

**EMERGENCY SPECIAL MEETING MINUTES  
KEANSBURG BOARD OF EDUCATION  
APRIL 14, 2022  
JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER**

**OPEN MEETING**

**CALL TO ORDER**

Michael Mankowski, President, called the Emergency Special Meeting to order at 8:02 a.m.

Adequate notice was not given in accordance with the Open Public Meetings Act P.L. 1975, c. 231, because the County advised a correction is necessary in the tentative budget previously forwarded to the County Office. Failure to correct the tentative budget would cause substantial harm to the public interest as it could result in the delay in the public hearing and the adoption of the annual school budget, therefore the Keansburg Board of Education is scheduling an emergency meeting for Thursday, April 14, 2022 at 8:00am in the Bolger Middle School Media Center, 100 Palmer Place, Keansburg, New Jersey 07734. The meeting will be limited to discussion of and acting with respect to the readoption of the tentative budget.

**ROLL CALL**

**MEMBERS PRESENT** Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Gregory Siciliano and Michael Mankowski

**MEMBERS ABSENT** Patricia Frizell

**OTHERS PRESENT** Kathleen O'Hare, Superintendent, Michael Sette, Board Secretary

Mr. Mankowski clarified this is an emergency meeting. In order to have an emergency meeting with under 48 hours notice, there is a requirement that we have  $\frac{3}{4}$  of the Board vote to approve. There is a section in here about the approval of the meeting, which was done in conjunction with Mr. Bennett. The fact that there are eight of us attending, which is more than  $\frac{3}{4}$ , the roll call and attendance will serve as the approval vote for the emergency special meeting.

**PLEDGE OF ALLEGIANCE** Michael Mankowski, President, led the Pledge of Allegiance. Mr. Mankowski pointed out the emergency exits and reminded everyone that masks are optional.

**COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS ONLY**

Ms. Fernandez, parent, asked how the budget has changed.

Ms. O'Hare explained it was just a clerical error and nothing has changed in the budget.

**EXECUTIVE SESSION - NONE**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

It is anticipated that the length of time of this executive session will be \_\_\_\_ minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_  
IN \_\_\_\_\_ OUT \_\_\_\_\_

APPROVAL OF EXECUTIVE SESSION	
MOVED BY	
SECONDED BY	
AYE	
NAY	
ABSTAIN	

**APPROVAL OF TENTATIVE BUDGET**



## THE SUPERINTENDENT OF SCHOOLS RECOMMENDS POSITIVE ACTION ON THE FOLLOWING ITEMS:

### 1. FISCAL YEAR 2022-2023 TENTATIVE BUDGET APPROVAL

The Superintendent recommends approval to adopt the Tentative Budget for FY 2022-2023:

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator & Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
2022-2023 Total Expenditures	\$34,939,898	\$5,731,452	\$0	\$40,671,350
Less: Anticipated Revenues	\$28,074,408	\$5,731,452	\$0	\$33,805,860
Taxes to be Raised	\$6,865,490	\$0	\$0	\$6,865,490

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held at the Keansburg Board of Education/Bolger Middle School located at 100 Palmer Place, Keansburg, NJ 07734 on April 26, 2022 at 7pm for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

### **Travel and Related Expense Reimbursement**

WHEREAS, the Keansburg School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Keansburg School District Board of Education established \$50,000 as the maximum travel amount for the current school year and has expended \$478.79 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$50,000 for the 2022-2023 school year.

## DISCUSSION

Mr. Hoff asked about the travel and related expense part of the resolution.

Ms. O'Hare explained it's for reimbursement of things like NJSBA Workshop and other travel expenses.

Mr. Kitchen asked how did the budget still balance if it was a typo?

Ms. O'Hare explained it was just a wrong chart that was transferred from one program to the other.

Mr. Mankowski reiterated that the amount of taxes to be raised will not change.

APPROVAL OF TENTATIVE BUDGET RESOLUTION	
Moved By:	Matthew Kitchen
Seconded By:	Brooke Clayton
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

## ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Kenneth Cook
Seconded By:	Matthew Kitchen
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Christopher Hoff, Kim Kelaher-Moran, Matthew Kitchen, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

**April 14, 2022 AGENDA**

Moved by Kenneth Cook, seconded by Matthew Kitchen and unanimously carried, the meeting adjourned at 8:09 am.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Michael Sette', with a large, sweeping flourish at the end.

Michael Sette  
Board Secretary