per diem
8308659768	06/21/1998	MD	CPC	12/15/2014	Private	\$350.00 per diem

Account #: 11-000-100-566-80 Private

Account #: 11-000-100-562-80 Public

**ADDENDUM:**

**PERSONNEL:**

A. SIDEBAR AGREEMENT

Whereas, the Keansburg Board of Education, hereinafter referred to as the "Board" and the Keansburg Education Association, hereinafter referred to as the "KEA" have entered into a collective bargaining agreement beginning July 1, 2011 and terminating June 30, 2014; and

Whereas, an addition to the Advisor's and Coaches' Salary Guides, has been negotiated by the parties;

NOW, THEREFORE, BE IT AGREED:

1. That the Board and the KEA agree to the following Intramural Coaching positions at the Joseph R. Bolger Middle School; Bowling, Dance Team and Field Hockey, at a salary of \$2,839.00 for each position pending negotiations; and
2. That the Board and the KEA agree to the following Advisor positions at the Joseph R. Bolger Middle School; Chess Club Advisor, at a salary of \$2,676.00 pending negotiations and Debate Team Advisor at a salary of \$4,300.00 pending negotiations; and
3. That the Board and the KEA agree to the following Advisor position at the Joseph C. Caruso School; Yearbook Advisor at a salary of \$2,747.00 pending negotiations; and
4. That the Board and the KEA agree to the following Advisor position at the Port Monmouth Road School; Yearbook Advisor at a salary of \$2,747.00 pending negotiations.

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B. COACHING POSITIONS – WITH SIDEBAR– JB

Approve the following individuals for the positions and salaries indicated for the 2014-2015 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Marinoff, Marc	Intramural Bowling Coach	\$2,839.00
TBA	Intramural Dance Team Coach	\$2,839.00
Malloy, Lisa	Intramural Field Hockey Coach	\$2,839.00

Account # 15-402-100-100-30

C. ADVISOR POSITIONS – WITH SIDEBAR – JB

Approve the following individuals for the positions and salaries indicated for the 2014-2015 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
TBA	Chess Club Advisor	\$2,676.00
Acconzo, Danielle	Debate Team Co-Advisor	\$2,150.00
Grieco, Gabrielle	Debate Team Co-Advisor	\$2,150.00

Account #:15-401-100-100-30

D. ADVISOR POSITION – WITH SIDEBAR – JC

Approve the following individual for the position and salary indicated for the 2014-2015 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ackerman, Abby	Yearbook Advisor	\$2,747.00

Account #:15-401-100-100-20

E. ADVISOR POSITION – WITH SIDEBAR – PM

Approve the following individual for the position and salary indicated for the 2014-2015 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
DeSoucey, Christina	Yearbook Advisor	\$2,747.00

Account #: 15-401-100-100-10

F. NOTICE OF INTENT TO RETIRE – DIST

The following individual has given her intent to retire effective, as submitted:

O'Toole, Kathryn                      Eff. 12/31/2014

G. INTERNSHIP - DIST

Approve the following individual to complete her internship in Social Work with Jeffrey Johnson beginning January 2015 through June 2015:

Doyle, Kathleen

H. KEANSBURG AFTER SCHOOL PROGRAM – (KAP) – 2014-2015 – DIST

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Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from October 29, 2014 through June 30, 2015 as per the negotiated agreement (salary pending negotiations):

Substitute Paraprofessional

DeTalvo, Kimberly On an as need basis  
Account #: 20-095-100-100-60

Substitute Teacher

DeTalvo, Kimberly  
Account #: 20-095-100-100-60

On an as need basis

Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from November 17, 2014 through June 30, 2015:

Student Teacher Assistant

\$8.25 per hour for a total of 200 hours, not to exceed \$1,650.00:

Burdick, Bobbie  
Account #: 20-095-100-100-60

I. KEANSBURG AFTER SCHOOL PROGRAM – (KAP) SALARY CORRECTION  
2014-2015 – DIST

Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from September 29, 2014 through October 29, 2014 (salary pending negotiations):

<u>Teacher / Substitute Teacher</u>	\$35.00 per hour
Gibbia, Suzanne	40 hours, not to exceed \$1,400.00

Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from September 29, 2014 through December 22, 2014 (salary pending negotiations):

<u>Teacher</u>	\$35.00 per hour
Hoye, Rosemarie	50 hours, not to exceed \$1,750.00

Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from September 29, 2014 through June 30, 2015 as per the negotiated agreement (salary pending negotiations):

Substitute Teacher On an as need basis  
Nelson, Diane

J. KEANSBURG AFTER SCHOOL PROGRAM – (KAP) 2014-2015 – DIST

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from January 1, 2015 through April 1, 2015 as per the negotiated agreement (salary pending negotiations):

<u>Substitute Teacher</u>	On an as need basis
DeTalvo, Kimberly	
Nelson, Diane	

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Account #: 20-095-100-100-60

K. FAMILY FRIENDLY CENTER PROGRAM – 2014-2015 – PM/JC

Approve the following individual for the position and salary listed in the Family Friendly Center Program from January 12, 2015 through March 27, 2015 as per the negotiated agreement (salary pending negotiations):

Substitute Teacher On an as need basis

DeTalvo, Kimberly

Account #: 20-432-100-100-40

L. PROJECT WRITE NOW – KAP – 2014-2015 – JB

Approve a contract between Project Write Now and the Keansburg School District's 21st Century Community Learning Center (CCLC) for providing a Creative Writing club on Wednesday's from 3:30pm – 4:30pm from January 5, 2015 – April 1, 2015. The total program participation cost is \$250.00.

Account #: 20-095-100-300-60

M. CENTRASTATE MEDICAL CENTER – KAP – 2014-2015 – JB

Approve a contract between CentraState Medical Center and the Keansburg School District's 21st Century Community Learning Center (CCLC) for providing a Life Skills program on Wednesday's from 4:30pm – 5:25pm from January 5, 2015 – April 22, 2015 at no cost to the district.

N. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

<u>DATE</u>	<u>NAME</u>	<u>WORKSHOP TITLE</u>	<u>COST</u>
1/8	Lufrano, Dana	Close Reading of Informational Text	\$229.00
1/8	Mignoli, Kristen	Close Reading of Informational Text	\$229.00
1/8	Underhill, Maryanne	Close Reading of Informational Text	\$229.00

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**Superintendent's Report**

<b>Personnel: A through M</b>			
<b>General: 1 through 7</b>			
<b>Addendum: Personnel: A through N</b>			
	Yes	No	Abstain
Bartram			
Best	X		
Donaldson	X		
Fleming	X		
Frizell			
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Fleming		
Second by:	Best		
Roll Call Vote	7 in favor		
	0 opposed		
	2 absent		
	0 abstain		
	Motion carried		

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF OCTOBER AND NOVEMBER SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of October 31, 2014 and November 30, 2014 be accepted as filed, and BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10© 3 that no major account or fund has been over expended as of October 31, 2014 and November 30, 2014 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$693,642.66.

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING**

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$367,106.26.

**BS-05: RATIFICATION OF TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

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**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the November 30, 2014 payroll in the amount of \$1,011,243.84 and the December 15, 2014 payroll in the amount of \$978,626.56.

**BS-07: RESOLUTION TO CANCEL OUTSTANDING CUSTODIAL CHECKS**

RESOLVED that the Keansburg Board of Education approve the cancellation of all outstanding custodian checks dated prior to January 1, 2014. These checks total \$21,648.00.

**BS-08: RESOLUTION TO CANCEL OUTSTANDING PAYROLL CHECKS**

RESOLVED that the Keansburg Board of Education approve the cancellation of all outstanding payroll checks dated prior to January 1, 2014. These checks total \$12,577.51.

**BS-09: ACCEPTANCE OF AUDIT**

RESOLVED that the annual audit for the year ended June 30, 2014 be accepted and placed on file. The audit report is included in section 2, the financial section, of the Comprehensive Annual Financial Report, and that the following corrective action plan be implemented:

Finding/Recommendation	Corrective Action	Method of Implementation	Individual Responsible	Completion Date
The Board Secretary's Report was approved with incorrect beginning fund balances.	Fund Balance was correctly rolled over from the 2013-2014 school year to the 2014-2015 school year.	The Staff Accountant and Business Administrator will ensure all beginning balances tie to the CAFR.	Business Administrator, Staff Accountant	July 1, 2014
The District did not properly record the inventory and fixed assets in Enterprise Fund.	The Business Office will work with Sodexo at year end to ensure all inventory and fixed assets are properly recorded.	The Staff Accountant will enter all items and the Accountant and Business Administrator will review the Enterprise Fund to ensure all entries are correct.	Business Administrator, Staff Accountant	June 30, 2015
Several of the schools made deposits after five days of receiving the funds	The Business Administrator held mandatory Student Activity training for all parties involved to ensure funds are deposited in a timely manner	Mandatory Trainings were held for all employees involved in their Student Activity Fund.	Business Administrator, Staff Accountant	October 31, 2014

**BS-10: APPROVAL TO DISPOSE OF THE ITEM LISTED BELOW AND ON EXHIBIT "B"**

1- 2001 Dodge Dump Truck Vin # 386mf36551m575203

See Exhibit "B"

**BS-11: CHANGE ORDER NO. 2 – KHS ADMINISTRATIVE OFFICES**

RESOLVED that the Keansburg Board of Education approved Change Order No. 2 on the Keansburg High School Administrative Offices project with Gavan General Contracting in the amount of \$2,001.47 for the installation of a package receiver and installation of a half-glass door.



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**ADDENDUM**

**BS-01: APPOINTMENT OF THE DISTRICT IAQ DESIGNATED PERSON AND  
INTEGRATED PEST MANAGEMENT COORDINATOR**

RESOLVED that the Keansburg Board of Education appoints Edward Peppe as the District IAQ Designated Person and Integrated Pest Management Coordinator.

**Board Secretary's Report**

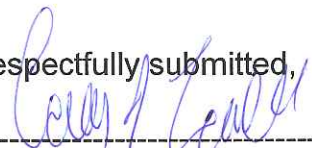
BS-02 through BS-11 Addendum: BS-01			
	Yes	No	Abstain
Bartram			
Best	X		
Donaldson	X		
Fleming	X		
Frizell			
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Donaldson		
Second by:	Fleming		
Roll Call Vote	7 in favor 0 opposed 2 absent 0 abstain Motion carried		

**MOTION ON ADJOURNMENT**

Motion by Michael Donaldson and seconded by Walter Fleming to adjourn this meeting.

Roll call vote: 7 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried.

Closed the meeting at 8:11p.m.

Respectfully submitted,  


Corey J. Lowell, SFO  
Business Administrator/Board Secretary

CJL/bmw  
C: Gerald North  
Administrators  
Board Members