

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
August 25, 2015

CALL TO ORDER

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on August 25, 2015, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 13, 2015.

ROLL CALL

Corey Lowell, Board Secretary, called the roll:

Present: Dolores Bartram, Michael Donaldson, Judy Ferraro, Walter Fleming (entered at 7:10), Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran and Robert Ketch

Also Present: Gerald North, Superintendent of Schools and John Bennett, Board Attorney, (entered at 7:10)

PLEDGE OF ALLEGIANCE

Number of public present: 30

PRESENTATION OF PLAQUE

The Board President presented Ms. Ann Marie Best with a plaque to thank her for her years of service to the community.

PRESENTATION – HIB AND ANTI-BULLYING BILL OF RIGHTS

Mr. Sean Brophy gave a presentation to the Board on the status of HIB in the District and the Anti-Bullying Bill of Rights.

PUBLIC

Mary Jo Fabiano had a question about the start time and end times for students versus teachers.

MOTION ON EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Keansburg Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Keansburg Board of Education has determined that 1 issue is permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on August 25, 2015 at 7:25P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each

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exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

☐ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are personnel.

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board shall reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Keansburg Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will be privately discussed; and

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall post this Resolution on the Board website and furnish a copy of this Resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

MOTION BY: Ketch
SECONDED BY: Frizell
TIME IN: 7:26

MOTION BY: Ketch
SECONDED BY: Frizell
TIME OUT: 7:50

Vote: 8 in favor – 0 opposed, 0 absent, and 0 abstain; motion carried

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BS-01 APPROVAL OF MINUTES

Motion by Walter Fleming and seconded by Judy Ferraro to approve the following minutes:

Retreat Meeting – July 9, 2015 and Regular Meeting - July 21, 2015

Roll Call Vote: July 9, 2015 - 6 in favor, 0 opposed, 0 absent, 2 abstain, motion carried
July 21, 2015 - 5 in favor, 0 opposed, 0 absent, 3 abstain, motion carried

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

A. ACCEPTANCE OF SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES – 7/1/14 - 6/30/15

Approve the acceptance of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2014 to June 30, 2015.

B. RESIGNATIONS – PROFESSIONAL STAFF

Accept the following resignations, as submitted, effective June 30, 2015:

Vitale, Heather	Handicapped	Efft. 6/30/15
Wagar, Karen	Bilingual/PreK	Efft. 6/30/15

C. PROFESSIONAL PERSONNEL – EMPLOYMENT – 2015-2016

Approve the following individuals for the positions and salary indicated effective for the 2015-2016 school year (salary pending negotiations):

Chinn, Nicole#	Elem w/Science 15-130-100-101-30	BA-1	\$50,000.00	JB
George, Anna	Preschool 20-218-100-101-10	BA-10	\$54,035.00	PM
Hyer, Tracey	Students w/Disab./ICS 15-209-100-101-30	BA-1	\$50,000.00	JB
Reid, James	Students w/Disab/BD 15-209-100-101-30	MA-5	\$54,400.00	JB

#Pending receipt of certification

D. NON - PROFESSIONAL PERSONNEL – EMPLOYMENT – 2015-2016

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Approve the following individuals for the positions and salary indicated effective for the 2015-2016 school year (*salary pending negotiations):

Burke, Christina^	Teacher Assistant 11-000-21-106-80	(BA-7)	\$23,075.00*	PM
Padilla, Teresa Eff. 8/26/15	School Based Youth Specialist 20-433-100-101-40		\$40,000.00 (pro-rated)	HS
Shahid, Tifany	Teacher Assistant 20-218-100-106-10	(BA-4)	\$20,940.00*	Prek
Stiesi, Jason Eff. 8/17/15	Computer Technician	BA-1	\$60,000.00* (pro-rated)	JB

E. TRANSFERS – PROFESSIONAL STAFF – 2015-2016

Approve the following individuals for the position indicated for the 2015-2016 school year:

	<u>From</u>	<u>To</u>
Ackerman, Abby	Elem/Computers – JC	Elem/Computers – JC/PM
Formica, Christine	Title 1 Coordinator - Dist	Staff Developer - Dist
Gaffey, Shannon	KAPA – HS	Handicapped/ICS Res - HS
LaRocca, Joseph	Science/Gr. 7 – JB	Data Coordinator - JB
Morfin, Uriel	Spanish – PM	Spanish – PM/JB

F. TRANSFERS – NON PROFESSIONAL STAFF – 2015-2016

Approve the following individuals for the position indicated for the 2015-2016 school year:

	<u>From</u>	<u>To</u>
Penello, Nancy	Teacher Assistant – JB	Teacher Assistant - PM
Gibbia, Suzanne	Teacher Assistant – JC	Teacher Assistant - JB
Habib, Margaret	Teacher Assistant – Dist	Teacher Assistant – PreK
Walters, Ashley	Teacher Assistant – PM	Teacher Assistant – JC

G. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a Medical Leave of Absence beginning September 1, 2015 returning on October 16, 2015 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Baeza, Nancy

Approve the following individual be granted a Medical Leave of Absence beginning September 1, 2015 returning on November 30, 2015 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

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Buresh, Jana

Approve the following individual be granted a revised Medical Leave of Absence beginning July 9, 2015 returning on August 17, 2015 using allowable sick days followed. This leave will be deducted from her entitlement under FMLA/NJMLA:

Manzella, Cheryl

Approve the following individual be granted a Maternity/Child Care Leave of Absence beginning September 28, 2015 returning on April 14, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Johnson, Lauren

H. 2015-2016 SALARIES – HOURLY EMPLOYEES –DIST

Approve the following hourly salaries for the following individuals effective for the 2015-2016 school year:

Puskas, Brenda	\$86.06 per hour, as needed
Williams, Cathleen	\$67.48 per hour, as needed

I. LONG TERM SUBSTITUTE TEACHER – DIST

Approve the following individual for the position, dates and salary indicated:

Aquilino, Lisa	Long Term Sub.	9/28/15 – 4/13/16	\$125.00 per day – 60 days
(Johnson)	Handicapped/ICS/K - PM		\$200.00 per day – 61+days

J. NEW HIRE ORIENTATION - DIST

Approve the following individuals to attend the New Hire Orientation at the rate of \$35.00 per hour, not to exceed 15 hours or \$525.00 each (salary pending negotiations):

Caruso, Roseann	Lorusso, Nicholas
Chinn, Nicole	Malik, Jennifer
Corrao, Danielle	McCann, Christina
Davis, Courtney	Membreno, Stanley
Ganz, David	Reid, James
George, Anna	Tedeschi, Michael
Glowinski, Judith	Torres, Vanessa
Grabowski, Rebecca	Voehl, Steven
Hyer, Tracey	
Account #: 11-000-221-104-60	

K. ADVISOR POSITIONS – 2015-2016 - JC

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Approve the following individuals for the positions and salaries indicated for the 2015-2016 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dean, Marianne	Student Council/Activity Co-Advisor	\$1,360.50
Viggiano, Jonna	Student Council/Activity Co-Advisor	\$1,360.50

Account #: 15-401-100-100-20

L. ADVISOR POSITIONS – 2015-2016 - JB

Approve the following individuals for the positions and salaries indicated for the 2015-2016 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Buresh, Paul	Drama Club Advisor	\$3,789.00
DeFilippo, Geraldine	5-8 Student Council Co – Advisor	\$1,894.50
Grieco, Gabrielle	Debate Team Advisor	\$4,300.00
Grimaldi, Tracey	5-8 Music Advisor	\$5,002.00
Cancellieri, Gina	5-8 Student Council Co-Advisor	\$1,894.50
Rossi, Nicole	5-8 Yearbook Advisor	\$3,789.00
Simek, Roslyn	8 th Grade Advisor	\$4,171.00

Account #: 15-401-100-100-30

M. CENTRAL DETENTION TEACHERS – 2015-2016 - JB

Approve the following individuals as the Central Detention Teachers for the 2015-2016 school year at the rate of \$35.00 per hour, 1 hour per day for 170 days each, not to exceed \$5,900.00 total (salary pending negotiations):

DeFilippo, Geraldine
Zifchak, Elena
Account #: 15-421-100-101-30

N. CENTRAL DETENTION SUBSTITUTE TEACHER – 2015-2015 – HS

Approve the following individual as a Substitute Central Detention Teacher for the 2015-2016 school year, at \$35.00 per hour, as needed (salary pending negotiations):

Nicole Donnelly
Account #: 15-421-100-101-40

O. KEANSBURG AFTERSCHOOL PROGRAM (KAP) – EXTENSION OF HOURS – JB

Approve the following individuals for the positions, salaries and extension of hours in the Keansburg Afterschool Summer Camp Program from June 23, 2015 through August 31, 2015 (salary pending negotiations):

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Job Coach \$35.00 per hour
Maguire, Tara 10 hours, not to exceed \$350.00
Account #: 20-096-200-100-60

P. KEANSBURG AFTER SCHOOL PROGRAM – (KAP) - 2015-2016 - DIST
Approve the following individual for the position and salary listed in the Keansburg Afterschool Program from September 1, 2015 through June 30th, 2016 (salary pending negotiations):

Site Coordinator \$35.00 per hour
Murphy, Lauri 261 Hours, not to exceed \$9,135.00
Smith, Tara 318 Hours, not to exceed \$11,130.00

Job Coach \$35.00 per hour
Maguire, Tara 64 Hours, not to exceed \$2,240.00
Account #: 20-095-200-200-60
Account #: 20-095-100-100-60

Approve the following individuals for the position and salary listed in the Keansburg Afterschool program from September 1, 2015 through December 22, 2015 (salary pending negotiations).

Teacher \$35.00 per hour
Bowles, Maureen 90 hours, not to exceed \$3,150.00
Carlstrom, Andrew 120 hours, not to exceed \$4,200.00
Carrier, Tammy 240 hours, not to exceed \$8,400.00
DeFilippo, Geraldine 96 hours, not to exceed \$3,365.00
Inzerillo, Kerri 32 hours, not to exceed \$1,120.00
Maguire, Tara 65 hours, not to exceed \$2,275.00
McKenna, Erin 130 hours, not to exceed \$4,550.00
Patterson, Douglas 90 hours, not to exceed \$3,150.00
Pepper, Jesse 35 hours, not to exceed \$1,225.00
Petrocelli, Luciana 180 hours, not to exceed \$6,300.00
Ryan, Patricia 135 hours, not to exceed \$4,725.00
Walters, Ashley 60 hours, not to exceed \$2,100.00
Weldon, Lisa 80 hours, not to exceed \$2,800.00
Wieczersak, Heidi 30 hours, not to exceed \$1,050.00
Account #: 20-095-100-100-60

Substitute Teacher \$35.00 per hour, as needed
Bowles, Maureen Maguire, Tara
Carlstrom, Andrew McKenna, Erin
Carrier, Tammy Patterson, Douglas
DeFillippo, Geraldine Pepper, Jesse
Inzerillo, Kerri Ryan, Patricia

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Sperring, Ryan
Walters, Ashley

Weldon, Lisa

Approve the following individual for the position and salary listed in the Keansburg Afterschool program from September 1, 2015 through August 31, 2016:

Data Entry Clerk \$20.00 per hour
Nelson, Diane 240 hours not to exceed \$4,800.00
Account #: 20-095-200-100-60

Paraprofessional \$17.64 per hour,
Baeza, Nancy 200 hours not to exceed \$3,528.00
Account #: 20-095-100-100-60

Student Teacher Assistants
\$8.25 per hour for a total of 240 hours not to exceed \$1,980.00 each:

Acevedo, Matthew	Mejia, Monica
Cruz, Kayla	Pipicz, Morgan
Eastmond, Jared	Soloway, Jesse
Account #: 20-095-100-100-60	

Q. ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) COORDINATOR – 2015-2016 - DIST

Approve the following individual for the position indicated above at \$35.00 per hour, up to 30 hours per month for 12 months, not to exceed \$12,600.00 total for the 2015-2016 school year. Hours will be completed before/after contracted hours (salary pending negotiations):
Formica, Christine
Account #: 11-000-221-102-60

R. ANTI BULLYING SPECIALISTS – 2015-2016 – DIST

Approve the following individuals as the Anti-Bullying Specialists for the 2015-2016 school year, at no cost to the district:

Adamo, Caroline	HS
Dean, Marianne	JC
Florio, Dana	PM
Murphy, Lauri	JB

S. FAMILY FRIENDLY CENTER – 2015-2016 - PM

Approve the following individual for the position and salary listed in the above program from September 21, 2015 through December 18, 2015: (salary pending negotiations):

Teacher \$35.00 per hour
Annuzzi, Barbara 17 hours not to exceed \$600.00

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Crossnohere, Ellen	18 hours not to exceed \$630.00
Feeney, Gina	20 hours not to exceed \$700.00
McKenna, Erin	17 hours not to exceed \$600.00
Novembre, Timothy	18 hours not to exceed \$630.00
Pearce, Karen	48 hours not to exceed \$1,680.00
Sperring, Ryan	18 hours not to exceed \$630.00
Wieczerszak, Heidi	18 hours not to exceed \$630.00
Young, Karen	35 hours not to exceed \$1,225.00

Account #: 20-432-100-100-40

<u>Substitute Teacher</u>	\$35.00 per hour, as needed
Feeney, Gina	Sperring, Ryan
McKenna, Erin	Wieczerszak, Heidi
Novembre, Timothy	Young, Karen
Pearce, Karen	

T. HOME INSTRUCTION TUTORS – 2015-2016 - DIST

Approve all certificated district staff to provide home instruction tutoring for the 2015-2016 school year at an hourly rate of \$35.00 per hour (salary pending negotiations).

Account #: 11-150-100-101-80

U. RE-APPROVAL OF SUBSTITUTE SCHOOL NURSE – 2015-2016

Re-approve the following individual as a Substitute School Nurse for the 2015-2016 school year, at \$120.00 per day, as needed:

DiGennaro, Patricia
Account #: 11-000-213-100-80

V. RE-APPROVAL OF SUBSTITUTE SECRETARIES – 2015-2016

Re-approve the following individuals as Substitute Secretaries for the 2015-2016 school year, at \$15.00 per hour, as needed:

DeBlasio, Carol	Pickering, Betty
Ferri, Barbara	Smith, Dorothy
Negro, Georgina	

W. AFTER SCHOOL ACADEMIC SUPPORT SUBSTITUTE TEACHER – 2015-2016
- HS

Approve the following individual as an after school academic support substitute teacher for the 2015-2016 school year, at \$35.00 per hour, as needed (salary pending negotiations):

Nicole Donnelly
Account #: 15-421-100-101-40

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X. FRIDAY SCHOOL SUBSTITUTE – 2015-2016 – HS

Approve the following individual to hold Friday School for the 2015-2016 school year, at \$35.00 per hour, as needed (salary pending negotiations):

Nicole Donnelly
Account #: 15-421-100-101-40

Y. PRESCHOOL HOME VISITS- TEACHERS - PM PREK

Approve the following Teachers/Professionals to complete home visits for the 2015-2016 school year at the rate of \$25.00 per visit (salary pending negotiations):

George, Anna
Account #: 20-218-100-101-10

Z. PRESCHOOL HOME VISITS- TEACHER ASSISTANTS- PM-PREK

Approve the following Teacher Assistants to complete home visits for the 2015-2016 school year at their hourly rate listed per visit (salary pending negotiations):

Ahrens, Cheryl	\$17.64
Angerami, Julia	\$17.64
Aquilino, Lisa	\$16.04
Barshewski, Michele	\$17.64
Bulmer, Lorene	\$17.64
Buresh, Jana	\$17.64
Daly, Justine	\$15.85
Fonseca, Cynthia	\$17.64
Habib, Margaret	\$18.11
Harrington, Justyna	\$15.85
Heinzer, Patricia	\$17.64
Menture, Darla	\$17.64
Neckles, Athena	\$15.85
Pigott, Rebecca	\$15.61
Shahid, Tiffany	\$16.43
Sheldon, Dorothy	\$17.88
Soto, Jacqueline	\$18.11
Vargas, Alicia	\$16.04
Vargas, Laura	\$17.64
Zgola, Lori	\$17.64

Account #: 20-218-100-106-10

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AA. TRANSITION PLANNING – NURSES – 2015-2016 - DIST

Approve the following individuals to work 6 hours during August to at \$35.00 per hour for transition planning, not to exceed \$210.00 each (salary pending negotiations):

Fiorentino, Marie
Klemm, Patricia
McCann, Christina
Account #: 11-000-213-100-80

BB. PARENT AFTER SCHOOL PROGRAM FACILITATOR – REVISED - DIST

Approve the following individual for the position of Parent After School Program Facilitator for 10 hours each per month from September 1, 2015 to June 30, 2016 at the revised hourly salary:

Smith, Bryan \$43.35 per hour

CC. WORDS THEIR WAY - MATERIALS MANAGER - K-4 – PM/JC

Approve the following individuals to manage Words Their Way Materials for the Port Monmouth Road and Caruso Schools at \$35.00 per hour, 20 hours each, not to exceed \$700.00 each total (salary pending negotiations):

Caruso School
Annuzzi, Barbara
White, Jessica
Account #: 15-120-100-101-20

Port Monmouth Road School
Jones, Christopher
Weitzell, Deanne
Account #: 15-110-100-101-10

DD. VOLUNTEER COACH – HS

Approve the following individuals as a volunteer coach as indicated for the 2015-2016 school year, at no cost to the district:

Alsieux, David	Weight Room Monitor
Book, Jonathan	Basketball - Girls
Lorusso, Nicholas	Football Coach

EE. TECHNOLOGY DEPARTMENT – STUDENT INTERN - 2015-2016 - HS

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Approve the following student intern at the hourly rate of \$8.50:

Student	Site	Working with Children
O'Rourke, Sean	Technology Intern from 9/1/15-11/30/15	No

Account #: 11-000-222-100-65

FF. INTERNSHIPS – DIST

Approve the following individuals to complete their internships in Social Work with the School Based Youth Services Program for the 2015-2016 school year:

Champion, Kyana
Erdman, Gabrielle
Keller, Kristin
Mitchell, Alexandra
Servakh, Gloria

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GG. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

8/26	Brophy, Sean	Reading & Writing Conference	\$198.00
9/17	Latwis, Brian	Exceling as a Highly Effective Leader	\$786.00
9/18	Josselyn, Karen	Study in Reading Conference	\$210.00
9/29	Josselyn, Karen	Reading & Writing Project	\$210.00
10/23	Tramaglini, Tom	ASCD/FEA Fall Conference	\$260.00
10/23	Josselyn, Karen	Rutgers Reading Conference	\$180.00
11/21	Hazeldine, Anne	NAEYC Conference	\$1,448.00
12/7	Niesz, John	Search & Seizure	\$150.00
12/7	Derpich, Michelle	Search & Seizure	\$150.00

GENERAL

1. PROFESSIONAL EMPLOYMENT CONTRACTS – 2015-2016

HELD

Approve the following employment contracts for the 2015-2016 school year, as submitted:

Chief Academic Officer
School Business Administrator

Ref. Exhibit #1

2. NON PROFESSIONAL EMPLOYMENT CONTRACTS – 2015-2016

HELD

Approve the following employment contracts for the 2015-2016 school year, as submitted:

Accounts Payable Specialist
Confidential Secretary to the Business Administrator
Confidential Secretary to the Superintendent
Confidential Secretary – Curriculum & Instruction
Confidential Secretary – Human Resources
Coordinator of Community Relations & Funded Programs
District Community Liaison
School Based Youth Services Coordinator
Staff Accountant
Systems Engineer

Ref. Exhibit #2

3. ORGANIZATIONAL CHART – REVISION – DIST

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Approve the revised District Organizational Chart, as submitted:

Ref. Exhibit #3

4. JOB DESCRIPTION – DIST

Approve the following revised job description, as submitted:

Education and Secondary Education Act (ESEA) Coordinator

Ref. #4

5. EVALUATION FORMS – PPS - GUIDANCE

Approve the following modified evaluation forms for the following positions for the 2015-2016 school year:

Guidance Counselor

Related Service Provider

Substance Abuse Counselor

Ref. Exhibit #5

6. POLICY -1ST READING - DIST.

Re-approve the following policy, as required per state code:

2415.04	Title I-District Wide Parental Involvement
2423	Bi-Lingual and ESL Education
3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices - revised
4322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices - revised
5330	Administration of Medication – revised
5339	Screening for Dyslexia – revised
5615	Suspected Gang Activity – revised
5756	Transgender Students - revised
8540	School Nutrition Programs - revised
8550	Outstanding Food Service Charges – revised
8820	Opening Exercises/Ceremonies – revised

Ref. Exhibit #6

7. POLICY – 2nd READING – DIST

Approve the following policy, as submitted:

5536 Student Random Drug and Alcohol Testing – revised

8. REGULATION ABOLISHMENT – DIST

Approve the abolishment of the following regulation, as submitted:

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8540R Free and Reduced Rate Meals

Ref. Exhibit #7

9. REGULATION – 1ST READING – DIST
Approve the following regulation, as submitted:

5330R Administration of Medication

Ref. Exhibit #8

10. 2015-2016 STAFF ASSIGNMENTS
Approve the 2015-2016 staff assignments, as submitted:

Ref. Exhibit #9

11. SCHOOL HOURS – 2015-2016
Approve the 2015-2016 school hours, as listed:

Port Monmouth Road (K-2)	Teachers	8:10am	3:10pm
	Students	8:20am	2:50pm
	One Session	12:50pm	
	Late Start/Delay Opening	10:05am	
(PreK only)	Teachers	7:40am	2:40pm
	Students	7:45am	2:15pm
	One Session	12:20pm	
	Late Start/Delay Opening	9:55am	
Joseph C. Caruso	Teachers	7:55am	2:55pm
	Students	8:10am	2:40pm
	One Session	12:40pm	
	Late Start/Delay Opening	9:50am	
Joseph R. Bolger	Teachers	7:45am	2:45pm
	Students	7:50am	2:12pm
	One Session	12:12pm	
	Late Start/Delay Opening	9:45am	
Keansburg High School	Teachers	7:30am	2:30pm
	Students	8:30am	2:25pm
	One Session	12:44pm	
	Delay Opening	9:30am	

12. IN-STATE TRIP LOCATION LIST REVISION – 2015-2016

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Approve the revised master School Trip List for in-state locations for the 2015-2016 school year, as submitted:

Ref. Exhibit #10

13. DONATION- PM PRE-K

Approve the acceptance of the following donation:

Seeds for Hope - \$700 to purchase book bags for students

14. DISPOSAL/DONATION OF OBSOLETE ITEMS

Approve the disposal/donation of the following obsolete items:

- 8 Classroom chairs
- 5 Cabinets/Show
- 1 Small Table

15. MONCLAIR STATE UNIVERSITY – CHEERLEADING CLINIC - HS

Approve the coaching staff and cheerleaders to attend a one-day cheer clinic held at Montclair State University on August 24, 2016, at a cost of \$20.00 per cheerleader. This program is AACCA safety certified.

16. PROJECT INSIGHT - DIST

Approve CPC's Project Insight to be utilized in the Keansburg School District as an additional resource for students and their families. The program is an early intervention substance abuse program consisting of five sessions which will be held in district.

17. VNACNJ CONTRACT – 2015-2016 – DISTRICT

Approve the nursing contract with the Visiting Nurse Association of Central Jersey for September 1, 2015 to June 20, 2016 to provide advanced nursing care to students at a rate of \$80.00 per hour as indicated not to exceed amount indicated (amount is as per contract)

Pre School:	3 hours per week	not to exceed \$ 8,874.00
Port Monmouth Road	5 hours per week	not to exceed \$12,312.00
Joseph C Caruso	3 hours per week	not to exceed \$ 9,115.00
Joseph R Bolger	5.5 hours per week	not to exceed \$13,312.00
Keansburg High	7 hours per week	not to exceed \$ 9,750.00
Account #: 11-000-213-300-80		

19. 21st CENTURY COMMUNITY LEARNING CENTER PROGRAM GRANT BUDGET MODIFICATION (KAP) – 2014-2015 - JB

Approve the following budget modifications to the fiscal year 2014-2015 21st Century Community Learning Center Grant:

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GAAP Acct.	Approved Budget	Requested Change	Revised Budget
200-200	\$ 30,096	-2,226	\$2,7870
200-400	\$0	+2,226	\$2,226

19. 21ST CENTURY COMMUNITY LEARNING CENTER PRGRAM COMPETITIVE GRANT ACCEPTANCE (KAP) – 2015-2016 - JB

Approve the acceptance of the 21st Century Community Learning Center Program Grant in the amount of \$300,000 for the 2015-2016 school year. The project period for this grant is September 1, 2015 through August 31, 2016.

20. WORKFORCE INVESTMENT GRANT SUBMISSION – 2015-2016

Approve the submission of the Workforce Investment Grant in the amount of \$52,991.10. This Grant will run from October 1, 2015 through September 30, 2016.

21. IDEA BASIC & PRESCHOOL GRANT ACCEPTANCE – FISCAL YEAR 2016

Approve the acceptance of the Fiscal Year 2016 Basic & Preschool Grants in the following amounts:

IDEA Basic: \$568,545.00

IDEA Preschool: \$ 15,352.00

22. ANNUAL NOTICE OF FERPA/PPRA – 2015-2016 – DISTRICT

Approve the "Family Education Rights & Privacy Act" & "Protection of Rights Amendment" notice as required by the state.

23. INDEPENDENT CONSULTANTS 2015-2016 SCHOOL YEAR

Approve the following independent consultants to provide services for the 2015-2016 school year:

AAA Onsite Drug Testing Panel custom instant drug test \$45.00 per test
Random pool administration onetime fee \$200.00

MOESC Nursing Services \$51.00 per hour
Home Instruction \$80.00 per week/student/course

Education Inc. Hospital Home Instruction \$49.00 per hour
Account #: 11-000-213-330-80

24. CURRICULA ADOPTION - 2015-2016

Approve the adoption of the following curricula for the 2015-2016 school year:

Mathematics

Kindergarten (CCR) (Updated 8.25.2015)

Grade 1 (CCR) (Updated 8.25.2015)

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Grade 2 (CCR) (Updated 8.25.2015)
Grade 3 (CCR) (Updated 8.25.2015)
Grade 4 (CCR) (Updated 8.25.2015)
Grade 5 (CCR) (Updated 3.17.2014)
Grade 6 (CCR) (Updated 3.17.2014)
Grade 7 (CCR) (Updated 3.17.2014)
Grade 8 (CCR) (Updated 2.23.2014)
Algebra I (CCR) (Updated 2.20.2014)
Geometry (CCR) (Updated 10.20.2013)
Algebra II (CCR) (Updated 6.14.2013)
HSPA 9 (Updated 5.1.2011)
HSPA 10 (Updated 5.1.2011)

English Language Arts

Kindergarten (CCR) (Updated 5.18.2014)
Grade 1 ELA (CCR) (Updated 3.17.2014)
Grade 2 ELA (CCR) (Updated 10.20.2013)
Grade 3 ELA (CCR) (Updated 9.3.2013)
Grade 4 ELA (CCR) (Updated 2.21.2014)
Grade 5 ELA (CCR) (Updated 8.25.2015)
Grade 6 ELA (CCR) (Updated 8.25.2015)
Grade 7 ELA (CCR) (Updated 8.25.2015)
Grade 7 Media Literacy (CCR) (Updated 10.20.2013)
Grade 8 ELA (CCR) (Updated 8.25.2015)
ELA I (CCR) (Updated 3.18.2014)
ELA II (CCR) (Updated 4.19.2013)
ELA III (CCR) (Updated 3.18.2013)
ELA IV (CCR) (Updated 2.15.2014)
Advanced Placement English 12

1.

Social Studies

Kindergarten (CCR) (Updated 9.15.2012)
Grade 1 (CCR) (Updated 9.15.2012)
Grade 2 (CCR) (Updated 9.15.2012)
Grade 3 (CCR) (Updated 9.15.2012)
Grade 4 (CCR) (Updated 9.15.2012)
Grade 5 (CCR) (Updated 2.19.2013)
Grade 6 (CCR) (Updated 2.19.2013)
Grade 7 (CCR) (Updated 2.20.2014)
Grade 8 - United States History I (CCR) (Updated 3.17.2014)
United States History II (CCR) (Updated 10.20.2013)
United States History III (CCR) (Updated 2.6.2013)
United States History I (Honors) (Updated 8.2.2011)
United States History II (Honors) (Updated 8.2.2011)

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World History (CCR) (Updated 1.31.2014)
Street Law (Updated 9.15.2012)
Sociology (Updated 9.15.2012)
War and Atrocities (Updated 9.15.2012)
Civics (Updated 9.15.2012)
African American Studies (Updated 8.27.2013)
Advanced Placement Psychology (Updated 9.20.2014)
History of Film (Updated 8.25.2015)

Science

Kindergarten (CCR) (Updated 9.15.2012)
Grade 1 (CCR) (Updated 9.15.2012)
Grade 2 (CCR) (Updated 9.15.2012)
Grade 3 (CCR) (Updated 9.15.2012)
Grade 4 (CCR) (Updated 9.15.2012)
Grade 5 (CCR) (Updated 6.4.2013)
Grade 6 (CCR) (Updated 9.3.2013)
Grade 7 (CCR) (Updated 5.28.2013)
Grade 8 (CCR) (Updated 2.19.2013)
Physics (CCR) (Updated 1.31.2014)
Biology (CCR) (Updated 3.17.2014)
Chemistry (CCR) (Updated 1.18.2014)
AP Physics (Updated 9.1.2011)
Anatomy and Physiology (Updated 9.1.2011)
Marine Science (Updated 9.1.2011)

Music

Music Kindergarten (Updated 4.19.2013)
Music Grade 1 (Updated 2.23.2014)
Music Grade 2 (Updated 2.23.2014)
Music Grade 3 (Updated 2.23.2014)
Music Grade 4 (Updated 2.19.2013)
Music Grade 5 (Updated 2.19.2013)
Music Grade 6 (Updated 2.19.2013)
Music - Band 5-8 (Updated 2.20.2014)
Music Grade 7 (8.25.15)
Music Grade 8 (Updated 9.4.2013)
Music Chorus 5- (Updated 9.4.2013)
Applied Music Theory (Updated 9.4.2013)
Band 9-12 (Updated 1.23.2014)
Chorus 9-12 (Updated 1.14.2014)
Music Appreciation 9-12 (Updated 1.14.2014)
Music Technology 9-12 (Updated 1.14.2014)

Art

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Art K-2 (Updated 11.1.2014)
Art 3-4 (Updated 4.19.2013)
Art 5-8 (Updated 2.25.2013)
Art I (Updated 5.25.2013)
Art II (Updated 5.25.2013)
Art III (Updated 5.25.2013)
Art IV (Updated 5.25.2013)
Media Arts (Updated 5.25.2013)
Digital Media (Updated 5.25.2013)
Multimedia I (Updated 2.19.2013)
Multimedia II (Updated 2.13.2013)
Computer Art (Updated 2.13.2013)
World Crafts (Updated 4.19.2013)

Comprehensive Health and Physical Education

Physical Education K-2 (Updated 1.19.2014)
Physical Education Grades 3 and 4 (Updated 1.9.2013)
Physical Education Grade 5-8 (Updated 1.9.2013)
Physical Education Grade 9-12 (Updated 1.9.2013)
Health Grades K-2 (Updated 1.19.2014)
Health 3-4 (Updated 9.15.2012)
Health 5 (Updated 5.15.2013)
Health 6 (Updated 5.15.2013)
Health Grade 7 (Updated 4.19.2013)
Health 8 (Updated 5.15.2013)
Health Grade 9 (Updated 1.21.2013)
Drivers Education (Updated 1.21.2013)
Health Grade 11 (Updated 2.6.2013)
Health Grade 12 (Updated 4.19.2013)
Athletic Training and Physiology (Updated 9.15.2012)

Business

Web Design I (Updated 9.15.2012)
Web Design II (Updated 9.15.2012)
Business I (Updated 8.25.2015)
Business II (Updated 8.25.2015)
Accounting for 21st Century Business I (Updated 9.15.2012)
Accounting for 21st Century Business II (Updated 9.15.2012)
Management for 21st Century Business I (Updated 2.15.2014)
Management for 21st Century Business II (Updated 9.15.2012)
Advanced Computer Certification (Updated 10.26.2012)

Life Skills

Social Skills Grades K-4 (Updated 3.14.2013)
Life Skills Grades 5 and 6 (Updated 2.22.2014)
Life Skills Grades 7 and 8 (Updated 5.28.2013)

Educational Technology and Innovation

Information and Innovation Technology Kindergarten (Updated 1.12.2014)
Information and Innovation Technology Grade 1 (Updated 1.12.2014)
Information and Innovation Technology Grade 2 (Updated 1.12.2014)
Information and Innovation Technology Grades 3-4 (Updated 3.15.2013)
Information and Innovation Technology Grades 5 (Updated 10.20.2013)
Information and Innovation Technology Grades 6 (Updated 10.20.2013)
Information and Innovation Technology Grades 7 (Updated 10.20.2013)
Information and Innovation Technology Grades 8 (Updated 10.20.2013)

College and Career Ready Seminars

Freshman Seminar (Updated 9.20.2014)
Sophomore Seminar (Updated 8.25.15)
Junior Seminar (Updated 1.21.2013)
Senior Seminar (Updated 2.12.2014)

Guidance

College and Career Readiness Seminar Grade 8 (Updated 8.25.2015)

World Language

Spanish K-2 (Updated 2.5.2014)
Spanish 3-4 (Updated 2.14.2014)
Spanish 5-8 (Updated 4.19.2013)
Spanish 5-8 (Revised - 10.20.2013)
Spanish I (Updated 8.25.2015)
Spanish II (Updated 8.25.2015)
Spanish III (Updated 2.22.2014)
Spanish IV (Updated 9.15.2012)

iSTEM

iSTEM Grade 5 (Updated 10.20.2013)
iSTEM Grade 6 (Updated 2.5.2014)
iSTEM Grade 7 (Updated 8.25.2015)
iSTEM Grade 8 (Updated 8.25.2015)

25. SPECIAL NEEDS TUITON – CROSSROADS - 2015-2016 SCHOOL YEAR

Approve the purchase of 2 sets for the Crossroads Program or the 2015-2016 school year at \$16,000.00 per seat.

Account # 11-000-100-565-80

26. PUBLIC SCHOOL TUITION – REGULAR EDUCATION - 2015-2016

Approve 3 students to attend Red Bank Regional High School for the 2015-2016 school year at a cost of \$13,900.00 per student:

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STUDENT ID	D.O.B.	START DATE
04001030	5-7-98	9-2015
04001036	4-24-98	9-2015
04001074	10-7-97	9-2015

Account #: 11-000-100-561-80

27. COMMISSION FOR THE BLIND – 2015-2016

Approve The Keansburg School District to receive services from The Commission For The Blind for the 2015-2016 school year for the following students at a cost of \$1,900.00 per student:

STUDENT ID	D.O.B.	START DATE
04001030	5-7-98	9-2015
04001036	4-24-98	9-2015
04001074	10-7-97	9-2015

28. SPECIAL NEEDS TUITION - 2015-2016

Approve the following students to attend the private school indicated for the 2015-2016 school year:

STUDENT ID	D.O.B.	CLAS SI.	PLACEMENT	START DATE	PRIVA TE/ PUBLI C	TUITION Per diem
7474323687	9-12-07	AUT	Shore Center	9-2015	Public	48,388.00/yr
7450115737	12-7-06	AUT	Shore Center	9-2015	Public	48,388.00/yr
7652336781	8-11-98	AUT	Children's Center	9-2015	Private	283.27
8861922434	4-6-05	AUT	Children's Center	9-2015	Private	283.27
3685662779	1-5-98	MD	Children's Center	9-2015	Private	283.27
8259644202	10-4-98	AUT	Children's Center	9-2015	Private	283.27
2880401166	9-2-06	AUT	Children's Center	9-2015	Private	283.27
7546674060	11-24-10	PSD	Children's Center	9-2015	Private	283.27
5081751603	12-28-98	ED	Coastal Learn Ctr.	9-2015	Private	265.73
6909076005	2-5-00	ED	Coastal Lean. Ctr.	9-2015	Private	265.73
5058569370	3-24-99	ED	CPC	9-2015	Private	352.56

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1007810426	9-12-97	ED	CPC	9-2015	Private	352.56
8308659768	6-21-98	MD	CPC	9-20-15	Private	352.56
2398139647	6-21-98	MD	CPC	9-2015	Private	352.56
1263689530	6-17-99	ED	CPC	9-2015	Private	352.56
2453244201	3-15-02	ED	CPC	9-2015	Private	352.56
6833972414	2-13-00	ED	CPC	9-2015	Private	352.56
1946578936	11-8-03	OHI	CPC	9-2015	Private	352.56
5533837847	10-3-06	ED	CPC	9-2015	Private	352.56
5407827728	7-27-00	MD	Harbor	9-2015	Private	273.61
1916177425	2-4-98	MD	Harbor	9-2015	Private	273.61
7346781956	10-23-96	MCI	Harbor	9-2015	Private	273.61
7818056648	10-13-98	ED	Harbor	9-2015	Private	273.61
8855970291	2-28-98	MD	Hawkswood	9-2015	Private	340.40
1269233686	9-2-95	MD	Hawkswood	9-2015	Private	340.40
7995425874	12-26-95	MD	JFK	9-2015	Private	3,481.00/Mo n
9051247097	7-17-94	MD	JFK	9-2015	Private	3,481.00/Mo n
4257168354	11-12-96	CI	JFK	9-2015	Private	3,481.00/Mo n
6206894086	8-2-97	MCI	JFK	9-2015	Private	3,481.00/Mo n
6033265514	5-2-05	MD	New Road	9-2015	Private	278.70
3365171536	10-17-97	OHI	Oakwood	9-2015	Private	293.65
5053270499	10-22-97	OHI	Ocean Academy	9-2015	Private	297.15
7409586753	6-21-03	ED	Ocean Academy	9-2015	Private	297.15
7684225171	6-7-05	SLD	Regional Day	9-2015	Public	57,899.00/yr
5494789233	2-16-00	ED	Rugby	9-2015	Private	354.82
9830495249	9-16-10	MD	Schroth/Ladacin	9-2015	Private	299.17
1160899848	1-19-11	PSD	Schroth/Ladacin	9-2015	Private	299.17
3454076524	2-9-12	MD	YCS Sawtelle	9-2015	Private	308.58

Account #: 11-000-100-566-80 Private
Account #: 11-000-100-562-80 Public

ADDENDUM:

A1. PROFESSIONAL PERSONNEL – EMPLOYMENT – 2015-2016

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Approve the following individuals for the positions and salary indicated effective for the 2015-2016 school year (salary pending negotiations):

Walters, Ashley	Preschool 20-218-100-101-10	BA-1	\$50,000.00	PreK
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A2. NON - PROFESSIONAL PERSONNEL – EMPLOYMENT – 2015-2016

Approve the following individuals for the positions and salary indicated effective for the 2015-2016 school year (salary pending negotiations):

Albano, Carolyn^	Teacher Assistant 11-000-212-106-80	(BA-3)	\$20,690.00	HS
Lambert, Rebekah^	Teacher Assistant 11-000-212-106-80	(AA-1)	\$19,890.00	JB
Monahan, Sara^	Teacher Assistant 11-000-212-106-80	(BA-3)	\$20,690.00	JB

^On an emergent basis

A3. TRANSFERS – PROFESSIONAL STAFF – 2015-2016

Approve the following individuals for the position indicated for the 2015-2016 school year:

	<u>From</u>	<u>To</u>
Milhomens, Amanda	Preschool – PreK	Preschool/ELL – PreK

A4. HIGHSCOPE/COR ADVANTAGE TRAINING- TEACHERS - PM PREK

Approve the following Teachers/Professionals to complete High/Scope COR Advantage online training from September 7, 2015 to October 12, 2015 at the rate of \$35.00 per hour for 12 hours, not to exceed \$420.00 each (after/before contracted hours - salary pending negotiations):

Corrao, Danielle
George, Anna
Kaiser, Erin
Himelman, Hannah
Walters, Ashley
Account #: 20-218-100-101-10

A5. HIGHSCOPE/COR ADVANTAGE TRAINING- TEACHER ASSISTANTS - PM PREK

Approve the following Teacher Assistants to complete High/Scope COR Advantage online training from September 7, 2015 through October 12, 2015 at the hourly rate listed for 12 hours each (after/before contracted hours – salary pending negotiations):

Angerami, Julia	\$17.64
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Daly, Justine \$15.85
Pigott, Rebecca \$15.61
Shahid, Tiffany \$16.43
Account #: 20-218-100-106-10

A6. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

9/7-10/12	Corrao, Danielle	Online COR Advantage Training	\$250.00
9/7-10/12	George, Anna	Online COR Advantage Training	\$250.00
9/7-10/12	Kaiser, Erin	Online COR Advantage Training	\$250.00
9/7-10/12	Himelman, Hannah	Online COR Advantage Training	\$250.00
9/7-10/12	Angerami, Julia	Online COR Advantage Training	\$250.00
9/7-10/12	Daly, Justine	Online COR Advantage Training	\$250.00
9/7-10/12	Pigott, Rebecca	Online COR Advantage Training	\$250.00
9/7-10/12	Shahid, Tiffany	Online COR Advantage Training	\$250.00
9/7-10/12	Walters, Ashley	Online COR Advantage Training	\$250.00
10/17	Niesz, John	AMLE Principal Conference	\$1,642.94

Superintendent's Report

Personnel: A through GG			
General: 1 through 28, except 1,2 & 3 which were held			
Addendum: A1 through A6			
	Yes	No	Abstain
Bartram	X		
Donaldson	X	X - On "E", "F" and sixth name on "L"	
Fleming	X		
Frizell	X	X - On "E", "F" and sixth name on "L"	
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Bartram		
Second by:	Fleming		
Roll Call Vote	8 in favor		
	2 opposed		
	0 absent		
	0 abstain		
	Motion carried		

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BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

BS-02: RECEIPT AND ACCEPTANCE OF JUNE SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of June 30, 2015 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of June 30, 2015 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$743,638.42.

BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$747,549.53.

BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED

Recommend that the Board of Education ratify the salary checks issued for the July 30, 2015 payroll in the amount of \$336,511.86 and the August 15, 2015 payroll in the amount of \$249,097.26.

BS-07: LITERACY TRAINING, SUPPORT AND COACHING BID AWARD TO STAFF DEVELOPMENT WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR.

Resolved that the Keansburg Board of Education award the bid for Literacy Training, Support, and Coaching for the 2015-2016 school year to Staff Development Workshops for \$34,500.

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BS-08: NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT

RESOLVED that the Keansburg Board of Education apply for a National School Lunch Program Equipment Assistance Grant in the amount of \$44,746.65 to replace two pieces of equipment in the kitchen at the high school.

Board Secretary's Report

BS-02 through BS-08			
	Yes	No	Abstain
Bartram	X		
Donaldson	X		
Fleming	X		
Frizell	X		
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Frizell		
Second by:	Bartram		
	8 in favor		
	0 opposed		
	0 absent		
	0 abstain		
Roll Call Vote	Motion carried		

PUBLIC

A teacher voiced a concern about classrooms not being ready for teachers to set-up for September

MOTION ON ADJOURNMENT

Motion by Donaldson and seconded by Bartram to adjourn this meeting.

Roll call vote: 8 in favor, 0 opposed, 0 absent, and 0 abstain; motion carried.
Closed the meeting at 8:28p.m.

Respectfully submitted,



Corey Lowell, SFO
Board Secretary

CJL/bmw
C: Gerald North
Administrators
Board Members