

PLEASE POST KEANSBURG BOARD OF EDUCATION  
ISSUE DATE: October 5, 2011 PLEASE POST

### NOTICE OF VACANCY

THE SUPERINTENDENT OF SCHOOLS INVITES APPLICATIONS FROM  
QUALIFIED CANDIDATES FOR THE FOLLOWING:

TITLE: Computer Technician for Student Achievement  
SALARY: As per guide

#### QUALIFICATIONS:

- School district experience in managing educational and assistive technologies.
- Minimum of 3-5 years desktop and server support experience.
- Strong support level knowledge of common operating systems (Windows XP/2003/2008/Windows 7 and the latest Mac OS) and software applications (MS Active Directory, Windows Office Suite, etc.)
- Ability to configure, troubleshoot and support desktops, laptops, servers, projectors, iPods and iPads.
- Excellent communication and presentation skills.
- Performance driven problem-solving skills.
- Must be punctual and well presented.
- Ability to work independently, or in a team.
- Must have strong troubleshooting abilities and excellent organizational, time management, and service delivery skills.

#### RESPONSIBILITIES:

- Support programs associated with student achievement via Title IA and federal programs.
- Provide PC and Mac desktop, incident, asset management and system administration support.
- Gather and interpret user requirements.
- Install and configure PC and Mac desktop and laptop applications and workstations.
- Order, prepare and deploy workstations and wireless devices including Blackberries, iPods and iPads.
- Review and prioritize helpdesk work orders.
- Participate as a member of a cross-functional technology team.
- Work with vendors, application developers, system administrators to resolve problems.
- Conduct routine hardware and software audits of systems for compliance with established standards, policies, configuration guidelines and procedures; and develops/maintains supporting documentation.
- Assist in district-wide implementation projects.
- Maintain, update and install required updates on Windows Servers and/or Apple Servers.
- Maintain, update and install required updates on Windows 7 desktops, laptops, MacBooks & iMacs, iPads.
- Understands software deployment via network applications.

NOTE: To be considered, letters of interest and resumes must be received no later than October 12, 2011

APPLY TO: Gerald North - 100 Palmer Place, Keansburg, NJ 07734  
Fax: 732-495-6714 - Email: [mlafoe@keansburg.k12.nj.us](mailto:mlafoe@keansburg.k12.nj.us)

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